



**® New Jersey  
Workers  
& Employers  
Liability  
Insurance Manual  
2013**



**NEW JERSEY MANUAL**  
of  
**FORMS, RULES,  
CLASSIFICATIONS, RATES,  
RATING AND STATISTICAL PLANS**  
for  
**WORKERS COMPENSATION  
AND EMPLOYERS LIABILITY  
INSURANCE**

including  
**NEW JERSEY WORKERS COMPENSATION  
INSURANCE PLAN**

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## PART 1

### SECTION 1. PROMULGATION AND APPROVAL OF THE MANUAL

1. **Compilation.** This Manual is compiled by the Compensation Rating and Inspection Bureau (herein ★ referred to as the “Rating Bureau”), pursuant to the authority set forth in N.J.S.A. 34:15-90.1 et seq.

2. **Contents and Effective Date.** This Manual is effective on and after 12:01 A.M. of the date set forth at the top of pages 1 and 2 of the List of Pages and consists of the individual pages listed therein. A loose-leaf system is used. Thus, with each new Manual only those pages requiring change are re-printed.

3. **Numbering of Sections and Pages and Reference Procedure.** This Manual is divided into four Parts and each Part is in turn divided into numbered Sections. Individual items within Sections are numbered in sequence as are the pages within each Section.

A uniform system is used to refer to items within this Manual. The Part number is stated first, followed by a colon (:), and the Section number. A dash (-) is used after the Section number and finally the individual item number.

4. **Governs Underwriting and Rating.** This Manual, together with any amendments or supplements ★ promulgated to apply to it, shall as set forth in the Plan of Operation, govern the underwriting and rating of Workers Compensation and Employers Liability Insurance under the laws of the State of New Jersey, as well as the statistical and other filings required by law and the rules of the Rating Bureau.

5. **Statutes Read In.** The applicable provisions of ★ N.J.S.A. 34:15-1 through 102 and all laws amendatory thereof or supplementary thereto, which are or may become effective, are hereby made a part of this Manual.

6. **Approval.** The contents of this Manual have been filed with and approved by the Commissioner of Banking ★ and Insurance in accordance with N.J.S.A. 34:15-90.1 et seq.

7. **Individual Pages—Reprinting and Effect.** The provisions of this Manual become effective at 12:01 A.M. as of the dates indicated on the individual pages except as may otherwise be provided by bulletin issued by the Rating Bureau. When a change is made, a reprinted page containing the change and the effective date thereof will be distributed. The change will be specifically designated by a star (★) on the outer margin of the page.





## SECTION 2. STATUTORY PROVISIONS CREATING THE RATING BUREAU AND DEFINING ITS AUTHORITY AND DUTIES

★ **1. N.J.S.A. 34:15-88.** Classification of risks, rates, schedules and rules; approval by insurance commissioner. Every insurance company or mutual association which insures employers against liability either under this chapter or for damages imposed by law arising out of any other liability to employees because of personal injuries including death at any time resulting therefrom, or both, shall file with the Commissioner of Banking and Insurance its classification of risks and premiums and rules pertaining thereto, together with the basis rates and system of merit or schedule rating applicable to such insurance which system of merit or schedule rating shall be applied as hereinafter provided. Neither classifications of risks, rules pertaining thereto, basis rates, nor system of merit or schedule rating shall take effect until the Commissioner of Banking and Insurance shall have approved the classifications, rules, basis rates, and system of merit or schedule rating, as reasonable and adequate for the risks to which they respectively apply. The Commissioner of Banking and Insurance may withdraw his approval of any classification, rule, basis rate, or system of merit or schedule rating if he shall find that such classification, rule, rate, or system of merit or schedule rating is unreasonable or inadequate for the risks to which they respectively apply. To secure the impartial application of such approved classifications, rules, rates, or system of merit or schedule rating, the Commissioner of Banking and Insurance is hereby authorized to create, organize and supervise such rating and inspection bureau with such jurisdiction under his supervision as hereinafter provided. No insurance company or mutual association writing workers compensation or employers liability insurance in this state shall issue, renew, or carry any insurance against the liability of an employer either for compensation or for damages imposed by law, because of personal injuries, including death at any time resulting therefrom, sustained by his employees, or for both, except in accordance with the classification, rules, basis rates, and system of merit or schedule rating approved by the Commissioner of Banking and Insurance as aforesaid and applied by the rating and inspection bureau; provided, however, that any departure from the basis rate filed with and approved by the Commissioner of Banking and Insurance on account of the application of a system of merit or schedule rating approved by the Commissioner of Banking and Insurance shall be clearly set forth in the insurance contract or endorsements attached thereto. If any insurance company or mutual

association authorized to write workers compensation or employers liability insurance in this state shall violate any of the provisions of this act, the Commissioner of Banking and Insurance, may, in his discretion, after public hearing, suspend the authority of said insurance company or mutual association to transact workers compensation or employers liability insurance in this state for such period as said commissioner shall fix.

★ **2. N.J.S.A. 34:15-90.1 et seq.**

(a) The Compensation Rating and Inspection Bureau, established and continued by N.J.S.A. 34:15-89, consisting of all insurers authorized to write workers compensation or employers liability insurance within this State as provided under N.J.S.A. 34:15-90.1 et seq, is continued as provided by this act. No insurer shall write Workers Compensation or Employers Liability Insurance in this State unless it is a member of the Compensation Rating and Inspection Bureau. Each member of the Compensation Rating and Inspection Bureau shall have one representative entitled to one vote in the administration of the Compensation Rating and Inspection Bureau's affairs.

(b) The Compensation Rating and Inspection Bureau shall be governed by a committee of 10 directors. The Commissioner of Banking and Insurance or his designee shall serve as an ex-officio, non-voting director. Six directors of the governing committee shall be elected by the insurer members as provided in the approved Plan of Operation. Three directors shall be appointed by the Commissioner: one of whom shall be an individual appointed from a list or lists of nominees provided by one or more recognized Statewide organizations representing licensed insurance producers; one of whom shall be an individual appointed from a list or lists of nominees provided by one or more recognized Statewide business organizations; and one of whom shall be an individual appointed from a list or lists of nominees provided by one or more recognized Statewide labor organizations.

Initially, two of the elected directors and one of the appointed directors shall serve for a term of three years; two of the elected directors and one of the appointed directors shall serve for a term of two years; and two of the elected directors and one of the appointed directors shall serve for a term of one year. Thereafter, all board members shall serve for a term of three years. Vacancies shall be filled in the same manner as the original selection.

*Effective July 1, 2009*

★ **2.3 N.J.S.A. 34:15-90.2 Authority of Compensation Rating and Inspection Bureau.**

- a. Enter into contracts as are necessary or proper to carry out the provisions and purposes of this act;
- b. Sue or be sued, including taking any legal actions as may be necessary for recovery of any assessments;
- c. Establish rules, conditions, and procedures for assessment of its members;
- d. Assess members in accordance with chapter 15 of Title 34 of the Revised Statutes;
- e. Appoint from among its members appropriate legal, actuarial, and other subcommittees of the Governing Committee as necessary to provide technical assistance in the operation of the Rating Bureau;
- f. Establish and maintain rules, regulations and premium rates for Workers Compensation and Employers Liability Insurance and equitably adjust the same, as far as practical, to the hazard of individual risks, by inspection by the Rating Bureau;
- g. Adopt means for assuring uniform and accurate audit of payrolls as they relate to policies of Workers Compensation and Employers Liability Insurance by auditors, appointed by the Rating Bureau, or by such other means as the Rating Bureau may, with the approval of the Commissioner, establish;
- h. Furnish upon request to any of its members or to any employer upon whose risks a rating has been promulgated by it, information as to such rating, including the method of its computation, and shall encourage employers to reduce the number and severity of accidents by adjusting premiums and rates through the use of credits and debits or other proper factors, under such uniform systems of experience or other forms of merit rating as may be approved by the Commissioner;
- i. Prepare and file, for the approval of the Commissioner, and for the use by all of its members, any amendments to its policy forms and its system of classification of risks and premiums thereto, together with the basis rates and system of merit or schedule rating applicable to such insurance, as currently set forth in the New Jersey Workers Compensation and Employers Liability Insurance Manual;
- j. Develop and submit, for the approval of the Commissioner, any amendments to its rules of procedure as currently set forth in the New Jersey Workers Compensation and Employers Liability Insurance Manual;
- k. Resolve disputes concerning the application of its rating system to specific cases, in accordance with the Workers Compensation and Employers Liability Insurance policy and the Rating Bureau's rules of procedure, subject to appeal to the Commissioner; and;
- l. Take such other actions as may be reasonable and necessary to carry out its functions as provided in its approved rules of procedure as set forth in the Plan of Operation, or as directed by the Commissioner.

### SECTION 3. RULES AND REGULATIONS OF THE RATING BUREAU

★1. **Preamble.** The Compensation Rating and Inspection Bureau (hereinafter referred to as the "Rating Bureau") is created, organized, and continued in accordance with the provisions of N.J.S.A. 34:15-90.1 et seq.

These rules and regulations (hereinafter referred to as "Rules") have been adopted by the members of the Governing Committee of the Rating Bureau to effectuate its purpose and functioning and approved by the Commissioner of Banking and Insurance (herein referred to as the "Commissioner") in accordance with the requirements of Statute. These Rules shall govern the Rating Bureau's procedure in all cases unless, in any particular, they be in conflict with any provision of Statute or inconsistent with the Commissioner's statutory power. Any situation which may be deemed not to be covered by these Rules will be resolved by a ruling which shall be promulgated by the Governing Committee and approved by the Commissioner.

No repealer or amendment of these Rules shall have effect until approved by the Commissioner.

All rules in effect prior to the effective date hereof (heretofore styled "Rules of Procedure") are hereby repealed.

#### MEMBERSHIP

2. **Members.** The members of the Rating Bureau shall be those mutual associations, stock companies or other organizations which comply with the laws of New Jersey regarding the writing of Workers Compensation and Employers Liability Insurance, and which agree to abide by these Rules, comply with their provisions with respect to assessment for the purpose of income and accept the provisions of the New Jersey Workers Compensation and Employers Liability Insurance Manual.

3. **Member—In Good Standing.** A member shall be in good standing as long as it is licensed to write Workers Compensation and Employers Liability Insurance in New Jersey, complies with these Rules and is not delinquent in the payment of its financial obligations to the Rating Bureau.

4. **Withdrawal of Member.** A member in good standing may withdraw from membership in the Rating Bureau if it has ceased to write Workers Compensation and Employers Liability Insurance subject to the laws of New Jersey and it has no such policies in effect or has provided for reinsurance of such policies by another member of the Rating Bureau.

5. **Cessation of Member.** A member not in good standing shall cease to be a member on such date and under such terms as may be fixed by the Commissioner.

6. **Obligations of Withdrawing Member.** A member which has withdrawn or has been expelled from membership in accordance with these Rules shall not be relieved of its liability for payment of the full amount of its financial obligations to the Rating Bureau which may then have accrued or may thereafter accrue and shall have no right to any part of the assets of the Rating Bureau. It shall continue to furnish the Rating Bureau with such reports and experience as are required of its members.

#### ORGANIZATION

★7. **Governing Committee.** The Governing Committee shall have overall authority over the activities of the Rating Bureau. It shall carry out the objectives as required by the controlling Statutes, resolutions adopted by the members at annual or special meetings of the Rating Bureau and the rules as set out in this Manual. It shall have power to appoint or remove all officers of the Rating Bureau and to fix their compensation; it shall have supervision and direction over all other committees and may appoint such supplementary committees as it deems necessary.

★8. **Composition of Governing Committee.** The Governing Committee shall be composed of ten directors, six of whom will be members of the Rating Bureau elected by the membership at either the annual meeting or a special election called for this purpose, three shall be public members appointed by the Commissioner, one representing licensed insurance producers, one representing a recognized statewide business organization and one representing a recognized statewide labor organization. The Commissioner or his designee shall serve as an ex-officio, non voting director. Initially, two of the elected directors and one of the appointed directors shall serve for a term of three years; two of the elected directors and one of the appointed directors shall serve for a term of two years; and two of the elected directors and one of the appointed directors shall serve for a term of one year. Thereafter, all board members shall serve for a term of three years.

The Governing Committee shall have a chairman chosen by it from among its members by election at its first meeting following the annual meeting of the Rating Bureau.

Effective July 1, 2009

★ **9. Vacancy on Governing Committee.** A vacancy on the Governing Committee of a public member shall be filled by an appointment by the Commissioner. A vacancy of a member shall be filled by the remaining members until a successor shall be elected at an annual meeting or a special meeting of the Rating Bureau.

★ **10. Appointment of Subcommittees.** The Governing Committee may appoint such subcommittees with such duties as may be necessary to carry on the purposes of the Rating Bureau. Standing subcommittees shall be the Actuarial Subcommittee, the Audit Subcommittee, and the Compensation Subcommittee.

Each subcommittee shall have a chairman chosen by it from among its members by election at its first meeting following the annual meeting of the Rating Bureau. Each subcommittee shall include a public member.

★ **11. Executive Director as Chief Executive Officer.** The Executive Director of the Rating Bureau, appointed by the Governing Committee and under its' general supervision, shall be chief executive officer of the Rating Bureau and shall, preside at all meetings except the Governing Committee and the Compensation Subcommittee.

★ **12. Duties of the Executive Director.** Under the general supervision of the Governing Committee, the Executive Director shall:

- (a) Enforce these Rules and perform such other duties as may be required for the proper maintenance and operation of the Rating Bureau.
- (b) Cause to be kept a record of all proceedings of the Rating Bureau and its committees.
- (c) Be responsible for all property of the Rating Bureau.
- (d) Receive and carefully keep all monies of the Rating Bureau, disburse the same only for the business of the Rating Bureau and account to the Governing Committee for all such disbursements.
- (e) Sign and endorse, in the name of, and on behalf of, the Rating Bureau, in the transaction of its business, but not otherwise, checks, drafts, notes and bills of exchange, subject to such countersignature as the Governing Committee may determine.
- ★ (f) File with the Department of Banking and Insurance on behalf of the members, a copy of the Rules, and all amendments thereto, under which the Rating Bureau operates, together with such further information concerning the

Rating Bureau and its operations as may be required by the Department of Banking and Insurance.

- ★ (g) File annually with the Department of Banking and Insurance, a certified list of the members of the Rating Bureau in good standing.
- ★ (h) File with the Department of Banking and Insurance, on behalf of the members, the Manual of Forms, Rules, Classifications, Rates, Rating and Statistical Plans, together with plans for inspecting and auditing of payrolls and any changes or amendments in such rules, classifications, rates or plans adopted by the Governing Committee.

## FINANCES

**13. Fiscal Year.** The Rating Bureau fiscal year shall be July 1 through June 30.

★ **14. Administrative Sanctions and Special Service Charges.** Each member shall pay promptly all proper special service charges pursuant to Part One, Section 7 of this Manual or administrative sanctions imposed by the Rating Bureau as set out below. Special charges and/or administrative sanctions shall be levied on a member insurer for noncompliance with membership provisions, Manual rules, policy guidelines or written requests of the Rating Bureau. An administrative sanction is deemed to have occurred in each documented case of a member insurer's failure to timely submit:

- Required form, financial data or information filings
- Test audit documents
- Revised audits
- Response to request for information
- Endorsements resulting from Rating Bureau correspondence, inspection, field conference or test audits
- Policies and endorsements filed late or in improper format

The forgoing list is representative, not all inclusive, of the types of infractions subject to administrative sanction charges. "Timely" submission is defined as within 30 days of a written 2nd request from the Rating Bureau, without just cause, unless otherwise defined. Administrative sanction charges shall not be less than \$25 nor exceed \$5,000 per violation. Continued violation or failure to pay such charges when rendered may invoke a recommendation for enforcement of Manual rules 1:3-5, "Cessation of Member" and 1:3-6, "Obligations of Withdrawing Member." A member may appeal the imposition of an administration sanction to the Governing Committee.

**15. Rating Bureau Budget.** Prior to the beginning of each fiscal year, the Governing Committee shall estimate the expense of maintenance and operation of the Rating Bureau for the purpose of determining its budget and on the basis of such estimate shall determine the appropriate adjustment in the provision for Rating Bureau expense included in the manual rates for New Jersey Workers Compensation and Employers Liability Insurance, making due allowance for prior surpluses or deficits in the provision for Rating Bureau expense to the end that there shall be a year to year balance between the amount assessed against the members on the basis of Workers Compensation and Employers Liability Insurance premium writings and the amount produced by the premium rates.

★ **16. Approval of Budget.** At least ten (10) days prior to the meeting of the Governing Committee where the budget will be considered, the Governing Committee shall be provided a copy of the proposed budget. The budget, as submitted, shall become effective upon approval of the Governing Committee. Any revision to the budget must be approved by the Governing Committee.

★ **17. Assessments.** Assessments for the operation of the Rating Bureau shall be levied on the members as of the first day of the fiscal year and the first day of each ensuing quarter of the fiscal year in proportion to the latest fiscal year report of New Jersey Workers Compensation and Employers Liability Insurance premium writings and in accordance with the budget approved by the Governing Committee. If the assessment of the members in any quarter is not to be based upon the budget approved by the Governing Committee, the approval of the Governing Committee shall be secured before the assessment is levied.

★ **18. Selection of Auditor.** At the close of each fiscal year, the Audit Subcommittee shall select an independent auditor to be retained by the Executive Director to audit the accounts of the Rating Bureau for that fiscal year. The report of such auditor shall be required to state, but shall not be limited to:

- (a) The total expense of maintenance and operation of the Rating Bureau in that fiscal year.
- (b) The amount of the income from charges for special services.
- (c) The amount of any other miscellaneous income.
- (d) The amount received through assessment of the members on the basis of New Jersey Workers Compensation and Employers Liability Insurance premium writings.

**19. Total Assessment.** The net amount determined by the deduction of charges for special services, administrative sanctions and miscellaneous income from the total expense of maintenance and operation of the Rating Bureau shall constitute the final proper total assessment for that fiscal year. Each member's proportion of the total New Jersey Workers Compensation and Employers Liability Insurance premium written in the fiscal year shall determine its liability for the expense of maintenance and operation of the Rating Bureau.

**20. Assessment Adjustment.** If the liability of any member, as determined in the foregoing paragraph, shall be greater than the total of the quarterly assessments that it paid during the fiscal year, the member shall be billed for, and shall promptly pay, the difference. If the liability of any member so determined shall be less than the total of the quarterly assessments paid by it in the fiscal year, the amount of such excess payments shall be returned to the member as soon as possible thereafter but, unless authorized by the Governing Committee, not before the total of all amounts due from other members has been received by the Rating Bureau.

#### **MEETINGS**

**21. Vote of Each Member.** In all meetings of the Rating Bureau, each member writing Workers Compensation and Employers Liability Insurance in New Jersey shall be represented by a salaried employee and shall be entitled to one vote.

★ **22. Resolutions at Annual or Special Meetings of the Rating Bureau.** Except as otherwise provided, and subject to quorum requirements, all resolutions shall be deemed adopted when assented to by vote of the majority of the members present and voting.

**23. Location of Meetings of the Rating Bureau.** All meetings of the Rating Bureau shall be held in Newark, New Jersey.

★ **24. Annual Meeting of the Rating Bureau.** The annual meeting of the Rating Bureau shall be held in May of each year. If the annual meeting for any year shall not be duly called or held, the Governing Committee shall cause a special meeting to be held, as soon as possible thereafter, in lieu of, and for the purpose of, such annual meeting, and all proceedings at such special meeting shall have the same force and effect as if taken at the regular annual meeting.

★ **25. Special Meetings of the Rating Bureau.** Special meetings of the Rating Bureau may be called at any time by the Chairman of the Governing Committee, or upon written request by three members of the Rating Bureau, stating the subjects which it is desired to have brought before the special meeting.

Effective July 1, 2009

## ★ 26. Reserved for Future Use.

★ 27. **Notice of Annual or Special Meetings of the Rating Bureau.** Notice of meetings of the Rating Bureau shall be given by the Executive Director by mailing, at least ten (10) days before the date fixed for such meetings, postage prepaid, and addressed to each member at its address as it appears upon the records of the Rating Bureau, a written or printed notice stating the place, day, hour, and the purpose of such meeting. The business to be transacted at special meetings of the Rating Bureau shall be limited to the subject or subjects stated in the notice of the meeting.

★ 28. **Quorum— Annual or Special Meetings of the Rating Bureau.** At all meetings of the Rating Bureau, twenty-five percent (25%) of the members writing Workers Compensation and Employers Liability Insurance and qualified to vote shall constitute a quorum for the transaction of business.

★ 29. **Meetings of Governing Committee.** A meeting of the Governing Committee, or any subcommittee, may be called at any time by the Chairman of the Governing Committee and may also be called by the Chairman upon written request of any member of such committee. The Governing Committee may also authorize meetings to be held by teleconference and to authorize Governing Committee action by the use of e-mail. Public members of the Governing Committee may be compensated for travel expenses according to Rating Bureau travel policies.

★ 30. **Notice of Meeting of Committee.** Written notice of each meeting of a committee shall be given by the Rating Bureau by mailing, at least ten (10) days before the date fixed for the meeting, postage prepaid, and addressed to each registered representative or representatives of the members of the committee at the address of such persons as it appears on the Rating Bureau records, stating the place, day and hour of such meeting. The members of a committee may waive the requirement of written notice and may authorize the meeting to be held on shorter notice than ten (10) business days by unanimous agreement.

★ 31. **Quorum— Meeting of Committee.** A quorum for a meeting of the Governing Committee is 5 members. A quorum for any subcommittee shall be a majority of the members constituting such subcommittee. Meetings should be conducted using the latest edition of Roberts Rules of Order.

★ 32. **Majority Vote— Meeting of Committee.** The proper business of any committee or subcommittee, once having a quorum, shall be disposed of by vote of a majority of the members represented in the meeting of such committee or subcommittee.

## EMPLOYEES

★ 33. **Employees Hired by the Executive Director.**

The Executive Director shall employ such persons as are necessary to carry out the objectives of the Rating Bureau, provided, however, that the Governing Committee shall approve the appointment of any Director and may from time to time specify an annual salary in excess of which no person shall be employed without its specific approval.

★ 34. **Employees Bonded.** The Executive Director and such employees of the Rating Bureau as the Governing Committee may designate, shall give bond, to be paid for by the Rating Bureau, in such sum as the Governing Committee may determine for the faithful and honest discharge of their duties and for the faithful and honest receipt, custody, and disbursement of the funds of the Rating Bureau.

★ 35. **Indemnification.**

- (a) Any person or insurer made or threatened to be made a party to any action, suit or proceeding, because such person or insurer was a member, or served on a committee, or was an officer or employee of the Rating Bureau shall be indemnified against all judgments, fines, amounts paid in settlement, reasonable costs and expenses including attorney's fees and any other liabilities that may be incurred as a result of such action, suit or proceeding, or threatened action, suit or proceeding, except in relation to matters as to which he or it shall be adjudged in such action, suit or proceeding to be liable by reason of willful misconduct in the performance of his or its duties or obligations to the Rating Bureau and, with respect to any criminal actions or proceedings, except when such person or insurer had reasonable cause to believe that his or its conduct was unlawful. Such indemnification shall be provided whether or not such person or insurer is a member or is holding office or is employed at the time of such action, suit or proceeding and whether or not any such liability is incurred prior to the adoption of this Rule. Such indemnification shall not be exclusive of other rights such person or insurer may have and shall pass to the successors, heirs, executors or administrators of such person or insurer. The termination of any such civil or criminal action, suit or proceeding by judgment, settlement, conviction or upon a plea of nolo contendere, or its equivalent, shall not in itself create a presumption that any such person or insurer was liable by reason of willful misconduct or that he or it had reasonable cause to believe that

his or its conduct was unlawful. If any such action, suit or proceeding is compromised, it must be with the approval of the Governing Committee and the Commissioner.

- (b) In each instance in which a question of indemnification arises, entitlement thereto, pursuant to the conditions set forth in Part (a) of this Rule, shall be determined by the Governing Committee and the Commissioner which shall also determine the time and manner of payment of such indemnification; provided, however, that a person or insurer who or which has been wholly successful, on the merits or otherwise, in the defense of a civil or criminal action, suit or proceeding of the character described in Part (a) of this Rule shall be entitled to indemnification as authorized in such part. Nothing herein shall be deemed to bind a person or insurer who or which the Governing Committee and the Commissioner has determined not to be entitled to indemnification, or to preclude such person or insurer from asserting the right to such indemnification by legal proceedings. Such indemnification as is herein provided shall be apportioned among all members of the Rating Bureau, including any named in any such action, suit or proceeding pursuant to Rules 17,19, and 20 of these Rules.

★ **36. Amendments.** These Rules may be amended or repealed, and new Rules adopted, at any regular meeting of the Governing Committee, or at any special meeting called for the purpose, by a majority vote of all members of the Rating Bureau who write Workers Compensation and Employers Liability Insurance provided that such proposed amendment, repealer, or new Rule, shall be submitted to the members of the Rating Bureau at least ten (10) days in advance of such meeting.

★ **37. Acceptance of Rules.** Each member shall furnish the Rating Bureau its acceptance of membership in the Rating Bureau and of these Rules, signed by an officer of said member.





**SECTION 4. MEMBERSHIP IN THE RATING BUREAU**

N.J.S.A. 34:15-90 requires, in part, that every company authorized to write Workers Compensation and Employers Liability Insurance in the State shall maintain membership in the Compensation Rating and Inspection Bureau.

**1A. List of Members of the Rating Bureau showing the selected Premium Discount Schedule.** The pages in this Section are reprinted quarterly following any change so as to keep the published list of member companies and the selected discounts on an up-to-date basis. If there is no change during the preceding quarter, the pages are not reprinted.

<b>Selected Discount</b>	<b>Name of Company</b>	<b>Home Office</b>
Y	Acadia Insurance Company	Westbrook, ME 04092
*	Acceptance Indemnity Insurance Company	Omaha, NE 68102
Y	ACE American Insurance Company	Philadelphia, PA 19192
Y	ACE Fire Underwriters Insurance Company	Philadelphia, PA 19192
X	ACE Property and Casualty Insurance Company	Philadelphia, PA 19192
X	Accident Fund General Insurance Company	Lansing, MI 48933
X	Accident Fund Insurance Company of America	Lansing, MI 48933
X	Accident Fund National Insurance Company	Lansing, MI 48933
X	ACIG Insurance Company	Dallas, TX 75251
Y	Admiral Insurance Company	Wilmington, DE 19801
Y	Advantage Workers Compensation Insurance Company	Murray, UT 84121
Y	Affiliated F M Insurance Company	Johnston, RI 02919
Y	AIOI Nissa Dowa Insurance Company Of America	New York, NY 10048-0203
X	AIU Insurance Company	New York, NY 10270
*	Alamance Insurance Company	Burlington, NC 27215
Y	Alea North America Insurance Company	Rocky Hill, CT 06067
Y	All America Insurance Company	Van Wert, OH 45891
Y	Alliance Assurance Company of America	New York, NY 10038
X	‡ Alliance National Insurance Company	New York, NY 10005
Y	Allianz Insurance Company	Jersey City, NJ 07302
X	Allied Eastern Indemnity Company	Lancaster, PA 17603
*	Allmerica Financial Alliance Insurance Company	Bedford, NH 03102
Y	‡ Allmerica Financial Benefit Insurance Company	Philadelphia, PA 19103
*	Allstate New Jersey Insurance Company	Northbrook, IL 60062
*	Altterra Reinsurance USA Inc	Warren, NJ 07061-1615
Y	American Alternative Insurance Corp.	New York, NY 10281
Y	American Automobile Insurance Company	Philadelphia, PA 19106-3382
★ X	American Casualty Company of Reading, PA	Chicago, IL 60685
*	American Centennial Insurance Company	Wilmington, DE 19809
Y	American Compensation Insurance Company	Bloomington, MN 55437
Y	‡ American European Insurance Company	Bufflo, NY 14240
Y	American Fire and Casualty Company	Fairfield, OH 45014
Y	American Fuji Fire & Marine Ins. Co.	Long Grove, IL 60047
Y	American Guarantee and Liability Insurance Company	Schaumburg, IL 60196
X	American Home Assurance Company	New York, NY 10270
Y	The American Insurance Company	Novato, CA 94998
Y	American Manufacturers Mutual Insurance Company	Long Grove, IL 60049
Y	American Millennium Insurance Company	Hoboken, IL 07030
Y	American Mining Insurance Company	Birmingham, AL 35209
Y	American Motorists Insurance Company	Long Grove, IL 60049
Y	‡ American Safety Casualty Insurance Company	Atlanta, GA 30309
Y	American States Insurance Company	Indianapolis, IN 46206
Y	American Universal Insurance Company	Providence, RI 02904
Y	American Zurich Insurance Company	Schaumburg, IL 60196
*	Americas Insurance Company	New Orleans, LA 70130
Y	AmeriHealth Casualty Insurance Company	Philadelphia, PA 19103
Y	Amerisure Insurance Company	Southfield, MI 48086
Y	Amerisure Mutual Insurance Company	Farmington Hills, MI 48333-2060
Y	‡ Ameritrust Insurance Corporation	Southfield, MI 48034-6112
Y	‡ AmGuard Insurance Company	Wilkes-Barre, PA 18703
X	Amica Mutual Insurance Company	Lincoln, RI 02865
Y	Arch Insurance Company	Kansas City, MO 64111-2479
*	Arch Indemnity Insurance Company	Omaha, NE 68113
Y	Argonaut Great Central Insurance Company	Chicago, IL 60606
Y	Argonaut Insurance Company	Menlo Park, CA 94025
Y	‡ Argonaut-Midwest Insurance Company	Menlo Park, CA 94025
Y	‡ Argonaut-Southwest Insurance Company	Baton Rouge, LA 70821
X	ARI Casualty Company	Lawrenceville, NJ 08648
X	ARI Mutual Insurance Company	Morristown, NJ 07963
Y	Arrowood Indemnity Company	Charlotte, NC 28273

\* to be determined

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Selected Discount		Name of Company	Home Office
X		Associated Indemnity Corporation	Philadelphia, PA 19106-3382
Y		Assurance Company of America	Baltimore, MD 21203
*		Atlanta International Insurance Company	New York, NY 10036
Y	‡	Atlantic Employers Insurance Company	Philadelphia, PA 19192
Y	‡	Atlantic Specialty Insurance Company	New York, NY 10005-3701
X		The Automobile Insurance Company of Hartford	Hartford, CT 06156
Y		AXA Insurance Company	New York, NY 10038
*		AXA Corporate Solutions Reinsurance Company	New York, NY 10038
Y		Balboa Insurance Company	Irvine, CA 92713
Y		BancInsure Inc.	Oklahoma, OK 73126
X		Bankers Standard Insurance Company	Philadelphia, PA 19192
Y		Beacon Insurance Company of America	Westerville, OH 43081
Y		Benchmark Insurance Company	Eden Prairie, MN 55344
Y		Berkley National Insurance Company	Irving, TX 75015-2180
Y		Berkley Regional Insurance Company	Scottsdale, AZ 85260
X		Berkshire Hathaway Homestate Insurance Company	Omaha, NE 68114
Y		Bituminous Casualty Corporation	Rock Island, IL 61201
X		Bituminous Fire and Marine Insurance Company	Rock Island, IL 61201
★		Bloomington Compensation Insurance Company	Bloomington, MN 55437
X		Brotherhood Mutual Insurance Company	Fort Wayne, IN 46825
X		California Insurance Company	Omaha, NE 68103
X		Camden Fire Insurance Association	Philadelphia, PA 19105
*		Capital Indemnity Corporation	Madison, WI 53705-0900
Y		Carolina Casualty Insurance Company	Jacksonville, FL 32256
Y		CastlePoint Insurance Company	New York, NY 10271
Y		CastlePoint National Insurance Company	Lisle, IL 60532
*		Caterpillar Insurance Company	Nashville, TX 37203
*		Catlin Insurance Company, Inc.	Atlanta, GA 30326
X		Central Mutual Insurance Company	Van Wert, OH 45891
Y	‡	Centre Insurance Company	Rancho Cordova, CA 59471-9022
X		Century Indemnity Company	Philadelphia, PA 19192
Y		The Charter Oak Fire Insurance Company	Hartford, CT 06183
X		Chartis Property Insurance Company	Pittsburg, PA 15222
Y		Cherokee Insurance Company	Sterling Heights, MI 48310
Y		Chubb Indemnity Insurance Company	Warren, NJ 07061-1615
Y		Chubb Insurance Company of New Jersey	Warren, NJ 07061-1615
*		Chubb National Insurance Company	Warren, NJ 07061-1615
★		Church Mutual Insurance Co.	Merril, WI 54452-0357
★		The Cincinnati Casualty Company	Fairfield, OH 45014-5141
Y		The Cincinnati Indemnity Company	Fairfield, OH 45014-5141
Y		Cincinnati Insurance Company	Fairfield, OH 45014
X	‡	Citizens Insurance Company of America	Worcester, MA 01605
Y	‡	Clarendon America Insurance Company	Newark, NJ 07102-5490
Y		Clarendon National Insurance Company	New York, NY 10022
*		Clearwater Insurance Company	Stamford, CT 06902
*		Colonial American Casualty Surety Company	Baltimore, MD 21203
X		Commerce and Industry Insurance Company	New York, NY 10270
Y		Companion Property & Casualty Insurance Company	Columbia, SC 29229
X		Continental Casualty Company	Chicago, IL 60685
X	‡	Continental Indemnity Company	Omaha, NE 68103
Y		The Continental Insurance Company	Chicago, IL 60685
Y		The Continental Insurance Company of New Jersey	Chicago, IL 60685
*		Continental Western Insurance Company	Des Moines, IA 50306-1594
Y		Countryway Insurance Company	East Syracuse, NY 10357
X		Crum and Forster Indemnity Company	Wilmington, DE 19808
X		Crum and Forster Insurance Company	Morristown, NJ 07962-1949
Y		Cumberland Insurance Company, Inc.	Bridgeton, NJ 08002
Y		Dallas National Insurance Company	Dallas, TX 75254
Y	‡	Deerfield Insurance Company	Deerfield, IL 60015
X		Diamond State Insurance Company	Indianapolis, IN 46204
*		Direct National Insurance Company	St. Peters, MO 63376
Y		Discover Property and Casualty Insurance Company	Chicago, IL 60606
*		Drive New Jersey Insurance Company	Bridgewater, NJ 08807
Y		Eastern Alliance Insurance Company	Lancaster, PA 17603
*		Eastern Casualty Insurance Company	Marlborough, MA 01752
★		Eastern Advantage Assurance Company	Lancaster, PA 17608-3777
Y	‡	EastGuard Insurance Company	Saco, ME 04072-0537
*		Electric Insurance Company	Beverly, MA 01915

\* to be determined

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<b>Selected Discount</b>		<b>Name of Company</b>	<b>Home Office</b>
★	Y	Empire Insurance Company	New York, NY 10011
	*	Employers Assurance Company	Reno, NV 89521-4802
	Y	Employers' Fire Insurance Company	Boston, MA 02108
	X	Employers Insurance Company of Wausau	Wausau, WI 54401
	X	Employers Mutual Casualty Company	Des Moines, IA 50503
	Y	Employers Preferred Insurance Company	Reno, NV 89521-4802
	*	Endurance American Insurance Company	New York, NY 10017
	*	Endurance Reinsurance Corporation of America	White Plains, NY 10604
	Y	Euler American Credit Indemnity Company	New York, NY 10121
	X	Everest National Insurance Company	Newark, NJ 07102-4082
★	*	Excalibur Reinsurance Company	Philadelphia, PA 19103
	Y	Excelsior Insurance Company	Syracuse, NY 13221
	*	Executive Risk Indemnity Inc.	Simsbury, CT 06070-7683
★	Y	‡ Fairfield Insurance Company	Stamford, CT 06904
	Y	Fairmont Premier Insurance Company	Irving, TX 75015-8810
	X	Fairmont Specialty Insurance Company	Wilmington, DE 19801
	Y	‡ Farm Family Casualty Insurance Company	Albany, NY 12201
	Y	Farmers Insurance Company of Flemington	Flemington, NJ 08822
	*	Farmers Insurance Exchange	Los Angeles, CA 90010
	Y	Farmers Mutual Fire Insurance Company of Salem County	Salem, NJ 08079
	X	Farmington Casualty Company	Hartford, CT 06156
	Y	Federal Insurance Company	Warren, NJ 07061-1615
★	Y	Federated Mutual Insurance Company	Owatonna, MN 55060
	X	Federated Rural Electric Insurance Exchange	Lenexa, KS 66214
	Y	Fidelity - Deposit Company of Maryland	Baltimore, MD 21203
	Y	‡ Fidelity and Guaranty Insurance Company	Baltimore, MD 21203
	Y	‡ Fidelity and Guaranty Insurance Underwriters, Inc.	Brookfield, WI 53005-6334
	*	Finial Reinsurance Company	Fort Lee, NJ 07024
	Y	Fireman's Fund Indemnity Corporation	Novato, CA 94998
	Y	Fireman's Fund Insurance Company	Novato, CA 94998
	Y	Firemens Insurance Company of Washington, DC	Wilmington, DE 19801
	*	First Financial Insurance Company	Burlington, NC 27215-5129
	X	First Liberty Insurance Corporation	Boston, MA 02117
	Y	First National Insurance Company of America	Seattle, WA 98185-0001
	Y	‡ Firstline National Insurance Company	Bel Air, MD 21014-3544
	Y	First Nonprofit Insurance Company	Chicago, IL 60606
	Y	‡ Fitchburg Mutual Fire Insurance Company	Fitchburg, MA 01420
	Y	‡ Florists' Mutual Insurance Company	Edwardsville, IL 62025
	Y	FMI Insurance Company	Branchville, NJ 07826
	*	Foremost Insurance Company	Caledonia, MI 49316
	*	Foremost Insurance Company Grand Rapids, MI	Caledonia, MI 49316
	*	Foremost Property & Casualty Insurance Company	Caledonia, MI 49316
	*	Foremost Signature Insurance Company	Caledonia, MI 49316
	*	Founders Insurance Company	Harrisburg, PA 17105-2361
	*	Frankenmuth Mutual Insurance Company	Frankenmuth, MI 48787-0001
	Y	Franklin Mutual Insurance Company	Branchville, NJ 07826
	Y	Frank Winston Crum Insurance Inc.	Clearwater, FL 33756
	Y	‡ Frontier Insurance Company	Rockhill, NY 12775-8000
	*	General Casualty Company of Wisconsin	San Prairie, WI 53596
	Y	General Insurance Company of America	Seattle, WA 98195
	*	General Security National Insurance Company	New York, NY 10038-3525
	Y	General Star National Insurance Company	Stamford, CT 06904-2360
	X	‡ Genesis Insurance Company	Stamford, CT 06904-2352
	X	Granite State Insurance Company	Philadelphia, PA 19103
	X	Graphic Arts Mutual Insurance Company	Utica, NY 13503
★	*	The Gray Insurance Company	Metairie, LA 70009-6202
	Y	Great American Alliance Insurance Company	Phoenix, AZ 85012
	Y	Great American Assurance Company	Watertown, NY 13601
	Y	‡ Great American Insurance Company	Cincinnati, OH 45201
	Y	‡ Great American Insurance Company of NY	New York, NY 10022
	Y	Great Divide Insurance Company	Scottsdale, AZ 85260
	X	Great Northern Insurance Company	Warren, NJ 07061
	Y	Great West Casualty Company	So. Sioux City, NE 68776
	Y	Greater New York Mutual Insurance Company	New York, NY 10016
	Y	Greenwich Insurance Company	San Francisco, CA 94111
	Y	Guarantee Insurance Company	Fort Mill, SC 29715
	Y	GuideOne Mutual Insurance Company	W. Des Moines, IA 50265
	X	‡ The Hanover Insurance Company	Bedford, NH 03102
	Y	Harbor Specialty Insurance Company	New York, NY 10036

\* to be determined

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Selected Discount		Name of Company	Home Office
Y		Harco National Insurance Company	New York, NY 10174
Y	‡	Harford Mutual Insurance Company	Bel Air, MD 21014-3544
Y		Harleysville Insurance Company	Minneapolis, MN 55440
Y		Harleysville Insurance Company of New Jersey	Harleysville, PA 19438
★ Y		Harleysville Mutual Insurance Company	Harleysville, PA 19438
Y	‡	Harleysville Preferred Insurance Company	Harleysville, PA 19438
Y		Harleysville Worcester Insurance Company	Harleysville, PA 19438
X		Hartford Accident and Indemnity Company	Hartford, CT 06115
★ Y		The Hartford Casualty Insurance Company	Indianapolis, IN 44268-0930
X		The Hartford Fire Insurance Company	Hartford, CT 06115
X		Hartford Insurance Company of the Midwest	Indianapolis, IN 46204
X		Hartford Underwriters Insurance Company	New York, NY 10038
Y	‡	Highlands Insurance Company	Houston, TX 77042-4123
Y		Highmark Casualty Insurance Company	Pittsburg, PA 15220-2748
*		High Point Preferred Insurance Company	Red Bank, NJ 07701
*		Homesite Insurance Company	Boston, MA 02111
Y	‡	Homestead Insurance Company	Bala Cynwyd, PA 19004
*		Housing Authority Property Ins. a Mutual Co.	Cheshire, CT 06410-0189
Y	‡	Houston General Insurance Company	Houston, TX 77079
*		Hudson Insurance Company	New York, NY 10007
★ X		Illinois Insurance Company	Omaha, NE 68154
X		Illinois National Insurance Company	Chicago, IL 60606
Y	‡	Imperium Insurance Company	Lawrenceville, NJ 08648
Y	‡	Indemnity Insurance Company of North America	New York, NY 10036
Y		Indiana Insurance Company	Indianapolis, IN 46240
X		Infinity Assurance Insurance Company	Yonkers, NY 10704
Y		Insurance Company of Greater New York	New York, NY 10006
Y		Insurance Company of North America	Philadelphia, PA 19192
Y		The Insurance Company of the State of Pennsylvania	Philadelphia, PA 19102
Y		Insurance Company of the West	San Diego, CA 92130-2045
*		Key Risk Insurance Company	Greensboro, NC 27409
*		Keystone Insurance Company	Philadelphia, PA 19103
*		Koa Fire & Marine Insurance Company, Ltd.	New York, NY 10022
*		Lancer Insurance Company	New York, NY 10038
Y		Leading Insurance Group Insurance Company, Ltd.	Fort Lee, NJ 07024
Y		Liberty Insurance Corporation	Boston, MA 02117
Y		Liberty Insurance Underwriters Inc.	New York, NY 10006
Y		Liberty Mutual Fire Insurance Company	Boston, MA 02117
X		Liberty Mutual Insurance Company	Boston, MA 02117
Y	‡	Liberty Mutual Mid-Atlantic Insurance Company	Harrisburg, PA 17105-1622
X		Lion Insurance Company	Holiday, FL 34691
Y		Lincoln General Insurance Company	York, PA 17402
Y		LM Insurance Corporation	Boston, MA 02117
Y	‡	Lumber Mutual Insurance Company	Framingham, MA 01701
X	‡	Lumbermens Mutual Casualty Company	Long Grove, IL 60049
Y		Lumbermens' Underwriting Alliance	Boca Raton, FL 33432
Y		Maine Employers Mutual Insurance Company	Portland, ME 04101
Y		Markel Insurance Company	Deerfield, IL 60015
X		Manufacturers Alliance Insurance Company	Philadelphia, PA 19107
Y		Maryland Casualty Company	Baltimore, MD 21211
Y	‡	Massachusetts Bay Insurance Company	Worcester, MA 01605
Y	‡	MEMIC Indemnity Company	Manchester, NH 03104
Y	‡	Mercer Insurance Company of New Jersey, Inc.	Pennington, NJ 08534
Y		Mercer Mutual Insurance Company	Wayne, PA 19087-0236
Y		Merchants Mutual Insurance Company	Buffalo, NY 14240
Y	‡	Merchants Preferred Insurance Company	Buffalo, NY 14202
Y		Meridian Security Insurance Company	Indianapolis, IN 46208
Y		Metlife Insurance Company of Connecticut	Hartford, CT 06183
X		MIC Property & Casualty Corporation	Detroit, MI 48202
*		Mid-Century Insurance Company	Los Angeles, CA 90010
Y	‡	Middlesex Insurance Company	Stevens Point, WI 54481
*		Midwestern Indemnity Company	Millford, OH 45150
Y		Midwest Employers Casualty Company	Maryland Heights, MO 63043-4810
Y		Mission American Insurance Company	Los Angeles, CA 90057
Y	‡	Mitsui Sumitomo Insurance Company of America	Warren, NJ 07059
Y	‡	Mitsui Sumitomo Insurance USA Inc.	New York, NY 10004
*		Motors Insurance Corporation	New York, NY 10022
Y	‡	Motorists Commercial Mutual Insurance Company	Minneapolis, MN 55440-0435

\* to be determined

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<b>Selected Discount</b>	<b>Name of Company</b>	<b>Home Office</b>	
Y	National Casualty Company	Des Moines, IA 50391-3030	
Y	National Fire Insurance Company of Hartford	Chicago, IL 60604	
X	National Interstate Insurance Company	Cleveland, OH 44122-4613	
X	National Interstate Ins. Co. of Hawaii, Inc.	Honolulu, HI 96813-3429	
Y	National Specialty Insurance Company	Bedford, TX 76021	
Y	National Surety Corporation	Chicago, IL 60606	
X	National Union Fire of Pittsburgh, PA	Pittsburgh, PA 15222	
X	Nationwide Agribusiness Insurance Company	Des Moines, IA 50391-3000	
Y	Nationwide Mutual Fire Insurance Company	Columbus, OH 43216	
★	Y	Nationwide Mutual Insurance Company	Columbus, OH 43215
Y	‡	The Netherlands Insurance Company	Keene, NH 03431
*	New England Insurance Company	Boston, MA 02110	
X	New Hampshire Insurance Company	Philadelphia, PA 19103	
X	New Jersey Casualty Insurance Company	West Trenton, NJ 08628	
X	New Jersey Indemnity Insurance Company	West Trenton, NJ 08628	
Y	New Jersey Manufacturers Insurance Company	West Trenton, NJ 08628	
Y	New Jersey Re-Insurance Company	West Trenton, NJ 08628	
Y	New York Marine and General Insurance Company	New York, NY 10022	
*	NGM Insurance Company	Jacksonville, FL 32245-6000	
Y	Nippon Koa Insurance Company, Ltd.	Tokyo, Japan	
*	Norfolk and Dedham Mutual Fire Insurance Company	Dedham, MA 02026	
Y	NorGUARD Insurance Company	Wilkes-Barre, PA 18703	
Y	North American Elite Insurance Company	Manchester, NH 03101-2524	
Y	‡	North American Specialty Insurance Company	Manchester, NH 03101
★	Y	North Pointe Insurance Company	New York, NY 10005
X	North River Insurance Company	Morristown, NJ 07962-1949	
★	*	North Sea Insurance Company	Long Beach, NY 11561
Y	Northbrook Indemnity Company	Chicago, IL 60606	
Y	‡	Northern Assurance Company of America	Boston, MA 02108
Y	‡	Northern Insurance Company of New York	Baltimore, MD 21203
Y	Nova Casualty Company	Buffalo, NY 14210	
Y	Occidental Fire & Casualty Co. of North Carolina	Raleigh, NC 27605-0800	
Y	The Ohio Casualty Insurance Company	Hamilton, OH 45012	
Y	Ohio Security Insurance Company	Hamilton, OH 45025	
Y	Ohio Farmers Insurance Company	Westfield Ctr., OH 44251-5001	
Y	Old Republic Insurance Company	Greensburg, PA 15602	
Y	Old Republic General Insurance Corporation	Chicago, IL 60601	
Y	OneBeacon America Insurance Company	Boston, MA 02108	
X	‡	OneBeacon Insurance Company	Philadelphia, PA 19106
X	Pacific Employers Insurance Company	Los Angeles, CA 90005H	
Y	‡	Pacific Indemnity Company	Los Angeles, CA 90054
*	Pacific Pioneer Insurance Company	Cypress, CA 90630	
Y	‡	Paramount Insurance Company	New York, NY 10001
*	Partner Re Insurance Company of New York	New York, NY 10281	
★	Y	Pawtucket Insurance Company	Pawtucket, RI 02862
Y	Peerless Insurance Company	Keene, NH 03431	
Y	‡	Peerless Indemnity Insurance Company	New York, NY 10006
Y	Penn Millers Insurance Company	Wilkes-Barre, PA 18773-0016	
★	*	Penn National Security Insurance Company	Harrisburg, PA 17101
X	‡	Pennsylvania General Insurance Company	Philadelphia, PA 19106
Y	‡	Pennsylvania Lumbermens Mutual Insurance Company	Philadelphia, PA 19105
Y	Pennsylvania Manufacturers' Association Insurance Company	Blue Bell, PA 19422	
Y	Pennsylvania Manufacturers Indemnity Company	Blue Bell, PA 19422	
Y	‡	Pennsylvania National Mutual Casualty Insurance Co.	Harrisburg, PA 17105
Y	Petroleum Casualty Company	Houston, TX 77092-8614	
★	Y	Pharmacists Mutual Insurance Company	Algona, IA 50511
Y	Phoenix Insurance Company	Concord, NH 03301	
Y	‡	Platte River Insurance Company	Rancho Cordova, CA 95670
Y	Praetorian Insurance Company	Chicago, IL 60606	
Y	Preferred Mutual Insurance Company	New Berlin, NY 13411	
Y	Preferred Professional Insurance Company	Omaha, NE 68154-4467	
Y	Preserver Insurance Company	Paramus, NJ 07653-0931	
Y	Princeton Insurance Company	Princeton, NJ 08543-5322	
Y	Progressive Garden State Insurance Company	Salem, NJ 08079	
X	Property & Casualty Insurance Company of Hartford	Indianapolis, IN 46268	
Y	Protective Insurance Company	Indianapolis, IN 46208	
Y	‡	Providence Washington Insurance Company	East Providence, RI 02903
Y	Public Service Mutual Insurance Company	New York, NY 10001	
X	QBE Insurance Corporation	New York, NY 10005	

\* to be determined

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Selected Discount		Name of Company	Home Office
Y	‡	Quincy Mutual Fire Insurance Company	Quincy, MA 02269-0149
Y		Rampart Insurance Company	New York, NY 10005
*		Regent Insurance Company	San Prairie, WI 53596
X		Republic-Franklin Insurance Company	Columbus, OH 43229-7506
Y		RepWest Insurance Company	Phoenix, AZ 85004
Y		Riverport Insurance Company	Minneapolis, MN 55402-3332
*		RLI Insurance Company	Peoria, IL 61615
Y		Rochdale Insurance Company	New York, NY 10038
Y		Royal and SunAlliance Personal Insurance Company	New York, NY 10038
*		Rural Community Insurance Company	Anoka, MN 55303
*		R.V.I. National Insurance Company	Chicago, IL 60630
Y		SAFECO Insurance Company of America	Seattle, WA 98185
Y	‡	Safety First Insurance Company	Chicago, IL 60603
Y	‡	Safety National Casualty Company	St. Louis, MO 63146
★	*	Sagamore Insurance Company	Indianapolis, IN 46204
Y	‡	St. Paul Fire and Marine Insurance Company	St. Paul, MN 55101
Y	‡	St. Paul Mercury Insurance Company	St. Paul, MN 55101
Y		St. Paul Protective Insurance Company	Chicago, IL 60606
Y		Samsung Fire & Marine Insurance Company, Ltd.	New York, NY 10007
Y		SeaBright Insurance Company	Long Grove, IL 60049
★	Y	Selective Casualty Insurance Company	Branchville, NJ 07890
★	Y	Selective Fire & Casualty Insurance Company	Branchville, NJ 07890
Y		Selective Insurance Company of America	Branchville, NJ 07890
★	Y	Selective Insurance Company of New England	Branchville, NJ 07890
Y		Selective Insurance Company of New York	Buffalo, NY 14205
Y	‡	Selective Insurance Company of South Carolina	Greenville, SC 29601
X		Selective Insurance Company of the Southeast	Charlotte, NC 28277
Y		Selective Way Insurance Company	Branchville, NJ 07890
Y	‡	Select Markets Insurance Company	Menlo Park, CA 94025
Y		Seneca Insurance Company Inc.	New York, New York 10038
Y		Sentinel Insurance Company, Ltd.	Hartford, CT 06115
Y		Sentry Casualty Company	Stevens Point, WI 54481
Y		Sentry Insurance a Mutual Company	Stevens Point, WI 54482
Y	‡	Sentry Select Insurance Company	Davenport, IA 52807
Y		Sompo Japan Insurance Company of America	New York, NY 10281
Y	‡	Sparta Insurance Company	Boston, MA 02110
Y		Specialty Surplus Insurance Company	Scottsdale, AZ 85258
X		The Standard Fire Insurance Company	Hartford, CT 06156
Y		StarNet Insurance Company	Florham Park, NJ 07932-0853
Y		Star Insurance Company	Southfield, MI 48034
Y		Starr Indemnity & Liability Company, Inc.	Dallas, TX 75219
Y		State Auto Property & Casualty Insurance Company	West Des Moines, IA 50626
Y		State Automobile Mutual Insurance Company	Columbus, OH 43215
Y		State Farm Fire and Casualty Company	Bloomington, IL 61701
Y		State Farm General Insurance Company	Bloomington, IL 61701
Y		State National Insurance Company, Inc.	Fort Worth, TX 76120
Y	‡	Strathmore Insurance Company	New York, NY 10016
Y		Technology Insurance Company	Cleveland, OH 44131-2550
Y		T.H.E. Insurance Company	New Orleans, LA 70163-3200
Y	‡	Titan Indemnity Company	San Antonio, TX 78209
Y		TIG Insurance Company	Irving, TX 75015-8810
Y		TNUS Insurance Company	Tokyo, Japan
Y		Toa Reinsurance Company of America	Wilmington, DE 19805
★	*	Tokio Marine America Insurance Company	New York, NY 10178-0095
Y	‡	The Tokio Marine and Nichido Fire Insurance Company, Ltd	New York, NY 10178-0095
Y		Tower Insurance Company of New York	New York, NY 10271
Y		Tower National Insurance Company	Farmingham, MA 01701
Y		Transguard Insurance Co. of America Inc.	Naperville, IL 60563
Y	‡	Trans Pacific Insurance Company	New York, NY 10178-0095
Y		Transport Insurance Company	Cincinnati, OH 45202
X		Transportation Insurance Company	Chicago, IL 60685
★	Y	The Travelers Casualty Company	St. Paul, MN 55102
X	‡	Travelers Casualty Insurance Company of America	Naperville, IL 60563
Y		The Travelers Casualty & Surety Company	Hartford, CT 06183
X		The Travelers Casualty & Surety Company of America	Hartford, CT 06183
Y		The Travelers Casualty & Surety Company of Connecticut	Hartford, CT 06183
X		The Travelers Commercial Insurance Company	Hartford, CT 06183
X		The Travelers Commercial Casualty Insurance Company	New York, NY 10005-1101
★	Y	Travelers Constitution State Insurance Company	St. Paul, MN 55101
Y		The Travelers Indemnity Company	Hartford, CT 06183

\* to be determined

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<b>Selected Discount</b>		<b>Name of Company</b>	<b>Home Office</b>
Y	‡	The Travelers Indemnity Company of America	Naperville, IL 60563
X	‡	The Travelers Indemnity Company of Connecticut	Warwick, RI 02886-4321
Y		The Travelers Property Casualty Co. of America	Naperville, IL 60363
Y		Tri-State Insurance Company	Urbandale, IA 50322
X		Truck Insurance Exchange	Los Angeles, CA 90010
Y		Trumbull Insurance Company	Hartford, CT 06115
Y		21st Century Centennial Insurance Company	Norristown, PA 19403
Y		Twin City Fire Insurance Company	Hartford, CT 06183
Y		Ullico Casualty Company	Wilmington, DE 19801
Y		United National Casualty Insurance Company	Bala Cynwyd, PA 19004
Y		United National Specialty Insurance Company	Bala Cynwyd, PA 19004
Y		U.S. Specialty Insurance Company	Houston, TX 77040-6006
Y	‡	United States Fidelity and Guaranty Company	Baltimore, MD 21203
Y		United States Fire Insurance Company	New York, NY 10038
Y		United States Liability Insurance Company	Wayne, PA 19087-2191
*		United Wisconsin Insurance Company	New Berlin, WI 53151-4057
Y		Unitrin Auto & Home Insurance Company	New York, NY 10048-0178
Y	‡	Unitrin Preferred Insurance Company	New York, NY 10048-0178
Y		Universal Underwriters Insurance Company	Overland Park, KS 66211
*		Universal Underwriters of Texas Insurance Company	Overland park, KS 66211
X		Utica Mutual Insurance Company	Utica, NY 13503
X		Valiant Insurance Company	West Des Moines, IA 50265
Y	‡	Valley Forge Insurance Company	Chicago, IL 60685
Y	‡	VanLiner Insurance Company	Fenton, MO 63026-1552
Y		Vigilant Insurance Company	New York, NY 10038
Y		Virginia Surety Company Inc.	Glenview, IL 60025
Y		Washington International Insurance Company	Phoenix, AZ 85018
Y		Wausau Business Insurance Company	Wausau, WI 54402-8017
Y		Wausau Underwriters Insurance Company	Wausau, WI 54401
Y	‡	Wesco Insurance Company	New York, NY 10038
Y		West American Insurance Company	Indianapolis, IN 46250
Y	‡	Westchester Fire Insurance Company	New York, NY 10038
*		Western Diversified Casualty Insurance Company	Omaha, NE 68113
Y		Westport Insurance Corporation	Jefferson City, MO 65101
Y		Workfirst Casualty Company	Wilmington, DE 19810
*		XL Insurance America Inc.	San Prairie, WI 53596
*		XL Insurance Company Of New York, Inc.	New York, NY 10005-1101
★		XL Reinsurance America Inc.	Stamford, CT 06902
★		XL Specialty Insurance Company	Stamford, CT 06902
Y	‡	York Insurance Company	Chicago, IL 60606
Y		Zenith Insurance Company	Woodland Hills, CA 91367
Y		Znat Insurance Company	Woodland Hills, CA 91367-5021
Y		Zurich American Insurance Company	Schaumburg, IL 60196
*		Zurich American Insurance Company of Illinois	Schaumburg, IL 60196

\* to be determined

‡ Offers Managed Care Premium Reduction

★ (448)

**1B. List of Members of the Rating Bureau.** Pursuant to Chapter 380, Laws of 1979 (Workers Compensation Insurance under Homeowner Coverages).

**Name of Company**

**Home Office**

Abington Mutual Insurance Company  
Acstar Insurance Company  
Aegis Security Insurance Company  
American Bankers Insurance Company of Florida  
American Loyalty Insurance Company

Brockton, MA 02403-1297  
Boston, MA 02117  
Harrisburg, PA 17105  
Miami, FL 33131  
Philadelphia, PA 19106

Bay State Insurance Company

Andover, MA 01810

Cambridge Mutual Fire Insurance Company  
Catlin Indemnity Company  
Chester County Mutual Insurance Company  
Church Insurance Company  
Cumberland Mutual Fire Insurance Company

Andover, MA 01810  
Simsbury, CT 06070  
Downington, PA 19335  
New York, NY 10016  
Bridgeton, NJ 08302

Eveready Insurance Company

Brooklyn, NY 11242

Effective July 1, 2011

**Name of Company**Fidelity Mohawk Insurance Company  
First Trenton Indemnity Company  
Foremost Insurance CompanyGermantown Insurance Company  
The Green Tree Insurance Company  
Guidant Specialty Mutual Insurance Company

Horace Mann Insurance Company

IFA Insurance Company

Jefferson Insurance Company of New York

The London Assurance of America Inc.

Merrimack Mutual Fire Insurance Company  
Metropolitan Property and Liability Insurance Company  
Motor Club of America Insurance Co.  
Mutual Assurance Company★ National General Insurance Company  
Norfolk and Dedham Mutual Fire Insurance Company

Old Republic Minnehoma Insurance Company

Palisades Safety & Insurance Associate  
The Philadelphia Contributionship Insurance Company  
Philadelphia Contributionship for the Insurance of Houses from Loss by Fire  
Providence Mutual Fire Insurance CompanyThe Sea Insurance Company of America  
State Farm Mutual Automobile Insurance CompanyUnion Insurance Company of Providence  
United Services Automobile Association  
United States Liability Insurance Company  
USAA Casualty Insurance Company  
USAA General Indemnity Company

Valley National Insurance Company

Westfield Insurance Company  
White Hall Mutual Insurance Company

(43)

**Home Office**Branchville, NJ 07826  
Marlton, NJ 08053  
Grand Rapids, MI 49501Philadelphia, PA 19106  
Philadelphia, PA 19106

Springfield, NJ 62715

Cranford, NJ 07016

New York, NY 10016

New York, NY 10022

Andover, MA 01810  
Warwick, RI 02886  
Paramus, NJ 07653-0931  
Philadelphia, PA 19106Hazelwood, MO 63045  
Dedham, MA 02026

Phoenix, AZ 85014

Hoboken, NJ 07030  
Philadelphia, PA 19106  
Philadelphia, PA 19106  
Providence, RI 02904New York, NY 10022  
Bloomington, IL 61701Warwick, RI 02887  
San Antonio, TX 78288  
King of Prussia, PA 19406  
San Antonio, TX 78288  
San Antonio, TX 78288

Topeka, KS 66603-3920

Westfield Center, OH 44251  
Doylestown, PA 18901**1C. List of Approved New Jersey Workers Compensation Managed Care Organizations (MCOs).** Pursuant to N.J.A.C. 11:6-2 effective July 6, 1993 (see 3:3:10B of this Manual)**Name of Company**Consolidated Services Group, Inc.  
CompServices, Inc.  
CorVel Corporation  
Conventry Health Care Worker's Compensation, Inc.  
First Managed Care Option  
GENEX Services, Inc.  
Health Direct, Inc.  
Hoover Rehabilitation Services, Inc.  
Horizon Casualty Services, Inc.  
Intracorp  
New Jersey Manufacturers' Insurance Company  
Procura Management, Inc.  
Promesa Health Inc.  
Qual Care, Inc.  
Travelers Indemnity Company of Connecticut

(14)

**Home Office**Hamilton, NJ 08619  
Philadelphia, PA 19103  
Cherry Hill, NJ 08002  
Bethesda, MD 20817  
Parsippany, NJ 07054  
Wayne, PA 19087  
Farmington, CT 06032  
Mechanicsburg, PA 17050  
Newark, NJ 07012  
Philadelphia, PA 19192  
West Trenton, NJ 08628  
Norristown, PA 19403  
Omaha, NE 68103  
Piscataway, NJ 08854  
Hartford, CT 06183



2. Acceptance of Membership Form

COMPENSATION RATING AND INSPECTION BUREAU

60 PARK PLACE, NEWARK, NJ 07102

**ACCEPTANCE OF MEMBERSHIP AND DESIGNATION**

In accordance with the requirements of law and as a condition to obtaining the authorization of the  
★ Commissioner of Banking and Insurance to write Workers Compensation or Employers Liability Insurance in  
the State of New Jersey

The \_\_\_\_\_  
(Name of Company)

of \_\_\_\_\_  
(Address)

accepts membership in the

Compensation Rating and Inspection Bureau

and agrees to:

abide by the Rules and Regulations adopted May 18, 1965 by the members of the Bureau in accordance  
with the authority provided by law and duly approved by the Commissioner of Banking and Insurance on  
June 4, 1965, and comply with all actions properly taken under those Rules and Regulations, and hereby  
designates the Compensation Rating and Inspection Bureau as its agent for the purpose of filing with the  
Commissioner of Banking and Insurance with respect to Workers Compensation or Employers Liability  
Insurance its classification of risks and premiums and rules pertaining thereto, together with basis rates  
and systems of merit or schedule rating applicable to such insurance and referred to in N.J.S.A. 34:15-88.

\_\_\_\_\_  
(Name of Insurance Company)

Attest:

\_\_\_\_\_  
(Secretary)

By \_\_\_\_\_  
(Signature of President)

Dated at \_\_\_\_\_

this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

3. Acceptance of New Jersey Workers Compensation Insurance Plan Form

COMPENSATION RATING AND INSPECTION BUREAU

60 PARK PLACE, NEWARK, NJ 07102

**ACCEPTANCE OF  
NEW JERSEY WORKERS COMPENSATION INSURANCE PLAN**

In accordance with the requirements of the  
**NEW JERSEY WORKERS COMPENSATION INSURANCE PLAN**

and as a condition of membership in the  
**Compensation Rating and Inspection Bureau**

The \_\_\_\_\_  
*(Name of Insurance Company)*

of \_\_\_\_\_  
*(Address)*

1. accepts and subscribes to all the provisions and conditions of the New Jersey Workers Compensation Insurance Plan adopted on May 20, 1975 by the members of the Rating Bureau and duly approved by the Commissioner of Banking and Insurance on June 6, 1975.

★ 2.  is not a member of the National Workers' Compensation Reinsurance Association NFP, or  
 is a non-servicing member of the National Workers' Compensation Reinsurance Association NFP, or  
 is a New Jersey servicing carrier member of the National Workers' Compensation Reinsurance Association NFP and agrees to notify the Rating Bureau immediately if any change occurs in such membership or servicing status.

3. directs that all correspondence pertaining thereto be sent to:

\_\_\_\_\_  
*(Name of Insurance Company)*

\_\_\_\_\_  
*(Name and Title of Individual)*

\_\_\_\_\_  
*(Address)*

\_\_\_\_\_  
*(Name of Insurance Company)*

Attest:

By \_\_\_\_\_ By \_\_\_\_\_

Dated at \_\_\_\_\_

this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

**SECTION 5. RATING BUREAU – PERSONNEL DIRECTORY**

**Main Number (973) 622-6014**

	<u>Extension</u>
<b>Frederick A. Huber, Executive Director</b> .....	<b>223</b>
<b>Paul G. Witko, Esq., Associate Executive Director</b> <b>General Counsel</b> .....	<b>215</b>
<b>Janet Nicolai – Director of Human Resources</b> .....	<b>221</b>
Charu Mehta – Controller .....	222
Nancy Luis – Manager of Executive Division .....	218
<b>John T. Skidmore, Director – Policy Review</b> .....	<b>217</b>
Gina DaSilva – Manager of Policy Review .....	234
Lisa Carr – Supervisor of Alpha Search .....	264
<b>Salvatore A. Nardone, Director – Rating</b> .....	<b>216</b>
Marisol Bonilla – Supervisor of Experience Rating .....	263
Jennie Smith – Supervisor of Rated Risks .....	307
<b>Stanley R. Markow, Director – Actuarial &amp; Statistical Services</b> .....	<b>311</b>
Isabel F. Santos – Manager of Statistical .....	257
<b>Robert Eichler, Director – Information Technology Services</b> .....	<b>275</b>
Madeline Montalvo – Manager of ITS .....	268
Michele Langevin – Systems Analyst & Supervisor of Data Services .....	248
<b>Jim O’Hare, Acting Director – Underwriting</b> .....	<b>214</b>
Alan Zwerling – Manager of Underwriting .....	299
Pamela Campbell – Supervisor of Classification/Inspection .....	250
Linda Castillo – Supervisor of Plan Operations .....	244



**RESERVED FOR FUTURE USE**



## SECTION 7. SPECIAL SERVICE CHARGES

**1. Rating Data to Carrier on Standing Order.** The carrier or carriers of record shall be entitled to two (2) copies of rating data without charge provided the order for the second copy is made in advance of promulgation. Additional copies may be secured at a cost of \$2.00 per copy, provided the order is placed before promulgation.

**2. Rating Data to Carrier on Special Order.** The carrier of record may secure a single copy of rating data upon special order after promulgation at a cost of \$5.00.

Additional copies as a part of the same order may be secured at a cost of \$3.00 per copy.

**3. Rating Data to Others than the Carrier.** Single copies of rating data may be secured by the insured upon request and by brokers, agents or companies (not carriers) upon authorization, at a cost of \$5.00. Additional copies as a part of the same order may be obtained at a cost of \$3.00 per copy.

**4. Self-Insurer's Ratings.** Ratings of self-insurers will be considered as special service and a minimum charge of \$20.00 per hour made, based upon the time involved in completing and transmitting the rating.

**5. Individual Disability Reports to Authorized Representatives.** Single copies of these reports may be secured at a cost of \$2.00 per copy.

**6. Circular Letter and Manual Amendment Bulletin Service.** Circulars and Bulletins as issued are available on the NJCRIB Web Site - <http://www.njcrib.com>.

**7. Reportings of Experience to Authorized Representatives.** Single copies of these reports may be obtained at a cost of \$5.00 per policy year per risk.

**8. Manual Classification Rates.** Manual classification rates with the exception of "A" rated and "N" rated are available in electronic format. The format follows the national Workers Compensation Data Specifications Manual, "WCRATE." The charge for this service is \$50 per set of rates. This file is also available free of charge (excel and text format) on our Web Site - <http://www.njcrib.com>. Also see 14 below.

★**9. Detail Carrier Statistical Plan Experience.** Detail policy experience as reported under the New Jersey Statistical Plan is available in electronic format on a carrier basis only. A charge of \$750 is applicable.

**10. Statistical Report Predelinquent Control Listing.** The policy listing routinely furnished in hard copy format is now available upon request in electronic format. The format follows the national Workers Compensation Data Specifications Manual, "WCCNTL." There is no charge for this service.

★**11. Experience Modifications.** Experience modifications are available online at the NJCRIB Web Site - <http://www.njcrib.com> or a CD can be ordered from NJCRIB by completing the "Experience Rating CD Request Form" that is located on the home page at the NJCRIB Web Site under the category "Other."

**12. Classification Experience.** New Jersey classification experience is available free of charge on the NJCRIB Web Site - <http://www.njcrib.com>. Such information includes the latest five years of Statistical Plan payroll and claim data in summary by classification, policy year and kind of injury. The classification data is also available by request in either printed or electronic format at a cost of \$200.

**13. New Jersey Workers Compensation Insurance Plan Data.** Detailed data on insureds written in the residual market is available on the NJCRIB Web Site - <http://www.njcrib.com>.

★**14. Classification Rates —** Classification rates are available online at the NJCRIB Web Site - <http://www.njcrib.com>.

**15. NJCRIB - Internet Web Site.** The following information is available to all 'INTERNET' users:

Contacts  
Annual Report  
Email Notification Service  
NJ W.C. Online Ins. Plan Application  
Manual For Online Application For  
Designation Of An Insurance Co.  
Aggregate Financial Reporting  
Bulletins & Circulars  
Bureau Manual  
Class Selection Handbook  
Exploring Cost of W.C. Policy  
Exploring Experience Rating  
Frequently used NJ Forms  
W.C. Rates  
FROI & SROI EDI Reporting

DATA SEARCHES:  
Actuarial Statistics  
Class Experience  
Policy Coverage Search  
Rates & Classifications  
Experience Rating Mods  
Plan Risk (Residual Market)

This information is available at <http://www.njcrib.com> or indirectly through the home page of the Department of Banking and Insurance.

*Effective April 1, 2009*

**16. NJCRIB File Transfer Protocol (FTP).** is available for subscribers for submitting policy (WCPOLS) and statistical (WCSTAT) data to the Bureau through the NJCRIB Web Site at <http://www.njcrib.com>

**17. Bureau Manual.** The New Jersey Workers Compensation and Employers Liability Insurance Manual is available online at the NJCRIB Web Site - <http://www.njcrib.com>.

The Manual is also available in hard copy format or on CD. The Manual can be ordered in either format by completing the "NJWC & EL Manual Request Form" that is located on the home page at the NJCRIB Web Site under the category "Other".

★ The Manual is also available through an online subscription service provided by Vertafore, 2477 55th Street, Building B, Suite 201B, Boulder, CO 80301-5703. To order this service, call 1-800-895-7705.



**PART 2  
SECTION 1. RATES AND RATING VALUES**

Applicable in accordance with the terms and conditions of approval set forth in 1:1 and the Rules, Classifications and Rating Plans of this Manual.

**1. Legend.**

- A Rate or Excess Element for each individual risk shall be obtained by the Home Office from the Rating Bureau.
- C The manual rate contains a catastrophe element, the amount of which is shown in Table C of the Experience Rating Plan in 2:5-4 of the Manual.
- F Rate provides for coverage under the United States Longshore and Harbor Workers Compensation Act. Rates for these classifications may be adjusted to provide for coverage under the New Jersey Workers Compensation Law exclusively, in accordance with the special rules contained in 3:6-3 of the Manual and the table of rates in 2:1-4 of this Manual.

**2. Workers Compensation Rates—Including Minimum Premiums and Excess Elements.**

Code No.	Rate	Min. Prem.	Excess Element	Code No.	Rate	Min. Prem.	Excess Element
0005	6.08	828.	4.90	1747	2.65	485.	2.14
0034	13.10	850.	10.35	1754	5.42	762.	4.31
0035	4.18	638.	3.33	1814	10.13	850.	8.19
0042	12.18	850.	10.52	1815	10.13	850.	8.19
0050	7.04	850.	5.73	1853	7.64	850.	6.32
0055	4.11	631.	3.38	1924	3.95	615.	3.20
0073	10.74	850.	8.68	1925	8.28	850.	6.60
0074	2.58	478.	2.13	1937	15.77	850.	12.83
0075	5.23	743.	4.27	2002	8.07	850.	6.27
0079	2.58	478.	2.13	2003	9.65	850.	7.69
0081	3.06	526.	2.49	2014	10.33	850.	8.16
0082	7.04	850.	5.73	2039	8.94	850.	7.21
0083	7.04	850.	5.73	2041	4.85	705.	3.89
0084	7.04	850.	5.73	2070	13.62	850.	11.17
0085	7.04	850.	5.73	2081	8.96	850.	7.12
0086	2.58	478.	2.13	2089	8.96	850.	7.12
0089	5.65	785.	4.62	2095	8.96	850.	7.12
0106	23.04	850.	18.89	2110	6.36	850.	4.98
0700	4.16	636.	3.20	2111	9.69	850.	7.55
0917	10.79	850.	8.58	2112	6.36	850.	4.98
1320F	3.78	598.	3.29	2114	6.36	850.	4.98
1438	8.80	850.	7.18	2121	3.06	526.	2.44
1452	12.02	850.	10.21	2130	7.18	850.	5.69
1463	18.06	850.	14.92	2131	5.72	792.	4.50
1605	10.83	850.	9.21	2143	5.72	792.	4.53
1624	15.36	850.	13.38	2150	11.04	850.	8.77
1699	3.43	563.	2.85	2156	10.15	850.	8.08
1701	5.99	819.	4.74	2157	22.15	850.	17.50
1710	13.12	850.	11.46	2173	7.25	850.	5.56
1741	4.69	689.	3.82	2211	8.16	850.	6.86

*Effective January 1, 2013*

**RATES/RATING VALUES**

Code No.	Rate	Min. Prem.	Excess Element	Code No.	Rate	Min. Prem.	Excess Element
2222	5.19	739.	3.96	2883	7.96	850.	6.41
2286	5.39	759.	4.17	2913	5.97	817.	4.74
2302	4.02	622.	3.27	2916	7.91	850.	6.32
2303	5.78	798.	4.64	2923	2.95	515.	2.30
2352	7.70	850.	6.07	2942	6.47	850.	4.88
2361	1.51	371.	1.18	2960	4.55	675.	3.61
2362	4.78	698.	3.70	3004	6.15	835.	4.99
2380	4.78	698.	3.70	3018	7.09	850.	5.67
2383	6.04	824.	4.69	3022	5.12	732.	4.11
2386	4.78	698.	3.70	3027	10.06	850.	8.09
2388	4.78	698.	3.70	3028	4.91	711.	3.95
2402	10.36	850.	8.21	3030	18.81	850.	15.28
2416	8.37	850.	6.84	3040	17.12	850.	13.78
2418	10.36	850.	8.24	3041	4.41	661.	3.54
2420	14.10	850.	11.26	3042	10.47	850.	8.26
2501	3.34	554.	2.62	3045	11.89	850.	9.34
2503	3.34	554.	2.62	3060	7.02	850.	5.68
2531	3.34	554.	2.62	3061	5.39	759.	4.26
2534	3.34	554.	2.62	3062	7.32	850.	5.70
2537	3.34	554.	2.62	3066	7.02	850.	5.68
2557	3.79	599.	2.91	3075	7.02	850.	5.68
2560	3.34	554.	2.62	3076	6.81	850.	5.42
2570	9.69	850.	7.56	3081	30.38	850.	25.47
2571	3.34	554.	2.62	3085	13.33	850.	10.67
2575	3.34	554.	2.62	3110	6.68	850.	5.41
2576	3.34	554.	2.62	3111	6.84	850.	5.52
2578	3.34	554.	2.62	3113	2.86	506.	2.26
2582	3.06	526.	2.47	3114	4.85	705.	3.88
2585	8.98	850.	7.06	3117	2.86	506.	2.26
2586	3.43	563.	2.75	3118	2.86	506.	2.26
2587	8.98	850.	7.06	3122	6.81	850.	5.44
2588	2.49	469.	2.02	3131	11.50	850.	9.11
2600	14.06	850.	10.67	3132	5.97	817.	4.60
2623	14.06	850.	10.67	3145	2.58	478.	2.05
2654	1.58	378.	1.25	3146	4.91	711.	3.97
2660	4.37	657.	3.48	3169	7.06	850.	5.76
2670	3.34	554.	2.62	3179	4.05	625.	3.20
2683	3.34	554.	2.60	3188	9.81	850.	7.76
2686	4.64	684.	3.60	3192	2.95	515.	2.31
2688	4.64	684.	3.60	3193	5.92	812.	4.70
2702	28.19	850.	24.32	3194	8.05	850.	6.32
2710	17.90	850.	14.53	3220	5.17	737.	4.17
2759	19.02	850.	15.30	3227	4.75	695.	3.77
2790	3.98	618.	3.15	3228	13.10	850.	10.21
2802	7.91	850.	6.32	3241	12.02	850.	9.91
2835	6.79	850.	5.43	3255	5.51	771.	4.35
2836	4.78	698.	3.92	3257	7.27	850.	5.68
2841	6.52	850.	5.31	3270	1.76	396.	1.41
2852	11.57	850.	8.89	3300	50.43	850.	39.54
2881	5.97	817.	4.74	3307	16.39	850.	13.53

**NEW JERSEY WORKERS COMPENSATION  
AND EMPLOYERS LIABILITY  
INSURANCE MANUAL**

*Effective January 1, 2013*

Code No.	Rate	Min. Prem.	Excess Element	Code No.	Rate	Min. Prem.	Excess Element
3315	6.04	824.	4.83	4038	3.45	565.	2.74
3331	8.96	850.	7.11	4050	4.05	625.	3.26
3336	3.13	533.	2.43	4053	5.19	739.	4.02
3339	3.70	590.	3.04	4061	11.66	850.	8.99
3365	15.89	850.	13.46	4062	4.62	682.	3.63
3372	5.17	737.	4.20	4111	2.63	483.	2.07
3373	6.72	850.	5.40	4112	1.76	396.	1.42
3381	6.79	850.	5.41	4113	5.69	789.	4.48
3382	2.17	437.	1.73	4114	8.21	850.	6.52
3383	1.42	362.	1.12	4115	1.76	396.	1.39
3384	.59	279.	.48	4130	9.74	850.	7.82
3385	2.17	437.	1.73	4131	11.09	850.	8.51
3400	5.49	769.	4.37	4133	5.69	789.	4.48
3507	7.25	850.	5.75	4150	2.24	444.	1.80
3548	6.13	833.	4.92	4239	5.72	792.	4.62
3561	4.34	654.	3.41	4240	4.87	707.	3.85
3571	2.17	437.	1.73	4243	6.29	849.	4.89
3574	1.74	394.	1.39	4244	7.45	850.	5.87
3581	1.74	394.	1.39	4245	5.19	739.	4.10
3612	6.36	850.	5.08	4249	4.25	645.	3.36
3620	6.97	850.	5.77	4250	6.74	850.	5.32
3632	4.41	661.	3.54	4251	6.95	850.	5.46
3634	2.29	449.	1.85	4273	7.29	850.	5.83
3635	4.34	654.	3.47	4279	4.64	684.	3.64
3638	6.13	833.	4.89	4282	3.34	554.	2.62
3642	5.44	764.	4.33	4283	3.70	590.	2.95
3643	5.10	730.	4.12	4299	3.61	581.	2.89
3648	2.70	490.	2.12	4301	11.61	850.	9.11
3649	5.58	778.	4.25	4307	2.88	508.	2.28
3656	8.73	850.	6.83	4313	4.53	673.	3.50
3681	1.74	394.	1.37	4351	3.59	579.	2.87
3685	2.17	437.	1.73	4352	3.59	579.	2.87
3686	2.17	437.	1.73	4353	2.03	423.	1.61
3719	3.40	560.	2.91	4360	2.03	423.	1.61
3724	9.20	850.	7.76	4361	2.03	423.	1.61
3726	4.18	638.	3.50	4410	7.48	850.	6.06
3807	3.45	565.	2.76	4431	12.48	850.	9.69
3815	11.16	850.	8.91	4432	3.09	529.	2.37
3821	19.43	850.	15.72	4439	9.49	850.	7.77
3826	10.95	850.	8.58	4452	6.01	821.	4.74
3830	2.19	439.	1.71	4459	7.18	850.	5.72
3864	11.73	850.	9.90	4470	5.23	743.	4.24
3865	4.39	659.	3.56	4479	7.11	850.	5.77
3881	7.89	850.	6.52	4484	5.23	743.	4.15
4000	13.12	850.	11.46	4491	4.80	700.	3.84
4023	9.46	850.	7.79	4493	10.90	850.	8.68
4024	7.52	850.	6.18	4557	3.02	522.	2.42
4027	9.46	850.	7.79	4558	5.62	782.	4.49
4034	16.09	850.	13.10	4561	5.62	782.	4.49
4036	6.74	850.	5.33	4571	A		

**RATES/RATING VALUES**

*Effective January 1, 2013*

**RATES/RATING VALUES**

Code No.	Rate	Min. Prem.	Excess Element	Code No.	Rate	Min. Prem.	Excess Element
4572	1.17	337.	.94	5223	10.99	850.	9.16
4583	6.70	850.	5.35	5348	9.55	850.	8.06
4597	3.75	595.	3.00	5402	19.74	850.	17.01
4598	8.32	850.	6.75	5403	18.69	850.	15.83
4611	2.35	455.	1.84	5409	6.32	850.	5.37
4627	3.86	606.	3.08	5437	13.18	850.	11.18
4628	2.22	442.	1.75	5443	15.13	850.	12.72
4635	7.52	850.	6.12	5445	8.24	850.	6.90
4653	3.29	549.	2.67	5458	23.66	850.	20.45
4665	12.73	850.	10.01	5459	23.66	850.	20.45
4683	5.62	782.	4.55	5462	11.21	850.	9.47
4692	1.05	325.	.85	5466	9.79	850.	8.37
4693	2.03	423.	1.63	5473	30.14	850.	25.80
4703	2.83	503.	2.26	5474	11.28	850.	9.44
4707	4.69	689.	3.85	5475	23.66	850.	20.45
4710	3.75	595.	3.00	5479	12.63	850.	10.61
4712	3.82	602.	3.00	5480	15.13	850.	12.72
4720	4.48	668.	3.46	5491	4.32	652.	3.64
4740	1.19	339.	.96	5500	9.97	850.	8.49
4741	3.45	565.	2.83	5509	11.13	850.	9.52
4771	5.19	739.	4.25	5538	7.22	850.	6.01
4824	3.47	567.	2.77	5551	40.10	850.	34.40
4827	10.95	850.	8.33	5606	2.57	477.	2.17
4828	2.45	465.	1.97	5610	8.64	850.	7.24
4829	3.59	579.	2.98	5645	18.69	850.	15.83
4835	A			5701	16.86	850.	14.32
4836	.55	275.	.44	5703	23.73	850.	20.40
4902	5.55	775.	4.32	5951	.55	275.	.44
4923	6.22	842.	5.02	5954	5.94	814.	4.73
5000	15.98	850.	13.65	6003	15.79	850.	13.46
5022	18.71	850.	15.84	6005	15.79	850.	13.46
5038	23.37	850.	19.94	6017	21.02	850.	18.12
5040	17.25	850.	14.50	6039	10.49	850.	8.88
5057	13.63	850.	11.57	6042	8.53	850.	7.17
5059	27.50	850.	23.56	6204	15.27	850.	12.88
5069	32.89	850.	27.13	6217	10.83	850.	9.21
5099	A			6229	10.49	850.	8.88
5103	12.87	850.	10.77	6233	8.98	850.	7.60
5146	8.70	850.	7.20	6235F	9.24	850.	7.66
5160	7.00	850.	5.85	6251	11.38	850.	9.49
5183	6.96	850.	5.82	6252	11.38	850.	9.49
5184	4.97	717.	4.14	6306	8.46	850.	7.16
5188	5.89	809.	4.92	6319	7.53	850.	6.30
5190	5.13	733.	4.30	6325	6.98	850.	5.93
5191	1.74	394.	1.39	6400	18.58	850.	15.50
5192	8.00	850.	6.56	6504	4.23	643.	3.32
5200	11.69	850.	9.80	*6801F	3.76	596.	3.10
5213	15.51	850.	13.04	6824	8.05	850.	6.63
5215	14.30	850.	11.97	6826	9.30	850.	7.68
5222	21.02	850.	18.12	6872F	30.70	850.	26.44

\*6801F - See directional footnote under classification phraseology in 4:1 of the Manual.

**NEW JERSEY WORKERS COMPENSATION  
AND EMPLOYERS LIABILITY  
INSURANCE MANUAL**

Effective January 1, 2013

Code No.	Rate	Min. Prem.	Excess Element	Code No.	Rate	Min. Prem.	Excess Element
6874F	23.98	850.	19.85	7855	15.27	850.	12.72
7133	3.68	588.	2.91	8001	5.53	773.	4.49
7196	11.20	850.	9.32	8006	3.31	551.	2.65
7201	7.25	850.	5.80	8008	3.34	554.	2.65
7207	7.25	850.	5.80	8010	5.55	775.	4.47
7219	15.75	850.	12.85	8013	1.30	350.	1.04
7230	A			8017	4.00	620.	3.22
7231	11.91	850.	9.52	8018	6.61	850.	5.28
7250	18.91	850.	15.48	8021	8.89	850.	7.16
7309F	18.25	850.	15.68	8031	4.94	714.	3.94
7327F	31.08	850.	27.93	8032	5.14	734.	4.07
*7360F	11.44	850.	10.00	8033	6.36	850.	5.17
7369	4.82	702.	3.86	8034	13.12	850.	10.49
7370	24.32	850.	19.60	8039	4.14	634.	3.32
7380	11.54	850.	9.33	8044	6.81	850.	5.50
7381	10.90	850.	8.76	8045	1.58	378.	1.26
7382	13.05	850.	10.57	8046	5.55	775.	4.47
7384	9.83	850.	7.78	8047	2.38	458.	1.91
7390	21.65	850.	17.65	8048	8.64	850.	6.96
7403	8.48	850.	6.69	8051	2.67	487.	2.19
7405	2.13	433.	1.68	8053	6.81	850.	5.50
7424	1.67	387.	1.36	8054	6.81	850.	5.50
7425	2.61	481.	2.12	8055	4.78	698.	3.74
7426	10.72	850.	9.43	8090	3.06	526.	2.49
7427	10.72	850.	9.43	8102	4.00	620.	3.22
7428	5.49	769.	4.47	8103	3.82	602.	3.10
7431	1.42	362.	1.16	8105	6.61	850.	5.28
7435	5.49	769.	4.47	8106	11.64	850.	9.53
7502	6.70	850.	5.48	8107	6.88	850.	5.65
7515	2.29	449.	1.88	8111	8.16	850.	6.59
7520	7.36	850.	6.03	8116	2.97	517.	2.41
7536	12.71	850.	10.61	8203	12.14	850.	9.87
7538	6.74	850.	5.66	8204	18.93	850.	15.90
7539	1.92	412.	1.54	8215	8.76	850.	7.05
7540	1.92	412.	1.54	8227	8.12	850.	6.76
7570	1.92	412.	1.54	8232	10.52	850.	8.60
7580	7.66	850.	6.30	8235	10.88	850.	8.69
7590	10.90	850.	8.67	8263	15.54	850.	12.77
7600	7.18	850.	5.81	8264	12.82	850.	10.36
7601	7.00	850.	5.82	8265	18.01	850.	14.84
7605	4.09	629.	3.56	8268	10.33	850.	8.39
7610	1.14	334.	.92	8269	12.02	850.	9.66
7710	5.74	794.	4.60	8279	9.92	850.	8.02
7711	33.76	**	27.28	8280	16.44	850.	13.41
7712	33.76	850.	27.28	8291	12.66	850.	10.28
7714	10.04	850.	8.06	8292	11.57	850.	9.39
7715	31.71	**	25.74	8293	17.51	850.	14.00
7720	2.74	494.	2.21	8350	12.21	850.	10.03
7723	4.11	631.	3.30	8353	9.85	850.	7.96
7728	2.74	494.	2.21	8385	6.97	850.	5.53

**RATES/RATING VALUES**

\*7360F - See directional footnote under classification phraseology in 4:1 of the Manual.  
 \*\*7711 & 7715 - The "Minimum Earned Premium" for each separate fire company or first aid or rescue squad shall be \$125 for one piece of apparatus, \$150 for two pieces of apparatus plus \$50 for each piece of apparatus in excess of two. The Minimum Premium for the classification shall be the sum of the Minimum Earned Premium plus the Expense Constant. See directional footnote under classification phraseology in 4:1 of the Manual.

*Effective January 1, 2013*

Code No.	Rate	Min. Prem.	Excess Element	Code No.	Rate	Min. Prem.	Excess Element
8387	6.79	850.	5.50	9088	A		
8392	8.16	850.	6.54	9089	3.18	538.	2.53
8393	3.93	613.	3.17	9093	3.18	538.	2.53
8396	6.24	844.	5.04	9102	5.49	769.	4.45
8397	6.79	850.	5.50	9106	10.01	850.	8.10
8398	5.49	769.	4.45	9107	3.89	609.	3.13
8506	15.54	850.	12.93	9109	5.49	769.	4.45
8507	8.92	850.	7.32	9154	2.54	474.	2.04
8601	.98	318.	.81	9156	2.33	453.	1.85
8606	11.54	850.	9.33	9170	58.57	850.	47.25
8607	11.54	850.	9.33	9178	18.61	850.	14.67
8709F	5.76	796.	4.93	9179	11.27	850.	8.88
8711F	2.55	475.	2.05	9180	10.93	850.	9.03
8720	2.83	503.	2.33	9182	3.89	609.	3.13
8726F	3.52	572.	2.96	9186	27.84	850.	22.42
8731	2.83	503.	2.33	9220	7.11	850.	5.70
8742	.64	284.	.53	9402	11.00	850.	9.04
8745	7.20	850.	5.78	9403	13.69	850.	11.21
8748	1.10	330.	.88	9410	11.32	850.	9.15
8753	3.31	551.	2.65	9418	8.66	850.	6.89
8755	.64	284.	.52	9421	.85	305.	.68
8800	3.77	597.	3.03	9423	4.94	714.	3.97
8803	.25	245.	.20	9501	3.47	567.	2.76
8810	.25	245.	.20	9519	6.49	850.	5.20
8820	.41	261.	.34	9521	7.89	850.	6.31
8828	5.42	762.	4.33	9522	2.72	492.	2.16
8829	4.78	698.	3.79	9529	A		
8831	2.61	481.	2.09	9530	9.33	850.	8.18
8832	.62	282.	.50	9538	10.45	850.	9.13
8835	5.42	762.	4.33	9549	10.24	850.	9.06
8836	7.89	850.	6.27	9554	6.72	850.	5.85
8838	.73	293.	.60	9555	6.72	850.	5.85
8840	.50	270.	.41	9556	6.72	850.	5.85
8860	.25	245.	.20	9557	4.11	631.	3.50
8868	1.69	389.	1.35	9586	1.14	334.	.91
8901	.25	245.	.20	9600	4.00	620.	3.22
9014	6.63	850.	5.31	9610	1.14	334.	.92
9015	7.20	850.	5.83	9620	1.78	398.	1.46
9016	7.00	850.	5.67	9720	.64	284.	.53
9033	4.25	645.	3.42	9726	8.73	850.	6.98
9044	3.82	602.	3.04	9727	27.93	850.	21.77
9045	1.65	385.	1.33	9728	7.34	850.	5.87
9052	4.64	684.	3.68				
9053	2.01	421.	1.58				
9060	3.31	551.	2.67				
9061	1.74	394.	1.40				
9063	2.35	455.	1.90				
9065	1.42	362.	1.15				
9078	7.54	850.	5.93				
9079	3.57	577.	2.84				

**RATES/RATING VALUES**

**3. Catastrophe Provisions.**

- (a) **Terrorism.** A rate of \$0.03 for each one hundred dollars of policy payroll is applicable as the premium charge for terrorism in accordance with the terms and conditions of 3:3-55 and 3:9-1 through 3:9-7 of this Manual. An upward deviation from the \$0.03 rate is allowed. See 3:9-7 of this Manual for further information.
- (b) **Catastrophe (Other than Certified Acts of Terrorism).** A rate of \$0.01 for each one hundred dollars of policy payroll is applicable as the premium charge for catastrophe (other than certified acts of terrorism) in accordance with the terms and conditions of 3:3-55 and 3:9-8 through 3:9-13 of this Manual.

**4. Rates and Factors for Longshore and Harbor Workers Compensation Act Coverage when provided on the same policy as New Jersey Workers Compensation Law Coverage.**

- (a) **Non-“F” Classes.** For classifications in this Manual whose code numbers are not followed by the letter “F” the rates do not provide for coverage under the United States Longshore and Harbor Workers Compensation Act. The manual rate and the minimum premium, exclusive of the expense constant, where applicable for any such classification which is used to cover operations subject to the United States Longshore and Harbor Workers Compensation Act shall be increased 50%. For such a classification the increased rate shall be applied to the entire payroll coming under the jurisdiction of the United States Longshore and Harbor Workers Compensation Act. This procedure is not applicable to the classifications for Admiralty or Federal Employers Liability Act employments included in 3:6 of this Manual.
- (b) **Rates for “State Only” Coverage—“F” Classes.** When operations properly classified under Codes 6801F or 7360F are conducted at premises not under the jurisdiction of the United States Longshore and Harbor Workers Compensation Act, the following rates and rating values shall apply thereto:

Code No.	Rate	Min. Prem.	Excess Element
6801	3.34	554.	2.70
7360	11.09	850.	9.67

★

When operations properly classified under any other classification accompanied by the letter “F” are conducted at a location where no employee is engaged in operations subject to the United States Longshore and Harbor Workers Compensation Act, the rates and rating values for each individual risk shall be obtained by the Home Office from the Rating Bureau.

**5. Expense Constant.** Expense constants are established and coded on the following basis and shall be applied in accordance with the provisions of 3:3-57 through 3:3-60 of this Manual.

	<u>Code</u>	<u>Amount</u>
Private Residence Per Capita Classifications	.....0900	\$ 30.
All Other Classifications	.....0900	\$220.

**6. Minimum Premium Formula.** Standard Minimum Premiums are derived on the basis of the following formula:  
Minimum Premium = Expense Constant + 100 times the manual rate (rounded to the nearest dollar) subject to a maximum of \$850.

Special Minimum Premiums apply to Private Residence classifications and to classifications for Maritime or Federal Employers Liability Act coverage, which are shown in their respective sections of this Manual.

**7. Surcharges.** The following policyholder surcharge percentages are applicable to the modified premium as described in 3:3-56 of this Manual.

- ★ Second Injury Fund Surcharge percentage: 6.76%
- Uninsured Employers Fund Surcharge percentage: 0.00%

*Effective January 1, 2011*

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**RESERVED FOR FUTURE USE**



**SECTION 2. PART TWO - EMPLOYERS LIABILITY LIMIT TABLE AND CHARGES**

- ★ 1. Table for increased limits percentages and minimum premiums applicable to all policies except those written exclusively to cover private residences.

**Bodily Injury by Disease: Policy Limit (\$000 Omitted)**

<b>Bodily</b>	<b>Loss Limit</b>	<b>Minimum Premium</b>	<b>500</b>	<b>1,000</b>	<b>2,000</b>	<b>3,000</b>	<b>4,000</b>	<b>5,000</b>	<b>6,000</b>	<b>7,000</b>	<b>8,000</b>	<b>9,000</b>	<b>10,000</b>
<b>Injury by</b>	100	-	0.0%	0.2%	0.4%	0.6%	0.8%	1.0%	1.2%	1.4%	1.6%	1.8%	2.0%
<b>Accident</b>	200	\$100	0.4%	0.6%	0.8%	1.0%	1.2%	1.4%	1.6%	1.8%	2.0%	2.2%	2.4%
<b>Each</b>	300	\$100	0.7%	0.9%	1.1%	1.3%	1.5%	1.7%	1.9%	2.1%	2.3%	2.5%	2.7%
<b>Accident</b>	400	\$100	0.9%	1.1%	1.3%	1.5%	1.7%	1.9%	2.1%	2.3%	2.5%	2.7%	2.9%
<b>Limit</b>	500	\$100	1.1%	1.3%	1.5%	1.7%	1.9%	2.1%	2.3%	2.5%	2.7%	2.9%	3.1%
<b>AND</b>	1,000	\$150		1.4%	1.6%	1.8%	2.0%	2.2%	2.4%	2.6%	2.8%	3.0%	3.2%
<b>Bodily</b>	2,000	\$175			1.8%	2.0%	2.2%	2.4%	2.6%	2.8%	3.0%	3.2%	3.4%
<b>Injury by</b>	3,000	\$200				2.2%	2.4%	2.6%	2.8%	3.0%	3.2%	3.4%	3.6%
<b>Disease</b>	4,000	\$225					2.6%	2.8%	3.0%	3.2%	3.4%	3.6%	3.8%
<b>Each</b>	5,000	\$250						3.0%	3.2%	3.4%	3.6%	3.8%	4.0%
<b>Employee</b>	6,000	\$260							3.4%	3.6%	3.8%	4.0%	4.2%
<b>Limit</b>	7,000	\$270								3.7%	3.9%	4.1%	4.3%
<b>(\$000</b>	8,000	\$280									4.0%	4.2%	4.4%
<b>Omitted)</b>	9,000	\$290										4.3%	4.5%
	10,000	\$300											4.6%

**RATES/RATING VALUES**

The premium for higher limits shall be determined in accordance with the procedure described in 3:3-73 of this MANUAL. The charge is subject to experience rating.

Charges for limits other than those shown above shall be obtained from the Rating Bureau.

- ★ The same minimum premium applies for all Bodily Injury by Disease policy limits within the same row. For increased limits not displayed in the table, apply the minimum premium shown for the next highest limit published in the table.

At the request of the policyholder, the insurer shall provide limits of \$500,000/\$500,000/\$500,000. Higher limits are available at the discretion of the insurer.

For special Table of Charges applicable to policies written to provide Maritime or Federal Employers' Liability Act Coverage, see 3:6-12, 13 and 14 of this Manual.

- 2. Minimum Charges Not Subject to Prorating.** The minimum charges are not subject to prorating for periods less than one year.

- 3. Table applicable to coverages written exclusively to cover Private Residences.** At the request of the policyholder, the insurer shall provide limits of \$500,000/ \$500,000/\$500,000. The charge for such limits is as follows:

<u>Limit of Liability</u>	<b>Charge</b>
500,000/500,000/500,000	1.00

This charge is in addition to the basic policy charges included in 3:5-12 of the Manual.

Limits greater than the above are permitted under the Personal Liability Section of the policy affording the comprehensive personal liability coverage or under a Personal Umbrella Liability Policy.



**SECTION 3. PREMIUM DISCOUNTS**

★ **1. Premium Discount Schedules.**

Applicable as provided in Premium Discount Rules, 3:3-74 through 79 of this Manual.

Applicable Discounts on Policies Written

	Total New Jersey Standard Premium	By Schedule Y Carrier	By Schedule X Carrier
First	\$ 10,000	...	...
Next	190,000	8.5%	4.6%
Next	1,550,000	10.2%	5.5%
Over	1,750,000	11.0%	6.3%

★ **2. Premium Discount Table—Schedule Y.**

Applicable as provided in Premium Discount Rules, 3:3-74 through 79 of this Manual.

Total Standard Premium	Premium Discount	Total Standard Premium	Premium Discount	Total Standard Premium	Premium Discount			
\$ 0–	10059	0.0	\$ 18682–	19101	4.0	\$ 154546–	188888	8.0
10060–	10179	0.1	19102–	19540	4.1	188889–	207317	8.1
10180–	10303	0.2	19541–	19999	4.2	207318–	217948	8.2
10304–	10429	0.3	20000–	20481	4.3	217949–	229729	8.3
10430–	10559	0.4	20482–	20987	4.4	229730–	242857	8.4
10560–	10691	0.5	20988–	21518	4.5	242858–	257575	8.5
10692–	10828	0.6	21519–	22077	4.6	257576–	274193	8.6
10829–	10967	0.7	22078–	22666	4.7	274194–	293103	8.7
10968–	11111	0.8	22667–	23287	4.8	293104–	314814	8.8
11112–	11258	0.9	23288–	23943	4.9	314815–	339999	8.9
11259–	11409	1.0	23944–	24637	5.0	340000–	369565	9.0
11410–	11564	1.1	24638–	25373	5.1	369566–	404761	9.1
11565–	11724	1.2	25374–	26153	5.2	404762–	447368	9.2
11725–	11888	1.3	26154–	26984	5.3	447369–	499999	9.3
11889–	12056	1.4	26985–	27868	5.4	500000–	566666	9.4
12057–	12230	1.5	27869–	28813	5.5	566667–	653846	9.5
12231–	12408	1.6	28814–	29824	5.6	653847–	772727	9.6
12409–	12592	1.7	29825–	30909	5.7	772728–	944444	9.7
12593–	12781	1.8	30910–	32075	5.8	944445–	1214285	9.8
12782–	12977	1.9	32076–	33333	5.9	1214286–	1699999	9.9
12978–	13178	2.0	33334–	34693	6.0	1700000–	1921052	10.0
13179–	13385	2.1	34694–	36170	6.1	1921053–	2147058	10.1
13386–	13599	2.2	36171–	37777	6.2	2147059–	2433333	10.2
13600–	13821	2.3	37778–	39534	6.3	2433334–	2807692	10.3
13822–	14049	2.4	39535–	41463	6.4	2807693–	3318181	10.4
14050–	14285	2.5	41464–	43589	6.5	3318182–	4055555	10.5
14286–	14529	2.6	43590–	45945	6.6	4055556–	5214285	10.6
14530–	14782	2.7	45946–	48571	6.7	5214286–	7299999	10.7
14783–	15044	2.8	48572–	51515	6.8	7300000–	12166666	10.8
15045–	15315	2.9	51516–	54838	6.9	12166667–	36499999	10.9
15316–	15596	3.0	54839–	58620	7.0	36500000–	& OVER	11.0
15597–	15887	3.1	58621–	62962	7.1			
15888–	16190	3.2	62963–	67999	7.2			
16191–	16504	3.3	68000–	73913	7.3			
16505–	16831	3.4	73914–	80952	7.4			
16832–	17171	3.5	80953–	89473	7.5			
17172–	17525	3.6	89474–	99999	7.6			
17526–	17894	3.7	100000–	113333	7.7			
17895–	18279	3.8	113334–	130769	7.8			
18280–	18681	3.9	130770–	154545	7.9			

Effective January 1, 2013

★ **3. Premium Discount Table–Schedule X.**

“Applicable as provided in Premium Discount Rules, 3:3-74 through 79 of this Manual.

Total Standard Premium	Premium Discount	Total Standard Premium	Premium Discount	Total Standard Premium	Premium Discount
\$ 0– 10109	0.0	\$ 21396– 22439	2.5	\$ 410910– 502222	5.0
10110– 10337	0.1	22440– 23589	2.6	502223– 645714	5.1
10338– 10574	0.2	23590– 24864	2.7	645715– 903999	5.2
10575– 10823	0.3	24865– 26274	2.8	904000– 1506666	5.3
10824– 11084	0.4	26286– 27878	2.9	1506667– 1912941	5.4
11085– 11358	0.5	27879– 29677	3.0	1912942– 2167999	5.5
11359– 11645	0.6	29678– 31724	3.1	2168000– 2501538	5.6
11646– 11948	0.7	31725– 34074	3.2	2501539– 2956363	5.7
11949– 12266	0.8	34075– 36799	3.3	2956364– 3613333	5.8
12267– 12602	0.9	36800– 39999	3.4	3613334– 4645714	5.9
12603– 12957	1.0	40000– 43809	3.5	4645715– 6503999	6.0
12958– 13333	1.1	43810– 48421	3.6	6504000– 10839999	6.1
13334– 13731	1.2	48422– 54117	3.7	10840000– 32519999	6.2
13732– 14153	1.3	54118– 61333	3.8	32520000– & OVER	6.3
14154– 14603	1.4	61334– 70769	3.9		
14604– 15081	1.5	70770– 83636	4.0		
15082– 15593	1.6	83637– 102222	4.1		
15594– 16140	1.7	102223– 131428	4.2		
16141– 16727	1.8	131429– 183999	4.3		
16728– 17358	1.9	184000– 215238	4.4		
17359– 18039	2.0	215239– 237894	4.5		
18040– 18775	2.1	237895– 265882	4.6		
18776– 19574	2.2	265883– 301333	4.7		
19575– 20444	2.3	301334– 347692	4.8		
20445– 21395	2.4	347693– 410909	4.9		

RATES/RATING VALUES

**SECTION 4. SHORT RATE CANCELATION**

**1. Short Rate cancellation Table.**

★ "Applicable as provided in Cancellation Rules, 3:3-80 of this Manual.

<b>Days Policy in Force</b>	<b>Percent of One Year Premium</b>	<b>Days Policy in Force</b>	<b>Percent of One Year Premium</b>
1 .....	5 %	161 - 164 .....	55 %
2 .....	6	165 - 167 .....	56
3 - 4 .....	7	168 - 171 .....	57
5 - 6 .....	8	172 - 175 .....	58
7 - 8 .....	9	176 - 178 .....	59
9 - 10 .....	10	179 - 182 (6 months).....	60
11 - 12 .....	11	183 - 187 .....	61
13 - 14 .....	12	188 - 191 .....	62
15 - 16 .....	13	192 - 196 .....	63
17 - 18 .....	14	197 - 200 .....	64
19 - 20 .....	15	201 - 205 .....	65
21 - 22 .....	16	206 - 209 .....	66
23 - 25 .....	17	210 - 214 (7 months).....	67
26 - 29 .....	18	215 - 218 .....	68
30 - 32 (1 month).....	19	219 - 223 .....	69
33 - 36 .....	20	224 - 228 .....	70
37 - 40 .....	21	229 - 232 .....	71
41 - 43 .....	22	233 - 237 .....	72
44 - 47 .....	23	238 - 241 .....	73
48 - 51 .....	24	242 - 246 (8 months).....	74
52 - 54 .....	25	247 - 250 .....	75
55 - 58 .....	26	251 - 255 .....	76
59 - 62 (2 months).....	27	256 - 260 .....	77
63 - 65 .....	28	261 - 264 .....	78
66 - 69 .....	29	265 - 269 .....	79
70 - 73 .....	30	270 - 273 (9 months).....	80
74 - 76 .....	31	274 - 278 .....	81
77 - 80 .....	32	279 - 282 .....	82
81 - 83 .....	33	283 - 287 .....	83
84 - 87 .....	34	288 - 291 .....	84
88 - 91 (3 months).....	35	292 - 296 .....	85
92 - 94 .....	36	297 - 301 .....	86
95 - 98 .....	37	302 - 305 (10 months).....	87
99 - 102 .....	38	306 - 310 .....	88
103 - 105 .....	39	311 - 314 .....	89
106 - 109 .....	40	315 - 319 .....	90
110 - 113 .....	41	320 - 323 .....	91
114 - 116 .....	42	324 - 328 .....	92
117 - 120 .....	43	329 - 332 .....	93
121 - 124 (4 months).....	44	333 - 337 (11 months).....	94
125 - 127 .....	45	338 - 342 .....	95
128 - 131 .....	46	343 - 346 .....	96
132 - 135 .....	47	347 - 351 .....	97
136 - 138 .....	48	352 - 355 .....	98
139 - 142 .....	49	356 - 360 .....	99
143 - 146 .....	50	361 - 365 (12 months).....	100
147 - 149 .....	51		
150 - 153 (5 months).....	52		
154 - 156 .....	53		
157 - 160 .....	54		

**RATES/RATING VALUES**



**SECTION 5. EXPERIENCE RATING FACTORS AND TABLES**

**★ 1. Regular Table A.**

Applicable January 1, 2013 as provided in the Experience Rating Plan 3:11 of this Manual.

For Longshore and Harbor Workers Table A1, see 2:5-2 of this Manual.

For treatment of Maritime or Federal Employments—Vessel, Dredging, Marine Wrecking or Railroad Operation, see 3:11-32 of this Manual

**LOSS MODIFICATION FACTORS**

Policy Year	Death	Permanent Total	Other Indemnity	Medical
2008	1.04	1.04	1.08	1.00
2008	1.03	1.03	1.05	(For Losses Occurring 1-1-09 and Thereafter)
2009	1.03	1.03	1.05	1.00
2009	1.02	1.02	1.03	(For Losses Occurring 1-1-10 and Thereafter)
2010	1.02	1.02	1.03	1.00
2010	1.02	1.02	1.03	(For Losses Occurring 1-1-11 and Thereafter)
2011	1.02	1.02	1.03	1.00
2011	1.01	1.01	1.01	(For Losses Occurring 1-1-12 and Thereafter)
2012	1.01	1.01	1.01	1.00
2012	1.00	1.00	1.00	(For Losses Occurring 1-1-13 and Thereafter)

Expected Loss Factor—(All Years) .....0.449  
Employers' Liability Cases—Indemnity Modification Factor—(All Years) .....1.120

Credibility Values  $C_e = 0.882$   $K_e = 924,866$   
 $C_n = 0.998$   $K_n = 2,925$

**LOSS VALUES—DISTRIBUTION AND LIMITS**

The following are the limiting indemnity values for all cases except catastrophes:

	Normal	Excess	Total
Indemnity—All Policy Years	\$4,900	\$169,100	\$174,000

The following are the limiting medical values for all cases except catastrophes:

	Normal	Excess	Total
Medical—All Policy Years	\$1,800	\$175,200	\$177,000

Catastrophes shall be limited in accordance with 3:11-40(c) of this Manual.

**★ 2. Longshore and Harbor Workers' Table A1.**

Applicable January 1, 2013 as provided in the Experience Rating Plan 3:11 of this Manual.

Applicable to Losses Incurred under the Longshore and Harbor Workers Compensation Act.

**LOSS MODIFICATION FACTORS**

Policy Year	Death	Permanent Total	Other Indemnity	Medical
2008	1.04	1.04	1.00	1.00
2008	1.04	1.03	1.00	(For Losses Occurring 10-1-08 and Thereafter)
2009	1.04	1.03	1.00	1.00
2009	1.03	1.02	1.00	(For Losses Occurring 10-1-09 and Thereafter)
2010	1.03	1.02	1.00	1.00
2010	1.02	1.02	1.00	(For Losses Occurring 10-1-10 and Thereafter)
2011	1.02	1.02	1.00	1.00
2011	1.01	1.01	1.00	(For Losses Occurring 10-1-11 and Thereafter)
2012	1.01	1.01	1.00	1.00
2012	1.00	1.00	1.00	(For Losses Occurring 10-1-12 and Thereafter)

Expected Loss Factor—(All Years) .....0.449

Credibility Values  $C_e = 0.882$   $K_e = 924,866$   
 $C_n = 0.998$   $K_n = 2,925$

**LOSS VALUES—DISTRIBUTION AND LIMITS**

The following are the limiting indemnity values for all cases except catastrophes:

	Normal	Excess	Total
Indemnity—All Policy Years	\$4,900	\$255,100	\$260,000

The following are the limiting medical values for all cases except catastrophes:

	Normal	Excess	Total
Medical—All Policy Years	\$1,800	\$175,200	\$177,000

Catastrophes shall be limited in accordance with 3:11-40(c) of this Manual.

**3. Excess Elements — Table B.**

The Table B Excess Elements are set forth in the New Jersey rate pages in 2:1-2 of this Manual.

RATES/RATING VALUES

Effective January 1, 1999

4. **Catastrophe Elements — Table C.**

Applicable as provided in the Experience Rating Plan 3:11 and the Retrospective Rating Plan 3:12 of this Manual.

<u>Code No.</u>	<u>Catastrophe Element</u>	<u>Excess Element</u>
9088	A	A

The procedure for the treatment of classifications involving catastrophe elements is set forth in 3:11-43 and 3:12-14(a) of this Manual.



**SECTION 6. RETROSPECTIVE RATING VALUES**

★ **1. Retrospective Development Factors**

1st Adjustment	0.18
2nd Adjustment	0.09
3rd Adjustment	0.04
Subsequent Adjustments	0.00

★ **2. Hazard Group Differentials**

Group	Differentials
A	1.708
B	1.314
C	1.210
D	1.032
E	0.909
F	0.727
G	0.579

The group to which each classification is assigned is shown in 2:6-10 of this Manual.

★ **3. Excess Loss Premium Factors**

Group	A	B	C	D	E	F	G
Loss Limit							
\$ 25,000	0.372	0.403	0.420	0.437	0.457	0.485	0.510
30,000	0.353	0.384	0.401	0.419	0.440	0.469	0.496
40,000	0.322	0.352	0.371	0.389	0.411	0.442	0.472
50,000	0.297	0.328	0.346	0.364	0.387	0.419	0.452
75,000	0.255	0.283	0.302	0.320	0.343	0.376	0.412
100,000	0.226	0.253	0.271	0.288	0.311	0.345	0.383
125,000	0.203	0.229	0.248	0.265	0.287	0.320	0.360
150,000	0.186	0.211	0.229	0.246	0.268	0.301	0.341
175,000	0.171	0.196	0.214	0.230	0.252	0.284	0.325
200,000	0.159	0.183	0.200	0.216	0.237	0.270	0.311
250,000	0.139	0.161	0.179	0.194	0.215	0.246	0.288
300,000	0.123	0.144	0.161	0.175	0.196	0.227	0.269
350,000	0.110	0.130	0.146	0.160	0.180	0.211	0.253
400,000	0.099	0.118	0.134	0.148	0.167	0.197	0.239
450,000	0.090	0.109	0.124	0.137	0.156	0.185	0.226
500,000	0.082	0.100	0.115	0.127	0.146	0.174	0.215
600,000	0.070	0.086	0.100	0.112	0.129	0.156	0.197
700,000	0.061	0.076	0.089	0.099	0.116	0.142	0.181
800,000	0.055	0.068	0.081	0.090	0.105	0.130	0.169
900,000	0.049	0.061	0.073	0.082	0.096	0.120	0.157
1,000,000	0.044	0.056	0.067	0.075	0.089	0.111	0.148
2,000,000	0.022	0.028	0.036	0.041	0.049	0.065	0.093
3,000,000	0.015	0.019	0.025	0.028	0.035	0.046	0.070
4,000,000	0.012	0.015	0.020	0.022	0.027	0.037	0.056
5,000,000	0.010	0.013	0.017	0.019	0.023	0.031	0.048
6,000,000	0.008	0.010	0.014	0.016	0.019	0.026	0.041
7,000,000	0.007	0.009	0.012	0.014	0.017	0.023	0.037
8,000,000	0.006	0.008	0.011	0.012	0.015	0.021	0.033
9,000,000	0.006	0.007	0.010	0.011	0.014	0.019	0.030
10,000,000	0.005	0.007	0.009	0.010	0.012	0.017	0.028

The group to which each classification is assigned is shown in 2:6-10 of this Manual.

The rules that pertain to the election of loss limitation in retrospective rating agreements are found in 3:12-20(e) of this Manual.

The Excess Loss Premium Factors in 2:6-3 apply to all classifications, including those that contemplate coverage under the United States Longshore and Harbor Workers Compensation Act.

Effective January 1, 2013

**4. Loss Conversion Factor.**

Schedule X Carriers—max. of 1.45  
Schedule Y Carriers—max. of 1.25

- ★ **5. Tax Multiplier.** New Jersey = 1.046  
USL = 1.136

Applicable in accordance with the Retrospective Rating Rules and Formulae set forth in 3:12 of this Manual

- ★ **6. Expected Loss Ratio = 0.632**

- ★ **7. Expense Ratios (Excluding Taxes—Including Profit & Contingency)—Schedule Y\***

RATES/RATING VALUES

Total			Total			Total		
Standard	Expense	Ratio	Standard	Expense	Ratio	Standard	Expense	Ratio
Premium	Ratio		Premium	Ratio		Premium	Ratio	
\$ 0– 10059	.323		\$ 18682– 19101	.285		\$ 154546– 188888	.247	
10060– 10179	.322		19102– 19540	.284		188889– 207317	.246	
10180– 10303	.321		19541– 19999	.283		207318– 217948	.245	
10304– 10429	.320		20000– 20481	.282		217949– 229729	.244	
10430– 10559	.319		20482– 20987	.281		229730– 242857	.243	
10560– 10691	.318		20988– 21518	.280		242858– 257575	.242	
10692– 10828	.317		21519– 22077	.279		257576– 274193	.241	
10829– 10967	.316		22078– 22666	.278		274194– 293103	.240	
10968– 11111	.315		22667– 23287	.277		293104– 314814	.239	
11112– 11258	.314		23288– 23943	.276		314815– 339999	.238	
11259– 11409	.313		23944– 24637	.275		340000– 369565	.237	
11410– 11564	.313		24638– 25373	.274		369566– 404761	.236	
11565– 11724	.312		25374– 26153	.273		404762– 447368	.235	
11725– 11888	.311		26154– 26984	.272		447369– 499999	.234	
11889– 12056	.310		26985– 27868	.271		500000– 566666	.233	
12057– 12230	.309		27869– 28813	.270		566667– 653846	.232	
12231– 12408	.308		28814– 29824	.269		653847– 772727	.231	
12409– 12592	.307		29825– 30909	.269		772728– 944444	.230	
12593– 12781	.306		30910– 32075	.268		944445– 1214285	.229	
12782– 12977	.305		32076– 33333	.267		1214286– 1699999	.228	
12978– 13178	.304		33334– 34693	.266		1700000– 1921052	.227	
13179– 13385	.303		34694– 36170	.265		1921053– 2147058	.226	
13386– 13599	.302		36171– 37777	.264		2147059– 2433333	.226	
13600– 13821	.301		37778– 39534	.263		2433334– 2807692	.225	
13822– 14049	.300		39535– 41463	.262		2807693– 3318181	.224	
14050– 14285	.299		41464– 43589	.261		3318182– 4055555	.223	
14286– 14529	.298		43590– 45945	.260		4055556– 5214285	.222	
14530– 14782	.297		45946– 48571	.259		5214286– 7299999	.221	
14783– 15044	.296		48572– 51515	.258		7300000– 12166666	.220	
15045– 15315	.295		51516– 54838	.257		12166667– 36499999	.219	
15316– 15596	.294		54839– 58620	.256		36500000– & OVER	.218	
15597– 15887	.293		58621– 62962	.255				
15888– 16190	.292		62963– 67999	.254				
16191– 16504	.291		68000– 73913	.253				
16505– 16831	.291		73914– 80952	.252				
16832– 17171	.290		80953– 89473	.251				
17172– 17525	.289		89474– 99999	.250				
17526– 17894	.288		100000– 113333	.249				
17895– 18279	.287		113334– 130769	.248				
18280– 18681	.286		130770– 154545	.247				

\* These expense ratios are based on the following expense provisions:

First	\$ 10,000	.....0.323
Next	190,000	.....0.242
Next	1,550,000	.....0.226
Over	1,750,000	.....0.218

★ **8. Expense Ratios (Excluding Taxes - Including Profit & Contingency) - Schedule X\*.**

Total Standard Premium			Expense Ratio	Total Standard Premium			Expense Ratio	Total Standard Premium			Expense Ratio
\$	0-	10109	.323	\$	21396-	22439	.299	\$	410910-	502222	.275
	10110-	10337	.322		22440-	23589	.298		502223-	645714	.274
	10338-	10574	.321		23590-	24864	.297		645715-	903999	.273
	10575-	10823	.320		24865-	26285	.296		904000-	1506666	.272
	10824-	11084	.319		26286-	27878	.295		1506667-	1912941	.271
	11085-	11358	.318		27879-	29677	.294		1912942-	2167999	.270
	11359-	11645	.317		29678-	31724	.293		2168000-	2501538	.269
	11646-	11948	.316		31725-	34074	.292		2501539-	2956363	.269
	11949-	12266	.315		34075-	36799	.291		2956364-	3613333	.268
	12267-	12602	.314		36800-	39999	.291		3613334-	4645714	.267
	12603-	12957	.313		40000-	43809	.290		4645715-	6503999	.266
	12958-	13333	.313		43810-	48421	.289		6504000-	10839999	.265
	13334-	13731	.312		48422-	54117	.288		10840000-	32519999	.264
	13732-	14153	.311		54118-	61333	.287		32520000-	& OVER	.263
	14154-	14603	.310		61334-	70769	.286				
	14604-	15081	.309		70770-	83636	.285				
	15082-	15593	.308		83637-	102222	.284				
	15594-	16140	.307		102223-	131428	.283				
	16141-	16727	.306		131429-	183999	.282				
	16728-	17358	.305		184000-	215238	.281				
	17359-	18039	.304		215239-	237894	.280				
	18040-	18775	.303		237895-	265882	.279				
	18776-	19574	.302		265883-	301333	.278				
	19575-	20444	.301		301334-	347692	.277				
	20445-	21395	.300		347693-	410909	.276				

\* These expense ratios are based on the following expense provisions:

First	\$ 10,000.....	0.323
Next	190,000.....	0.279
Next	1,550,000.....	0.271
Over	1,750,000.....	0.263

Effective January 1, 2013

★ **9. Retrospective Rating—Table of Expected Loss Ranges and Table of Insurance Charges (Table M)**

The following Tables are to be used in determining the net insurance charge that is included in the basic premium factor for Retrospective Rating. Such net insurance charge is made up of two elements, a charge for losses in excess of the maximum premium and a credit for savings resulting from the minimum premium. The values in the Table of Insurance Charges are expressed as ratios to expected losses. The charge is given on the same line as the corresponding entry ratio. The saving for all entry ratios can be determined by using the following formula.

$$1.00 - \text{Entry Ratio} = \text{Charge} - \text{Saving}$$

**TABLE OF EXPECTED LOSS RANGES**

Expected Loss Group	Range Rounded Expected Losses	Expected Loss Group	Range Rounded Expected Losses	Expected Loss Group	Range Rounded Expected Losses
79	\$ 27418– 30504	54	\$ 224127– 242337	29	\$ 2632158– 3128882
78	30505– 33660	53	242338– 262103	28	3128883– 3741462
77	33661– 37058	52	262104– 283489	27	3741463– 4473981
76	37059– 40803	51	283490– 306608	26	4473982– 5515490
75	40804– 44839	50	306609– 330862	25	5515491– 7018621
74	44840– 49089	49	330863– 356977	24	7018622– 8931401
73	49090– 53743	48	356978– 385341	23	8931402– 11412761
72	53744– 58844	47	385342– 419230	22	11412762– 14603708
71	58845– 64233	46	419231– 456098	21	14603709– 18686828
70	64234– 70065	45	456099– 496209	20	18686829– 23911565
69	70066– 76421	44	496210– 542249	19	23911566– 30597107
68	76422– 82857	43	542250– 593337	18	30597108– 41970253
67	82858– 89499	42	593338– 649243	17	41970254– 62073665
66	89500– 96673	41	649244– 715710	16	62073666– 91806463
65	96674– 104413	40	715711– 790930	15	91806464– 135781024
64	104414– 112772	39	790931– 874056	14	135781025– 200819054
63	112773– 121799	38	874057– 965918	13	200819055– 297009777
62	121800– 131548	37	965919– 1073888	12	297009778– 464933744
61	131549– 142079	36	1073889– 1205737	11	464933745– 735711389
60	142080– 153483	35	1205738– 1353767	10	735711390– 1164190072
59	153484– 165953	34	1353768– 1519973	9	1164190073– & OVER
58	165954– 179182	33	1519974– 1733229		
57	179183– 193057	32	1733230– 1992236		
56	193058– 208012	31	1992237– 2289951		
55	208013– 224126	30	2289952– 2632157		

RATES/RATING VALUES

9. Retrospective Rating—Table of Insurance Charges — Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	79	78	77	76	75	74	73	72	71	70
.01	0.9955	0.9953	0.9951	0.9949	0.9947	0.9945	0.9943	0.9941	0.9939	0.9938
.02	0.9912	0.9908	0.9904	0.9900	0.9897	0.9893	0.9889	0.9885	0.9881	0.9877
.03	0.9868	0.9862	0.9857	0.9851	0.9846	0.9840	0.9835	0.9829	0.9823	0.9817
.04	0.9826	0.9819	0.9812	0.9804	0.9797	0.9790	0.9782	0.9775	0.9767	0.9759
.05	0.9785	0.9776	0.9767	0.9758	0.9749	0.9740	0.9730	0.9721	0.9711	0.9702
.06	0.9746	0.9735	0.9724	0.9713	0.9703	0.9692	0.9680	0.9669	0.9658	0.9647
.07	0.9707	0.9695	0.9682	0.9670	0.9657	0.9644	0.9631	0.9618	0.9605	0.9592
.08	0.9669	0.9655	0.9641	0.9627	0.9612	0.9598	0.9583	0.9569	0.9554	0.9539
.09	0.9632	0.9617	0.9601	0.9585	0.9569	0.9552	0.9536	0.9520	0.9503	0.9487
.10	0.9595	0.9578	0.9561	0.9543	0.9526	0.9508	0.9490	0.9472	0.9454	0.9436
.11	0.9560	0.9542	0.9522	0.9503	0.9484	0.9465	0.9445	0.9425	0.9406	0.9386
.12	0.9525	0.9505	0.9485	0.9464	0.9443	0.9422	0.9401	0.9380	0.9358	0.9337
.13	0.9491	0.9470	0.9448	0.9426	0.9404	0.9381	0.9358	0.9335	0.9312	0.9289
.14	0.9458	0.9435	0.9411	0.9388	0.9364	0.9340	0.9315	0.9291	0.9266	0.9242
.15	0.9425	0.9401	0.9376	0.9351	0.9326	0.9300	0.9274	0.9248	0.9222	0.9196
.16	0.9393	0.9368	0.9341	0.9315	0.9288	0.9261	0.9233	0.9206	0.9178	0.9151
.17	0.9362	0.9335	0.9307	0.9279	0.9251	0.9223	0.9194	0.9165	0.9136	0.9107
.18	0.9332	0.9304	0.9274	0.9244	0.9215	0.9185	0.9154	0.9124	0.9094	0.9063
.19	0.9302	0.9272	0.9242	0.9211	0.9180	0.9148	0.9116	0.9084	0.9052	0.9020
.20	0.9273	0.9242	0.9210	0.9177	0.9145	0.9112	0.9079	0.9045	0.9012	0.8978
.21	0.9244	0.9212	0.9178	0.9145	0.9111	0.9077	0.9042	0.9007	0.8973	0.8938
.22	0.9216	0.9182	0.9147	0.9112	0.9078	0.9042	0.9006	0.8970	0.8934	0.8898
.23	0.9189	0.9154	0.9117	0.9081	0.9045	0.9008	0.8970	0.8933	0.8896	0.8858
.24	0.9162	0.9126	0.9088	0.9051	0.9013	0.8975	0.8936	0.8897	0.8858	0.8820
.25	0.9136	0.9098	0.9059	0.9020	0.8981	0.8942	0.8902	0.8862	0.8822	0.8782
.26	0.9110	0.9071	0.9031	0.8991	0.8950	0.8909	0.8868	0.8827	0.8786	0.8744
.27	0.9085	0.9044	0.9003	0.8961	0.8920	0.8877	0.8835	0.8793	0.8750	0.8708
.28	0.9060	0.9018	0.8975	0.8933	0.8890	0.8846	0.8803	0.8759	0.8715	0.8672
.29	0.9035	0.8992	0.8948	0.8904	0.8860	0.8815	0.8771	0.8726	0.8681	0.8636
.30	0.9010	0.8966	0.8921	0.8876	0.8831	0.8785	0.8739	0.8694	0.8648	0.8601
.31	0.8987	0.8942	0.8896	0.8850	0.8803	0.8756	0.8709	0.8662	0.8614	0.8567
.32	0.8964	0.8918	0.8870	0.8823	0.8776	0.8727	0.8679	0.8630	0.8582	0.8534
.33	0.8941	0.8893	0.8845	0.8796	0.8748	0.8698	0.8649	0.8599	0.8550	0.8500
.34	0.8919	0.8870	0.8820	0.8771	0.8721	0.8670	0.8620	0.8569	0.8518	0.8468
.35	0.8896	0.8847	0.8796	0.8745	0.8694	0.8643	0.8591	0.8540	0.8488	0.8436
.36	0.8875	0.8824	0.8772	0.8720	0.8668	0.8616	0.8563	0.8510	0.8457	0.8404
.37	0.8854	0.8802	0.8749	0.8696	0.8643	0.8589	0.8535	0.8481	0.8427	0.8373
.38	0.8833	0.8780	0.8726	0.8672	0.8618	0.8563	0.8508	0.8453	0.8398	0.8343
.39	0.8812	0.8758	0.8703	0.8648	0.8593	0.8537	0.8481	0.8425	0.8369	0.8312
.40	0.8791	0.8736	0.8680	0.8624	0.8568	0.8511	0.8454	0.8397	0.8340	0.8283
.41	0.8772	0.8716	0.8659	0.8601	0.8544	0.8486	0.8428	0.8370	0.8311	0.8253
.42	0.8752	0.8695	0.8637	0.8578	0.8520	0.8461	0.8402	0.8343	0.8284	0.8225
.43	0.8732	0.8674	0.8615	0.8556	0.8496	0.8437	0.8377	0.8317	0.8257	0.8196
.44	0.8713	0.8654	0.8594	0.8534	0.8474	0.8413	0.8352	0.8291	0.8230	0.8168
.45	0.8694	0.8634	0.8573	0.8512	0.8451	0.8389	0.8327	0.8264	0.8202	0.8140

RATES/RATING VALUES

Effective January 1, 2004

9. Retrospective Rating—Table of Insurance Charges — Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	79	78	77	76	75	74	73	72	71	70
.46	0.8676	0.8615	0.8552	0.8490	0.8428	0.8365	0.8302	0.8239	0.8176	0.8113
.47	0.8657	0.8595	0.8532	0.8469	0.8406	0.8342	0.8278	0.8215	0.8151	0.8087
.48	0.8639	0.8576	0.8512	0.8448	0.8384	0.8319	0.8254	0.8189	0.8124	0.8060
.49	0.8621	0.8558	0.8493	0.8428	0.8362	0.8297	0.8231	0.8165	0.8099	0.8033
.50	0.8603	0.8539	0.8473	0.8407	0.8342	0.8275	0.8208	0.8142	0.8075	0.8008
.51	0.8586	0.8520	0.8453	0.8387	0.8320	0.8252	0.8185	0.8117	0.8050	0.7982
.52	0.8569	0.8502	0.8434	0.8367	0.8299	0.8231	0.8162	0.8094	0.8026	0.7957
.53	0.8552	0.8485	0.8416	0.8348	0.8279	0.8210	0.8140	0.8071	0.8001	0.7932
.54	0.8535	0.8467	0.8397	0.8328	0.8258	0.8188	0.8118	0.8048	0.7978	0.7908
.55	0.8519	0.8449	0.8379	0.8309	0.8238	0.8167	0.8097	0.8026	0.7955	0.7884
.56	0.8502	0.8432	0.8361	0.8290	0.8218	0.8147	0.8075	0.8003	0.7932	0.7860
.57	0.8486	0.8415	0.8343	0.8271	0.8199	0.8126	0.8054	0.7981	0.7908	0.7836
.58	0.8470	0.8398	0.8325	0.8252	0.8180	0.8106	0.8033	0.7960	0.7886	0.7813
.59	0.8454	0.8381	0.8308	0.8234	0.8161	0.8086	0.8012	0.7937	0.7863	0.7789
.60	0.8438	0.8364	0.8290	0.8215	0.8141	0.8066	0.7991	0.7916	0.7841	0.7766
.61	0.8422	0.8348	0.8273	0.8198	0.8123	0.8047	0.7971	0.7895	0.7819	0.7744
.62	0.8407	0.8332	0.8256	0.8180	0.8104	0.8028	0.7951	0.7874	0.7797	0.7721
.63	0.8391	0.8316	0.8239	0.8162	0.8085	0.8008	0.7931	0.7853	0.7776	0.7699
.64	0.8377	0.8300	0.8223	0.8145	0.8067	0.7989	0.7911	0.7833	0.7755	0.7677
.65	0.8362	0.8284	0.8206	0.8128	0.8050	0.7971	0.7892	0.7813	0.7734	0.7655
.66	0.8347	0.8269	0.8190	0.8111	0.8032	0.7952	0.7873	0.7793	0.7713	0.7634
.67	0.8333	0.8254	0.8174	0.8094	0.8014	0.7933	0.7853	0.7773	0.7692	0.7612
.68	0.8317	0.8237	0.8157	0.8076	0.7996	0.7915	0.7834	0.7753	0.7672	0.7591
.69	0.8303	0.8222	0.8141	0.8060	0.7979	0.7897	0.7816	0.7734	0.7652	0.7570
.70	0.8289	0.8208	0.8126	0.8044	0.7962	0.7880	0.7797	0.7714	0.7632	0.7550
.71	0.8275	0.8193	0.8110	0.8027	0.7944	0.7861	0.7778	0.7696	0.7613	0.7529
.72	0.8260	0.8178	0.8094	0.8011	0.7927	0.7844	0.7760	0.7676	0.7592	0.7509
.73	0.8247	0.8163	0.8079	0.7995	0.7910	0.7826	0.7742	0.7658	0.7573	0.7489
.74	0.8232	0.8148	0.8064	0.7979	0.7895	0.7809	0.7724	0.7639	0.7554	0.7469
.75	0.8219	0.8134	0.8049	0.7963	0.7878	0.7792	0.7706	0.7621	0.7535	0.7449
.76	0.8205	0.8120	0.8034	0.7948	0.7862	0.7775	0.7689	0.7602	0.7516	0.7429
.77	0.8192	0.8106	0.8019	0.7932	0.7845	0.7758	0.7671	0.7584	0.7497	0.7409
.78	0.8178	0.8092	0.8004	0.7917	0.7829	0.7741	0.7654	0.7566	0.7478	0.7391
.79	0.8165	0.8077	0.7989	0.7901	0.7813	0.7725	0.7637	0.7548	0.7460	0.7372
.80	0.8151	0.8063	0.7975	0.7886	0.7797	0.7708	0.7619	0.7530	0.7441	0.7352
.81	0.8138	0.8049	0.7960	0.7871	0.7781	0.7692	0.7602	0.7512	0.7423	0.7333
.82	0.8125	0.8036	0.7946	0.7856	0.7765	0.7675	0.7585	0.7495	0.7405	0.7315
.83	0.8112	0.8022	0.7931	0.7841	0.7750	0.7660	0.7569	0.7478	0.7387	0.7297
.84	0.8099	0.8008	0.7917	0.7826	0.7735	0.7643	0.7552	0.7461	0.7369	0.7278
.85	0.8086	0.7994	0.7903	0.7811	0.7720	0.7628	0.7536	0.7444	0.7352	0.7260
.86	0.8073	0.7981	0.7889	0.7796	0.7704	0.7611	0.7519	0.7426	0.7334	0.7242
.87	0.8061	0.7968	0.7875	0.7782	0.7689	0.7596	0.7503	0.7410	0.7317	0.7224
.88	0.8048	0.7955	0.7861	0.7768	0.7674	0.7580	0.7487	0.7393	0.7300	0.7206
.89	0.8035	0.7941	0.7847	0.7753	0.7659	0.7565	0.7471	0.7377	0.7283	0.7188
.90	0.8022	0.7928	0.7833	0.7739	0.7644	0.7549	0.7455	0.7360	0.7265	0.7170

RATES/RATING VALUES

**9. Retrospective Rating—Table of Insurance Charges — Continued**

**TABLE OF INSURANCE CHARGES**

**EXPECTED LOSS GROUP**

ENTRY RATIO	79	78	77	76	75	74	73	72	71	70
.91	0.8010	0.7915	0.7820	0.7725	0.7629	0.7534	0.7439	0.7344	0.7248	0.7153
.92	0.7998	0.7902	0.7806	0.7710	0.7614	0.7519	0.7423	0.7327	0.7231	0.7135
.93	0.7985	0.7889	0.7793	0.7697	0.7600	0.7504	0.7408	0.7311	0.7215	0.7118
.94	0.7973	0.7876	0.7779	0.7682	0.7585	0.7489	0.7392	0.7295	0.7198	0.7101
.95	0.7960	0.7863	0.7766	0.7669	0.7572	0.7474	0.7377	0.7279	0.7182	0.7084
.96	0.7948	0.7851	0.7753	0.7655	0.7557	0.7459	0.7361	0.7263	0.7166	0.7067
.97	0.7936	0.7837	0.7739	0.7641	0.7543	0.7444	0.7346	0.7247	0.7148	0.7050
.98	0.7924	0.7825	0.7726	0.7627	0.7528	0.7429	0.7330	0.7231	0.7132	0.7033
.99	0.7912	0.7812	0.7713	0.7613	0.7514	0.7414	0.7315	0.7216	0.7116	0.7017
1.00	0.7900	0.7800	0.7700	0.7600	0.7500	0.7400	0.7300	0.7200	0.7100	0.7000
1.01	0.7888	0.7788	0.7687	0.7587	0.7486	0.7386	0.7285	0.7185	0.7085	0.6984
1.02	0.7876	0.7775	0.7674	0.7573	0.7472	0.7371	0.7270	0.7170	0.7069	0.6967
1.03	0.7864	0.7763	0.7661	0.7560	0.7458	0.7357	0.7255	0.7154	0.7053	0.6951
1.04	0.7853	0.7750	0.7648	0.7546	0.7444	0.7343	0.7241	0.7139	0.7037	0.6935
1.05	0.7841	0.7738	0.7636	0.7534	0.7431	0.7329	0.7226	0.7124	0.7021	0.6919
1.06	0.7829	0.7726	0.7623	0.7520	0.7417	0.7315	0.7212	0.7109	0.7006	0.6903
1.07	0.7818	0.7714	0.7611	0.7507	0.7404	0.7300	0.7197	0.7094	0.6991	0.6888
1.08	0.7806	0.7702	0.7598	0.7494	0.7391	0.7287	0.7183	0.7080	0.6976	0.6872
1.09	0.7794	0.7690	0.7585	0.7481	0.7377	0.7273	0.7169	0.7065	0.6961	0.6856
1.10	0.7783	0.7678	0.7573	0.7468	0.7364	0.7259	0.7155	0.7050	0.6946	0.6841
1.11	0.7771	0.7666	0.7560	0.7455	0.7350	0.7245	0.7140	0.7035	0.6930	0.6825
1.12	0.7760	0.7653	0.7548	0.7442	0.7337	0.7232	0.7126	0.7021	0.6915	0.6809
1.13	0.7749	0.7642	0.7536	0.7430	0.7324	0.7218	0.7112	0.7006	0.6900	0.6794
1.14	0.7737	0.7630	0.7524	0.7417	0.7311	0.7205	0.7098	0.6992	0.6885	0.6779
1.15	0.7726	0.7618	0.7511	0.7405	0.7298	0.7191	0.7085	0.6978	0.6871	0.6764
1.16	0.7715	0.7607	0.7500	0.7392	0.7285	0.7178	0.7071	0.6963	0.6856	0.6748
1.17	0.7703	0.7595	0.7487	0.7380	0.7272	0.7165	0.7057	0.6950	0.6842	0.6734
1.18	0.7692	0.7584	0.7476	0.7367	0.7259	0.7151	0.7043	0.6935	0.6827	0.6718
1.19	0.7681	0.7572	0.7463	0.7355	0.7246	0.7138	0.7030	0.6921	0.6813	0.6703
1.20	0.7670	0.7560	0.7451	0.7342	0.7233	0.7124	0.7016	0.6907	0.6798	0.6688
1.21	0.7659	0.7548	0.7439	0.7330	0.7220	0.7111	0.7002	0.6893	0.6783	0.6674
1.22	0.7648	0.7537	0.7427	0.7317	0.7208	0.7098	0.6988	0.6879	0.6769	0.6659
1.23	0.7637	0.7526	0.7416	0.7306	0.7196	0.7086	0.6975	0.6865	0.6755	0.6644
1.24	0.7626	0.7514	0.7404	0.7293	0.7183	0.7072	0.6962	0.6852	0.6741	0.6630
1.25	0.7615	0.7503	0.7392	0.7281	0.7171	0.7060	0.6949	0.6838	0.6727	0.6616
1.26	0.7604	0.7492	0.7380	0.7269	0.7158	0.7047	0.6935	0.6824	0.6713	0.6601
1.27	0.7593	0.7481	0.7369	0.7257	0.7146	0.7034	0.6922	0.6811	0.6699	0.6587
1.28	0.7583	0.7470	0.7357	0.7245	0.7133	0.7021	0.6909	0.6798	0.6686	0.6573
1.29	0.7572	0.7459	0.7346	0.7234	0.7121	0.7009	0.6896	0.6784	0.6671	0.6559
1.30	0.7561	0.7447	0.7335	0.7222	0.7109	0.6996	0.6883	0.6770	0.6657	0.6544
1.31	0.7551	0.7436	0.7323	0.7210	0.7096	0.6983	0.6870	0.6757	0.6644	0.6530
1.32	0.7540	0.7425	0.7312	0.7198	0.7084	0.6971	0.6857	0.6744	0.6630	0.6516
1.33	0.7529	0.7414	0.7300	0.7186	0.7072	0.6958	0.6845	0.6731	0.6617	0.6503
1.34	0.7518	0.7403	0.7289	0.7175	0.7060	0.6946	0.6832	0.6717	0.6603	0.6488
1.35	0.7508	0.7392	0.7277	0.7163	0.7048	0.6934	0.6819	0.6705	0.6590	0.6474

**RATES/RATING VALUES**

Effective January 1, 2004

9. Retrospective Rating—Table of Insurance Charges — Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	79	78	77	76	75	74	73	72	71	70
1.36	0.7498	0.7382	0.7267	0.7152	0.7036	0.6922	0.6807	0.6692	0.6577	0.6461
1.37	0.7487	0.7371	0.7255	0.7140	0.7024	0.6909	0.6794	0.6679	0.6564	0.6448
1.38	0.7477	0.7360	0.7244	0.7128	0.7013	0.6897	0.6782	0.6666	0.6550	0.6434
1.39	0.7466	0.7349	0.7233	0.7117	0.7001	0.6885	0.6769	0.6653	0.6536	0.6420
1.40	0.7456	0.7338	0.7222	0.7105	0.6989	0.6872	0.6756	0.6640	0.6523	0.6406
1.41	0.7445	0.7327	0.7211	0.7094	0.6978	0.6861	0.6745	0.6628	0.6511	0.6393
1.42	0.7436	0.7317	0.7200	0.7083	0.6966	0.6849	0.6732	0.6615	0.6498	0.6380
1.43	0.7425	0.7306	0.7189	0.7071	0.6954	0.6837	0.6720	0.6602	0.6485	0.6367
1.44	0.7415	0.7296	0.7178	0.7061	0.6943	0.6825	0.6708	0.6590	0.6472	0.6353
1.45	0.7404	0.7285	0.7167	0.7049	0.6931	0.6813	0.6695	0.6577	0.6459	0.6340
1.46	0.7395	0.7275	0.7157	0.7038	0.6920	0.6802	0.6683	0.6565	0.6447	0.6327
1.47	0.7385	0.7265	0.7146	0.7027	0.6908	0.6789	0.6671	0.6552	0.6434	0.6314
1.48	0.7374	0.7254	0.7135	0.7016	0.6897	0.6778	0.6659	0.6540	0.6421	0.6301
1.49	0.7364	0.7244	0.7124	0.7005	0.6885	0.6766	0.6647	0.6528	0.6408	0.6288
1.50	0.7355	0.7233	0.7114	0.6994	0.6874	0.6755	0.6635	0.6515	0.6395	0.6275
1.51	0.7345	0.7223	0.7103	0.6983	0.6863	0.6743	0.6623	0.6504	0.6383	0.6262
1.52	0.7334	0.7212	0.7092	0.6972	0.6852	0.6732	0.6612	0.6492	0.6371	0.6250
1.53	0.7324	0.7202	0.7082	0.6962	0.6841	0.6721	0.6600	0.6479	0.6358	0.6237
1.54	0.7315	0.7192	0.7071	0.6950	0.6829	0.6709	0.6588	0.6467	0.6346	0.6224
1.55	0.7305	0.7182	0.7061	0.6940	0.6818	0.6697	0.6576	0.6455	0.6334	0.6211
1.56	0.7295	0.7172	0.7050	0.6929	0.6807	0.6686	0.6565	0.6444	0.6322	0.6199
1.57	0.7285	0.7162	0.7040	0.6918	0.6796	0.6675	0.6553	0.6432	0.6310	0.6187
1.58	0.7276	0.7152	0.7030	0.6908	0.6786	0.6664	0.6542	0.6420	0.6298	0.6174
1.59	0.7267	0.7143	0.7020	0.6897	0.6775	0.6652	0.6530	0.6408	0.6286	0.6162
1.60	0.7257	0.7133	0.7010	0.6887	0.6765	0.6642	0.6519	0.6397	0.6274	0.6149
1.61	0.7247	0.7123	0.7000	0.6877	0.6754	0.6631	0.6508	0.6385	0.6261	0.6137
1.62	0.7237	0.7112	0.6989	0.6866	0.6743	0.6619	0.6496	0.6373	0.6249	0.6125
1.63	0.7229	0.7103	0.6979	0.6856	0.6732	0.6608	0.6485	0.6361	0.6237	0.6113
1.64	0.7219	0.7093	0.6969	0.6846	0.6722	0.6598	0.6474	0.6350	0.6226	0.6101
1.65	0.7209	0.7083	0.6959	0.6835	0.6711	0.6587	0.6463	0.6339	0.6214	0.6088
1.66	0.7200	0.7074	0.6950	0.6825	0.6701	0.6576	0.6452	0.6327	0.6202	0.6076
1.67	0.7191	0.7064	0.6939	0.6815	0.6690	0.6565	0.6441	0.6316	0.6191	0.6065
1.68	0.7182	0.7055	0.6930	0.6805	0.6680	0.6555	0.6430	0.6304	0.6179	0.6053
1.69	0.7172	0.7045	0.6920	0.6794	0.6669	0.6544	0.6419	0.6293	0.6168	0.6041
1.70	0.7163	0.7036	0.6910	0.6785	0.6659	0.6533	0.6408	0.6282	0.6156	0.6029
1.71	0.7153	0.7026	0.6900	0.6774	0.6648	0.6522	0.6397	0.6271	0.6145	0.6017
1.72	0.7145	0.7017	0.6891	0.6764	0.6638	0.6512	0.6386	0.6260	0.6133	0.6006
1.73	0.7136	0.7008	0.6881	0.6755	0.6628	0.6502	0.6375	0.6248	0.6121	0.5994
1.74	0.7126	0.6998	0.6871	0.6745	0.6618	0.6491	0.6365	0.6238	0.6110	0.5982
1.75	0.7117	0.6988	0.6861	0.6734	0.6607	0.6480	0.6354	0.6227	0.6099	0.5971
1.76	0.7108	0.6979	0.6852	0.6725	0.6597	0.6470	0.6343	0.6216	0.6088	0.5959
1.77	0.7100	0.6970	0.6843	0.6715	0.6587	0.6460	0.6332	0.6205	0.6077	0.5948
1.78	0.7091	0.6961	0.6833	0.6705	0.6577	0.6450	0.6322	0.6194	0.6066	0.5937
1.79	0.7082	0.6952	0.6824	0.6696	0.6568	0.6439	0.6311	0.6183	0.6055	0.5925
1.80	0.7072	0.6942	0.6814	0.6686	0.6558	0.6429	0.6301	0.6173	0.6044	0.5914

RATES/RATING VALUES



**9. Retrospective Rating—Table of Insurance Charges — Continued**

**TABLE OF INSURANCE CHARGES**

**EXPECTED LOSS GROUP**

ENTRY RATIO	79	78	77	76	75	74	73	72	71	70
1.81	0.7064	0.6933	0.6805	0.6676	0.6548	0.6419	0.6290	0.6162	0.6033	0.5903
1.82	0.7056	0.6925	0.6796	0.6667	0.6538	0.6409	0.6280	0.6151	0.6022	0.5891
1.83	0.7047	0.6916	0.6787	0.6658	0.6529	0.6399	0.6270	0.6140	0.6011	0.5880
1.84	0.7038	0.6907	0.6777	0.6648	0.6519	0.6389	0.6260	0.6130	0.6001	0.5870
1.85	0.7029	0.6898	0.6768	0.6638	0.6509	0.6379	0.6249	0.6120	0.5990	0.5858
1.86	0.7020	0.6889	0.6759	0.6629	0.6499	0.6369	0.6239	0.6109	0.5979	0.5847
1.87	0.7012	0.6880	0.6750	0.6620	0.6490	0.6360	0.6229	0.6099	0.5968	0.5836
1.88	0.7004	0.6871	0.6741	0.6610	0.6480	0.6349	0.6219	0.6088	0.5957	0.5825
1.89	0.6995	0.6862	0.6732	0.6601	0.6471	0.6340	0.6209	0.6078	0.5947	0.5815
1.90	0.6986	0.6853	0.6723	0.6592	0.6461	0.6330	0.6199	0.6068	0.5936	0.5804
1.91	0.6979	0.6845	0.6714	0.6583	0.6452	0.6321	0.6189	0.6058	0.5926	0.5793
1.92	0.6970	0.6836	0.6705	0.6573	0.6442	0.6310	0.6179	0.6047	0.5915	0.5782
1.93	0.6961	0.6827	0.6696	0.6564	0.6433	0.6301	0.6169	0.6037	0.5905	0.5772
1.94	0.6953	0.6819	0.6687	0.6555	0.6423	0.6291	0.6159	0.6027	0.5895	0.5761
1.95	0.6944	0.6810	0.6678	0.6546	0.6414	0.6282	0.6149	0.6017	0.5884	0.5750
1.96	0.6937	0.6802	0.6670	0.6537	0.6405	0.6272	0.6140	0.6007	0.5874	0.5740
1.97	0.6929	0.6794	0.6661	0.6528	0.6395	0.6262	0.6130	0.5997	0.5864	0.5730
1.98	0.6920	0.6785	0.6652	0.6519	0.6386	0.6253	0.6120	0.5987	0.5854	0.5719
1.99	0.6912	0.6777	0.6644	0.6510	0.6377	0.6244	0.6111	0.5977	0.5844	0.5709
2.00	0.6904	0.6769	0.6635	0.6502	0.6368	0.6235	0.6101	0.5968	0.5834	0.5698
2.01	0.6895	0.6760	0.6624	0.6493	0.6359	0.6226	0.6092	0.5958	0.5824	0.5688
2.02	0.6888	0.6752	0.6618	0.6484	0.6350	0.6216	0.6082	0.5948	0.5813	0.5678
2.03	0.6880	0.6743	0.6609	0.6475	0.6341	0.6207	0.6073	0.5938	0.5803	0.5668
2.04	0.6872	0.6735	0.6601	0.6467	0.6332	0.6198	0.6063	0.5928	0.5793	0.5658
2.05	0.6864	0.6727	0.6593	0.6458	0.6324	0.6189	0.6054	0.5919	0.5783	0.5647
2.06	0.6856	0.6719	0.6584	0.6449	0.6315	0.6180	0.6045	0.5910	0.5774	0.5637
2.07	0.6848	0.6711	0.6576	0.6441	0.6306	0.6170	0.6035	0.5900	0.5764	0.5627
2.08	0.6841	0.6703	0.6568	0.6432	0.6297	0.6161	0.6026	0.5890	0.5754	0.5617
2.09	0.6833	0.6695	0.6560	0.6424	0.6289	0.6153	0.6017	0.5881	0.5745	0.5608
2.10	0.6825	0.6687	0.6551	0.6415	0.6280	0.6144	0.6008	0.5871	0.5735	0.5598
2.11	0.6817	0.6679	0.6543	0.6407	0.6271	0.6134	0.5998	0.5862	0.5725	0.5588
2.12	0.6809	0.6671	0.6535	0.6399	0.6263	0.6126	0.5989	0.5853	0.5716	0.5578
2.13	0.6802	0.6663	0.6526	0.6390	0.6254	0.6117	0.5980	0.5843	0.5706	0.5568
2.14	0.6794	0.6655	0.6518	0.6381	0.6245	0.6108	0.5971	0.5834	0.5697	0.5558
2.15	0.6787	0.6648	0.6511	0.6374	0.6237	0.6099	0.5962	0.5824	0.5687	0.5548
2.16	0.6779	0.6640	0.6502	0.6365	0.6228	0.6090	0.5953	0.5815	0.5678	0.5539
2.17	0.6771	0.6632	0.6494	0.6357	0.6220	0.6082	0.5944	0.5807	0.5668	0.5530
2.18	0.6764	0.6624	0.6487	0.6349	0.6211	0.6073	0.5935	0.5797	0.5658	0.5520
2.19	0.6757	0.6616	0.6479	0.6341	0.6203	0.6065	0.5926	0.5788	0.5649	0.5510
2.20	0.6749	0.6608	0.6470	0.6332	0.6194	0.6056	0.5917	0.5779	0.5640	0.5501
2.21	0.6742	0.6601	0.6463	0.6325	0.6186	0.6048	0.5909	0.5770	0.5631	0.5491
2.22	0.6734	0.6593	0.6455	0.6317	0.6178	0.6039	0.5900	0.5761	0.5622	0.5482
2.23	0.6727	0.6586	0.6447	0.6308	0.6169	0.6030	0.5891	0.5752	0.5613	0.5473
2.24	0.6719	0.6578	0.6439	0.6300	0.6161	0.6022	0.5882	0.5743	0.5603	0.5463
2.25	0.6712	0.6571	0.6432	0.6293	0.6153	0.6014	0.5874	0.5734	0.5594	0.5454

**RATES/RATING VALUES**

Effective January 1, 2004

9. Retrospective Rating—Table of Insurance Charges — Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	79	78	77	76	75	74	73	72	71	70
2.26	0.6706	0.6564	0.6424	0.6285	0.6145	0.6005	0.5865	0.5725	0.5585	0.5445
2.27	0.6698	0.6556	0.6416	0.6277	0.6137	0.5997	0.5857	0.5716	0.5576	0.5435
2.28	0.6691	0.6549	0.6409	0.6269	0.6129	0.5989	0.5849	0.5708	0.5568	0.5426
2.29	0.6683	0.6541	0.6401	0.6261	0.6120	0.5980	0.5840	0.5699	0.5559	0.5417
2.30	0.6676	0.6534	0.6393	0.6253	0.6112	0.5972	0.5831	0.5691	0.5550	0.5408
2.31	0.6669	0.6527	0.6386	0.6245	0.6105	0.5964	0.5823	0.5682	0.5541	0.5399
2.32	0.6663	0.6520	0.6379	0.6238	0.6097	0.5955	0.5814	0.5673	0.5532	0.5390
2.33	0.6656	0.6512	0.6371	0.6230	0.6089	0.5947	0.5806	0.5664	0.5523	0.5381
2.34	0.6648	0.6505	0.6364	0.6223	0.6082	0.5940	0.5798	0.5656	0.5515	0.5372
2.35	0.6641	0.6497	0.6356	0.6215	0.6074	0.5932	0.5790	0.5648	0.5505	0.5363
2.36	0.6634	0.6490	0.6349	0.6207	0.6066	0.5923	0.5781	0.5639	0.5496	0.5354
2.37	0.6627	0.6483	0.6341	0.6200	0.6058	0.5915	0.5773	0.5631	0.5488	0.5345
2.38	0.6621	0.6476	0.6334	0.6192	0.6050	0.5907	0.5765	0.5622	0.5479	0.5336
2.39	0.6614	0.6469	0.6327	0.6184	0.6042	0.5899	0.5757	0.5614	0.5471	0.5328
2.40	0.6607	0.6462	0.6320	0.6177	0.6035	0.5892	0.5749	0.5606	0.5462	0.5319
2.41	0.6600	0.6455	0.6312	0.6170	0.6027	0.5884	0.5741	0.5597	0.5454	0.5310
2.42	0.6593	0.6448	0.6305	0.6162	0.6019	0.5876	0.5732	0.5589	0.5445	0.5301
2.43	0.6586	0.6441	0.6298	0.6154	0.6011	0.5868	0.5724	0.5581	0.5437	0.5293
2.44	0.6580	0.6434	0.6291	0.6147	0.6004	0.5860	0.5716	0.5572	0.5428	0.5284
2.45	0.6573	0.6427	0.6283	0.6140	0.5996	0.5852	0.5708	0.5564	0.5420	0.5276
2.46	0.6566	0.6420	0.6276	0.6133	0.5989	0.5845	0.5701	0.5556	0.5412	0.5267
2.47	0.6560	0.6414	0.6269	0.6125	0.5981	0.5837	0.5692	0.5548	0.5403	0.5258
2.48	0.6553	0.6407	0.6262	0.6118	0.5974	0.5829	0.5685	0.5540	0.5395	0.5250
2.49	0.6546	0.6400	0.6255	0.6111	0.5966	0.5821	0.5677	0.5532	0.5387	0.5242
2.50	0.6539	0.6393	0.6248	0.6104	0.5959	0.5814	0.5669	0.5524	0.5379	0.5233
2.51	0.6533	0.6386	0.6241	0.6096	0.5951	0.5806	0.5661	0.5515	0.5370	0.5225
2.52	0.6527	0.6379	0.6234	0.6089	0.5944	0.5799	0.5653	0.5507	0.5362	0.5216
2.53	0.6520	0.6372	0.6227	0.6082	0.5936	0.5791	0.5645	0.5499	0.5354	0.5208
2.54	0.6513	0.6365	0.6220	0.6075	0.5929	0.5783	0.5637	0.5492	0.5346	0.5200
2.55	0.6507	0.6359	0.6213	0.6067	0.5921	0.5775	0.5629	0.5484	0.5338	0.5191
2.56	0.6500	0.6352	0.6206	0.6060	0.5914	0.5768	0.5622	0.5476	0.5329	0.5183
2.57	0.6494	0.6346	0.6200	0.6054	0.5907	0.5761	0.5614	0.5468	0.5321	0.5175
2.58	0.6488	0.6339	0.6193	0.6047	0.5900	0.5754	0.5607	0.5460	0.5313	0.5167
2.59	0.6481	0.6332	0.6185	0.6039	0.5892	0.5746	0.5599	0.5452	0.5305	0.5159
2.60	0.6475	0.6326	0.6179	0.6032	0.5885	0.5738	0.5591	0.5444	0.5297	0.5151
2.61	0.6468	0.6319	0.6172	0.6025	0.5878	0.5731	0.5584	0.5437	0.5289	0.5142
2.62	0.6462	0.6313	0.6166	0.6019	0.5872	0.5724	0.5576	0.5429	0.5281	0.5134
2.63	0.6455	0.6306	0.6158	0.6011	0.5864	0.5716	0.5568	0.5421	0.5273	0.5126
2.64	0.6449	0.6300	0.6152	0.6004	0.5857	0.5709	0.5561	0.5413	0.5265	0.5118
2.65	0.6444	0.6294	0.6146	0.5998	0.5850	0.5702	0.5554	0.5406	0.5258	0.5110
2.66	0.6437	0.6287	0.6139	0.5991	0.5843	0.5695	0.5546	0.5398	0.5250	0.5102
2.67	0.6431	0.6280	0.6132	0.5984	0.5836	0.5687	0.5539	0.5390	0.5242	0.5094
2.68	0.6424	0.6273	0.6125	0.5977	0.5829	0.5680	0.5531	0.5383	0.5234	0.5086
2.69	0.6418	0.6267	0.6119	0.5970	0.5822	0.5373	0.5524	0.5376	0.5227	0.5079
2.70	0.6412	0.6261	0.6112	0.5964	0.5815	0.5666	0.5517	0.5368	0.5219	0.5071

RATES/RATING VALUES

**9. Retrospective Rating—Table of Insurance Charges — Continued**

**TABLE OF INSURANCE CHARGES**

**EXPECTED LOSS GROUP**

ENTRY RATIO	79	78	77	76	75	74	73	72	71	70
2.71	0.6405	0.6254	0.6105	0.5957	0.5808	0.5659	0.5509	0.5360	0.5211	0.5063
2.72	0.6400	0.6248	0.6099	0.5950	0.5801	0.5652	0.5502	0.5353	0.5204	0.5055
2.73	0.6394	0.6242	0.6093	0.5943	0.5794	0.5644	0.5495	0.5345	0.5196	0.5047
2.74	0.6387	0.6235	0.6086	0.5936	0.5787	0.5637	0.5487	0.5337	0.5188	0.5039
2.75	0.6381	0.6229	0.6079	0.5930	0.5780	0.5630	0.5480	0.5330	0.5181	0.5031
2.76	0.6375	0.6223	0.6073	0.5923	0.5773	0.5623	0.5473	0.5323	0.5173	0.5023
2.77	0.6369	0.6217	0.6067	0.5916	0.5766	0.5616	0.5466	0.5316	0.5166	0.5016
2.78	0.6362	0.6210	0.6060	0.5909	0.5759	0.5609	0.5458	0.5308	0.5158	0.5008
2.79	0.6357	0.6204	0.6053	0.5903	0.5752	0.5602	0.5451	0.5301	0.5151	0.5001
2.80	0.6351	0.6198	0.6047	0.5897	0.5746	0.5595	0.5444	0.5293	0.5143	0.4993
2.81	0.6345	0.6192	0.6041	0.5890	0.5739	0.5588	0.5437	0.5286	0.5136	0.4986
2.82	0.6339	0.6186	0.6035	0.5883	0.5732	0.5581	0.5430	0.5278	0.5128	0.4978
2.83	0.6333	0.6182	0.6028	0.5877	0.5725	0.5574	0.5423	0.5271	0.5120	0.4970
2.84	0.6326	0.6173	0.6021	0.5870	0.5718	0.5567	0.5416	0.5264	0.5113	0.4963
2.85	0.6320	0.6167	0.6015	0.5864	0.5712	0.5560	0.5409	0.5257	0.5105	0.4955
2.86	0.6315	0.6161	0.6009	0.5857	0.5705	0.5553	0.5402	0.5250	0.5098	0.4948
2.87	0.6309	0.6154	0.6002	0.5850	0.5698	0.5546	0.5395	0.5243	0.5091	0.4940
2.88	0.6303	0.6148	0.5996	0.5844	0.5691	0.5539	0.5387	0.5235	0.5083	0.4933
2.89	0.6297	0.6142	0.5990	0.5838	0.5685	0.5533	0.5381	0.5228	0.5076	0.4925
2.90	0.6291	0.6136	0.5984	0.5831	0.5678	0.5526	0.5374	0.5221	0.5069	0.4918
2.91	0.6285	0.6130	0.5977	0.5824	0.5671	0.5519	0.5366	0.5213	0.5061	0.4910
2.92	0.6279	0.6124	0.5971	0.5818	0.5665	0.5513	0.5360	0.5207	0.5054	0.4903
2.93	0.6273	0.6118	0.5965	0.5812	0.5659	0.5506	0.5353	0.5200	0.5047	0.4895
2.94	0.6268	0.6112	0.5959	0.5805	0.5652	0.5499	0.5346	0.5193	0.5040	0.4888
2.95	0.6262	0.6106	0.5953	0.5799	0.5646	0.5492	0.5339	0.5186	0.5033	0.4881
2.96	0.6256	0.6100	0.5946	0.5792	0.5639	0.5485	0.5332	0.5178	0.5025	0.4873
2.97	0.6250	0.6094	0.5940	0.5786	0.5633	0.5479	0.5325	0.5171	0.5018	0.4866
2.98	0.6244	0.6088	0.5934	0.5780	0.5626	0.5472	0.5318	0.5164	0.5011	0.4859
2.99	0.6238	0.6082	0.5928	0.5774	0.5620	0.5466	0.5312	0.5157	0.5004	0.4852
3.00	0.6232	0.6076	0.5921	0.5767	0.5613	0.5459	0.5305	0.5150	0.4997	0.4845

**RATES/RATING VALUES**

Effective January 1, 2004

9. Retrospective Rating—Table of Insurance Charges — Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	69	68	67	66	65	64	63	62	61	60
0.01	0.9936	0.9934	0.9931	0.9929	0.9927	0.9925	0.9923	0.9921	0.9919	0.9918
0.02	0.9873	0.9869	0.9864	0.9860	0.9856	0.9852	0.9848	0.9845	0.9841	0.9837
0.03	0.9811	0.9805	0.9799	0.9793	0.9787	0.9781	0.9776	0.9770	0.9764	0.9759
0.04	0.9751	0.9743	0.9735	0.9727	0.9719	0.9711	0.9704	0.9696	0.9689	0.9681
0.05	0.9692	0.9683	0.9673	0.9662	0.9652	0.9643	0.9634	0.9625	0.9616	0.9607
0.06	0.9635	0.9624	0.9611	0.9599	0.9587	0.9576	0.9565	0.9555	0.9544	0.9533
0.07	0.9579	0.9565	0.9552	0.9538	0.9524	0.9511	0.9499	0.9486	0.9473	0.9461
0.08	0.9524	0.9508	0.9492	0.9477	0.9461	0.9447	0.9433	0.9418	0.9404	0.9390
0.09	0.9470	0.9453	0.9436	0.9418	0.9401	0.9385	0.9369	0.9353	0.9337	0.9321
0.10	0.9417	0.9399	0.9380	0.9360	0.9341	0.9323	0.9306	0.9288	0.9271	0.9253
0.11	0.9366	0.9346	0.9325	0.9304	0.9283	0.9264	0.9244	0.9225	0.9206	0.9187
0.12	0.9315	0.9293	0.9271	0.9248	0.9225	0.9204	0.9184	0.9163	0.9143	0.9122
0.13	0.9266	0.9242	0.9218	0.9193	0.9169	0.9147	0.9125	0.9103	0.9080	0.9058
0.14	0.9217	0.9192	0.9166	0.9141	0.9115	0.9091	0.9067	0.9043	0.9020	0.8996
0.15	0.9169	0.9143	0.9116	0.9088	0.9061	0.9036	0.9011	0.8985	0.8960	0.8935
0.16	0.9123	0.9095	0.9066	0.9037	0.9008	0.8981	0.8955	0.8928	0.8901	0.8875
0.17	0.9077	0.9048	0.9017	0.8986	0.8956	0.8928	0.8900	0.8872	0.8844	0.8816
0.18	0.9032	0.9001	0.8970	0.8938	0.8906	0.8876	0.8847	0.8817	0.8788	0.8759
0.19	0.8988	0.8956	0.8923	0.8889	0.8856	0.8825	0.8794	0.8763	0.8733	0.8702
0.20	0.8945	0.8911	0.8876	0.8841	0.8807	0.8775	0.8743	0.8710	0.8678	0.8646
0.21	0.8903	0.8868	0.8832	0.8795	0.8759	0.8725	0.8692	0.8658	0.8625	0.8592
0.22	0.8861	0.8825	0.8787	0.8750	0.8713	0.8678	0.8643	0.8608	0.8573	0.8538
0.23	0.8821	0.8783	0.8744	0.8705	0.8666	0.8630	0.8594	0.8558	0.8521	0.8485
0.24	0.8781	0.8742	0.8701	0.8661	0.8621	0.8583	0.8546	0.8509	0.8471	0.8434
0.25	0.8742	0.8701	0.8660	0.8618	0.8577	0.8538	0.8499	0.8461	0.8422	0.8383
0.26	0.8703	0.8661	0.8618	0.8575	0.8533	0.8493	0.8453	0.8413	0.8373	0.8333
0.27	0.8665	0.8622	0.8578	0.8534	0.8490	0.8448	0.8407	0.8366	0.8325	0.8284
0.28	0.8628	0.8584	0.8539	0.8493	0.8448	0.8405	0.8363	0.8320	0.8278	0.8235
0.29	0.8591	0.8546	0.8499	0.8453	0.8407	0.8363	0.8319	0.8276	0.8232	0.8189
0.30	0.8555	0.8509	0.8461	0.8413	0.8366	0.8321	0.8276	0.8231	0.8187	0.8142
0.31	0.8519	0.8472	0.8423	0.8374	0.8326	0.8280	0.8234	0.8188	0.8142	0.8096
0.32	0.8485	0.8436	0.8386	0.8336	0.8286	0.8239	0.8192	0.8145	0.8098	0.8051
0.33	0.8450	0.8400	0.8349	0.8298	0.8248	0.8199	0.8151	0.8103	0.8054	0.8006
0.34	0.8417	0.8366	0.8314	0.8262	0.8210	0.8160	0.8111	0.8061	0.8012	0.7962
0.35	0.8383	0.8331	0.8278	0.8225	0.8171	0.8121	0.8071	0.8020	0.7970	0.7920
0.36	0.8351	0.8298	0.8243	0.8189	0.8134	0.8083	0.8031	0.7980	0.7928	0.7877
0.37	0.8319	0.8265	0.8209	0.8154	0.8098	0.8046	0.7993	0.7941	0.7888	0.7835
0.38	0.8287	0.8232	0.8175	0.8119	0.8062	0.8009	0.7955	0.7902	0.7848	0.7795
0.39	0.8256	0.8200	0.8142	0.8085	0.8027	0.7973	0.7918	0.7863	0.7809	0.7754
0.40	0.8226	0.8169	0.8110	0.8051	0.7992	0.7937	0.7881	0.7825	0.7770	0.7714
0.41	0.8195	0.8136	0.8077	0.8018	0.7958	0.7902	0.7845	0.7788	0.7731	0.7674
0.42	0.8166	0.8106	0.8046	0.7985	0.7924	0.7867	0.7809	0.7751	0.7693	0.7636
0.43	0.8136	0.8075	0.8014	0.7953	0.7891	0.7833	0.7774	0.7715	0.7657	0.7598
0.44	0.8107	0.8046	0.7984	0.7921	0.7858	0.7799	0.7739	0.7680	0.7620	0.7560
0.45	0.8078	0.8016	0.7953	0.7890	0.7826	0.7766	0.7705	0.7644	0.7583	0.7523

RATES/RATING VALUES

**9. Retrospective Rating—Table of Insurance Charges — Continued**

**TABLE OF INSURANCE CHARGES**

**EXPECTED LOSS GROUP**

ENTRY RATIO	69	68	67	66	65	64	63	62	61	60
0.46	0.8050	0.7987	0.7923	0.7859	0.7794	0.7733	0.7671	0.7609	0.7548	0.7486
0.47	0.8023	0.7959	0.7893	0.7828	0.7762	0.7700	0.7637	0.7575	0.7513	0.7450
0.48	0.7995	0.7930	0.7864	0.7797	0.7731	0.7668	0.7605	0.7541	0.7478	0.7414
0.49	0.7968	0.7902	0.7835	0.7768	0.7701	0.7637	0.7572	0.7508	0.7443	0.7379
0.50	0.7941	0.7875	0.7807	0.7739	0.7671	0.7606	0.7540	0.7475	0.7409	0.7344
0.51	0.7915	0.7847	0.7779	0.7710	0.7641	0.7575	0.7509	0.7443	0.7376	0.7310
0.52	0.7889	0.7820	0.7751	0.7681	0.7611	0.7544	0.7477	0.7410	0.7343	0.7276
0.53	0.7863	0.7793	0.7723	0.7653	0.7582	0.7514	0.7446	0.7379	0.7311	0.7243
0.54	0.7838	0.7767	0.7696	0.7625	0.7554	0.7485	0.7417	0.7348	0.7279	0.7210
0.55	0.7812	0.7741	0.7669	0.7597	0.7525	0.7456	0.7386	0.7316	0.7247	0.7177
0.56	0.7788	0.7716	0.7643	0.7570	0.7497	0.7427	0.7356	0.7286	0.7215	0.7144
0.57	0.7763	0.7691	0.7617	0.7543	0.7469	0.7398	0.7327	0.7255	0.7184	0.7113
0.58	0.7739	0.7666	0.7591	0.7517	0.7442	0.7370	0.7298	0.7225	0.7153	0.7081
0.59	0.7715	0.7641	0.7566	0.7490	0.7415	0.7342	0.7269	0.7196	0.7123	0.7050
0.60	0.7691	0.7617	0.7540	0.7464	0.7388	0.7314	0.7241	0.7167	0.7093	0.7019
0.61	0.7668	0.7592	0.7515	0.7439	0.7362	0.7288	0.7213	0.7138	0.7063	0.6989
0.62	0.7645	0.7568	0.7491	0.7414	0.7336	0.7261	0.7185	0.7110	0.7034	0.6959
0.63	0.7622	0.7544	0.7466	0.7388	0.7310	0.7234	0.7158	0.7082	0.7005	0.6929
0.64	0.7599	0.7521	0.7442	0.7363	0.7284	0.7207	0.7130	0.7053	0.6976	0.6899
0.65	0.7576	0.7497	0.7418	0.7339	0.7259	0.7181	0.7103	0.7025	0.6948	0.6870
0.66	0.7554	0.7474	0.7394	0.7314	0.7234	0.7156	0.7077	0.6998	0.6919	0.6841
0.67	0.7532	0.7452	0.7371	0.7290	0.7209	0.7130	0.7050	0.6971	0.6891	0.6812
0.68	0.7510	0.7429	0.7347	0.7266	0.7184	0.7104	0.7024	0.6944	0.6864	0.6784
0.69	0.7489	0.7407	0.7325	0.7242	0.7160	0.7079	0.6999	0.6918	0.6837	0.6756
0.70	0.7467	0.7385	0.7302	0.7219	0.7136	0.7055	0.6973	0.6892	0.6810	0.6729
0.71	0.7446	0.7363	0.7279	0.7196	0.7112	0.7030	0.6948	0.6865	0.6783	0.6701
0.72	0.7425	0.7342	0.7257	0.7173	0.7088	0.7005	0.6923	0.6840	0.6757	0.6674
0.73	0.7404	0.7320	0.7235	0.7150	0.7065	0.6981	0.6898	0.6814	0.6730	0.6646
0.74	0.7384	0.7299	0.7213	0.7128	0.7042	0.6958	0.6873	0.6789	0.6705	0.6620
0.75	0.7363	0.7278	0.7191	0.7105	0.7019	0.6934	0.6849	0.6764	0.6679	0.6594
0.76	0.7343	0.7256	0.7170	0.7083	0.6996	0.6910	0.6825	0.6739	0.6654	0.6568
0.77	0.7322	0.7236	0.7148	0.7061	0.6973	0.6887	0.6800	0.6714	0.6627	0.6541
0.78	0.7303	0.7215	0.7127	0.7039	0.6951	0.6864	0.6777	0.6690	0.6602	0.6515
0.79	0.7284	0.7195	0.7107	0.7018	0.6929	0.6841	0.6754	0.6666	0.6578	0.6490
0.80	0.7263	0.7174	0.7085	0.6996	0.6907	0.6819	0.6730	0.6642	0.6553	0.6465
0.81	0.7244	0.7154	0.7064	0.6975	0.6885	0.6796	0.6707	0.6618	0.6529	0.6440
0.82	0.7225	0.7135	0.7044	0.6954	0.6863	0.6773	0.6684	0.6594	0.6505	0.6415
0.83	0.7206	0.7115	0.7024	0.6933	0.6842	0.6752	0.6661	0.6571	0.6481	0.6390
0.84	0.7186	0.7095	0.7003	0.6912	0.6820	0.6729	0.6639	0.6548	0.6457	0.6366
0.85	0.7168	0.7076	0.6984	0.6891	0.6799	0.6708	0.6616	0.6525	0.6433	0.6342
0.86	0.7149	0.7057	0.6964	0.6871	0.6778	0.6686	0.6594	0.6502	0.6410	0.6318
0.87	0.7131	0.7038	0.6944	0.6851	0.6757	0.6664	0.6572	0.6479	0.6387	0.6294
0.88	0.7112	0.7019	0.6925	0.6831	0.6737	0.6644	0.6550	0.6457	0.6363	0.6270
0.89	0.7094	0.7000	0.6905	0.6811	0.6716	0.6622	0.6529	0.6435	0.6341	0.6247
0.90	0.7075	0.6981	0.6886	0.6791	0.6696	0.6602	0.6507	0.6412	0.6318	0.6223

RATES/RATING VALUES

Effective January 1, 2004

9. Retrospective Rating—Table of Insurance Charges — Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	69	68	67	66	65	64	63	62	61	60
0.91	0.7058	0.6962	0.6867	0.6772	0.6676	0.6581	0.6486	0.6391	0.6296	0.6201
0.92	0.7039	0.6943	0.6848	0.6752	0.6656	0.6560	0.6465	0.6369	0.6273	0.6178
0.93	0.7022	0.6925	0.6829	0.6732	0.6636	0.6540	0.6444	0.6347	0.6251	0.6155
0.94	0.7004	0.6907	0.6810	0.6713	0.6616	0.6519	0.6422	0.6326	0.6229	0.6132
0.95	0.6987	0.6889	0.6792	0.6694	0.6596	0.6499	0.6402	0.6305	0.6207	0.6110
0.96	0.6969	0.6871	0.6773	0.6675	0.6577	0.6479	0.6381	0.6283	0.6185	0.6087
0.97	0.6952	0.6853	0.6754	0.6656	0.6557	0.6459	0.6360	0.6262	0.6164	0.6066
0.98	0.6934	0.6835	0.6736	0.6637	0.6538	0.6439	0.6340	0.6241	0.6143	0.6044
0.99	0.6917	0.6818	0.6718	0.6619	0.6519	0.6420	0.6320	0.6221	0.6121	0.6022
1.00	0.6900	0.6800	0.6700	0.6600	0.6500	0.6400	0.6300	0.6200	0.6100	0.6000
1.01	0.6884	0.6783	0.6682	0.6582	0.6481	0.6381	0.6280	0.6180	0.6079	0.5979
1.02	0.6866	0.6765	0.6664	0.6563	0.6462	0.6361	0.6260	0.6159	0.6058	0.5957
1.03	0.6849	0.6748	0.6647	0.6545	0.6444	0.6342	0.6241	0.6139	0.6038	0.5936
1.04	0.6833	0.6731	0.6629	0.6527	0.6425	0.6323	0.6221	0.6119	0.6017	0.5916
1.05	0.6816	0.6714	0.6611	0.6509	0.6407	0.6305	0.6202	0.6100	0.5997	0.5895
1.06	0.6800	0.6697	0.6594	0.6491	0.6388	0.6285	0.6182	0.6079	0.5977	0.5874
1.07	0.6784	0.6681	0.6577	0.6474	0.6370	0.6267	0.6163	0.6060	0.5956	0.5853
1.08	0.6768	0.6664	0.6560	0.6456	0.6352	0.6248	0.6144	0.6041	0.5937	0.5833
1.09	0.6751	0.6647	0.6542	0.6438	0.6334	0.6230	0.6125	0.6021	0.5917	0.5812
1.10	0.6736	0.6630	0.6526	0.6421	0.6316	0.6211	0.6107	0.6002	0.5897	0.5792
1.11	0.6719	0.6613	0.6509	0.6404	0.6299	0.6194	0.6088	0.5983	0.5878	0.5773
1.12	0.6703	0.6597	0.6492	0.6386	0.6281	0.6175	0.6070	0.5964	0.5858	0.5753
1.13	0.6688	0.6581	0.6475	0.6369	0.6263	0.6157	0.6051	0.5945	0.5839	0.5733
1.14	0.6672	0.6565	0.6459	0.6352	0.6246	0.6139	0.6033	0.5926	0.5820	0.5713
1.15	0.6656	0.6549	0.6442	0.6336	0.6229	0.6122	0.6015	0.5907	0.5800	0.5693
1.16	0.6641	0.6533	0.6426	0.6318	0.6211	0.6104	0.5996	0.5889	0.5781	0.5674
1.17	0.6625	0.6517	0.6409	0.6302	0.6194	0.6086	0.5978	0.5870	0.5762	0.5654
1.18	0.6610	0.6501	0.6393	0.6285	0.6177	0.6069	0.5960	0.5852	0.5744	0.5635
1.19	0.6594	0.6485	0.6377	0.6268	0.6160	0.6051	0.5943	0.5834	0.5725	0.5617
1.20	0.6579	0.6470	0.6361	0.6252	0.6143	0.6034	0.5925	0.5816	0.5707	0.5598
1.21	0.6564	0.6454	0.6345	0.6236	0.6127	0.6017	0.5908	0.5798	0.5688	0.5579
1.22	0.6549	0.6439	0.6329	0.6220	0.6110	0.6000	0.5890	0.5780	0.5670	0.5560
1.23	0.6534	0.6423	0.6313	0.6203	0.6093	0.5983	0.5872	0.5762	0.5651	0.5541
1.24	0.6519	0.6408	0.6298	0.6187	0.6077	0.5966	0.5855	0.5745	0.5634	0.5523
1.25	0.6504	0.6393	0.6282	0.6171	0.6060	0.5949	0.5838	0.5726	0.5615	0.5504
1.26	0.6489	0.6378	0.6266	0.6155	0.6044	0.5932	0.5821	0.5709	0.5598	0.5486
1.27	0.6475	0.6363	0.6251	0.6139	0.6028	0.5916	0.5804	0.5692	0.5580	0.5468
1.28	0.6460	0.6348	0.6236	0.6124	0.6012	0.5900	0.5787	0.5675	0.5563	0.5451
1.29	0.6446	0.6333	0.6220	0.6108	0.5996	0.5883	0.5771	0.5658	0.5545	0.5433
1.30	0.6431	0.6318	0.6205	0.6092	0.5980	0.5867	0.5754	0.5641	0.5528	0.5415
1.31	0.6416	0.6303	0.6190	0.6077	0.5964	0.5850	0.5737	0.5624	0.5510	0.5397
1.32	0.6402	0.6288	0.6174	0.6061	0.5948	0.5834	0.5720	0.5607	0.5493	0.5379
1.33	0.6388	0.6273	0.6160	0.6046	0.5932	0.5818	0.5704	0.5590	0.5476	0.5362
1.34	0.6373	0.6258	0.6145	0.6031	0.5917	0.5802	0.5688	0.5573	0.5459	0.5344
1.35	0.6359	0.6243	0.6129	0.6015	0.5901	0.5786	0.5671	0.5557	0.5442	0.5327

RATES/RATING VALUES

9. Retrospective Rating—Table of Insurance Charges — Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	69	68	67	66	65	64	63	62	61	60
1.36	0.6345	0.6229	0.6115	0.6000	0.5885	0.5770	0.5655	0.5540	0.5424	0.5309
1.37	0.6331	0.6215	0.6100	0.5985	0.5870	0.5754	0.5639	0.5523	0.5408	0.5292
1.38	0.6317	0.6200	0.6085	0.5970	0.5855	0.5739	0.5623	0.5507	0.5391	0.5276
1.39	0.6303	0.6186	0.6070	0.5955	0.5839	0.5723	0.5607	0.5491	0.5375	0.5259
1.40	0.6289	0.6172	0.6056	0.5940	0.5824	0.5707	0.5591	0.5475	0.5358	0.5242
1.41	0.6276	0.6158	0.6042	0.5925	0.5809	0.5692	0.5575	0.5458	0.5342	0.5225
1.42	0.6262	0.6144	0.6027	0.5911	0.5794	0.5677	0.5560	0.5443	0.5326	0.5209
1.43	0.6248	0.6130	0.6013	0.5896	0.5779	0.5661	0.5544	0.5427	0.5309	0.5192
1.44	0.6235	0.6116	0.5999	0.5881	0.5764	0.5646	0.5529	0.5411	0.5294	0.5176
1.45	0.6221	0.6102	0.5984	0.5867	0.5749	0.5631	0.5513	0.5395	0.5277	0.5159
1.46	0.6207	0.6088	0.5970	0.5853	0.5735	0.5617	0.5498	0.5380	0.5262	0.5143
1.47	0.6194	0.6075	0.5957	0.5838	0.5720	0.5601	0.5483	0.5364	0.5246	0.5127
1.48	0.6181	0.6061	0.5942	0.5824	0.5705	0.5586	0.5467	0.5349	0.5230	0.5111
1.49	0.6167	0.6047	0.5928	0.5810	0.5691	0.5572	0.5452	0.5333	0.5214	0.5095
1.50	0.6154	0.6034	0.5915	0.5795	0.5676	0.5557	0.5437	0.5318	0.5199	0.5080
1.51	0.6141	0.6020	0.5901	0.5781	0.5662	0.5542	0.5423	0.5303	0.5183	0.5064
1.52	0.6128	0.6007	0.5887	0.5767	0.5648	0.5528	0.5408	0.5288	0.5168	0.5048
1.53	0.6115	0.5994	0.5873	0.5753	0.5633	0.5513	0.5392	0.5272	0.5152	0.5032
1.54	0.6102	0.5980	0.5859	0.5739	0.5619	0.5498	0.5378	0.5258	0.5137	0.5017
1.55	0.6089	0.5967	0.5849	0.5725	0.5605	0.5484	0.5363	0.5243	0.5122	0.5001
1.56	0.6076	0.5954	0.5833	0.5712	0.5591	0.5470	0.5349	0.5228	0.5107	0.4986
1.57	0.6064	0.5941	0.5819	0.5698	0.5577	0.5455	0.5334	0.5213	0.5092	0.4970
1.58	0.6051	0.5928	0.5806	0.5684	0.5563	0.5441	0.5320	0.5198	0.5077	0.4955
1.59	0.6038	0.5915	0.5793	0.5671	0.5549	0.5427	0.5305	0.5184	0.5062	0.4940
1.60	0.6025	0.5902	0.5780	0.5658	0.5536	0.5414	0.5292	0.5170	0.5047	0.4925
1.61	0.6013	0.5889	0.5766	0.5644	0.5522	0.5400	0.5277	0.5155	0.5033	0.4910
1.62	0.6000	0.5876	0.5753	0.5630	0.5508	0.5385	0.5263	0.5140	0.5018	0.4896
1.63	0.5988	0.5863	0.5741	0.5618	0.5495	0.5372	0.5249	0.5126	0.5003	0.4881
1.64	0.5976	0.5850	0.5727	0.5604	0.5481	0.5358	0.5235	0.5112	0.4989	0.4867
1.65	0.5963	0.5837	0.5714	0.5591	0.5468	0.5345	0.5221	0.5098	0.4975	0.4852
1.66	0.5951	0.5825	0.5702	0.5578	0.5454	0.5330	0.5207	0.5084	0.4960	0.4837
1.67	0.5938	0.5812	0.5689	0.5565	0.5441	0.5317	0.5194	0.5070	0.4946	0.4823
1.68	0.5926	0.5800	0.5676	0.5552	0.5428	0.5304	0.5180	0.5056	0.4932	0.4808
1.69	0.5914	0.5787	0.5663	0.5539	0.5415	0.5291	0.5166	0.5042	0.4918	0.4794
1.70	0.5902	0.5775	0.5650	0.5526	0.5401	0.5277	0.5152	0.5028	0.4904	0.4780
1.71	0.5890	0.5763	0.5638	0.5513	0.5388	0.5263	0.5139	0.5015	0.4890	0.4766
1.72	0.5878	0.5750	0.5625	0.5500	0.5375	0.5250	0.5126	0.5001	0.4877	0.4752
1.73	0.5866	0.5738	0.5613	0.5487	0.5362	0.5237	0.5112	0.4988	0.4863	0.4738
1.74	0.5854	0.5726	0.5601	0.5475	0.5350	0.5225	0.5100	0.4974	0.4849	0.4724
1.75	0.5842	0.5714	0.5588	0.5463	0.5337	0.5211	0.5086	0.4961	0.4836	0.4710
1.76	0.5831	0.5702	0.5576	0.5450	0.5324	0.5198	0.5073	0.4947	0.4822	0.4696
1.77	0.5819	0.5690	0.5564	0.5437	0.5311	0.5185	0.5059	0.4934	0.4808	0.4682
1.78	0.5807	0.5678	0.5552	0.5425	0.5299	0.5173	0.5047	0.4921	0.4795	0.4669
1.79	0.5795	0.5666	0.5539	0.5413	0.5286	0.5160	0.5034	0.4908	0.4782	0.4656
1.80	0.5784	0.5655	0.5528	0.5401	0.5274	0.5148	0.5021	0.4895	0.4769	0.4643

RATES/RATING VALUES

Effective January 1, 2004

9. Retrospective Rating—Table of Insurance Charges — Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	69	68	67	66	65	64	63	62	61	60
1.81	0.5773	0.5643	0.5516	0.5388	0.5261	0.5134	0.5008	0.4881	0.4755	0.4629
1.82	0.5761	0.5631	0.5504	0.5376	0.5249	0.5122	0.4996	0.4869	0.4742	0.4616
1.83	0.5749	0.5619	0.5491	0.5363	0.5236	0.5109	0.4983	0.4856	0.4729	0.4603
1.84	0.5739	0.5608	0.5480	0.5352	0.5224	0.5097	0.4970	0.4843	0.4717	0.4590
1.85	0.5727	0.5596	0.5468	0.5340	0.5212	0.5085	0.4957	0.4830	0.4703	0.4576
1.86	0.5716	0.5585	0.5456	0.5328	0.5200	0.5072	0.4945	0.4818	0.4690	0.4563
1.87	0.5704	0.5573	0.5444	0.5316	0.5188	0.5060	0.4933	0.4805	0.4678	0.4550
1.88	0.5693	0.5562	0.5433	0.5304	0.5176	0.5048	0.4921	0.4793	0.4666	0.4538
1.89	0.5683	0.5551	0.5422	0.5293	0.5164	0.5036	0.4908	0.4781	0.4653	0.4525
1.90	0.5671	0.5539	0.5410	0.5281	0.5152	0.5024	0.4896	0.4768	0.4640	0.4512
1.91	0.5660	0.5528	0.5398	0.5269	0.5140	0.5012	0.4883	0.4755	0.4627	0.4499
1.92	0.5649	0.5517	0.5387	0.5257	0.5128	0.5000	0.4871	0.4743	0.4615	0.4487
1.93	0.5639	0.5506	0.5376	0.5246	0.5116	0.4987	0.4859	0.4731	0.4603	0.4474
1.94	0.5628	0.5495	0.5365	0.5235	0.5105	0.4976	0.4848	0.4719	0.4591	0.4462
1.95	0.5617	0.5484	0.5353	0.5223	0.5093	0.4964	0.4835	0.4707	0.4578	0.4449
1.96	0.5606	0.5473	0.5342	0.5211	0.5081	0.4952	0.4823	0.4695	0.4566	0.4437
1.97	0.5595	0.5462	0.5331	0.5200	0.5070	0.4941	0.4812	0.4683	0.4554	0.4425
1.98	0.5585	0.5451	0.5320	0.5189	0.5058	0.4929	0.4800	0.4671	0.4542	0.4413
1.99	0.5574	0.5440	0.5309	0.5178	0.5047	0.4917	0.4788	0.4659	0.4530	0.4400
2.00	0.5563	0.5429	0.5298	0.5167	0.5036	0.4906	0.4777	0.4647	0.4518	0.4389
2.01	0.5553	0.5419	0.5287	0.5155	0.5024	0.4894	0.4765	0.4635	0.4506	0.4377
2.02	0.5543	0.5408	0.5276	0.5144	0.5013	0.4883	0.4753	0.4624	0.4494	0.4365
2.03	0.5532	0.5397	0.5265	0.5133	0.5002	0.4872	0.4742	0.4613	0.4483	0.4354
2.04	0.5522	0.5386	0.5255	0.5123	0.4991	0.4861	0.4731	0.4601	0.4471	0.4342
2.05	0.5511	0.5375	0.5243	0.5111	0.4979	0.4849	0.4719	0.4589	0.4459	0.4330
2.06	0.5501	0.5364	0.5232	0.5100	0.4968	0.4838	0.4708	0.4578	0.4448	0.4318
2.07	0.5491	0.5354	0.5222	0.5089	0.4957	0.4827	0.4697	0.4567	0.4437	0.4307
2.08	0.5481	0.5344	0.5211	0.5079	0.4946	0.4816	0.4685	0.4555	0.4425	0.4295
2.09	0.5470	0.5333	0.5200	0.5068	0.4935	0.4805	0.4674	0.4544	0.4414	0.4284
2.10	0.5460	0.5323	0.5190	0.5058	0.4925	0.4794	0.4664	0.4533	0.4402	0.4272
2.11	0.5450	0.5313	0.5180	0.5047	0.4914	0.4783	0.4653	0.4522	0.4391	0.4261
2.12	0.5440	0.5302	0.5169	0.5036	0.4903	0.4772	0.4642	0.4511	0.4380	0.4250
2.13	0.5430	0.5292	0.5159	0.5025	0.4892	0.4761	0.4630	0.4499	0.4369	0.4238
2.14	0.5420	0.5282	0.5149	0.5015	0.4882	0.4751	0.4620	0.4489	0.4358	0.4227
2.15	0.5410	0.5272	0.5138	0.5005	0.4871	0.4740	0.4609	0.4478	0.4347	0.4216
2.16	0.5400	0.5262	0.5128	0.4995	0.4861	0.4730	0.4598	0.4467	0.4336	0.4205
2.17	0.5391	0.5252	0.5118	0.4984	0.4850	0.4719	0.4587	0.4456	0.4325	0.4194
2.18	0.5381	0.5242	0.5108	0.4974	0.4840	0.4708	0.4577	0.4446	0.4314	0.4183
2.19	0.5371	0.5232	0.5098	0.4963	0.4829	0.4697	0.4566	0.4435	0.4303	0.4172
2.20	0.5361	0.5222	0.5088	0.4953	0.4819	0.4687	0.4556	0.4424	0.4293	0.4161
2.21	0.5351	0.5212	0.5077	0.4942	0.4808	0.4676	0.4545	0.4414	0.4282	0.4151
2.22	0.5342	0.5202	0.5067	0.4932	0.4798	0.4666	0.4535	0.4403	0.4272	0.4140
2.23	0.5333	0.5193	0.5058	0.4923	0.4788	0.4656	0.4524	0.4393	0.4261	0.4129
2.24	0.5323	0.5183	0.5048	0.4913	0.4778	0.4646	0.4514	0.4383	0.4251	0.4119
2.25	0.5313	0.5173	0.5038	0.4903	0.4768	0.4636	0.4504	0.4372	0.4240	0.4108

RATES/RATING VALUES



**9. Retrospective Rating—Table of Insurance Charges — Continued**

**TABLE OF INSURANCE CHARGES**

**EXPECTED LOSS GROUP**

ENTRY RATIO	69	68	67	66	65	64	63	62	61	60
2.26	0.5304	0.5164	0.5029	0.4893	0.4758	0.4626	0.4494	0.4362	0.4230	0.4098
2.27	0.5294	0.5154	0.5019	0.4883	0.4748	0.4616	0.4484	0.4351	0.4219	0.4087
2.28	0.5285	0.5144	0.5009	0.4873	0.4738	0.4606	0.4474	0.4341	0.4209	0.4077
2.29	0.5276	0.5135	0.4999	0.4863	0.4728	0.4595	0.4463	0.4331	0.4199	0.4066
2.30	0.5266	0.5125	0.4989	0.4853	0.4718	0.4585	0.4453	0.4321	0.4189	0.4056
2.31	0.5257	0.5116	0.4980	0.4884	0.4708	0.4575	0.4443	0.4311	0.4179	0.4046
2.32	0.5247	0.5106	0.4970	0.4834	0.4698	0.4565	0.4433	0.4301	0.4169	0.4036
2.33	0.5238	0.5097	0.4961	0.4824	0.4688	0.4555	0.4423	0.4291	0.4159	0.4026
2.34	0.5230	0.5088	0.4952	0.4815	0.4679	0.4546	0.4414	0.4281	0.4149	0.4016
2.35	0.5220	0.5078	0.4942	0.4805	0.4669	0.4536	0.4404	0.4271	0.4139	0.4006
2.36	0.5211	0.5069	0.4932	0.4795	0.4659	0.4526	0.4394	0.4261	0.4129	0.3996
2.37	0.5202	0.5060	0.4923	0.4786	0.4650	0.4517	0.4384	0.4252	0.4119	0.3986
2.38	0.5193	0.5051	0.4914	0.4777	0.4640	0.4507	0.4374	0.4242	0.4109	0.3976
2.39	0.5185	0.5042	0.4904	0.4767	0.4630	0.4497	0.4364	0.4232	0.4099	0.3966
2.40	0.5176	0.5033	0.4895	0.4758	0.4621	0.4488	0.4355	0.4222	0.4089	0.3957
2.41	0.5166	0.5023	0.4886	0.4749	0.4612	0.4479	0.4346	0.4213	0.4080	0.3948
2.42	0.5157	0.5014	0.4876	0.4739	0.4602	0.4469	0.4336	0.4203	0.4070	0.3938
2.43	0.5148	0.5005	0.4867	0.4730	0.4593	0.4460	0.4327	0.4194	0.4061	0.3928
2.44	0.5139	0.4996	0.4858	0.4720	0.4583	0.4450	0.4317	0.4184	0.4051	0.3919
2.45	0.5131	0.4988	0.4850	0.4712	0.4574	0.4441	0.4308	0.4175	0.4042	0.3909
2.46	0.5123	0.4979	0.4841	0.4703	0.4565	0.4432	0.4299	0.4166	0.4033	0.3900
2.47	0.5114	0.4970	0.4832	0.4694	0.4556	0.4422	0.4289	0.4156	0.4023	0.3890
2.48	0.5105	0.4961	0.4823	0.4685	0.4547	0.4413	0.4280	0.4147	0.4014	0.3881
2.49	0.5096	0.4952	0.4813	0.4675	0.4537	0.4404	0.4271	0.4138	0.4005	0.3872
2.50	0.5088	0.4943	0.4804	0.4666	0.4528	0.4394	0.4261	0.4128	0.3995	0.3862
2.51	0.5079	0.4935	0.4796	0.4657	0.4519	0.4385	0.4252	0.4119	0.3986	0.3853
2.52	0.5071	0.4926	0.4787	0.4648	0.4510	0.4376	0.4243	0.4110	0.3977	0.3844
2.53	0.5062	0.4917	0.4778	0.4639	0.4501	0.4367	0.4234	0.4101	0.3968	0.3835
2.54	0.5054	0.4909	0.4770	0.4631	0.4492	0.4358	0.4225	0.4092	0.3959	0.3826
2.55	0.5045	0.4900	0.4761	0.4622	0.4484	0.4350	0.4217	0.4083	0.3950	0.3817
2.56	0.5036	0.4891	0.4752	0.4613	0.4475	0.4341	0.4208	0.4074	0.3941	0.3808
2.57	0.5028	0.4883	0.4744	0.4605	0.4466	0.4332	0.4199	0.4065	0.3932	0.3799
2.58	0.5020	0.4874	0.4735	0.4596	0.4457	0.4323	0.4190	0.4056	0.3923	0.3790
2.59	0.5012	0.4866	0.4726	0.4587	0.4448	0.4314	0.4181	0.4047	0.3914	0.3781
2.60	0.5004	0.4858	0.4718	0.4579	0.4440	0.4306	0.4172	0.4036	0.3905	0.3772
2.61	0.4995	0.4849	0.4709	0.4570	0.4431	0.4297	0.4163	0.4030	0.3896	0.3763
2.62	0.4987	0.4841	0.4701	0.4561	0.4422	0.4288	0.4156	0.4021	0.3888	0.3755
2.63	0.4978	0.4832	0.4692	0.4553	0.4414	0.4280	0.4146	0.4013	0.3879	0.3746
2.64	0.4970	0.4824	0.4684	0.4544	0.4405	0.4271	0.4137	0.4004	0.3870	0.3737
2.65	0.4963	0.4816	0.4676	0.4536	0.4397	0.4263	0.4129	0.3996	0.3862	0.3729
2.66	0.4954	0.4807	0.4667	0.4527	0.4388	0.4254	0.4120	0.3987	0.3853	0.3720
2.67	0.4946	0.4799	0.4659	0.4519	0.4380	0.4246	0.4112	0.3978	0.3845	0.3711
2.68	0.4938	0.4791	0.4651	0.4511	0.4371	0.4237	0.4103	0.3970	0.3836	0.3703
2.69	0.4930	0.4783	0.4643	0.4503	0.4363	0.4229	0.4095	0.3961	0.3828	0.3694
2.70	0.4922	0.4775	0.4634	0.4494	0.4354	0.4220	0.4086	0.3953	0.3819	0.3686

**RATES/RATING VALUES**

Effective January 1, 2004

9. Retrospective Rating—Table of Insurance Charges — Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	69	68	67	66	65	64	63	62	61	60
2.71	0.4914	0.4767	0.4626	0.4486	0.4346	0.4212	0.4078	0.3945	0.3811	0.3678
2.72	0.4906	0.4758	0.4618	0.4478	0.4338	0.4204	0.4070	0.3936	0.3803	0.3669
2.73	0.4898	0.4750	0.4609	0.4469	0.4329	0.4195	0.4061	0.3928	0.3794	0.3661
2.74	0.4890	0.4742	0.4601	0.4461	0.4321	0.4187	0.4053	0.3920	0.3786	0.3653
2.75	0.4882	0.4734	0.4593	0.4453	0.4313	0.4179	0.4045	0.3911	0.3778	0.3644
2.76	0.4874	0.4726	0.4585	0.4445	0.4305	0.4171	0.4037	0.3903	0.3770	0.3636
2.77	0.4866	0.4718	0.4577	0.4436	0.4296	0.4162	0.4028	0.3895	0.3761	0.3628
2.78	0.4858	0.4710	0.4569	0.4428	0.4288	0.4154	0.4020	0.3887	0.3753	0.3620
2.79	0.4851	0.4702	0.4562	0.4421	0.4280	0.4146	0.4012	0.3879	0.3745	0.3612
2.80	0.4843	0.4694	0.4554	0.4413	0.4272	0.4138	0.4004	0.3871	0.3737	0.3604
2.81	0.4836	0.4686	0.4546	0.4405	0.4264	0.4130	0.3996	0.3863	0.3729	0.3596
2.82	0.4828	0.4678	0.4538	0.4397	0.4256	0.4122	0.3988	0.3855	0.3721	0.3588
2.83	0.4820	0.4670	0.4530	0.4389	0.4248	0.4114	0.3980	0.3847	0.3713	0.3580
2.84	0.4812	0.4662	0.4522	0.4381	0.4240	0.4106	0.3972	0.3839	0.3705	0.3572
2.85	0.4805	0.4655	0.4514	0.4373	0.4232	0.4098	0.3964	0.3831	0.3697	0.3564
2.86	0.4797	0.4647	0.4506	0.4365	0.4224	0.4090	0.3956	0.3823	0.3689	0.3556
2.87	0.4789	0.4639	0.4499	0.4358	0.4217	0.4083	0.3949	0.3815	0.3682	0.3548
2.88	0.4782	0.4632	0.4491	0.4350	0.4209	0.4075	0.3941	0.3808	0.3674	0.3541
2.89	0.4774	0.4624	0.4483	0.4342	0.4201	0.4067	0.3933	0.3800	0.3666	0.3533
2.90	0.4767	0.4616	0.4475	0.4334	0.4193	0.4059	0.3925	0.3792	0.3658	0.3525
2.91	0.4759	0.4609	0.4468	0.4326	0.4185	0.4051	0.3918	0.3784	0.3651	0.3518
2.92	0.4752	0.4601	0.4460	0.4319	0.4178	0.4044	0.3910	0.3777	0.3643	0.3510
2.93	0.4744	0.4593	0.4452	0.4311	0.4170	0.4036	0.3902	0.3769	0.3635	0.3502
2.94	0.4737	0.4586	0.4445	0.4303	0.4162	0.4028	0.3895	0.3761	0.3628	0.3495
2.95	0.4729	0.4578	0.4437	0.4296	0.4155	0.4021	0.3887	0.3754	0.3620	0.3487
2.96	0.4722	0.4571	0.4430	0.4288	0.4147	0.4013	0.3880	0.3746	0.3613	0.3480
2.97	0.4714	0.4563	0.4422	0.4280	0.4139	0.4005	0.3872	0.3738	0.3605	0.3472
2.98	0.4707	0.4556	0.4415	0.4273	0.4132	0.3998	0.3865	0.3731	0.3598	0.3465
2.99	0.4700	0.4549	0.4407	0.4266	0.4124	0.3990	0.3857	0.3723	0.3590	0.3457
3.00	0.4692	0.4541	0.4400	0.4258	0.4117	0.3983	0.3850	0.3716	0.3583	0.3450

RATES/RATING VALUES

**9. Retrospective Rating—Table of Insurance Charges — Continued**

**TABLE OF INSURANCE CHARGES**

**EXPECTED LOSS GROUP**

ENTRY RATIO	59	58	57	56	55	54	53	52	51	50
0.01	0.9916	0.9914	0.9913	0.9911	0.9910	0.9908	0.9907	0.9906	0.9905	0.9904
0.02	0.9834	0.9830	0.9827	0.9825	0.9822	0.9819	0.9817	0.9815	0.9812	0.9810
0.03	0.9753	0.9748	0.9744	0.9740	0.9735	0.9731	0.9728	0.9724	0.9721	0.9718
0.04	0.9675	0.9669	0.9663	0.9657	0.9650	0.9645	0.9640	0.9635	0.9631	0.9626
0.05	0.9598	0.9590	0.9583	0.9575	0.9568	0.9561	0.9555	0.9549	0.9543	0.9538
0.06	0.9523	0.9513	0.9504	0.9496	0.9487	0.9479	0.9472	0.9464	0.9457	0.9450
0.07	0.9449	0.9438	0.9428	0.9417	0.9407	0.9397	0.9389	0.9381	0.9373	0.9365
0.08	0.9377	0.9364	0.9352	0.9341	0.9329	0.9318	0.9308	0.9299	0.9289	0.9280
0.09	0.9306	0.9292	0.9279	0.9266	0.9253	0.9240	0.9229	0.9219	0.9207	0.9197
0.10	0.9237	0.9222	0.9207	0.9192	0.9177	0.9164	0.9152	0.9140	0.9128	0.9116
0.11	0.9169	0.9153	0.9136	0.9120	0.9104	0.9089	0.9076	0.9062	0.9049	0.9035
0.12	0.9103	0.9085	0.9067	0.9050	0.9032	0.9016	0.9001	0.8986	0.8971	0.8957
0.13	0.9038	0.9018	0.8999	0.8980	0.8962	0.8944	0.8928	0.8912	0.8895	0.8879
0.14	0.8974	0.8953	0.8933	0.8913	0.8892	0.8873	0.8856	0.8838	0.8821	0.8804
0.15	0.8912	0.8889	0.8868	0.8846	0.8824	0.8804	0.8785	0.8766	0.8775	0.8729
0.16	0.8850	0.8826	0.8803	0.8780	0.8757	0.8735	0.8715	0.8695	0.8675	0.8656
0.17	0.8790	0.8765	0.8740	0.8716	0.8692	0.8669	0.8647	0.8623	0.8604	0.8583
0.18	0.8731	0.8705	0.8679	0.8653	0.8627	0.8602	0.8580	0.8557	0.8535	0.8512
0.19	0.8673	0.8645	0.8618	0.8591	0.8563	0.8538	0.8514	0.8490	0.8467	0.8443
0.20	0.8616	0.8587	0.8558	0.8530	0.8501	0.8474	0.8449	0.8424	0.8398	0.8373
0.21	0.8560	0.8530	0.8500	0.8470	0.8440	0.8412	0.8385	0.8359	0.8332	0.8306
0.22	0.8505	0.8473	0.8442	0.8411	0.8381	0.8351	0.8323	0.8295	0.8267	0.8239
0.23	0.8451	0.8418	0.8386	0.8354	0.8321	0.8290	0.8261	0.8232	0.8203	0.8174
0.24	0.8399	0.8364	0.8331	0.8297	0.8263	0.8231	0.8200	0.8170	0.8139	0.8109
0.25	0.8347	0.8311	0.8276	0.8241	0.8206	0.8172	0.8141	0.8109	0.8077	0.8045
0.26	0.8295	0.8259	0.8222	0.8186	0.8150	0.8115	0.8082	0.8049	0.8016	0.7983
0.27	0.8245	0.8207	0.8169	0.8132	0.8094	0.8058	0.8024	0.7990	0.7956	0.7921
0.28	0.8195	0.8156	0.8117	0.8079	0.8040	0.8003	0.7967	0.7932	0.7896	0.7861
0.29	0.8147	0.8106	0.8066	0.8026	0.7987	0.7948	0.7911	0.7875	0.7838	0.7801
0.30	0.8099	0.8057	0.8016	0.7975	0.7934	0.7895	0.7856	0.7818	0.7780	0.7742
0.31	0.8052	0.8009	0.7967	0.7925	0.7882	0.7841	0.7802	0.7763	0.7723	0.7684
0.32	0.8006	0.7961	0.7918	0.7874	0.7831	0.7789	0.7748	0.7708	0.7667	0.7626
0.33	0.7960	0.7915	0.7871	0.7826	0.7781	0.7737	0.7695	0.7654	0.7612	0.7570
0.34	0.7915	0.7869	0.7823	0.7777	0.7731	0.7687	0.7644	0.7601	0.7558	0.7514
0.35	0.7871	0.7824	0.7777	0.7730	0.7683	0.7637	0.7593	0.7548	0.7504	0.7460
0.36	0.7827	0.7779	0.7731	0.7683	0.7634	0.7587	0.7542	0.7496	0.7451	0.7405
0.37	0.7785	0.7735	0.7686	0.7636	0.7587	0.7539	0.7492	0.7445	0.7399	0.7352
0.38	0.7743	0.7692	0.7642	0.7591	0.7541	0.7491	0.7443	0.7395	0.7347	0.7299
0.39	0.7701	0.7649	0.7598	0.7546	0.7494	0.7444	0.7395	0.7346	0.7297	0.7248
0.40	0.7660	0.7607	0.7555	0.7502	0.7449	0.7397	0.7347	0.7297	0.7247	0.7196
0.41	0.7620	0.7565	0.7512	0.7458	0.7405	0.7352	0.7300	0.7249	0.7197	0.7146
0.42	0.7580	0.7525	0.7470	0.7415	0.7360	0.7306	0.7254	0.7201	0.7149	0.7096
0.43	0.7541	0.7485	0.7429	0.7373	0.7317	0.7262	0.7208	0.7154	0.7101	0.7046
0.44	0.7502	0.7445	0.7388	0.7331	0.7274	0.7217	0.7163	0.7108	0.7053	0.6998
0.45	0.7464	0.7406	0.7348	0.7289	0.7231	0.7174	0.7118	0.7062	0.7006	0.6950

**RATES/RATING VALUES**

Effective January 1, 2004

9. Retrospective Rating—Table of Insurance Charges — Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	59	58	57	56	55	54	53	52	51	50
0.46	0.7426	0.7367	0.7308	0.7249	0.7190	0.7131	0.7074	0.7017	0.6960	0.6902
0.47	0.7389	0.7329	0.7269	0.7209	0.7148	0.7089	0.7031	0.6972	0.6914	0.6856
0.48	0.7352	0.7291	0.7230	0.7169	0.7108	0.7048	0.6988	0.6929	0.6870	0.6810
0.49	0.7316	0.7254	0.7192	0.7130	0.7067	0.7006	0.6945	0.6885	0.6824	0.6764
0.50	0.7280	0.7217	0.7154	0.7091	0.7028	0.6966	0.6904	0.6843	0.6781	0.6719
0.51	0.7245	0.7181	0.7117	0.7053	0.6989	0.6925	0.6863	0.6800	0.6738	0.6675
0.52	0.7211	0.7146	0.7080	0.7015	0.6950	0.6886	0.6822	0.6758	0.6694	0.6630
0.53	0.7176	0.7110	0.7044	0.6978	0.6912	0.6846	0.6781	0.6717	0.6652	0.6587
0.54	0.7142	0.7075	0.7008	0.6941	0.6874	0.6808	0.6742	0.6676	0.6610	0.6544
0.55	0.7109	0.7041	0.6973	0.6905	0.6837	0.6769	0.6703	0.6636	0.6569	0.6502
0.56	0.7075	0.7007	0.6938	0.6869	0.6799	0.6731	0.6663	0.6596	0.6528	0.6460
0.57	0.7043	0.6973	0.6903	0.6833	0.6763	0.6694	0.6625	0.6557	0.6488	0.6419
0.58	0.7010	0.6939	0.6868	0.6798	0.6727	0.6657	0.6587	0.6518	0.6448	0.6378
0.59	0.6978	0.6906	0.6835	0.6763	0.6692	0.6621	0.6550	0.6479	0.6408	0.6337
0.60	0.6947	0.6874	0.6802	0.6729	0.6656	0.6584	0.6513	0.6441	0.6370	0.6298
0.61	0.6915	0.6841	0.6768	0.6694	0.6621	0.6548	0.6476	0.6403	0.6331	0.6258
0.62	0.6884	0.6809	0.6735	0.6661	0.6587	0.6513	0.6440	0.6366	0.6293	0.6219
0.63	0.6854	0.6779	0.6703	0.6628	0.6553	0.6478	0.6404	0.6330	0.6255	0.6180
0.64	0.6823	0.6748	0.6672	0.6595	0.6519	0.6444	0.6368	0.6293	0.6218	0.6142
0.65	0.6793	0.6717	0.6640	0.6563	0.6486	0.6409	0.6333	0.6257	0.6181	0.6105
0.66	0.6763	0.6686	0.6608	0.6531	0.6453	0.6376	0.6299	0.6222	0.6145	0.6067
0.67	0.6734	0.6656	0.6577	0.6499	0.6420	0.6342	0.6264	0.6186	0.6108	0.6030
0.68	0.6705	0.6626	0.6547	0.6467	0.6388	0.6309	0.6230	0.6152	0.6073	0.5994
0.69	0.6676	0.6596	0.6516	0.6436	0.6356	0.6276	0.6196	0.6117	0.6037	0.5957
0.70	0.6648	0.6567	0.6486	0.6405	0.6324	0.6243	0.6163	0.6083	0.6003	0.5922
0.71	0.6619	0.6538	0.6456	0.6374	0.6293	0.6211	0.6130	0.6049	0.5968	0.5886
0.72	0.6592	0.6509	0.6427	0.6344	0.6262	0.6180	0.6098	0.6016	0.5934	0.5851
0.73	0.6563	0.6480	0.6397	0.6314	0.6231	0.6148	0.6066	0.5983	0.5900	0.5817
0.74	0.6536	0.6452	0.6369	0.6285	0.6201	0.6117	0.6034	0.5950	0.5867	0.5782
0.75	0.6509	0.6424	0.6340	0.6255	0.6170	0.6086	0.6002	0.5917	0.5833	0.5748
0.76	0.6482	0.6397	0.6311	0.6226	0.6141	0.6055	0.5970	0.5885	0.5800	0.5715
0.77	0.6455	0.6370	0.6283	0.6197	0.6111	0.6025	0.5939	0.5854	0.5768	0.5682
0.78	0.6429	0.6343	0.6256	0.6169	0.6082	0.5996	0.5909	0.5822	0.5735	0.5648
0.79	0.6403	0.6316	0.6228	0.6141	0.6053	0.5965	0.5878	0.5791	0.5704	0.5616
0.80	0.6377	0.6289	0.6201	0.6112	0.6024	0.5936	0.5848	0.5760	0.5672	0.5584
0.81	0.6351	0.6262	0.6173	0.6084	0.5996	0.5907	0.5818	0.5729	0.5641	0.5551
0.82	0.6325	0.6236	0.6147	0.6057	0.5968	0.5879	0.5789	0.5700	0.5610	0.5520
0.83	0.6300	0.6210	0.6120	0.6030	0.5939	0.5849	0.5759	0.5669	0.5579	0.5489
0.84	0.6275	0.6184	0.6093	0.6003	0.5912	0.5821	0.5730	0.5639	0.5549	0.5458
0.85	0.6250	0.6159	0.6068	0.5976	0.5884	0.5793	0.5702	0.5610	0.5519	0.5427
0.86	0.6225	0.6133	0.6041	0.5949	0.5857	0.5765	0.5673	0.5581	0.5489	0.5397
0.87	0.6201	0.6108	0.6016	0.5923	0.5831	0.5738	0.5645	0.5553	0.5460	0.5367
0.88	0.6177	0.6083	0.5990	0.5897	0.5804	0.5711	0.5617	0.5524	0.5430	0.5337
0.89	0.6153	0.6059	0.5965	0.5871	0.5778	0.5684	0.5590	0.5496	0.5402	0.5307
0.90	0.6129	0.6034	0.5940	0.5845	0.5751	0.5656	0.5562	0.5467	0.5373	0.5278

RATES/RATING VALUES

9. Retrospective Rating—Table of Insurance Charges — Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	59	58	57	56	55	54	53	52	51	50
0.91	0.6106	0.6011	0.5915	0.5820	0.5725	0.5630	0.5535	0.5440	0.5344	0.5249
0.92	0.6082	0.5986	0.5890	0.5795	0.5699	0.5604	0.5508	0.5412	0.5317	0.5221
0.93	0.6058	0.5962	0.5866	0.5770	0.5674	0.5578	0.5481	0.5385	0.5289	0.5192
0.94	0.6035	0.5939	0.5842	0.5745	0.5648	0.5551	0.5455	0.5358	0.5261	0.5164
0.95	0.6013	0.5915	0.5817	0.5720	0.5623	0.5525	0.5428	0.5331	0.5233	0.5136
0.96	0.5990	0.5892	0.5794	0.5696	0.5598	0.5500	0.5402	0.5304	0.5207	0.5109
0.97	0.5967	0.5868	0.5770	0.5671	0.5573	0.5475	0.5376	0.5278	0.5179	0.5081
0.98	0.5944	0.5845	0.5746	0.5647	0.5548	0.5449	0.5350	0.5251	0.5152	0.5053
0.99	0.5922	0.5822	0.5723	0.5624	0.5525	0.5425	0.5326	0.5226	0.5127	0.5027
1.00	0.5900	0.5800	0.5700	0.5600	0.5500	0.5400	0.5300	0.5200	0.5100	0.5000
1.01	0.5878	0.5777	0.5677	0.5576	0.5476	0.5376	0.5275	0.5175	0.5074	0.4974
1.02	0.5856	0.5755	0.5654	0.5553	0.5452	0.5352	0.5251	0.5150	0.5049	0.4948
1.03	0.5835	0.5733	0.5632	0.5530	0.5429	0.5327	0.5226	0.5124	0.5023	0.4921
1.04	0.5813	0.5710	0.5608	0.5507	0.5405	0.5303	0.5201	0.5100	0.4998	0.4896
1.05	0.5792	0.5689	0.5587	0.5485	0.5382	0.5280	0.5177	0.5075	0.4972	0.4870
1.06	0.5771	0.5667	0.5564	0.5462	0.5359	0.5256	0.5153	0.5050	0.4948	0.4845
1.07	0.5749	0.5645	0.5542	0.5439	0.5336	0.5233	0.5129	0.5026	0.4923	0.4820
1.08	0.5729	0.5624	0.5521	0.5417	0.5313	0.5209	0.5106	0.5002	0.4899	0.4796
1.09	0.5707	0.5602	0.5498	0.5394	0.5290	0.5186	0.5082	0.4978	0.4874	0.4771
1.10	0.5687	0.5582	0.5477	0.5373	0.5268	0.5164	0.5060	0.4955	0.4851	0.4746
1.11	0.5667	0.5561	0.5456	0.5351	0.5246	0.5141	0.5036	0.4931	0.4827	0.4722
1.12	0.5646	0.5540	0.5434	0.5329	0.5224	0.5119	0.5013	0.4908	0.4803	0.4698
1.13	0.5626	0.5520	0.5414	0.5308	0.5202	0.5097	0.4991	0.4886	0.4780	0.4675
1.14	0.5605	0.5499	0.5393	0.5287	0.5180	0.5074	0.4968	0.4862	0.4756	0.4651
1.15	0.5586	0.5479	0.5372	0.5265	0.5159	0.5052	0.4946	0.4840	0.4734	0.4628
1.16	0.5566	0.5458	0.5351	0.5244	0.5137	0.5030	0.4924	0.4817	0.4711	0.4604
1.17	0.5546	0.5438	0.5331	0.5223	0.5116	0.5009	0.4902	0.4795	0.4688	0.4581
1.18	0.5527	0.5418	0.5310	0.5203	0.5095	0.4988	0.4880	0.4773	0.4665	0.4558
1.19	0.5507	0.5398	0.5290	0.5182	0.5074	0.4966	0.4858	0.4751	0.4643	0.4536
1.20	0.5488	0.5378	0.5269	0.5161	0.5053	0.4945	0.4837	0.4729	0.4621	0.4514
1.21	0.5469	0.5359	0.5250	0.5142	0.5033	0.4924	0.4816	0.4707	0.4599	0.4491
1.22	0.5450	0.5339	0.5230	0.5121	0.5012	0.4903	0.4795	0.4686	0.4578	0.4470
1.23	0.5431	0.5320	0.5210	0.5101	0.4991	0.4882	0.4773	0.4665	0.4556	0.4448
1.24	0.5412	0.5301	0.5191	0.5081	0.4972	0.4862	0.4753	0.4644	0.4534	0.4426
1.25	0.5393	0.5281	0.5171	0.5061	0.4952	0.4842	0.4732	0.4623	0.4513	0.4405
1.26	0.5374	0.5262	0.5152	0.5042	0.4932	0.4822	0.4712	0.4602	0.4493	0.4383
1.27	0.5356	0.5244	0.5133	0.5023	0.4912	0.4802	0.4692	0.4582	0.4472	0.4362
1.28	0.5338	0.5225	0.5114	0.5003	0.4892	0.4782	0.4671	0.4561	0.4451	0.4341
1.29	0.5320	0.5206	0.5095	0.4984	0.4872	0.4761	0.4651	0.4540	0.4430	0.4320
1.30	0.5302	0.5188	0.5077	0.4965	0.4854	0.4742	0.4631	0.4520	0.4409	0.4299
1.31	0.5283	0.5189	0.5057	0.4946	0.4834	0.4722	0.4611	0.4500	0.4389	0.4279
1.32	0.5265	0.5150	0.5039	0.4927	0.4815	0.4703	0.4592	0.4481	0.4369	0.4259
1.33	0.5248	0.5133	0.5021	0.4908	0.4796	0.4684	0.4573	0.4461	0.4350	0.4239
1.34	0.5230	0.5115	0.5003	0.4890	0.4777	0.4665	0.4553	0.4441	0.4330	0.4219
1.35	0.5212	0.5097	0.4984	0.4871	0.4758	0.4646	0.4534	0.4422	0.4310	0.4199
1.36	0.5194	0.5079	0.4966	0.4853	0.4740	0.4627	0.4515	0.4403	0.4291	0.4180

RATES/RATING VALUES

Effective January 1, 2004

9. Retrospective Rating—Table of Insurance Charges — Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	59	58	57	56	55	54	53	52	51	50
1.37	0.5177	0.5062	0.4948	0.4835	0.4722	0.4609	0.4496	0.4384	0.4271	0.4160
1.38	0.5160	0.5044	0.4930	0.4816	0.4703	0.4590	0.4477	0.4365	0.4252	0.4141
1.39	0.5143	0.5027	0.4913	0.4799	0.4685	0.4572	0.4459	0.4346	0.4233	0.4122
1.40	0.5125	0.5009	0.4895	0.4781	0.4667	0.4553	0.4440	0.4327	0.4214	0.4103
1.41	0.5108	0.4992	0.4877	0.4763	0.4648	0.4534	0.4421	0.4308	0.4195	0.4084
1.42	0.5092	0.4975	0.4860	0.4745	0.4630	0.4516	0.4403	0.4290	0.4177	0.4065
1.43	0.5075	0.4958	0.4843	0.4728	0.4613	0.4499	0.4386	0.4272	0.4159	0.4046
1.44	0.5058	0.4941	0.4826	0.4711	0.4596	0.4481	0.4367	0.4254	0.4140	0.4027
1.45	0.5041	0.4924	0.4808	0.4693	0.4578	0.4463	0.4349	0.4236	0.4122	0.4009
1.46	0.5025	0.4907	0.4791	0.4676	0.4561	0.4446	0.4332	0.4218	0.4104	0.3991
1.47	0.5009	0.4890	0.4774	0.4658	0.4543	0.4428	0.4314	0.4200	0.4086	0.3973
1.48	0.4993	0.4874	0.4758	0.4642	0.4526	0.4411	0.4297	0.4182	0.4068	0.3955
1.49	0.4976	0.4857	0.4741	0.4625	0.4509	0.4394	0.4280	0.4165	0.4051	0.3938
1.50	0.4960	0.4841	0.4724	0.4608	0.4492	0.4377	0.4262	0.4148	0.4033	0.3920
1.51	0.4944	0.4825	0.4708	0.4592	0.4475	0.4360	0.4245	0.4131	0.4016	0.3903
1.52	0.4928	0.4808	0.4691	0.4575	0.4458	0.4343	0.4228	0.4113	0.3998	0.3885
1.53	0.4912	0.4792	0.4675	0.4559	0.4442	0.4327	0.4212	0.4097	0.3982	0.3868
1.54	0.4896	0.4776	0.4659	0.4542	0.4426	0.4310	0.4195	0.4080	0.3965	0.3851
1.55	0.4881	0.4761	0.4644	0.4527	0.4410	0.4293	0.4178	0.4063	0.3948	0.3834
1.56	0.4865	0.4745	0.4627	0.4510	0.4393	0.4276	0.4161	0.4046	0.3931	0.3817
1.57	0.4849	0.4729	0.4611	0.4494	0.4377	0.4260	0.4145	0.4030	0.3915	0.3801
1.58	0.4834	0.4713	0.4595	0.4478	0.4361	0.4244	0.4129	0.4013	0.3898	0.3784
1.59	0.4819	0.4698	0.4580	0.4463	0.4345	0.4228	0.4113	0.3997	0.3882	0.3768
1.60	0.4804	0.4682	0.4564	0.4447	0.4329	0.4212	0.4097	0.3981	0.3866	0.3752
1.61	0.4789	0.4667	0.4549	0.4431	0.4313	0.4196	0.4081	0.3965	0.3850	0.3736
1.62	0.4774	0.4652	0.4534	0.4416	0.4298	0.4181	0.4065	0.3950	0.3834	0.3720
1.63	0.4759	0.4637	0.4519	0.4401	0.4282	0.4165	0.4049	0.3934	0.3818	0.3704
1.64	0.4744	0.4622	0.4503	0.4385	0.4267	0.4149	0.4033	0.3918	0.3802	0.3688
1.65	0.4729	0.4607	0.4488	0.4370	0.4252	0.4134	0.4018	0.3902	0.3786	0.3672
1.66	0.4714	0.4592	0.4473	0.4355	0.4237	0.4119	0.4003	0.3887	0.3771	0.3657
1.67	0.4700	0.4577	0.4458	0.4340	0.4222	0.4104	0.3988	0.3872	0.3755	0.3641
1.68	0.4685	0.4562	0.4443	0.4324	0.4206	0.4088	0.3972	0.3856	0.3740	0.3626
1.69	0.4671	0.4548	0.4429	0.4310	0.4191	0.4073	0.3957	0.3841	0.3725	0.3611
1.70	0.4657	0.4533	0.4414	0.4295	0.4177	0.4059	0.3943	0.3827	0.3710	0.3596
1.71	0.4643	0.4519	0.4400	0.4281	0.4162	0.4044	0.3928	0.3812	0.3695	0.3581
1.72	0.4628	0.4504	0.4385	0.4266	0.4147	0.4029	0.3913	0.3797	0.3680	0.3566
1.73	0.4614	0.4490	0.4371	0.4252	0.4133	0.4015	0.3898	0.3782	0.3665	0.3551
1.74	0.4600	0.4476	0.4357	0.4237	0.4118	0.4000	0.3883	0.3767	0.3650	0.3536
1.75	0.4586	0.4462	0.4343	0.4223	0.4104	0.3986	0.3869	0.3753	0.3636	0.3522
1.76	0.4572	0.4448	0.4328	0.4209	0.4089	0.3971	0.3854	0.3738	0.3621	0.3507
1.77	0.4558	0.4434	0.4314	0.4195	0.4075	0.3957	0.3840	0.3724	0.3607	0.3493
1.78	0.4545	0.4420	0.4300	0.4181	0.4061	0.3943	0.3826	0.3710	0.3593	0.3479
1.79	0.4531	0.4406	0.4286	0.4167	0.4047	0.3929	0.3812	0.3696	0.3579	0.3465
1.80	0.4517	0.4392	0.4272	0.4153	0.4033	0.3915	0.3798	0.3682	0.3565	0.3451
1.81	0.4504	0.4379	0.4259	0.4139	0.4019	0.3901	0.3784	0.3668	0.3551	0.3437

RATES/RATING VALUES

**9. Retrospective Rating—Table of Insurance Charges — Continued**

**TABLE OF INSURANCE CHARGES**

**EXPECTED LOSS GROUP**

ENTRY RATIO	59	58	57	56	55	54	53	52	51	50
1.82	0.4490	0.4365	0.4245	0.4125	0.4005	0.3887	0.3770	0.3654	0.3537	0.3423
1.83	0.4477	0.4352	0.4232	0.4112	0.3992	0.3874	0.3757	0.3640	0.3524	0.3409
1.84	0.4464	0.4339	0.4218	0.4098	0.3978	0.3860	0.3743	0.3626	0.3540	0.3395
1.85	0.4450	0.4325	0.4205	0.4085	0.3965	0.3847	0.3730	0.3613	0.3497	0.3382
1.86	0.4437	0.4312	0.4192	0.4072	0.3951	0.3833	0.3716	0.3600	0.3483	0.3369
1.87	0.4424	0.4299	0.4179	0.4059	0.3838	0.3820	0.3703	0.3586	0.3470	0.3355
1.88	0.4412	0.4287	0.4166	0.4046	0.3925	0.3807	0.3690	0.3573	0.3457	0.3342
1.89	0.4399	0.4274	0.4153	0.4032	0.3912	0.3793	0.3676	0.3560	0.3443	0.3329
1.90	0.4386	0.4261	0.4140	0.4019	0.3899	0.3780	0.3663	0.3547	0.3430	0.3316
1.91	0.4373	0.4248	0.4127	0.4006	0.3886	0.3767	0.3650	0.3534	0.3417	0.3303
1.92	0.4361	0.4235	0.4114	0.3993	0.3873	0.3754	0.3637	0.3521	0.3404	0.3291
1.93	0.4348	0.4222	0.4101	0.3981	0.3860	0.3742	0.3625	0.3508	0.3392	0.3278
1.94	0.4336	0.4210	0.4089	0.3968	0.3848	0.3729	0.3612	0.3495	0.3379	0.3265
1.95	0.4323	0.4197	0.4076	0.3955	0.3835	0.3716	0.3599	0.3483	0.3366	0.3253
1.96	0.4311	0.4185	0.4064	0.3943	0.3823	0.3704	0.3587	0.3470	0.3354	0.3240
1.97	0.4298	0.4172	0.4051	0.3930	0.3810	0.3691	0.3574	0.3458	0.3341	0.3228
1.98	0.4286	0.4160	0.4039	0.3918	0.3798	0.3679	0.3562	0.3446	0.3329	0.3216
1.99	0.4274	0.4148	0.4026	0.3906	0.3785	0.3666	0.3549	0.3433	0.3316	0.3203
2.00	0.4261	0.4135	0.4014	0.3893	0.3773	0.3654	0.3537	0.3421	0.3304	0.3191
2.01	0.4249	0.4123	0.4002	0.3881	0.3761	0.3642	0.3525	0.3409	0.3292	0.3179
2.02	0.4237	0.4111	0.3990	0.3869	0.3749	0.3630	0.3513	0.3397	0.3280	0.3167
2.03	0.4226	0.4099	0.3978	0.3857	0.3737	0.3618	0.3501	0.3385	0.3268	0.3155
2.04	0.4214	0.4087	0.3966	0.3845	0.3725	0.3606	0.3489	0.3373	0.3256	0.3143
2.05	0.4202	0.4076	0.3954	0.3834	0.3713	0.3594	0.3478	0.3362	0.3245	0.3132
2.06	0.4190	0.4064	0.3942	0.3822	0.3701	0.3582	0.3466	0.3350	0.3233	0.3120
2.07	0.4179	0.4052	0.3930	0.3810	0.3689	0.3570	0.3454	0.3338	0.3222	0.3109
2.08	0.4167	0.4040	0.3919	0.3798	0.3678	0.3559	0.3443	0.3327	0.3210	0.3097
2.09	0.4156	0.4029	0.3907	0.3787	0.3666	0.3547	0.3431	0.3315	0.3199	0.3086
2.10	0.4144	0.4017	0.3896	0.3775	0.3655	0.3536	0.3420	0.3304	0.3187	0.3074
2.11	0.4133	0.4006	0.3884	0.3764	0.3643	0.3524	0.3408	0.3292	0.3176	0.3063
2.12	0.4121	0.3994	0.3873	0.3752	0.3632	0.3513	0.3397	0.3281	0.3165	0.3052
2.13	0.4110	0.3983	0.3862	0.3741	0.3621	0.3502	0.3386	0.3270	0.3154	0.3041
2.14	0.4099	0.3972	0.3850	0.3730	0.3609	0.3490	0.3374	0.3259	0.3143	0.3030
2.15	0.4088	0.3961	0.3839	0.3719	0.3598	0.3479	0.3363	0.3248	0.3132	0.3019
2.16	0.4077	0.3950	0.3828	0.3708	0.3587	0.3468	0.3352	0.3237	0.3121	0.3008
2.17	0.4065	0.3938	0.3817	0.3696	0.3576	0.3457	0.3341	0.3226	0.3110	0.2997
2.18	0.4054	0.3927	0.3806	0.3685	0.3565	0.3446	0.3330	0.3215	0.3099	0.2987
2.19	0.4044	0.3917	0.3795	0.3675	0.3554	0.3435	0.3320	0.3204	0.3089	0.2976
2.20	0.4033	0.3906	0.3784	0.3664	0.3543	0.3424	0.3309	0.3193	0.3078	0.2966
2.21	0.4022	0.3895	0.3774	0.3653	0.3533	0.3414	0.3299	0.3183	0.3068	0.2956
2.22	0.4011	0.3884	0.3763	0.3642	0.3522	0.3403	0.3288	0.3172	0.3057	0.2945
2.23	0.4000	0.3873	0.3752	0.3631	0.3511	0.3392	0.3277	0.3162	0.3047	0.2935
2.24	0.3990	0.3863	0.3742	0.3621	0.3501	0.3382	0.3267	0.3151	0.3036	0.2924
2.25	0.3979	0.3852	0.3731	0.3610	0.3490	0.3371	0.3256	0.3141	0.3026	0.2914
2.26	0.3969	0.3842	0.3721	0.3600	0.3480	0.3361	0.3246	0.3131	0.3016	0.2904

RATES/RATING VALUES

Effective January 1, 2004

9. Retrospective Rating—Table of Insurance Charges — Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	59	58	57	56	55	54	53	52	51	50
2.27	0.3958	0.3831	0.3710	0.3589	0.3469	0.3351	0.3236	0.3121	0.3006	0.2894
2.28	0.3948	0.3821	0.3700	0.3579	0.3459	0.3341	0.3226	0.3111	0.2996	0.2884
2.29	0.3937	0.3810	0.3689	0.3569	0.3448	0.3331	0.3216	0.3101	0.2986	0.2874
2.30	0.3927	0.3800	0.3679	0.3559	0.3438	0.3321	0.3206	0.3091	0.2976	0.2864
2.31	0.3917	0.3790	0.3669	0.3549	0.3428	0.3311	0.3196	0.3081	0.2966	0.2854
2.32	0.3907	0.3780	0.3659	0.3539	0.3418	0.3301	0.3186	0.3071	0.2956	0.2844
2.33	0.3897	0.3770	0.3649	0.3529	0.3408	0.3291	0.3176	0.3061	0.2946	0.2835
2.34	0.3887	0.3759	0.3638	0.3518	0.3398	0.3281	0.3166	0.3051	0.2936	0.2825
2.35	0.3877	0.3749	0.3628	0.3508	0.3388	0.3271	0.3156	0.3041	0.2926	0.2815
2.36	0.3867	0.3740	0.3619	0.3499	0.3378	0.3261	0.3146	0.3032	0.2917	0.2806
2.37	0.3857	0.3730	0.3609	0.3489	0.3368	0.3251	0.3136	0.3022	0.2907	0.2796
2.38	0.3847	0.3720	0.3599	0.3479	0.3358	0.3241	0.3127	0.3012	0.2898	0.2787
2.39	0.3837	0.3710	0.3589	0.3469	0.3349	0.3232	0.3118	0.3003	0.2889	0.2778
2.40	0.3827	0.3700	0.3579	0.3459	0.3339	0.3222	0.3108	0.2993	0.2879	0.2769
2.41	0.3818	0.3690	0.3569	0.3450	0.3330	0.3213	0.3099	0.2984	0.2870	0.2760
2.42	0.3808	0.3681	0.3560	0.3440	0.3320	0.3203	0.3089	0.2975	0.2861	0.2751
2.43	0.3798	0.3671	0.3550	0.3431	0.3311	0.3194	0.3080	0.2966	0.2852	0.2742
2.44	0.3789	0.3662	0.3541	0.3421	0.3301	0.3184	0.3070	0.2957	0.2843	0.2733
2.45	0.3779	0.3652	0.3531	0.3412	0.3292	0.3175	0.3061	0.2948	0.2834	0.2724
2.46	0.3770	0.3643	0.3522	0.3403	0.3283	0.3166	0.3052	0.2939	0.2825	0.2715
2.47	0.3760	0.3633	0.3512	0.3393	0.3273	0.3156	0.3043	0.2929	0.2816	0.2706
2.48	0.3751	0.3624	0.3503	0.3384	0.3264	0.3147	0.3034	0.2920	0.2807	0.2697
2.49	0.3742	0.3615	0.3494	0.3375	0.3255	0.3138	0.3025	0.2911	0.2798	0.2688
2.50	0.3732	0.3605	0.3485	0.3365	0.3246	0.3129	0.3016	0.2903	0.2790	0.2680
2.51	0.3723	0.3596	0.3476	0.3356	0.3237	0.3120	0.3007	0.2894	0.2781	0.2671
2.52	0.3714	0.3587	0.3467	0.3347	0.3228	0.3111	0.2998	0.2885	0.2772	0.2663
2.53	0.3705	0.3578	0.3458	0.3338	0.3219	0.3102	0.2989	0.2876	0.2763	0.2654
2.54	0.3696	0.3569	0.3449	0.3329	0.3210	0.3093	0.2980	0.2867	0.2754	0.2645
2.55	0.3687	0.3560	0.3440	0.3321	0.3202	0.3085	0.2972	0.2859	0.2746	0.2637
2.56	0.3678	0.3551	0.3431	0.3312	0.3193	0.3077	0.2964	0.2851	0.2738	0.2629
2.57	0.3669	0.3542	0.3422	0.3303	0.3184	0.3068	0.2955	0.2842	0.2729	0.2621
2.58	0.3660	0.3533	0.3413	0.3294	0.3175	0.3059	0.2946	0.2834	0.2721	0.2613
2.59	0.3651	0.3524	0.3404	0.3285	0.3167	0.3051	0.2938	0.2826	0.2713	0.2605
2.60	0.3643	0.3516	0.3396	0.3277	0.3158	0.3042	0.2929	0.2817	0.2705	0.2597
2.61	0.3634	0.3507	0.3387	0.3268	0.3150	0.3034	0.2921	0.2809	0.2696	0.2588
2.62	0.3625	0.3498	0.3378	0.3259	0.3141	0.3025	0.2912	0.2800	0.2688	0.2580
2.63	0.3616	0.3489	0.3369	0.3251	0.3133	0.3017	0.2904	0.2792	0.2680	0.2572
2.64	0.3608	0.3481	0.3361	0.3243	0.3125	0.3009	0.2896	0.2784	0.2672	0.2564
2.65	0.3599	0.3472	0.3355	0.3234	0.3116	0.3000	0.2888	0.2776	0.2664	0.2556
2.66	0.3591	0.3464	0.3344	0.3226	0.3108	0.2992	0.2880	0.2768	0.2656	0.2548
2.67	0.3582	0.3455	0.3336	0.3218	0.3099	0.2984	0.2872	0.2760	0.2649	0.2541
2.68	0.3574	0.3447	0.3327	0.3209	0.3091	0.2975	0.2864	0.2752	0.2641	0.2533
2.69	0.3565	0.3438	0.3319	0.3201	0.3082	0.2967	0.2856	0.2744	0.2633	0.2525
2.70	0.3557	0.3430	0.3311	0.3193	0.3074	0.2959	0.2848	0.2736	0.2625	0.2517
2.71	0.3549	0.3422	0.3303	0.3185	0.3066	0.2951	0.2840	0.2729	0.2617	0.2510

RATES/RATING VALUES



9. Retrospective Rating—Table of Insurance Charges — Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	59	58	57	56	55	54	53	52	51	50
2.72	0.3540	0.3413	0.3294	0.3176	0.3058	0.2943	0.2832	0.2721	0.2609	0.2502
2.73	0.3532	0.3405	0.3286	0.3168	0.3050	0.2935	0.2824	0.2713	0.2601	0.2494
2.74	0.3524	0.3397	0.3278	0.3160	0.3042	0.2927	0.2816	0.2705	0.2594	0.2487
2.75	0.3515	0.3389	0.3270	0.3152	0.3034	0.2919	0.2808	0.2697	0.2586	0.2480
2.76	0.3507	0.3381	0.3262	0.3144	0.3026	0.2911	0.2801	0.2690	0.2579	0.2473
2.77	0.3499	0.3373	0.3254	0.3137	0.3019	0.2904	0.2794	0.2683	0.2572	0.2466
2.78	0.3491	0.3365	0.3246	0.3129	0.3011	0.2896	0.2786	0.2675	0.2564	0.2458
2.79	0.3483	0.3357	0.3238	0.3121	0.3003	0.2888	0.2778	0.2667	0.2557	0.2451
2.80	0.3475	0.3349	0.3230	0.3113	0.2995	0.2881	0.2770	0.2660	0.2550	0.2444
2.81	0.3467	0.3341	0.3222	0.3105	0.2988	0.2873	0.2763	0.2652	0.2542	0.2436
2.82	0.3459	0.3333	0.3214	0.3097	0.2980	0.2866	0.2755	0.2645	0.2535	0.2429
2.83	0.3451	0.3325	0.3207	0.3090	0.2973	0.2859	0.2748	0.2638	0.2528	0.2422
2.84	0.3443	0.3317	0.3199	0.3082	0.2965	0.2851	0.2741	0.2631	0.2521	0.2415
2.85	0.3435	0.3309	0.3191	0.3074	0.2957	0.2843	0.2733	0.2623	0.2514	0.2408
2.86	0.3428	0.3302	0.3184	0.3067	0.2950	0.2836	0.2726	0.2616	0.2507	0.2401
2.87	0.3420	0.3294	0.3176	0.3059	0.2943	0.2829	0.2719	0.2609	0.2500	0.2394
2.88	0.3412	0.3286	0.3168	0.3051	0.2935	0.2821	0.2711	0.2602	0.2492	0.2387
2.89	0.3405	0.3279	0.3161	0.3044	0.2928	0.2814	0.2704	0.2595	0.2485	0.2380
2.90	0.3397	0.3271	0.3153	0.3037	0.2920	0.2807	0.2697	0.2588	0.2478	0.2373
2.91	0.3389	0.3263	0.3145	0.3029	0.2912	0.2799	0.2690	0.2581	0.2471	0.2366
2.92	0.3382	0.3256	0.3138	0.3022	0.2905	0.2792	0.2683	0.2574	0.2464	0.2359
2.93	0.3374	0.3248	0.3130	0.3014	0.2898	0.2785	0.2676	0.2567	0.2458	0.2353
2.94	0.3367	0.3241	0.3123	0.3007	0.2891	0.2778	0.2669	0.2560	0.2451	0.2346
2.95	0.3359	0.3233	0.3116	0.3000	0.2884	0.2771	0.2662	0.2553	0.2444	0.2340
2.96	0.3352	0.3226	0.3108	0.2992	0.2876	0.2763	0.2655	0.2546	0.2438	0.2334
2.97	0.3344	0.3219	0.3101	0.2985	0.2869	0.2756	0.2648	0.2539	0.2431	0.2327
2.98	0.3337	0.3211	0.3094	0.2978	0.2862	0.2749	0.2641	0.2532	0.2424	0.2320
2.99	0.3329	0.3204	0.3087	0.2971	0.2855	0.2742	0.2634	0.2526	0.2418	0.2314
3.00	0.3322	0.3197	0.3080	0.2964	0.2848	0.2735	0.2627	0.2519	0.2411	0.2307

RATES/RATING VALUES

Effective January 1, 2004

9. Retrospective Rating—Table of Insurance Charges — Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	49	48	47	46	45	44	43	42	41	40
0.01	0.9903	0.9901	0.9901	0.9901	0.9900	0.9900	0.9900	0.9900	0.9900	0.9900
0.02	0.9808	0.9806	0.9804	0.9803	0.9801	0.9800	0.9800	0.9800	0.9800	0.9800
0.03	0.9714	0.9711	0.9708	0.9706	0.9704	0.9702	0.9701	0.9700	0.9700	0.9700
0.04	0.9622	0.9618	0.9614	0.9611	0.9608	0.9605	0.9603	0.9601	0.9600	0.9600
0.05	0.9532	0.9526	0.9522	0.9518	0.9514	0.9510	0.9507	0.9504	0.9502	0.9501
0.06	0.9444	0.9437	0.9431	0.9426	0.9421	0.9416	0.9412	0.9409	0.9406	0.9404
0.07	0.9357	0.9349	0.9342	0.9336	0.9329	0.9324	0.9319	0.9314	0.9310	0.9308
0.08	0.9271	0.9261	0.9253	0.9246	0.9239	0.9233	0.9227	0.9222	0.9217	0.9214
0.09	0.9186	0.9176	0.9167	0.9159	0.9151	0.9143	0.9137	0.9130	0.9124	0.9120
0.10	0.9104	0.9092	0.9082	0.9073	0.9064	0.9055	0.9047	0.9040	0.9033	0.9028
0.11	0.9023	0.9010	0.8998	0.8988	0.8978	0.8968	0.8959	0.8950	0.8943	0.8937
0.12	0.8943	0.8928	0.8916	0.8904	0.8892	0.8881	0.8872	0.8862	0.8853	0.8847
0.13	0.8864	0.8835	0.8835	0.8822	0.8809	0.8797	0.8787	0.8776	0.8766	0.8758
0.14	0.8787	0.8770	0.8754	0.8741	0.8727	0.8714	0.8702	0.8690	0.8679	0.8670
0.15	0.8711	0.8693	0.8676	0.8661	0.8646	0.8631	0.8618	0.8605	0.8593	0.8583
0.16	0.8636	0.8617	0.8599	0.8582	0.8566	0.8550	0.8536	0.8522	0.8508	0.8497
0.17	0.8562	0.8541	0.8522	0.8504	0.8487	0.8470	0.8454	0.8439	0.8424	0.8412
0.18	0.8490	0.8468	0.8447	0.8429	0.8410	0.8391	0.8375	0.8358	0.8342	0.8328
0.19	0.8419	0.8395	0.8374	0.8353	0.8333	0.8313	0.8295	0.8277	0.8260	0.8245
0.20	0.8349	0.8324	0.8301	0.8279	0.8258	0.8237	0.8217	0.8198	0.8179	0.8163
0.21	0.8280	0.8253	0.8229	0.8206	0.8184	0.8161	0.8141	0.8120	0.8100	0.8082
0.22	0.8212	0.8184	0.8158	0.8134	0.8110	0.8086	0.8064	0.8042	0.8021	0.8003
0.23	0.8145	0.8116	0.8089	0.8063	0.8038	0.8013	0.7989	0.7966	0.7943	0.7923
0.24	0.8079	0.8048	0.8020	0.7993	0.7967	0.7940	0.7915	0.7891	0.7867	0.7845
0.25	0.8014	0.7982	0.7952	0.7924	0.7896	0.7869	0.7843	0.7817	0.7791	0.7768
0.26	0.7950	0.7917	0.7885	0.7856	0.7827	0.7798	0.7770	0.7743	0.7716	0.7692
0.27	0.7887	0.7853	0.7821	0.7790	0.7759	0.7728	0.7699	0.7671	0.7643	0.7617
0.28	0.7825	0.7790	0.7756	0.7723	0.7691	0.7659	0.7629	0.7599	0.7569	0.7542
0.29	0.7764	0.7727	0.7692	0.7658	0.7625	0.7591	0.7560	0.7528	0.7497	0.7469
0.30	0.7703	0.7665	0.7628	0.7593	0.7559	0.7524	0.7491	0.7458	0.7426	0.7396
0.31	0.7644	0.7604	0.7567	0.7530	0.7494	0.7458	0.7423	0.7389	0.7355	0.7324
0.32	0.7586	0.7545	0.7506	0.7468	0.7431	0.7393	0.7357	0.7321	0.7286	0.7253
0.33	0.7528	0.7486	0.7445	0.7406	0.7367	0.7329	0.7291	0.7254	0.7217	0.7183
0.34	0.7471	0.7427	0.7385	0.7345	0.7305	0.7265	0.7226	0.7188	0.7150	0.7114
0.35	0.7415	0.7370	0.7327	0.7285	0.7243	0.7202	0.7162	0.7122	0.7083	0.7046
0.36	0.7359	0.7313	0.7269	0.7226	0.7183	0.7140	0.7099	0.7058	0.7017	0.6979
0.37	0.7304	0.7257	0.7211	0.7167	0.7123	0.7079	0.7037	0.6994	0.6952	0.6912
0.38	0.7251	0.7202	0.7155	0.7110	0.7064	0.7019	0.6975	0.6931	0.6888	0.6846
0.39	0.7198	0.7148	0.7100	0.7053	0.7006	0.6960	0.6914	0.6868	0.6823	0.6781
0.40	0.7145	0.7094	0.7045	0.6997	0.6948	0.6900	0.6854	0.6807	0.6761	0.6717
0.41	0.7093	0.7041	0.6990	0.6941	0.6891	0.6841	0.6794	0.6746	0.6699	0.6653
0.42	0.7042	0.6989	0.6937	0.6886	0.6835	0.6785	0.6735	0.6686	0.6637	0.6590
0.43	0.6992	0.6937	0.6884	0.6832	0.6780	0.6728	0.6678	0.6627	0.6577	0.6529
0.44	0.6942	0.6887	0.6832	0.6779	0.6726	0.6673	0.6621	0.6569	0.6518	0.6468
0.45	0.6893	0.6836	0.6781	0.6726	0.6672	0.6618	0.6564	0.6511	0.6458	0.6407

RATES/RATING VALUES

9. Retrospective Rating—Table of Insurance Charges — Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	49	48	47	46	45	44	43	42	41	40
0.46	0.6844	0.6786	0.6730	0.6674	0.6619	0.6563	0.6509	0.6454	0.6400	0.6347
0.47	0.6796	0.6737	0.6679	0.6622	0.6565	0.6509	0.6453	0.6397	0.6342	0.6288
0.48	0.6749	0.6689	0.6629	0.6571	0.6513	0.6456	0.6399	0.6342	0.6285	0.6230
0.49	0.6702	0.6641	0.6581	0.6522	0.6462	0.6403	0.6345	0.6287	0.6229	0.6173
0.50	0.6656	0.6594	0.6532	0.6472	0.6412	0.6352	0.6292	0.6233	0.6174	0.6116
0.51	0.6611	0.6547	0.6485	0.6423	0.6362	0.6301	0.6240	0.6179	0.6118	0.6059
0.52	0.6566	0.6501	0.6438	0.6375	0.6312	0.6249	0.6187	0.6125	0.6064	0.6004
0.53	0.6521	0.6456	0.6391	0.6327	0.6264	0.6200	0.6137	0.6073	0.6011	0.5949
0.54	0.6477	0.6410	0.6345	0.6280	0.6215	0.6151	0.6086	0.6022	0.5958	0.5896
0.55	0.6434	0.6366	0.6299	0.6233	0.6167	0.6101	0.6036	0.5971	0.5906	0.5842
0.56	0.6391	0.6322	0.6254	0.6187	0.6120	0.6053	0.5986	0.5920	0.5854	0.5789
0.57	0.6349	0.6279	0.6210	0.6142	0.6074	0.6006	0.5938	0.5871	0.5803	0.5737
0.58	0.6307	0.6236	0.6166	0.6097	0.6028	0.5958	0.5890	0.5821	0.5753	0.5686
0.59	0.6265	0.6194	0.6123	0.6052	0.5982	0.5912	0.5842	0.5772	0.5703	0.5634
0.60	0.6225	0.6152	0.6080	0.6009	0.5937	0.5866	0.5795	0.5724	0.5654	0.5584
0.61	0.6184	0.6111	0.6037	0.5965	0.5893	0.5821	0.5749	0.5677	0.5605	0.5535
0.62	0.6144	0.6070	0.5996	0.5923	0.5849	0.5776	0.5703	0.5630	0.5557	0.5485
0.63	0.6105	0.6029	0.5954	0.5880	0.5806	0.5732	0.5658	0.5584	0.5510	0.5437
0.64	0.6065	0.5989	0.5913	0.5838	0.5763	0.5688	0.5613	0.5538	0.5463	0.5389
0.65	0.6027	0.5950	0.5873	0.5797	0.5721	0.5645	0.5589	0.5493	0.5417	0.5342
0.66	0.5989	0.5910	0.5833	0.5756	0.5678	0.5601	0.5524	0.5448	0.5371	0.5295
0.67	0.5951	0.5872	0.5793	0.5715	0.5637	0.5559	0.5481	0.5403	0.5326	0.5249
0.68	0.5913	0.5833	0.5754	0.5675	0.5596	0.5518	0.5439	0.5360	0.5281	0.5203
0.69	0.5876	0.5796	0.5715	0.5636	0.5556	0.5476	0.5397	0.5317	0.5237	0.5158
0.70	0.5840	0.5758	0.5677	0.5596	0.5516	0.5435	0.5355	0.5274	0.5194	0.5114
0.71	0.5804	0.5721	0.5639	0.5558	0.5476	0.5395	0.5314	0.5232	0.5151	0.5070
0.72	0.5768	0.5685	0.5602	0.5520	0.5437	0.5355	0.5273	0.5191	0.5109	0.5027
0.73	0.5733	0.5649	0.5565	0.5482	0.5399	0.5316	0.5232	0.5149	0.5066	0.4984
0.74	0.5697	0.5612	0.5528	0.5444	0.5360	0.5276	0.5193	0.5109	0.5025	0.4942
0.75	0.5663	0.5578	0.5493	0.5408	0.5323	0.5238	0.5153	0.5069	0.4984	0.4899
0.76	0.5628	0.5542	0.5456	0.5371	0.5285	0.5200	0.5115	0.5029	0.4944	0.4858
0.77	0.5594	0.5507	0.5421	0.5334	0.5248	0.5162	0.5076	0.4990	0.4903	0.4817
0.78	0.5561	0.5473	0.5386	0.5299	0.5212	0.5124	0.5037	0.4950	0.4863	0.4777
0.79	0.5527	0.5439	0.5351	0.5263	0.5176	0.5088	0.5000	0.4912	0.4824	0.4737
0.80	0.5494	0.5405	0.5316	0.5228	0.5140	0.5051	0.4963	0.4874	0.4786	0.4698
0.81	0.5462	0.5372	0.5283	0.5194	0.5104	0.5015	0.4926	0.4837	0.4748	0.4659
0.82	0.5430	0.5340	0.5250	0.5160	0.5070	0.4980	0.4890	0.4800	0.4710	0.4620
0.83	0.5398	0.5307	0.5216	0.5126	0.5035	0.4945	0.4854	0.4763	0.4672	0.4582
0.84	0.5366	0.5274	0.5183	0.5092	0.5001	0.4909	0.4818	0.4727	0.4635	0.4544
0.85	0.5335	0.5243	0.5151	0.5059	0.4967	0.4875	0.4783	0.4691	0.4599	0.4507
0.86	0.5304	0.5211	0.5118	0.5026	0.4933	0.4841	0.4748	0.4656	0.4563	0.4470
0.87	0.5273	0.5180	0.5087	0.4993	0.4900	0.4807	0.4714	0.4621	0.4528	0.4435
0.88	0.5242	0.5148	0.5055	0.4961	0.4867	0.4774	0.4680	0.4586	0.4493	0.4399
0.89	0.5213	0.5119	0.5024	0.4930	0.4835	0.4741	0.4646	0.4552	0.4457	0.4363
0.90	0.5183	0.5088	0.4993	0.4898	0.4803	0.4708	0.4613	0.4518	0.4423	0.4326

RATES/RATING VALUES

Effective January 1, 2004

9. Retrospective Rating – Table of Insurance Charges – Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	49	48	47	46	45	44	43	42	41	40
0.91	0.5153	0.5058	0.4963	0.4867	0.4772	0.4676	0.4580	0.4485	0.4389	0.4293
0.92	0.5124	0.5028	0.4932	0.4836	0.4740	0.4644	0.4548	0.4452	0.4356	0.4260
0.93	0.5095	0.4999	0.4902	0.4805	0.4709	0.4612	0.4515	0.4419	0.4322	0.4225
0.94	0.5067	0.4970	0.4873	0.4775	0.4678	0.4581	0.4484	0.4387	0.4290	0.4192
0.95	0.5038	0.4940	0.4842	0.4745	0.4647	0.4550	0.4452	0.4354	0.4257	0.4159
0.96	0.5010	0.4912	0.4814	0.4716	0.4618	0.4519	0.4421	0.4224	0.4323	0.4126
0.97	0.4982	0.4883	0.4785	0.4686	0.4588	0.4489	0.4391	0.4292	0.4193	0.4094
0.98	0.4954	0.4856	0.4757	0.4657	0.4558	0.4459	0.4360	0.4261	0.4162	0.4063
0.99	0.4927	0.4828	0.4728	0.4628	0.4529	0.4429	0.4330	0.4231	0.4131	0.4031
1.00	0.4900	0.4800	0.4700	0.4600	0.4500	0.4400	0.4300	0.4200	0.4100	0.4000
1.01	0.4874	0.4773	0.4673	0.4572	0.4471	0.4371	0.4271	0.4170	0.4070	0.3969
1.02	0.4847	0.4745	0.4645	0.4544	0.4443	0.4343	0.4242	0.4141	0.4040	0.3939
1.03	0.4820	0.4719	0.4617	0.4516	0.4415	0.4314	0.4212	0.4111	0.4010	0.3909
1.04	0.4795	0.4693	0.4591	0.4489	0.4387	0.4286	0.4184	0.4082	0.3981	0.3879
1.05	0.4768	0.4666	0.4564	0.4462	0.4360	0.4258	0.4156	0.4054	0.3951	0.3849
1.06	0.4743	0.4640	0.4538	0.4435	0.4333	0.4230	0.4128	0.4026	0.3923	0.3821
1.07	0.4717	0.4614	0.4511	0.4409	0.4306	0.4203	0.4101	0.3998	0.3895	0.3792
1.08	0.4692	0.4589	0.4485	0.4382	0.4279	0.4176	0.4073	0.3970	0.3867	0.3764
1.09	0.4667	0.4564	0.4460	0.4356	0.4253	0.4149	0.4046	0.3942	0.3839	0.3736
1.10	0.4643	0.4539	0.4435	0.4331	0.4227	0.4123	0.4019	0.3916	0.3812	0.3708
1.11	0.4618	0.4514	0.4410	0.4305	0.4201	0.4097	0.3993	0.3889	0.3785	0.3681
1.12	0.4594	0.4489	0.4384	0.4280	0.4175	0.4071	0.3967	0.3862	0.3758	0.3654
1.13	0.4570	0.4464	0.4359	0.4255	0.4150	0.4046	0.3941	0.3836	0.3731	0.3626
1.14	0.4546	0.4440	0.4335	0.4230	0.4125	0.4020	0.3915	0.3810	0.3705	0.3600
1.15	0.4522	0.4416	0.4311	0.4205	0.4100	0.3995	0.3889	0.3784	0.3679	0.3574
1.16	0.4499	0.4393	0.4287	0.4181	0.4075	0.3970	0.3864	0.3759	0.3654	0.3548
1.17	0.4476	0.4370	0.4264	0.4158	0.4051	0.3945	0.3840	0.3734	0.3629	0.3523
1.18	0.4452	0.4346	0.4240	0.4134	0.4027	0.3921	0.3815	0.3709	0.3603	0.3497
1.19	0.4430	0.4323	0.4216	0.4110	0.4004	0.3897	0.3791	0.3685	0.3578	0.3472
1.20	0.4407	0.4300	0.4193	0.4087	0.3980	0.3873	0.3767	0.3660	0.3553	0.3447
1.21	0.4384	0.4277	0.4170	0.4063	0.3956	0.3849	0.3743	0.3636	0.3529	0.3423
1.22	0.4362	0.4254	0.4147	0.4040	0.3933	0.3826	0.3719	0.3612	0.3505	0.3399
1.23	0.4340	0.4232	0.4125	0.4018	0.3910	0.3803	0.3696	0.3588	0.3481	0.3375
1.24	0.4318	0.4210	0.4103	0.3995	0.3888	0.3780	0.3673	0.3565	0.3458	0.3351
1.25	0.4297	0.4189	0.4081	0.3973	0.3865	0.3757	0.3650	0.3542	0.3435	0.3328
1.26	0.4275	0.4167	0.4059	0.3951	0.3843	0.3735	0.3627	0.3520	0.3412	0.3305
1.27	0.4254	0.4145	0.4036	0.3928	0.3820	0.3712	0.3604	0.3497	0.3389	0.3282
1.28	0.4233	0.4124	0.4015	0.3907	0.3798	0.3690	0.3582	0.3474	0.3366	0.3259
1.29	0.4212	0.4103	0.3994	0.3886	0.3777	0.3669	0.3560	0.3452	0.3344	0.3237
1.30	0.4191	0.4082	0.3973	0.3864	0.3755	0.3647	0.3538	0.3430	0.3322	0.3214
1.31	0.4170	0.4061	0.3952	0.3843	0.3734	0.3626	0.3517	0.3408	0.3300	0.3192
1.32	0.4150	0.4040	0.3931	0.3822	0.3713	0.3604	0.3495	0.3387	0.3279	0.3171
1.33	0.4130	0.4020	0.3911	0.3801	0.3692	0.3583	0.3474	0.3365	0.3257	0.3149
1.34	0.4109	0.3999	0.3890	0.3781	0.3672	0.3563	0.3454	0.3345	0.3236	0.3128
1.35	0.4089	0.3979	0.3870	0.3760	0.3651	0.3542	0.3433	0.3324	0.3215	0.3107

RATES/RATING VALUES

9. Retrospective Rating—Table of Insurance Charges — Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	49	48	47	46	45	44	43	42	41	40
1.36	0.4070	0.3959	0.3850	0.3740	0.3631	0.3522	0.3413	0.3304	0.3195	0.3087
1.37	0.4050	0.3939	0.3830	0.3720	0.3610	0.3501	0.3392	0.3283	0.3174	0.3066
1.38	0.4031	0.3920	0.3810	0.3700	0.3590	0.3481	0.3372	0.3263	0.3154	0.3046
1.39	0.4011	0.3901	0.3791	0.3681	0.3571	0.3461	0.3352	0.3243	0.3134	0.3025
1.40	0.3992	0.3882	0.3771	0.3661	0.3551	0.3441	0.3332	0.3223	0.3114	0.3005
1.41	0.3973	0.3863	0.3752	0.3642	0.3532	0.3422	0.3313	0.3204	0.3095	0.2986
1.42	0.3954	0.3844	0.3733	0.3623	0.3513	0.3402	0.3293	0.3184	0.3075	0.2966
1.43	0.3936	0.3825	0.3714	0.3604	0.3494	0.3383	0.3274	0.3165	0.3056	0.2947
1.44	0.3917	0.3806	0.3695	0.3585	0.3475	0.3364	0.3255	0.3146	0.3037	0.2928
1.45	0.3899	0.3788	0.3677	0.3567	0.3457	0.3346	0.3237	0.3127	0.3018	0.2909
1.46	0.3881	0.3770	0.3659	0.3548	0.3438	0.3327	0.3218	0.3108	0.2999	0.2890
1.47	0.3862	0.3751	0.3640	0.3530	0.3420	0.3309	0.3200	0.3090	0.2981	0.2872
1.48	0.3844	0.3733	0.3622	0.3511	0.3401	0.3290	0.3181	0.3072	0.2963	0.2854
1.49	0.3827	0.3716	0.3605	0.3494	0.3383	0.3272	0.3163	0.3054	0.2945	0.2836
1.50	0.3809	0.3698	0.3587	0.3476	0.3366	0.3255	0.3146	0.3036	0.2927	0.2818
1.51	0.3792	0.3680	0.3569	0.3458	0.3348	0.3237	0.3128	0.3018	0.2909	0.2800
1.52	0.3774	0.3663	0.3552	0.3441	0.3330	0.3219	0.3110	0.3000	0.2891	0.2783
1.53	0.3757	0.3645	0.3534	0.3423	0.3313	0.3202	0.3093	0.2983	0.2874	0.2765
1.54	0.3740	0.3628	0.3517	0.3406	0.3296	0.3185	0.3076	0.2966	0.2857	0.2748
1.55	0.3723	0.3611	0.3500	0.3389	0.3279	0.3168	0.3059	0.2949	0.2840	0.2731
1.56	0.3706	0.3594	0.3483	0.3372	0.3262	0.3151	0.3042	0.2932	0.2823	0.2715
1.57	0.3690	0.3578	0.3467	0.3356	0.3245	0.3134	0.3025	0.2915	0.2806	0.2698
1.58	0.3673	0.3561	0.3450	0.3339	0.3228	0.3117	0.3008	0.2899	0.2790	0.2682
1.59	0.3657	0.3545	0.3434	0.3323	0.3212	0.3101	0.2992	0.2882	0.2773	0.2665
1.60	0.3640	0.3528	0.3417	0.3306	0.3195	0.3084	0.2975	0.2866	0.2757	0.2649
1.61	0.3624	0.3512	0.3401	0.3290	0.3179	0.3068	0.2959	0.2850	0.2741	0.2633
1.62	0.3608	0.3496	0.3385	0.3274	0.3163	0.3052	0.2943	0.2834	0.2725	0.2617
1.63	0.3592	0.3480	0.3369	0.3258	0.3147	0.3036	0.2927	0.2818	0.2709	0.2601
1.64	0.3576	0.3464	0.3353	0.3242	0.3132	0.3021	0.2912	0.2803	0.2694	0.2586
1.65	0.3561	0.3449	0.3338	0.3227	0.3116	0.3005	0.2896	0.2787	0.2678	0.2571
1.66	0.3545	0.3433	0.3322	0.3211	0.3101	0.2990	0.2881	0.2772	0.2663	0.2556
1.67	0.3530	0.3418	0.3307	0.3196	0.3085	0.2975	0.2866	0.2757	0.2648	0.2541
1.68	0.3515	0.3403	0.3292	0.3181	0.3070	0.2960	0.2851	0.2742	0.2633	0.2526
1.69	0.3499	0.3387	0.3276	0.3165	0.3055	0.2945	0.2836	0.2727	0.2618	0.2511
1.70	0.3484	0.3372	0.3261	0.3150	0.3040	0.2930	0.2821	0.2712	0.2603	0.2496
1.71	0.3469	0.3357	0.3246	0.3135	0.3025	0.2915	0.2806	0.2697	0.2588	0.2481
1.72	0.3455	0.3343	0.3232	0.3121	0.3011	0.2901	0.2792	0.2683	0.2574	0.2467
1.73	0.3440	0.3328	0.3217	0.3106	0.2996	0.2886	0.2777	0.2668	0.2560	0.2453
1.74	0.3425	0.3313	0.3202	0.3092	0.2982	0.2872	0.2763	0.2654	0.2546	0.2440
1.75	0.3411	0.3299	0.3188	0.3077	0.2967	0.2857	0.2748	0.2640	0.2532	0.2426
1.76	0.3396	0.3284	0.3173	0.3063	0.2953	0.2843	0.2734	0.2626	0.2518	0.2412
1.77	0.3382	0.3270	0.3159	0.3049	0.2939	0.2829	0.2720	0.2612	0.2504	0.2398
1.78	0.3368	0.3256	0.3146	0.3035	0.2925	0.2815	0.2706	0.2598	0.2490	0.2384
1.79	0.3354	0.3242	0.3131	0.3021	0.2911	0.2801	0.2693	0.2585	0.2478	0.2372
1.80	0.3340	0.3228	0.3117	0.3007	0.2897	0.2788	0.2679	0.2571	0.2464	0.2358

RATES/RATING VALUES

Effective January 1, 2004

9. Retrospective Rating – Table of Insurance Charges – Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	49	48	47	46	45	44	43	42	41	40
1.81	0.3326	0.3214	0.3103	0.2993	0.2883	0.2774	0.2666	0.2558	0.2451	0.2345
1.82	0.3312	0.3201	0.3090	0.2980	0.2870	0.2761	0.2653	0.2545	0.2438	0.2332
1.83	0.3298	0.3187	0.3076	0.2966	0.2856	0.2747	0.2639	0.2532	0.2425	0.2319
1.84	0.3285	0.3174	0.3063	0.2953	0.2843	0.2734	0.2626	0.2519	0.2412	0.2306
1.85	0.3271	0.3160	0.3050	0.2940	0.2830	0.2721	0.2613	0.2506	0.2399	0.2294
1.86	0.3258	0.3147	0.3037	0.2927	0.2817	0.2708	0.2600	0.2493	0.2386	0.2281
1.87	0.3245	0.3134	0.3024	0.2914	0.2804	0.2695	0.2588	0.2480	0.2374	0.2269
1.88	0.3232	0.3121	0.3011	0.2901	0.2791	0.2682	0.2575	0.2467	0.2361	0.2256
1.89	0.3219	0.3108	0.2998	0.2888	0.2778	0.2669	0.2562	0.2455	0.2349	0.2244
1.90	0.3206	0.3095	0.2985	0.2875	0.2766	0.2657	0.2550	0.2443	0.2337	0.2233
1.91	0.3193	0.3082	0.2972	0.2862	0.2753	0.2644	0.2538	0.2431	0.2325	0.2221
1.92	0.3180	0.3070	0.2960	0.2850	0.2741	0.2632	0.2526	0.2719	0.2313	0.2209
1.93	0.3167	0.3057	0.2947	0.2838	0.2729	0.2620	0.2514	0.2407	0.2301	0.2197
1.94	0.3155	0.3044	0.2935	0.2826	0.2717	0.2608	0.2502	0.2395	0.2289	0.2185
1.95	0.3142	0.3032	0.2922	0.2813	0.2704	0.2596	0.2490	0.2383	0.2277	0.2174
1.96	0.3130	0.3019	0.2910	0.2801	0.2692	0.2584	0.2478	0.2372	0.2266	0.2163
1.97	0.3118	0.3007	0.2898	0.2789	0.2680	0.2572	0.2466	0.2360	0.2254	0.2151
1.98	0.3106	0.2995	0.2886	0.2777	0.2668	0.2560	0.2454	0.2348	0.2243	0.2140
1.99	0.3093	0.2983	0.2874	0.2765	0.2656	0.2548	0.2443	0.2337	0.2232	0.2129
2.00	0.3081	0.2971	0.2862	0.2754	0.2645	0.2537	0.2431	0.2325	0.2220	0.2118
2.01	0.3069	0.2959	0.2850	0.2742	0.2633	0.2525	0.2420	0.2314	0.2209	0.2107
2.02	0.3057	0.2947	0.2838	0.2730	0.2622	0.2514	0.2409	0.2303	0.2198	0.2096
2.03	0.3046	0.2936	0.2827	0.2719	0.2610	0.2503	0.2397	0.2292	0.2187	0.2085
2.04	0.3034	0.2924	0.2815	0.2707	0.2599	0.2492	0.2387	0.2282	0.2177	0.2075
2.05	0.3022	0.2912	0.2804	0.2696	0.2588	0.2481	0.2376	0.2271	0.2167	0.2065
2.06	0.3011	0.2901	0.2793	0.2685	0.2577	0.2470	0.2365	0.2260	0.2156	0.2054
2.07	0.3000	0.2890	0.2782	0.2674	0.2568	0.2459	0.2354	0.2249	0.2146	0.2044
2.08	0.2988	0.2879	0.2771	0.2663	0.2555	0.2448	0.2343	0.2238	0.2135	0.2034
2.09	0.2977	0.2867	0.2759	0.2651	0.2544	0.2437	0.2333	0.2228	0.2125	0.2024
2.10	0.2965	0.2856	0.2748	0.2641	0.2533	0.2427	0.2323	0.2218	0.2115	0.2014
2.11	0.2954	0.2845	0.2737	0.2630	0.2522	0.2416	0.2312	0.2208	0.2105	0.2004
2.12	0.2943	0.2834	0.2726	0.2619	0.2512	0.2406	0.2302	0.2198	0.2095	0.1994
2.13	0.2933	0.2824	0.2716	0.2609	0.2501	0.2395	0.2291	0.2188	0.2085	0.1984
2.14	0.2922	0.2813	0.2705	0.2598	0.2491	0.2385	0.2281	0.2178	0.2075	0.1975
2.15	0.2911	0.2802	0.2694	0.2588	0.2481	0.2375	0.2271	0.2168	0.2065	0.1965
2.16	0.2900	0.2792	0.2684	0.2577	0.2470	0.2364	0.2261	0.2157	0.2055	0.1955
2.17	0.2889	0.2781	0.2673	0.2567	0.2460	0.2354	0.2251	0.2148	0.2046	0.1946
2.18	0.2879	0.2771	0.2663	0.2557	0.2450	0.2344	0.2241	0.2138	0.2036	0.1937
2.19	0.2868	0.2760	0.2652	0.2546	0.2440	0.2334	0.2231	0.2128	0.2026	0.1927
2.20	0.2858	0.2750	0.2642	0.2536	0.2430	0.2324	0.2222	0.2119	0.2017	0.1918
2.21	0.2848	0.2740	0.2633	0.2527	0.2420	0.2315	0.2213	0.2110	0.2008	0.1909
2.22	0.2837	0.2729	0.2623	0.2517	0.2410	0.2305	0.2203	0.2100	0.1998	0.1900
2.23	0.2827	0.2719	0.2613	0.2507	0.2400	0.2295	0.2193	0.2091	0.1989	0.1891
2.24	0.2817	0.2709	0.2603	0.2497	0.2391	0.2286	0.2184	0.2082	0.1980	0.1882
2.25	0.2807	0.2699	0.2593	0.2487	0.2381	0.2276	0.2174	0.2072	0.1971	0.1873

RATES/RATING VALUES

**9. Retrospective Rating—Table of Insurance Charges — Continued**

**TABLE OF INSURANCE CHARGES**

**EXPECTED LOSS GROUP**

ENTRY RATIO	49	48	47	46	45	44	43	42	41	40
2.26	0.2797	0.2689	0.2583	0.2477	0.2372	0.2267	0.2165	0.2063	0.1963	0.1865
2.27	0.2787	0.2679	0.2573	0.2467	0.2362	0.2258	0.2156	0.2054	0.1954	0.1856
2.28	0.2777	0.2669	0.2563	0.2458	0.2353	0.2249	0.2147	0.2045	0.1945	0.1847
2.29	0.2767	0.2660	0.2554	0.2449	0.2344	0.2240	0.2138	0.2037	0.1937	0.1839
2.30	0.2757	0.2650	0.2544	0.2439	0.2335	0.2231	0.2129	0.2028	0.1928	0.1830
2.31	0.2748	0.2641	0.2535	0.2430	0.2326	0.2222	0.2120	0.2019	0.1919	0.1822
2.32	0.2738	0.2631	0.2525	0.2421	0.2316	0.2213	0.2112	0.2011	0.1911	0.1814
2.33	0.2729	0.2622	0.2516	0.2412	0.2307	0.2204	0.2103	0.2002	0.1902	0.1805
2.34	0.2719	0.2613	0.2507	0.2403	0.2298	0.2195	0.2094	0.1993	0.1894	0.1798
2.35	0.2709	0.2603	0.2498	0.2393	0.2289	0.2186	0.2086	0.1985	0.1886	0.1790
2.36	0.2700	0.2594	0.2489	0.2384	0.2280	0.2177	0.2077	0.1977	0.1878	0.1782
2.37	0.2691	0.2585	0.2480	0.2376	0.2272	0.2169	0.2069	0.1968	0.1869	0.1773
2.38	0.2682	0.2576	0.2471	0.2367	0.2263	0.2160	0.2060	0.1960	0.1861	0.1765
2.39	0.2673	0.2567	0.2462	0.2358	0.2254	0.2151	0.2051	0.1952	0.1853	0.1758
2.40	0.2663	0.2557	0.2453	0.2349	0.2246	0.2143	0.2043	0.1944	0.1845	0.1750
2.41	0.2654	0.2548	0.2444	0.2340	0.2237	0.2134	0.2035	0.1936	0.1837	0.1742
2.42	0.2645	0.2539	0.2435	0.2332	0.2228	0.2126	0.2027	0.1928	0.1829	0.1735
2.43	0.2637	0.2531	0.2427	0.2324	0.2220	0.2118	0.2019	0.1920	0.1822	0.1728
2.44	0.2628	0.2522	0.2418	0.2315	0.2212	0.2110	0.2011	0.1912	0.1814	0.1720
2.45	0.2619	0.2513	0.2409	0.2306	0.2203	0.2101	0.2003	0.1904	0.1806	0.1712
2.46	0.2610	0.2505	0.2401	0.2298	0.2195	0.2093	0.1995	0.1896	0.1798	0.1704
2.47	0.2601	0.2496	0.2392	0.2290	0.2187	0.2085	0.1987	0.1889	0.1792	0.1698
2.48	0.2593	0.2488	0.2384	0.2282	0.2179	0.2077	0.1979	0.1881	0.1784	0.1690
2.49	0.2584	0.2479	0.2376	0.2273	0.2171	0.2070	0.1972	0.1874	0.1777	0.1683
2.50	0.2576	0.2471	0.2368	0.2265	0.2163	0.2062	0.1964	0.1866	0.1770	0.1676
2.51	0.2567	0.2463	0.2360	0.2258	0.2156	0.2055	0.1957	0.1859	0.1762	0.1669
2.52	0.2559	0.2454	0.2351	0.2249	0.2147	0.2047	0.1949	0.1851	0.1755	0.1662
2.53	0.2550	0.2446	0.2343	0.2241	0.2139	0.2039	0.1941	0.1844	0.1748	0.1655
2.54	0.2542	0.2438	0.2335	0.2233	0.2131	0.2031	0.1934	0.1837	0.1741	0.1648
2.55	0.2534	0.2430	0.2327	0.2226	0.2124	0.2024	0.1926	0.1829	0.1733	0.1641
2.56	0.2526	0.2422	0.2319	0.2218	0.2116	0.2016	0.1919	0.1822	0.1726	0.1634
2.57	0.2517	0.2414	0.2311	0.2210	0.2109	0.2009	0.1912	0.1815	0.1719	0.1627
2.58	0.2509	0.2406	0.2303	0.2202	0.2101	0.2001	0.1904	0.1808	0.1712	0.1620
2.59	0.2501	0.2398	0.2295	0.2195	0.2094	0.1994	0.1897	0.1801	0.1705	0.1614
2.60	0.2493	0.2390	0.2287	0.2187	0.2086	0.1986	0.1890	0.1794	0.1699	0.1608
2.61	0.2485	0.2381	0.2280	0.2179	0.2078	0.1979	0.1883	0.1787	0.1692	0.1601
2.62	0.2477	0.2374	0.2273	0.2172	0.2071	0.1972	0.1876	0.1780	0.1685	0.1594
2.63	0.2469	0.2366	0.2265	0.2165	0.2064	0.1965	0.1869	0.1773	0.1678	0.1588
2.64	0.2461	0.2358	0.2257	0.2157	0.2056	0.1957	0.1862	0.1767	0.1672	0.1582
2.65	0.2454	0.2351	0.2250	0.2150	0.2049	0.1950	0.1855	0.1760	0.1665	0.1575
2.66	0.2446	0.2343	0.2242	0.2142	0.2042	0.1943	0.1848	0.1753	0.1659	0.1569
2.67	0.2439	0.2336	0.2235	0.2135	0.2035	0.1936	0.1841	0.1746	0.1653	0.1563
2.68	0.2431	0.2328	0.2227	0.2127	0.2028	0.1929	0.1835	0.1740	0.1647	0.1557
2.69	0.2423	0.2321	0.2220	0.2120	0.2021	0.1922	0.1828	0.1733	0.1640	0.1550
2.70	0.2416	0.2314	0.2213	0.2114	0.2015	0.1916	0.1822	0.1727	0.1634	0.1544

**RATES/RATING VALUES**

Effective January 1, 2004

9. Retrospective Rating—Table of Insurance Charges — Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	49	48	47	46	45	44	43	42	41	40
2.71	0.2408	0.2306	0.2206	0.2106	0.2007	0.1909	0.1815	0.1720	0.1627	0.1537
2.72	0.2401	0.2299	0.2199	0.2099	0.2000	0.1903	0.1808	0.1714	0.1621	0.1532
2.73	0.2393	0.2292	0.2192	0.2092	0.1993	0.1896	0.1802	0.1708	0.1615	0.1526
2.74	0.2386	0.2285	0.2185	0.2086	0.1987	0.1890	0.1796	0.1702	0.1609	0.1520
2.75	0.2379	0.2277	0.2178	0.2079	0.1980	0.1883	0.1789	0.1695	0.1603	0.1514
2.76	0.2372	0.2270	0.2171	0.2072	0.1973	0.1876	0.1782	0.1689	0.1597	0.1509
2.77	0.2365	0.2263	0.2164	0.2065	0.1967	0.1870	0.1776	0.1683	0.1591	0.1503
2.78	0.2357	0.2256	0.2157	0.2058	0.1960	0.1863	0.1770	0.1677	0.1585	0.1497
2.79	0.2350	0.2249	0.2150	0.2052	0.1954	0.1857	0.1764	0.1671	0.1579	0.1491
2.80	0.2343	0.2242	0.2143	0.2045	0.1947	0.1850	0.1757	0.1665	0.1573	0.1485
2.81	0.2336	0.2235	0.2136	0.2038	0.1940	0.1844	0.1751	0.1659	0.1567	0.1480
2.82	0.2329	0.2228	0.2129	0.2032	0.1934	0.1838	0.1745	0.1653	0.1561	0.1474
2.83	0.2322	0.2221	0.2122	0.2025	0.1927	0.1831	0.1739	0.1646	0.1555	0.1468
2.84	0.2315	0.2215	0.2116	0.2019	0.1921	0.1825	0.1733	0.1640	0.1549	0.1463
2.85	0.2308	0.2208	0.2110	0.2012	0.1915	0.1819	0.1727	0.1635	0.1544	0.1458
2.86	0.2301	0.2201	0.2103	0.2006	0.1909	0.1813	0.1721	0.1629	0.1538	0.1452
2.87	0.2294	0.2195	0.2097	0.2000	0.1903	0.1807	0.1715	0.1623	0.1532	0.1446
2.88	0.2287	0.2188	0.2090	0.1993	0.1897	0.1801	0.1710	0.1618	0.1527	0.1441
2.89	0.2281	0.2182	0.2084	0.1987	0.1890	0.1794	0.1703	0.1612	0.1522	0.1436
2.90	0.2274	0.2175	0.2077	0.1980	0.1884	0.1788	0.1697	0.1606	0.1517	0.1431
2.91	0.2267	0.2169	0.2071	0.1975	0.1878	0.1783	0.1692	0.1601	0.1511	0.1425
2.92	0.2260	0.2162	0.2064	0.1968	0.1872	0.1777	0.1686	0.1595	0.1506	0.1420
2.93	0.2254	0.2156	0.2058	0.1962	0.1866	0.1771	0.1680	0.1589	0.1500	0.1415
2.94	0.2247	0.2149	0.2051	0.1956	0.1860	0.1766	0.1675	0.1584	0.1495	0.1410
2.95	0.2241	0.2142	0.2045	0.1950	0.1854	0.1760	0.1669	0.1579	0.1490	0.1405
2.96	0.2235	0.2136	0.2039	0.1944	0.1848	0.1754	0.1663	0.1573	0.1484	0.1399
2.97	0.2228	0.2130	0.2033	0.1938	0.1842	0.1748	0.1658	0.1568	0.1479	0.1394
2.98	0.2221	0.2123	0.2027	0.1932	0.1836	0.1743	0.1653	0.1563	0.1474	0.1390
2.99	0.2215	0.2117	0.2021	0.1926	0.1830	0.1737	0.1647	0.1557	0.1469	0.1385
3.00	0.2209	0.2111	0.2015	0.1920	0.1824	0.1731	0.1641	0.1552	0.1464	0.1380

RATES/RATING VALUES



**9. Retrospective Rating—Table of Insurance Charges — Continued**

**TABLE OF INSURANCE CHARGES**

**EXPECTED LOSS GROUP**

ENTRY RATIO	39	38	37	36	35	34	33	32	31	30
0.01	0.9900	0.9900	0.9900	0.9900	0.9900	0.9900	0.9900	0.9900	0.9900	0.9900
0.02	0.9800	0.9800	0.9800	0.9800	0.9800	0.9800	0.9800	0.9800	0.9800	0.9800
0.03	0.9700	0.9700	0.9700	0.9700	0.9700	0.9700	0.9700	0.9700	0.9700	0.9700
0.04	0.9600	0.9600	0.9600	0.9600	0.9600	0.9600	0.9600	0.9600	0.9600	0.9600
0.05	0.9501	0.9501	0.9500	0.9500	0.9500	0.9500	0.9500	0.9500	0.9500	0.9500
0.06	0.9403	0.9402	0.9400	0.9400	0.9400	0.9400	0.9400	0.9400	0.9400	0.9400
0.07	0.9305	0.9303	0.9300	0.9300	0.9300	0.9300	0.9300	0.9300	0.9300	0.9300
0.08	0.9210	0.9207	0.9203	0.9202	0.9201	0.9201	0.9200	0.9200	0.9200	0.9200
0.09	0.9116	0.9112	0.9107	0.9106	0.9104	0.9103	0.9102	0.9101	0.9101	0.9100
0.10	0.9023	0.9018	0.9014	0.9011	0.9009	0.9007	0.9005	0.9003	0.9002	0.9001
0.11	0.8931	0.8925	0.8920	0.8917	0.8914	0.8911	0.8909	0.8906	0.8904	0.8902
0.12	0.8840	0.8833	0.8827	0.8823	0.8819	0.8816	0.8813	0.8813	0.8813	0.8813
0.13	0.8750	0.8742	0.8734	0.8729	0.8725	0.8721	0.8717	0.8716	0.8716	0.8715
0.14	0.8661	0.8652	0.8643	0.8638	0.8632	0.8627	0.8623	0.8621	0.8620	0.8619
0.15	0.8573	0.8563	0.8553	0.8547	0.8540	0.8534	0.8529	0.8527	0.8524	0.8522
0.16	0.8486	0.8475	0.8463	0.8456	0.8448	0.8441	0.8435	0.8432	0.8429	0.8426
0.17	0.8400	0.8388	0.8375	0.8367	0.8358	0.8350	0.8342	0.8338	0.8334	0.8331
0.18	0.8315	0.8301	0.8288	0.8278	0.8268	0.8259	0.8250	0.8246	0.8241	0.8236
0.19	0.8231	0.8216	0.8201	0.8190	0.8179	0.8169	0.8159	0.8153	0.8148	0.8142
0.20	0.8147	0.8131	0.8115	0.8103	0.8091	0.8080	0.8069	0.8062	0.8055	0.8048
0.21	0.8065	0.8047	0.8030	0.8017	0.8004	0.7991	0.7979	0.7971	0.7962	0.7954
0.22	0.7984	0.7965	0.7946	0.7931	0.7917	0.7903	0.7890	0.7880	0.7871	0.7862
0.23	0.7903	0.7883	0.7863	0.7847	0.7832	0.7816	0.7801	0.7791	0.7780	0.7770
0.24	0.7824	0.7802	0.7781	0.7763	0.7747	0.7730	0.7714	0.7702	0.7690	0.7679
0.25	0.7746	0.7723	0.7700	0.7681	0.7663	0.7644	0.7627	0.7614	0.7601	0.7588
0.26	0.7667	0.7643	0.7619	0.7599	0.7579	0.7559	0.7541	0.7527	0.7512	0.7498
0.27	0.7591	0.7566	0.7540	0.7518	0.7497	0.7476	0.7456	0.7440	0.7425	0.7409
0.28	0.7515	0.7488	0.7461	0.7438	0.7416	0.7393	0.7371	0.7355	0.7338	0.7321
0.29	0.7440	0.7412	0.7383	0.7359	0.7335	0.7311	0.7288	0.7270	0.7251	0.7233
0.30	0.7366	0.7336	0.7307	0.7281	0.7255	0.7230	0.7206	0.7186	0.7166	0.7146
0.31	0.7293	0.7262	0.7231	0.7203	0.7176	0.7150	0.7124	0.7102	0.7081	0.7060
0.32	0.7220	0.7188	0.7155	0.7126	0.7098	0.7070	0.7042	0.7020	0.6997	0.6975
0.33	0.7149	0.7115	0.7081	0.7051	0.7021	0.6991	0.6962	0.6938	0.6914	0.6890
0.34	0.7079	0.7043	0.7007	0.6976	0.6944	0.6913	0.6883	0.6857	0.6831	0.6806
0.35	0.7009	0.6972	0.6934	0.6901	0.6869	0.6836	0.6805	0.6777	0.6750	0.6723
0.36	0.6940	0.6901	0.6863	0.6828	0.6794	0.6760	0.6726	0.6698	0.6669	0.6641
0.37	0.6872	0.6832	0.6792	0.6756	0.6720	0.6685	0.6650	0.6620	0.6589	0.6559
0.38	0.6805	0.6763	0.6722	0.6684	0.6647	0.6610	0.6574	0.6542	0.6510	0.6479
0.39	0.6738	0.6696	0.6653	0.6614	0.6575	0.6537	0.6499	0.6465	0.6432	0.6399
0.40	0.6673	0.6628	0.6584	0.6544	0.6504	0.6464	0.6424	0.6390	0.6355	0.6320
0.41	0.6608	0.6562	0.6516	0.6474	0.6433	0.6391	0.6350	0.6314	0.6278	0.6242
0.42	0.6543	0.6497	0.6450	0.6406	0.6363	0.6320	0.6278	0.6240	0.6202	0.6164
0.43	0.6480	0.6432	0.6384	0.6339	0.6294	0.6249	0.6206	0.6166	0.6127	0.6088
0.44	0.6418	0.6368	0.6318	0.6272	0.6226	0.6180	0.6134	0.6094	0.6053	0.6012
0.45	0.6356	0.6305	0.6254	0.6206	0.6159	0.6111	0.6064	0.6022	0.5979	0.5937

RATES/RATING VALUES

Effective January 1, 2004

9. Retrospective Rating—Table of Insurance Charges — Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	39	38	37	36	35	34	33	32	31	30
0.46	0.6295	0.6243	0.6190	0.6141	0.6092	0.6043	0.5995	0.5951	0.5907	0.5863
0.47	0.6235	0.6181	0.6127	0.6077	0.6026	0.5976	0.5927	0.5881	0.5835	0.5790
0.48	0.6175	0.6120	0.6065	0.6013	0.5961	0.5909	0.5858	0.5812	0.5765	0.5718
0.49	0.6116	0.6060	0.6004	0.5950	0.5897	0.5844	0.5791	0.5743	0.5694	0.5646
0.50	0.6058	0.6001	0.5943	0.5888	0.5833	0.5779	0.5725	0.5675	0.5625	0.5575
0.51	0.6001	0.5942	0.5883	0.5827	0.5771	0.5715	0.5660	0.5608	0.5557	0.5505
0.52	0.5944	0.5883	0.5823	0.5766	0.5709	0.5652	0.5596	0.5542	0.5489	0.5436
0.53	0.5888	0.5827	0.5765	0.5706	0.5648	0.5589	0.5531	0.5477	0.5423	0.5368
0.54	0.5833	0.5770	0.5708	0.5647	0.5587	0.5527	0.5468	0.5412	0.5356	0.5300
0.55	0.5778	0.5714	0.5650	0.5588	0.5527	0.5466	0.5406	0.5349	0.5291	0.5234
0.56	0.5724	0.5659	0.5594	0.5531	0.5469	0.5406	0.5345	0.5286	0.5227	0.5168
0.57	0.5671	0.5604	0.5538	0.5474	0.5410	0.5347	0.5283	0.5223	0.5163	0.5103
0.58	0.5618	0.5551	0.5483	0.5418	0.5353	0.5288	0.5223	0.5162	0.5100	0.5039
0.59	0.5566	0.5498	0.5429	0.5363	0.5296	0.5230	0.5164	0.5101	0.5039	0.4976
0.60	0.5514	0.5445	0.5375	0.5308	0.5240	0.5173	0.5106	0.5042	0.4978	0.4914
0.61	0.5464	0.5393	0.5322	0.5253	0.5185	0.5116	0.5048	0.4982	0.4917	0.4851
0.62	0.5413	0.5341	0.5270	0.5200	0.5130	0.5060	0.4991	0.4925	0.4858	0.4791
0.63	0.5364	0.5291	0.5218	0.5147	0.5076	0.5005	0.4935	0.4867	0.4799	0.4731
0.64	0.5315	0.5241	0.5167	0.5095	0.5023	0.4951	0.4879	0.4810	0.4741	0.4672
0.65	0.5267	0.5192	0.5117	0.5043	0.4970	0.4897	0.4824	0.4753	0.4683	0.4613
0.66	0.5219	0.5143	0.5067	0.4993	0.4919	0.4844	0.4771	0.4699	0.4627	0.4556
0.67	0.5172	0.5095	0.5018	0.4943	0.4867	0.4791	0.4716	0.4644	0.4571	0.4498
0.68	0.5125	0.5047	0.4969	0.4893	0.4816	0.4740	0.4664	0.4590	0.4516	0.4442
0.69	0.5079	0.5000	0.4921	0.4844	0.4766	0.4689	0.4612	0.4537	0.4462	0.4387
0.70	0.5034	0.4954	0.4875	0.4796	0.4717	0.4639	0.4561	0.4484	0.4408	0.4332
0.71	0.4989	0.4908	0.4828	0.4748	0.4668	0.4589	0.4510	0.4432	0.4355	0.4278
0.72	0.4945	0.4863	0.4781	0.4700	0.4620	0.4540	0.4459	0.4381	0.4303	0.4225
0.73	0.4901	0.4819	0.4736	0.4654	0.4573	0.4491	0.4410	0.4331	0.4251	0.4172
0.74	0.4858	0.4775	0.4691	0.4608	0.4526	0.4443	0.4361	0.4281	0.4201	0.4120
0.75	0.4815	0.4731	0.4646	0.4563	0.4479	0.4396	0.4313	0.4232	0.4150	0.4069
0.76	0.4773	0.4688	0.4602	0.4518	0.4434	0.4350	0.4266	0.4183	0.4101	0.4019
0.77	0.4731	0.4645	0.4559	0.4474	0.4389	0.4304	0.4219	0.4135	0.4052	0.3969
0.78	0.4690	0.4603	0.4516	0.4430	0.4344	0.4258	0.4173	0.4088	0.4004	0.3920
0.79	0.4649	0.4562	0.4474	0.4388	0.4301	0.4214	0.4127	0.4042	0.3957	0.3871
0.80	0.4609	0.4521	0.4433	0.4345	0.4257	0.4170	0.4082	0.3996	0.3910	0.3824
0.81	0.4570	0.4481	0.4392	0.4303	0.4215	0.4126	0.4038	0.3951	0.3864	0.3777
0.82	0.4530	0.4440	0.4351	0.4261	0.4172	0.4083	0.3994	0.3906	0.3818	0.3730
0.83	0.4492	0.4401	0.4311	0.4221	0.4131	0.4041	0.3951	0.3862	0.3773	0.3685
0.84	0.4453	0.4362	0.4271	0.4180	0.4090	0.3999	0.3909	0.3819	0.3729	0.3639
0.85	0.4416	0.4324	0.4232	0.4141	0.4049	0.3958	0.3867	0.3776	0.3685	0.3595
0.86	0.4378	0.4286	0.4193	0.4101	0.4009	0.3916	0.3824	0.3733	0.3642	0.3551
0.87	0.4341	0.4248	0.4155	0.4062	0.3970	0.3877	0.3784	0.3692	0.3601	0.3509
0.88	0.4305	0.4211	0.4117	0.4024	0.3930	0.3837	0.3743	0.3651	0.3558	0.3465
0.89	0.4269	0.4175	0.4080	0.3986	0.3892	0.3798	0.3704	0.3611	0.3517	0.3424
0.90	0.4223	0.4138	0.4043	0.3949	0.3854	0.3759	0.3665	0.3571	0.3476	0.3382

RATES/RATING VALUES

**9. Retrospective Rating—Table of Insurance Charges — Continued**

**TABLE OF INSURANCE CHARGES**

**EXPECTED LOSS GROUP**

ENTRY RATIO	39	38	37	36	35	34	33	32	31	30
0.91	0.4198	0.4102	0.4006	0.3911	0.3816	0.3721	0.3626	0.3531	0.3436	0.3342
0.92	0.4163	0.4067	0.3971	0.3875	0.3779	0.3683	0.3588	0.3492	0.3397	0.3301
0.93	0.4129	0.4032	0.3936	0.3839	0.3743	0.3646	0.3550	0.3454	0.3358	0.3261
0.94	0.4095	0.3998	0.3901	0.3804	0.3707	0.3610	0.3513	0.3416	0.3319	0.3223
0.95	0.4061	0.3963	0.3866	0.3768	0.3671	0.3573	0.3475	0.3378	0.3281	0.3184
0.96	0.4028	0.3930	0.3832	0.3734	0.3636	0.3537	0.3439	0.3342	0.3244	0.3146
0.97	0.3996	0.3897	0.3798	0.3699	0.3601	0.3503	0.3404	0.3306	0.3207	0.3109
0.98	0.3964	0.3864	0.3765	0.3666	0.3567	0.3468	0.3369	0.3270	0.3171	0.3072
0.99	0.3932	0.3832	0.3732	0.3632	0.3533	0.3434	0.3334	0.3235	0.3135	0.3036
1.00	0.3900	0.3800	0.3700	0.3600	0.3500	0.3400	0.3300	0.3200	0.3100	0.3000
1.01	0.3869	0.3769	0.3668	0.3568	0.3467	0.3366	0.3266	0.3166	0.3065	0.2965
1.02	0.3838	0.3737	0.3636	0.3535	0.3434	0.3334	0.3233	0.3132	0.3031	0.2931
1.03	0.3807	0.3706	0.3605	0.3504	0.3402	0.3301	0.3200	0.3098	0.2997	0.2896
1.04	0.3777	0.3676	0.3574	0.3473	0.3371	0.3269	0.3168	0.3066	0.2964	0.2862
1.05	0.3747	0.3645	0.3543	0.3441	0.3339	0.3238	0.3136	0.3034	0.2931	0.2829
1.06	0.3718	0.3616	0.3513	0.3411	0.3308	0.3206	0.3104	0.3001	0.2899	0.2797
1.07	0.3689	0.3586	0.3483	0.3381	0.3278	0.3175	0.3073	0.2970	0.2867	0.2764
1.08	0.3661	0.3558	0.3454	0.3351	0.3248	0.3145	0.3041	0.2938	0.2835	0.2732
1.09	0.3632	0.3529	0.3425	0.3322	0.3218	0.3115	0.3011	0.2908	0.2805	0.2701
1.10	0.3604	0.3500	0.3396	0.3293	0.3189	0.3085	0.2981	0.2877	0.2773	0.2670
1.11	0.3577	0.3473	0.3368	0.3264	0.3160	0.3056	0.2952	0.2848	0.2744	0.2640
1.12	0.3549	0.3445	0.3341	0.3236	0.3132	0.3028	0.2923	0.2819	0.2714	0.2610
1.13	0.3522	0.3417	0.3313	0.3208	0.3103	0.2999	0.2894	0.2790	0.2685	0.2580
1.14	0.3495	0.3390	0.3286	0.3181	0.3076	0.2971	0.2866	0.2761	0.2656	0.2551
1.15	0.3469	0.3364	0.3259	0.3154	0.3048	0.2943	0.2838	0.2733	0.2628	0.2522
1.16	0.3443	0.3337	0.3232	0.3126	0.3021	0.2916	0.2810	0.2705	0.2599	0.2494
1.17	0.3417	0.3311	0.3206	0.3100	0.2994	0.2889	0.2783	0.2677	0.2572	0.2466
1.18	0.3391	0.3285	0.3180	0.3074	0.2968	0.2862	0.2756	0.2650	0.2545	0.2439
1.19	0.3366	0.3260	0.3154	0.3048	0.2942	0.2836	0.2730	0.2624	0.2517	0.2411
1.20	0.3341	0.3235	0.3129	0.3023	0.2916	0.2810	0.2704	0.2598	0.2491	0.2385
1.21	0.3317	0.3210	0.3104	0.2997	0.2891	0.2784	0.2678	0.2571	0.2465	0.2358
1.22	0.3292	0.3185	0.3079	0.2972	0.2866	0.2759	0.2653	0.2546	0.2439	0.2332
1.23	0.3268	0.3161	0.3055	0.2948	0.2841	0.2735	0.2628	0.2521	0.2414	0.2307
1.24	0.3244	0.3137	0.3030	0.2923	0.2816	0.2710	0.2603	0.2496	0.2389	0.2282
1.25	0.3221	0.3113	0.3006	0.2899	0.2792	0.2685	0.2578	0.2471	0.2364	0.2257
1.26	0.3198	0.3090	0.2983	0.2876	0.2768	0.2661	0.2554	0.2447	0.2340	0.2233
1.27	0.3175	0.3067	0.2960	0.2853	0.2745	0.2638	0.2531	0.2423	0.2316	0.2209
1.28	0.3152	0.3044	0.2937	0.2829	0.2722	0.2614	0.2507	0.2399	0.2292	0.2185
1.29	0.3129	0.3021	0.2914	0.2806	0.2699	0.2591	0.2484	0.2376	0.2269	0.2162
1.30	0.3106	0.2999	0.2891	0.2783	0.2676	0.2568	0.2461	0.2353	0.2246	0.2139
1.31	0.3084	0.2977	0.2869	0.2761	0.2654	0.2546	0.2439	0.2331	0.2224	0.2116
1.32	0.3063	0.2955	0.2847	0.2739	0.2631	0.2524	0.2416	0.2308	0.2201	0.2093
1.33	0.3041	0.2933	0.2825	0.2717	0.2610	0.2502	0.2395	0.2298	0.2179	0.2071
1.34	0.3020	0.2912	0.2804	0.2696	0.2588	0.2481	0.2373	0.2265	0.2158	0.2050
1.35	0.2999	0.2891	0.2783	0.2675	0.2567	0.2460	0.2352	0.2244	0.2136	0.2028

**RATES/RATING VALUES**

Effective January 1, 2004

9. Retrospective Rating—Table of Insurance Charges — Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	39	38	37	36	35	34	33	32	31	30
1.36	0.2978	0.2870	0.2762	0.2654	0.2546	0.2438	0.2330	0.2222	0.2115	0.2007
1.37	0.2957	0.2849	0.2741	0.2633	0.2525	0.2418	0.2310	0.2202	0.2094	0.1986
1.38	0.2937	0.2829	0.2721	0.2613	0.2505	0.2397	0.2289	0.2181	0.2074	0.1966
1.39	0.2917	0.2808	0.2700	0.2592	0.2484	0.2377	0.2269	0.2161	0.2053	0.1945
1.40	0.2897	0.2788	0.2680	0.2572	0.2464	0.2357	0.2249	0.2141	0.2034	0.1926
1.41	0.2878	0.2769	0.2661	0.2553	0.2445	0.2337	0.2229	0.2121	0.2014	0.1906
1.42	0.2858	0.2749	0.2641	0.2533	0.2425	0.2317	0.2209	0.2101	0.1994	0.1887
1.43	0.2839	0.2730	0.2622	0.2514	0.2406	0.2298	0.2190	0.2082	0.1975	0.1868
1.44	0.2820	0.2711	0.2603	0.2495	0.2387	0.2279	0.2171	0.2063	0.1956	0.1849
1.45	0.2801	0.2692	0.2584	0.2476	0.2368	0.2260	0.2152	0.2044	0.1937	0.1830
1.46	0.2782	0.2673	0.2565	0.2457	0.2349	0.2242	0.2134	0.2026	0.1919	0.1812
1.47	0.2764	0.2655	0.2547	0.2439	0.2331	0.2224	0.2116	0.2008	0.1901	0.1794
1.48	0.2745	0.2637	0.2528	0.2420	0.2313	0.2205	0.2098	0.1990	0.1883	0.1776
1.49	0.2727	0.2619	0.2510	0.2402	0.2295	0.2187	0.2080	0.1973	0.1866	0.1759
1.50	0.2710	0.2601	0.2493	0.2385	0.2277	0.2170	0.2062	0.1955	0.1848	0.1741
1.51	0.2692	0.2583	0.2475	0.2367	0.2260	0.2152	0.2045	0.1938	0.1831	0.1724
1.52	0.2674	0.2566	0.2458	0.2350	0.2243	0.2135	0.2028	0.1921	0.1814	0.1707
1.53	0.2657	0.2548	0.2440	0.2333	0.2225	0.2118	0.2011	0.1904	0.1797	0.1690
1.54	0.2640	0.2531	0.2423	0.2316	0.2208	0.2101	0.1994	0.1887	0.1781	0.1674
1.55	0.2623	0.2514	0.2406	0.2299	0.2192	0.2085	0.1978	0.1871	0.1765	0.1658
1.56	0.2606	0.2498	0.2390	0.2283	0.2175	0.2068	0.1961	0.1855	0.1748	0.1642
1.57	0.2589	0.2481	0.2373	0.2266	0.2159	0.2052	0.1945	0.1839	0.1733	0.1627
1.58	0.2573	0.2465	0.2357	0.2250	0.2143	0.2036	0.1929	0.1823	0.1717	0.1611
1.59	0.2557	0.2449	0.2341	0.2234	0.2127	0.2021	0.1914	0.1808	0.1702	0.1596
1.60	0.2541	0.2433	0.2325	0.2218	0.2111	0.2005	0.1898	0.1792	0.1687	0.1581
1.61	0.2525	0.2417	0.2309	0.2202	0.2096	0.1989	0.1883	0.1778	0.1672	0.1567
1.62	0.2509	0.2402	0.2294	0.2187	0.2081	0.1974	0.1868	0.1763	0.1657	0.1552
1.63	0.2493	0.2386	0.2278	0.2172	0.2065	0.1959	0.1853	0.1748	0.1643	0.1537
1.64	0.2478	0.2371	0.2263	0.2157	0.2050	0.1944	0.1838	0.1733	0.1628	0.1523
1.65	0.2463	0.2355	0.2248	0.2142	0.2035	0.1929	0.1823	0.1719	0.1614	0.1509
1.66	0.2448	0.2340	0.2233	0.2127	0.2021	0.1915	0.1809	0.1705	0.1600	0.1495
1.67	0.2433	0.2325	0.2218	0.2112	0.2006	0.1901	0.1795	0.1691	0.1586	0.1482
1.68	0.2419	0.2311	0.2204	0.2098	0.1992	0.1887	0.1781	0.1677	0.1572	0.1468
1.69	0.2404	0.2296	0.2189	0.2083	0.1978	0.1873	0.1767	0.1663	0.1559	0.1455
1.70	0.2389	0.2282	0.2175	0.2069	0.1964	0.1859	0.1753	0.1649	0.1545	0.1442
1.71	0.2375	0.2268	0.2161	0.2056	0.1950	0.1845	0.1740	0.1637	0.1533	0.1429
1.72	0.2361	0.2254	0.2147	0.2042	0.1936	0.1831	0.1726	0.1623	0.1520	0.1416
1.73	0.2347	0.2240	0.2133	0.2028	0.1923	0.1818	0.1713	0.1610	0.1507	0.1404
1.74	0.2333	0.2226	0.2120	0.2015	0.1910	0.1805	0.1700	0.1597	0.1494	0.1391
1.75	0.2319	0.2212	0.2106	0.2001	0.1896	0.1792	0.1688	0.1585	0.1482	0.1379
1.76	0.2306	0.2199	0.2093	0.1988	0.1883	0.1779	0.1675	0.1572	0.1469	0.1367
1.77	0.2292	0.2186	0.2080	0.1975	0.1871	0.1767	0.1663	0.1560	0.1458	0.1356
1.78	0.2278	0.2172	0.2066	0.1961	0.1857	0.1753	0.1650	0.1548	0.1445	0.1343
1.79	0.2266	0.2160	0.2054	0.1949	0.1845	0.1741	0.1638	0.1536	0.1434	0.1332
1.80	0.2252	0.2146	0.2041	0.1937	0.1833	0.1729	0.1626	0.1524	0.1422	0.1320

RATES/RATING VALUES

**9. Retrospective Rating—Table of Insurance Charges — Continued**

**TABLE OF INSURANCE CHARGES**

**EXPECTED LOSS GROUP**

ENTRY RATIO	39	38	37	36	35	34	33	32	31	30
1.81	0.2239	0.2133	0.2028	0.1924	0.1820	0.1717	0.1614	0.1512	0.1411	0.1309
1.82	0.2227	0.2121	0.2016	0.1912	0.1808	0.1705	0.1602	0.1500	0.1399	0.1298
1.83	0.2214	0.2108	0.2003	0.1899	0.1796	0.1693	0.1590	0.1489	0.1388	0.1287
1.84	0.2201	0.2096	0.1991	0.1887	0.1784	0.1681	0.1579	0.1478	0.1377	0.1277
1.85	0.2189	0.2084	0.1979	0.1875	0.1772	0.1669	0.1567	0.1466	0.1366	0.1265
1.86	0.2176	0.2071	0.1967	0.1864	0.1761	0.1658	0.1556	0.1456	0.1355	0.1255
1.87	0.2164	0.2059	0.1955	0.1852	0.1749	0.1647	0.1545	0.1445	0.1344	0.1244
1.88	0.2152	0.2047	0.1943	0.1840	0.1738	0.1636	0.1534	0.1434	0.1334	0.1234
1.89	0.2140	0.2035	0.1931	0.1828	0.1726	0.1625	0.1523	0.1423	0.1324	0.1224
1.90	0.2128	0.2024	0.1920	0.1817	0.1715	0.1614	0.1512	0.1413	0.1314	0.1214
1.91	0.2116	0.2012	0.1908	0.1806	0.1704	0.1602	0.1501	0.1402	0.1303	0.1204
1.92	0.2105	0.2001	0.1896	0.1795	0.1693	0.1592	0.1491	0.1392	0.1293	0.1194
1.93	0.2093	0.1989	0.1885	0.1784	0.1682	0.1581	0.1480	0.1382	0.1283	0.1185
1.94	0.2082	0.1978	0.1874	0.1773	0.1672	0.1571	0.1470	0.1372	0.1273	0.1175
1.95	0.2070	0.1967	0.1863	0.1762	0.1661	0.1561	0.1460	0.1362	0.1264	0.1166
1.96	0.2059	0.1956	0.1852	0.1752	0.1651	0.1550	0.1450	0.1352	0.1255	0.1157
1.97	0.2048	0.1945	0.1841	0.1741	0.1640	0.1540	0.1440	0.1343	0.1245	0.1147
1.98	0.2037	0.1934	0.1831	0.1731	0.1630	0.1530	0.1430	0.1333	0.1236	0.1138
1.99	0.2026	0.1923	0.1820	0.1720	0.1620	0.1520	0.1420	0.1323	0.1226	0.1129
2.00	0.2015	0.1913	0.1810	0.1710	0.1611	0.1511	0.1412	0.1315	0.1218	0.1121
2.01	0.2004	0.1902	0.1799	0.1699	0.1600	0.1501	0.1402	0.1305	0.1208	0.1112
2.02	0.1994	0.1892	0.1789	0.1690	0.1591	0.1491	0.1393	0.1296	0.1200	0.1104
2.03	0.1983	0.1881	0.1779	0.1680	0.1581	0.1481	0.1383	0.1287	0.1191	0.1094
2.04	0.1973	0.1871	0.1769	0.1670	0.1571	0.1472	0.1374	0.1278	0.1182	0.1086
2.05	0.1963	0.1861	0.1759	0.1660	0.1562	0.1463	0.1365	0.1269	0.1174	0.1078
2.06	0.1952	0.1851	0.1749	0.1650	0.1552	0.1454	0.1356	0.1260	0.1165	0.1070
2.07	0.1942	0.1841	0.1739	0.1641	0.1543	0.1444	0.1347	0.1252	0.1157	0.1062
2.08	0.1932	0.1831	0.1730	0.1632	0.1534	0.1435	0.1338	0.1243	0.1148	0.1054
2.09	0.1922	0.1821	0.1720	0.1620	0.1525	0.1427	0.1330	0.1235	0.1141	0.1046
2.10	0.1913	0.1812	0.1711	0.1613	0.1516	0.1418	0.1321	0.1227	0.1132	0.1038
2.11	0.1903	0.1802	0.1701	0.1604	0.1507	0.1410	0.1313	0.1219	0.1125	0.1031
2.12	0.1893	0.1793	0.1692	0.1595	0.1498	0.1401	0.1304	0.1210	0.1117	0.1023
2.13	0.1884	0.1784	0.1683	0.1586	0.1489	0.1392	0.1296	0.1203	0.1109	0.1016
2.14	0.1874	0.1774	0.1674	0.1577	0.1481	0.1384	0.1288	0.1195	0.1102	0.1009
2.15	0.1865	0.1765	0.1665	0.1568	0.1472	0.1375	0.1279	0.1187	0.1094	0.1001
2.16	0.1856	0.1756	0.1656	0.1559	0.1463	0.1367	0.1271	0.1179	0.1086	0.0993
2.17	0.1847	0.1747	0.1647	0.1551	0.1455	0.1359	0.1263	0.1171	0.1078	0.0986
2.18	0.1837	0.1737	0.1638	0.1542	0.1446	0.1350	0.1255	0.1163	0.1072	0.0980
2.19	0.1828	0.1729	0.1630	0.1534	0.1439	0.1343	0.1248	0.1156	0.1065	0.0973
2.20	0.1819	0.1720	0.1621	0.1525	0.1430	0.1335	0.1240	0.1149	0.1057	0.0966
2.21	0.1811	0.1712	0.1613	0.1517	0.1422	0.1327	0.1232	0.1141	0.1050	0.0958
2.22	0.1801	0.1702	0.1604	0.1509	0.1414	0.1319	0.1225	0.1134	0.1043	0.0952
2.23	0.1793	0.1694	0.1596	0.1501	0.1406	0.1311	0.1217	0.1127	0.1036	0.0945
2.24	0.1784	0.1685	0.1587	0.1492	0.1398	0.1304	0.1211	0.1120	0.1029	0.0939
2.25	0.1775	0.1677	0.1579	0.1484	0.1390	0.1296	0.1203	0.1113	0.1023	0.0933

**RATES/RATING VALUES**

Effective January 1, 2004

9. Retrospective Rating—Table of Insurance Charges — Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	39	38	37	36	35	34	33	32	31	30
2.26	0.1767	0.1669	0.1571	0.1476	0.1383	0.1289	0.1196	0.1106	0.1016	0.0926
2.27	0.1758	0.1660	0.1563	0.1469	0.1375	0.1282	0.1189	0.1099	0.1009	0.0919
2.28	0.1750	0.1652	0.1555	0.1461	0.1368	0.1274	0.1182	0.1092	0.1003	0.0913
2.29	0.1742	0.1644	0.1547	0.1453	0.1360	0.1267	0.1175	0.1085	0.0996	0.0907
2.30	0.1733	0.1636	0.1539	0.1445	0.1353	0.1260	0.1168	0.1079	0.0990	0.0901
2.31	0.1725	0.1628	0.1532	0.1438	0.1346	0.1253	0.1161	0.1072	0.0983	0.0895
2.32	0.1717	0.1620	0.1524	0.1431	0.1338	0.1246	0.1154	0.1065	0.0977	0.0888
2.33	0.1709	0.1612	0.1516	0.1423	0.1331	0.1238	0.1147	0.1059	0.0971	0.0883
2.34	0.1701	0.1605	0.1509	0.1416	0.1324	0.1232	0.1141	0.1053	0.0965	0.0877
2.35	0.1693	0.1597	0.1501	0.1408	0.1317	0.1225	0.1134	0.1046	0.0959	0.0871
2.36	0.1686	0.1590	0.1494	0.1404	0.1310	0.1218	0.1127	0.1040	0.0953	0.0866
2.37	0.1678	0.1582	0.1486	0.1395	0.1303	0.1212	0.1121	0.1034	0.0947	0.0860
2.38	0.1670	0.1574	0.1478	0.1387	0.1296	0.1205	0.1115	0.1028	0.0941	0.0854
2.39	0.1662	0.1567	0.1471	0.1380	0.1289	0.1198	0.1108	0.1022	0.0935	0.0848
2.40	0.1655	0.1560	0.1464	0.1373	0.1283	0.1192	0.1102	0.1016	0.0929	0.0843
2.41	0.1647	0.1552	0.1457	0.1367	0.1276	0.1186	0.1096	0.1010	0.0924	0.0838
2.42	0.1640	0.1545	0.1450	0.1360	0.1269	0.1179	0.1089	0.1004	0.0918	0.0833
2.43	0.1633	0.1538	0.1443	0.1353	0.1263	0.1173	0.1083	0.0998	0.0913	0.0827
2.44	0.1625	0.1531	0.1436	0.1346	0.1256	0.1166	0.1077	0.0992	0.0907	0.0822
2.45	0.1618	0.1524	0.1429	0.1339	0.1250	0.1160	0.1071	0.0986	0.0901	0.0816
2.46	0.1610	0.1516	0.1422	0.1332	0.1243	0.1154	0.1065	0.0981	0.0896	0.0812
2.47	0.1604	0.1510	0.1416	0.1327	0.1238	0.1149	0.1060	0.0976	0.0891	0.0807
2.48	0.1596	0.1503	0.1409	0.1320	0.1231	0.1143	0.1055	0.0970	0.0886	0.0802
2.49	0.1589	0.1496	0.1402	0.1313	0.1225	0.1136	0.1049	0.0965	0.0881	0.0797
2.50	0.1583	0.1490	0.1396	0.1307	0.1219	0.1130	0.1043	0.0959	0.0875	0.0791
2.51	0.1575	0.1482	0.1389	0.1301	0.1213	0.1125	0.1038	0.0954	0.0871	0.0787
2.52	0.1569	0.1476	0.1383	0.1295	0.1207	0.1119	0.1032	0.0948	0.0865	0.0782
2.53	0.1562	0.1470	0.1377	0.1289	0.1201	0.1113	0.1026	0.0943	0.0860	0.0777
2.54	0.1555	0.1463	0.1370	0.1282	0.1195	0.1107	0.1021	0.0938	0.0855	0.0773
2.55	0.1549	0.1456	0.1364	0.1276	0.1189	0.1101	0.1015	0.0932	0.0850	0.0768
2.56	0.1542	0.1450	0.1358	0.1270	0.1183	0.1096	0.1010	0.0928	0.0846	0.0763
2.57	0.1536	0.1444	0.1352	0.1265	0.1178	0.1091	0.1005	0.0923	0.0841	0.0758
2.58	0.1529	0.1437	0.1345	0.1258	0.1171	0.1085	0.0999	0.0917	0.0836	0.0754
2.59	0.1522	0.1431	0.1339	0.1252	0.1166	0.1079	0.0994	0.0913	0.0831	0.0750
2.60	0.1516	0.1425	0.1333	0.1246	0.1160	0.1074	0.0989	0.0908	0.0827	0.0746
2.61	0.1510	0.1418	0.1327	0.1241	0.1155	0.1069	0.0984	0.0903	0.0822	0.0741
2.62	0.1503	0.1412	0.1321	0.1235	0.1149	0.1064	0.0979	0.0898	0.0817	0.0737
2.63	0.1497	0.1406	0.1316	0.1230	0.1144	0.1059	0.0974	0.0894	0.0813	0.0732
2.64	0.1491	0.1400	0.1310	0.1224	0.1139	0.1054	0.0969	0.0889	0.0809	0.0728
2.65	0.1485	0.1394	0.1304	0.1218	0.1133	0.1048	0.0964	0.0884	0.0804	0.0724
2.66	0.1479	0.1388	0.1298	0.1212	0.1128	0.1043	0.0959	0.0879	0.0800	0.0720
2.67	0.1473	0.1383	0.1293	0.1207	0.1123	0.1038	0.0954	0.0875	0.0795	0.0716
2.68	0.1467	0.1377	0.1287	0.1202	0.1117	0.1033	0.0949	0.0870	0.0791	0.0712
2.69	0.1460	0.1370	0.1281	0.1196	0.1112	0.1028	0.0944	0.0865	0.0786	0.0707
2.70	0.1455	0.1365	0.1276	0.1191	0.1107	0.1023	0.0940	0.0861	0.0782	0.0703
2.71	0.1448	0.1359	0.1270	0.1185	0.1102	0.1018	0.0935	0.0857	0.0778	0.0699

RATES/RATING VALUES

**9. Retrospective Rating—Table of Insurance Charges — Continued**

**TABLE OF INSURANCE CHARGES**

**EXPECTED LOSS GROUP**

ENTRY RATIO	39	38	37	36	35	34	33	32	31	30
2.72	0.1443	0.1354	0.1265	0.1180	0.1097	0.1013	0.0930	0.0852	0.0774	0.0696
2.73	0.1437	0.1348	0.1260	0.1176	0.1092	0.1009	0.0926	0.0848	0.0770	0.0692
2.74	0.1431	0.1342	0.1254	0.1170	0.1087	0.1004	0.0922	0.0844	0.0766	0.0688
2.75	0.1426	0.1337	0.1249	0.1165	0.1082	0.1000	0.0918	0.0840	0.0762	0.0684
2.76	0.1420	0.1332	0.1244	0.1160	0.1077	0.0995	0.0913	0.0835	0.0758	0.0680
2.77	0.1414	0.1326	0.1238	0.1155	0.1072	0.0990	0.0909	0.0831	0.0754	0.0676
2.78	0.1409	0.1321	0.1233	0.1150	0.1067	0.0985	0.0904	0.0827	0.0750	0.0673
2.79	0.1403	0.1315	0.1228	0.1145	0.1063	0.0981	0.0900	0.0823	0.0746	0.0669
2.80	0.1398	0.1310	0.1223	0.1140	0.1058	0.0977	0.0896	0.0819	0.0742	0.0666
2.81	0.1392	0.1305	0.1217	0.1135	0.1053	0.0972	0.0891	0.0815	0.0739	0.0662
2.82	0.1387	0.1300	0.1212	0.1130	0.1049	0.0967	0.0887	0.0811	0.0735	0.0658
2.83	0.1381	0.1294	0.1207	0.1126	0.1044	0.0963	0.0883	0.0807	0.0731	0.0655
2.84	0.1376	0.1289	0.1202	0.1121	0.1040	0.0959	0.0879	0.0803	0.0727	0.0651
2.85	0.1371	0.1284	0.1197	0.1116	0.1035	0.0955	0.0875	0.0799	0.0724	0.0648
2.86	0.1365	0.1279	0.1192	0.1111	0.1030	0.0950	0.0870	0.0795	0.0720	0.0645
2.87	0.1360	0.1274	0.1187	0.1106	0.1026	0.0946	0.0866	0.0791	0.0716	0.0642
2.88	0.1355	0.1269	0.1183	0.1102	0.1022	0.0942	0.0862	0.0787	0.0712	0.0638
2.89	0.1350	0.1264	0.1178	0.1098	0.1017	0.0937	0.0858	0.0784	0.0709	0.0634
2.90	0.1345	0.1259	0.1173	0.1093	0.1013	0.0933	0.0854	0.0780	0.0706	0.0631
2.91	0.1339	0.1254	0.1168	0.1088	0.1008	0.0929	0.0850	0.0776	0.0702	0.0628
2.92	0.1335	0.1250	0.1164	0.1084	0.1004	0.0925	0.0846	0.0772	0.0699	0.0625
2.93	0.1329	0.1244	0.1159	0.1079	0.1000	0.0921	0.0843	0.0769	0.0696	0.0622
2.94	0.1325	0.1240	0.1155	0.1075	0.0996	0.0917	0.0839	0.0766	0.0692	0.0619
2.95	0.1320	0.1235	0.1150	0.1071	0.0992	0.0913	0.0835	0.0762	0.0689	0.0616
2.96	0.1315	0.1231	0.1146	0.1067	0.0988	0.0909	0.0831	0.0758	0.0685	0.0612
2.97	0.1310	0.1226	0.1141	0.1062	0.0983	0.0905	0.0827	0.0755	0.0682	0.0609
2.98	0.1306	0.1221	0.1137	0.1058	0.0980	0.0902	0.0824	0.0752	0.0679	0.0606
2.99	0.1301	0.1216	0.1132	0.1053	0.0975	0.0897	0.0820	0.0748	0.0676	0.0603
3.00	0.1295	0.1212	0.1128	0.1049	0.0971	0.0893	0.0816	0.0744	0.0672	0.0600

**RATES/RATING VALUES**

Effective January 1, 2004

9. Retrospective Rating—Table of Insurance Charges — Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	29	28	27	26	25	24	23	22	21	20
0.01	0.9900	0.9900	0.9900	0.9900	0.9900	0.9900	0.9900	0.9900	0.9900	0.9900
0.02	0.9800	0.9800	0.9800	0.9800	0.9800	0.9800	0.9800	0.9800	0.9800	0.9800
0.03	0.9700	0.9700	0.9700	0.9700	0.9700	0.9700	0.9700	0.9700	0.9700	0.9700
0.04	0.9600	0.9600	0.9600	0.9600	0.9600	0.96 00	0.9600	0.9600	0.9600	0.9600
0.05	0.9500	0.9500	0.9500	0.9500	0.9500	0.9500	0.9500	0.9500	0.9500	0.9500
0.06	0.9400	0.9400	0.9400	0.9400	0.9400	0.9400	0.9400	0.9400	0.9400	0.9400
0.07	0.9300	0.9300	0.9300	0.9300	0.9300	0.9300	0.9300	0.9300	0.9300	0.9300
0.08	0.9200	0.9200	0.9200	0.9200	0.9200	0.9200	0.9200	0.9200	0.9200	0.9200
0.09	0.9100	0.9100	0.9100	0.9100	0.9100	0.9100	0.9100	0.9100	0.9100	0.9100
0.10	0.9000	0.9000	0.9000	0.9000	0.9000	0.9000	0.9000	0.9000	0.9000	0.9000
0.11	0.8900	0.8900	0.8900	0.8900	0.8900	0.8900	0.8900	0.8900	0.8900	0.8900
0.12	0.8812	0.8810	0.8807	0.8805	0.8804	0.8804	0.8803	0.8802	0.8802	0.8801
0.13	0.8714	0.8711	0.8709	0.8706	0.8705	0.8704	0.8703	0.8702	0.8702	0.8701
0.14	0.8617	0.8614	0.8610	0.8607	0.8606	0.8605	0.8604	0.8603	0.8602	0.8602
0.15	0.8520	0.8516	0.8513	0.8509	0.8508	0.8506	0.8505	0.8504	0.8503	0.8503
0.16	0.8423	0.8418	0.8414	0.8410	0.8408	0.8406	0.8405	0.8404	0.8403	0.8403
0.17	0.8326	0.8322	0.8317	0.8312	0.8310	0.8308	0.8306	0.8305	0.8304	0.8303
0.18	0.8231	0.8226	0.8220	0.8215	0.8212	0.8209	0.8207	0.8206	0.8204	0.8203
0.19	0.8136	0.8130	0.8123	0.8117	0.8114	0.8111	0.8109	0.8107	0.8106	0.8104
0.20	0.8041	0.8034	0.8028	0.8021	0.8017	0.8014	0.8011	0.8009	0.8007	0.8005
0.21	0.7946	0.7939	0.7932	0.7924	0.7920	0.7916	0.7912	0.7910	0.7908	0.7906
0.22	0.7853	0.7845	0.7836	0.7828	0.7823	0.7819	0.7814	0.7812	0.7809	0.7807
0.23	0.7760	0.7751	0.7742	0.7733	0.7727	0.7721	0.7716	0.7714	0.7711	0.7708
0.24	0.7667	0.7657	0.7647	0.7637	0.7631	0.7625	0.7619	0.7616	0.7613	0.7610
0.25	0.7576	0.7565	0.7554	0.7543	0.7536	0.7529	0.7523	0.7519	0.7515	0.7512
0.26	0.7485	0.7473	0.7461	0.7449	0.7441	0.7434	0.7427	0.7423	0.7418	0.7414
0.27	0.7394	0.7381	0.7368	0.7355	0.7347	0.7338	0.7331	0.7326	0.7321	0.7316
0.28	0.7305	0.7291	0.7277	0.7263	0.7253	0.7243	0.7235	0.7229	0.7224	0.7218
0.29	0.7216	0.7201	0.7185	0.7170	0.7160	0.7150	0.7140	0.7134	0.7127	0.7121
0.30	0.7127	0.7111	0.7095	0.7079	0.7067	0.7056	0.7045	0.7038	0.7031	0.7024
0.31	0.7040	0.7022	0.7005	0.6987	0.6975	0.6962	0.6951	0.6943	0.6935	0.6927
0.32	0.6953	0.6935	0.6916	0.6897	0.6884	0.6870	0.6858	0.6849	0.6840	0.6831
0.33	0.6867	0.6847	0.6827	0.6807	0.6793	0.6778	0.6765	0.6755	0.6745	0.6736
0.34	0.6782	0.6760	0.6739	0.6718	0.6702	0.6687	0.6672	0.6661	0.6651	0.6640
0.35	0.6697	0.6675	0.6653	0.6630	0.6613	0.6596	0.6580	0.6568	0.6557	0.6545
0.36	0.6614	0.6590	0.6566	0.6542	0.6524	0.6506	0.6489	0.6476	0.6463	0.6451
0.37	0.6530	0.6505	0.6480	0.6455	0.6436	0.6417	0.6398	0.6384	0.6370	0.6356
0.38	0.6449	0.6422	0.6396	0.6369	0.6348	0.6328	0.6308	0.6293	0.6278	0.6263
0.39	0.6367	0.6340	0.6312	0.6284	0.6262	0.6240	0.6219	0.6203	0.6186	0.6170
0.40	0.6287	0.6258	0.6228	0.6199	0.6176	0.6153	0.6131	0.6113	0.6095	0.6077
0.41	0.6207	0.6177	0.6146	0.6115	0.6090	0.6066	0.6042	0.6023	0.6004	0.5985
0.42	0.6128	0.6096	0.6064	0.6032	0.6006	0.5980	0.5955	0.5935	0.5914	0.5894
0.43	0.6050	0.6017	0.5984	0.5950	0.5923	0.5895	0.5869	0.5847	0.5825	0.5803
0.44	0.5973	0.5938	0.5903	0.5868	0.5839	0.5811	0.5783	0.5760	0.5736	0.5713
0.45	0.5896	0.5860	0.5824	0.5787	0.5757	0.5727	0.5698	0.5673	0.5648	0.5623

RATES/RATING VALUES



9. Retrospective Rating—Table of Insurance Charges — Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	29	28	27	26	25	24	23	22	21	20
0.46	0.5821	0.5783	0.5745	0.5707	0.5676	0.5644	0.5613	0.5587	0.5561	0.5534
0.47	0.5746	0.5707	0.5668	0.5628	0.5595	0.5562	0.5530	0.5502	0.5474	0.5446
0.48	0.5673	0.5632	0.5591	0.5550	0.5515	0.5480	0.5447	0.5417	0.5388	0.5358
0.49	0.5599	0.5557	0.5515	0.5472	0.5436	0.5400	0.5365	0.5334	0.5303	0.5272
0.50	0.5528	0.5484	0.5440	0.5396	0.5358	0.5320	0.5284	0.5251	0.5219	0.5186
0.51	0.5456	0.5411	0.5366	0.5320	0.5281	0.5242	0.5203	0.5169	0.5135	0.5100
0.52	0.5386	0.5339	0.5292	0.5245	0.5205	0.5164	0.5124	0.5088	0.5052	0.5016
0.53	0.5316	0.5268	0.5220	0.5171	0.5129	0.5086	0.5045	0.5007	0.4969	0.4932
0.54	0.5247	0.5197	0.5148	0.5098	0.5054	0.5010	0.4967	0.4928	0.4889	0.4849
0.55	0.5179	0.5128	0.5077	0.5026	0.4980	0.4934	0.4890	0.4849	0.4808	0.4767
0.56	0.5112	0.5059	0.5007	0.4955	0.4907	0.4860	0.4813	0.4771	0.4728	0.4685
0.57	0.5045	0.4991	0.4937	0.4884	0.4835	0.4786	0.4738	0.4693	0.4649	0.4605
0.58	0.4980	0.4924	0.4869	0.4814	0.4763	0.4713	0.4663	0.4617	0.4571	0.4525
0.59	0.4915	0.4858	0.4801	0.4745	0.4693	0.4641	0.4591	0.4542	0.4494	0.4446
0.60	0.4852	0.4793	0.4735	0.4677	0.4623	0.4569	0.4517	0.4467	0.4418	0.4368
0.61	0.4788	0.4729	0.4669	0.4610	0.4554	0.4499	0.4445	0.4394	0.4342	0.4291
0.62	0.4727	0.4665	0.4604	0.4543	0.4486	0.4429	0.4374	0.4321	0.4267	0.4214
0.63	0.4665	0.4602	0.4539	0.4477	0.4419	0.4361	0.4304	0.4249	0.4195	0.4140
0.64	0.4605	0.4541	0.4477	0.4413	0.4353	0.4294	0.4235	0.4178	0.4122	0.4065
0.65	0.4544	0.4479	0.4414	0.4349	0.4288	0.4227	0.4166	0.4108	0.4050	0.3992
0.66	0.4486	0.4419	0.4352	0.4286	0.4223	0.4160	0.4098	0.4038	0.3979	0.3919
0.67	0.4427	0.4359	0.4291	0.4223	0.4159	0.4095	0.4032	0.3970	0.3909	0.3847
0.68	0.4370	0.4300	0.4231	0.4162	0.4096	0.4031	0.3966	0.3903	0.3840	0.3777
0.69	0.4313	0.4242	0.4172	0.4101	0.4034	0.3967	0.3901	0.3836	0.3771	0.3706
0.70	0.4257	0.4185	0.4113	0.4041	0.3972	0.3905	0.3837	0.3771	0.3704	0.3638
0.71	0.4202	0.4129	0.4055	0.3982	0.3912	0.3843	0.3774	0.3706	0.3638	0.3570
0.72	0.4148	0.4073	0.3998	0.3824	0.3853	0.3782	0.3712	0.3642	0.3572	0.3503
0.73	0.4094	0.4018	0.3942	0.3867	0.3794	0.3722	0.3650	0.3579	0.3508	0.3437
0.74	0.4041	0.3964	0.3887	0.3810	0.3736	0.3662	0.3589	0.3516	0.3443	0.3371
0.75	0.3989	0.3911	0.3833	0.3755	0.3680	0.3604	0.3529	0.3455	0.3381	0.3307
0.76	0.3937	0.3858	0.3779	0.3700	0.3623	0.3547	0.3471	0.3395	0.3320	0.3244
0.77	0.3887	0.3806	0.3725	0.3645	0.3567	0.3490	0.3413	0.3336	0.3259	0.3182
0.78	0.3836	0.3755	0.3673	0.3592	0.3513	0.3434	0.3355	0.3277	0.3199	0.3120
0.79	0.3787	0.3704	0.3622	0.3539	0.3459	0.3379	0.3299	0.3219	0.3139	0.3059
0.80	0.3739	0.3655	0.3571	0.3488	0.3406	0.3325	0.3244	0.3162	0.3081	0.3000
0.81	0.3690	0.3605	0.3521	0.3436	0.3354	0.3272	0.3189	0.3107	0.3024	0.2942
0.82	0.3643	0.3557	0.3472	0.3386	0.3302	0.3219	0.3135	0.3051	0.2968	0.2884
0.83	0.3597	0.3510	0.3423	0.3336	0.3251	0.3167	0.3082	0.2997	0.2912	0.2827
0.84	0.3550	0.3463	0.3375	0.3288	0.3202	0.3116	0.3030	0.2944	0.2858	0.2772
0.85	0.3505	0.3416	0.3328	0.3239	0.3152	0.3065	0.2978	0.2891	0.2804	0.2716
0.86	0.3461	0.3371	0.3281	0.3192	0.3104	0.3016	0.2928	0.2839	0.2751	0.2663
0.87	0.3417	0.3326	0.3236	0.3145	0.3056	0.2967	0.2878	0.2788	0.2699	0.2610
0.88	0.3373	0.3282	0.3190	0.3099	0.3009	0.2919	0.2829	0.2739	0.2648	0.2558
0.89	0.3331	0.3238	0.3146	0.3054	0.2963	0.2872	0.2781	0.2690	0.2598	0.2507
0.90	0.3288	0.3195	0.3102	0.3009	0.2917	0.2825	0.2733	0.2640	0.2548	0.2456

RATES/RATING VALUES

Effective January 1, 2004

9. Retrospective Rating – Table of Insurance Charges – Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	29	28	27	26	25	24	23	22	21	20
0.91	0.3247	0.3153	0.3059	0.2965	0.2872	0.2780	0.2687	0.2593	0.2500	0.2407
0.92	0.3206	0.3111	0.3017	0.2922	0.2828	0.2734	0.2640	0.2546	0.2452	0.2358
0.93	0.3166	0.3070	0.2975	0.2880	0.2785	0.2690	0.2595	0.2500	0.2405	0.2310
0.94	0.3126	0.3030	0.2934	0.2838	0.2742	0.2647	0.2551	0.2455	0.2359	0.2264
0.95	0.3087	0.2990	0.2893	0.2796	0.2700	0.2604	0.2508	0.2411	0.2314	0.2217
0.96	0.3049	0.2951	0.2854	0.2756	0.2659	0.2562	0.2465	0.2367	0.2270	0.2172
0.97	0.3011	0.2912	0.2814	0.2716	0.2618	0.2520	0.2422	0.2324	0.2226	0.2128
0.98	0.2973	0.2875	0.2776	0.2677	0.2578	0.2479	0.2380	0.2282	0.2183	0.2084
0.99	0.2936	0.2837	0.2737	0.2638	0.2539	0.2439	0.2340	0.2241	0.2141	0.2042
1.00	0.2900	0.2800	0.2700	0.2600	0.2500	0.2400	0.2300	0.2200	0.2100	0.2000
1.01	0.2865	0.2764	0.2663	0.2562	0.2461	0.2361	0.2260	0.2159	0.2059	0.1958
1.02	0.2829	0.2728	0.2627	0.2525	0.2424	0.2323	0.2222	0.2121	0.2019	0.1918
1.03	0.2794	0.2693	0.2591	0.2489	0.2387	0.2285	0.2184	0.2082	0.1981	0.1879
1.04	0.2760	0.2658	0.2555	0.2453	0.2350	0.2248	0.2146	0.2044	0.1942	0.1840
1.05	0.2727	0.2624	0.2521	0.2418	0.2315	0.2211	0.2108	0.2006	0.1904	0.1802
1.06	0.2694	0.2590	0.2487	0.2383	0.2279	0.2176	0.2072	0.1970	0.1867	0.1764
1.07	0.2661	0.2557	0.2453	0.2349	0.2245	0.2141	0.2037	0.1934	0.1831	0.1728
1.08	0.2629	0.2524	0.2420	0.2316	0.2211	0.2107	0.2002	0.1899	0.1795	0.1692
1.09	0.2597	0.2493	0.2388	0.2283	0.2178	0.2073	0.1968	0.1864	0.1761	0.1657
1.10	0.2565	0.2461	0.2356	0.2251	0.2145	0.2039	0.1934	0.1830	0.1726	0.1623
1.11	0.2535	0.2430	0.2324	0.2219	0.2113	0.2007	0.1901	0.1797	0.1693	0.1589
1.12	0.2505	0.2399	0.2293	0.2187	0.2081	0.1975	0.1869	0.1765	0.1660	0.1556
1.13	0.2475	0.2369	0.2262	0.2156	0.2049	0.1943	0.1837	0.1733	0.1628	0.1524
1.14	0.2446	0.2339	0.2233	0.2126	0.2019	0.1911	0.1805	0.1701	0.1596	0.1492
1.15	0.2417	0.2310	0.2203	0.2096	0.1989	0.1881	0.1775	0.1670	0.1565	0.1461
1.16	0.2388	0.2281	0.2174	0.2067	0.1959	0.1851	0.1744	0.1639	0.1535	0.1430
1.17	0.2360	0.2252	0.2145	0.2038	0.1930	0.1822	0.1715	0.1610	0.1505	0.1401
1.18	0.2332	0.2225	0.2117	0.2009	0.1901	0.1792	0.1685	0.1580	0.1476	0.1371
1.19	0.2304	0.2197	0.2089	0.1981	0.1873	0.1764	0.1657	0.1552	0.1447	0.1343
1.20	0.2278	0.2170	0.2062	0.1954	0.1845	0.1737	0.1629	0.1524	0.1419	0.1315
1.21	0.2251	0.2143	0.2035	0.1927	0.1818	0.1709	0.1601	0.1496	0.1392	0.1287
1.22	0.2225	0.2117	0.2008	0.1900	0.1791	0.1682	0.1574	0.1470	0.1365	0.1261
1.23	0.2200	0.2091	0.1983	0.1874	0.1765	0.1655	0.1547	0.1443	0.1339	0.1234
1.24	0.2174	0.2065	0.1957	0.1848	0.1739	0.1629	0.1521	0.1417	0.1313	0.1208
1.25	0.2150	0.2041	0.1932	0.1823	0.1713	0.1603	0.1495	0.1391	0.1287	0.1183
1.26	0.2125	0.2016	0.1907	0.1798	0.1688	0.1578	0.1470	0.1366	0.1262	0.1159
1.27	0.2101	0.1992	0.1883	0.1774	0.1664	0.1554	0.1445	0.1341	0.1238	0.1134
1.28	0.2077	0.1968	0.1859	0.1750	0.1640	0.1530	0.1421	0.1318	0.1214	0.1111
1.29	0.2054	0.1945	0.1835	0.1726	0.1616	0.1506	0.1397	0.1294	0.1191	0.1088
1.30	0.2031	0.1922	0.1812	0.1703	0.1593	0.1483	0.1374	0.1271	0.1169	0.1066
1.31	0.2008	0.1899	0.1789	0.1680	0.1570	0.1460	0.1351	0.1249	0.1146	0.1043
1.32	0.1985	0.1876	0.1766	0.1657	0.1547	0.1437	0.1328	0.1226	0.1124	0.1022
1.33	0.1963	0.1854	0.1744	0.1635	0.1525	0.1415	0.1307	0.1205	0.1103	0.1001
1.34	0.1942	0.1832	0.1723	0.1613	0.1503	0.1393	0.1285	0.1183	0.1082	0.0980
1.35	0.1920	0.1811	0.1701	0.1592	0.1482	0.1372	0.1264	0.1162	0.1061	0.0960

RATES/RATING VALUES

9. Retrospective Rating—Table of Insurance Charges — Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	29	28	27	26	25	24	23	22	21	20
1.36	0.1899	0.1790	0.1680	0.1571	0.1461	0.1351	0.1243	0.1142	0.1041	0.0940
1.37	0.1878	0.1769	0.1659	0.1550	0.1440	0.1330	0.1222	0.1122	0.1021	0.0921
1.38	0.1858	0.1749	0.1639	0.1530	0.1420	0.1310	0.1202	0.1102	0.1002	0.0902
1.39	0.1837	0.1728	0.1619	0.1510	0.1400	0.1290	0.1182	0.1082	0.0983	0.0883
1.40	0.1818	0.1709	0.1599	0.1490	0.1380	0.1270	0.1162	0.1063	0.0964	0.0865
1.41	0.1798	0.1689	0.1579	0.1470	0.1360	0.1250	0.1143	0.1045	0.0946	0.0847
1.42	0.1779	0.1670	0.1560	0.1451	0.1341	0.1231	0.1124	0.1026	0.0928	0.0830
1.43	0.1760	0.1651	0.1542	0.1433	0.1323	0.1213	0.1107	0.1009	0.0911	0.0813
1.44	0.1741	0.1632	0.1523	0.1414	0.1305	0.1191	0.1089	0.0991	0.0894	0.0797
1.45	0.1722	0.1613	0.1505	0.1396	0.1287	0.1177	0.1071	0.0974	0.0877	0.0780
1.46	0.1704	0.1595	0.1487	0.1378	0.1269	0.1160	0.1054	0.0958	0.0861	0.0765
1.47	0.1686	0.1578	0.1469	0.1361	0.1252	0.1142	0.1036	0.0940	0.0844	0.0749
1.48	0.1668	0.1560	0.1451	0.1343	0.1234	0.1126	0.1020	0.0925	0.0829	0.0734
1.49	0.1651	0.1543	0.1434	0.1326	0.1217	0.1109	0.1003	0.0909	0.0814	0.0719
1.50	0.1634	0.1526	0.1418	0.1310	0.1201	0.1093	0.0987	0.0893	0.0799	0.0705
1.51	0.1617	0.1509	0.1401	0.1293	0.1185	0.1076	0.0972	0.0878	0.0784	0.0690
1.52	0.1600	0.1493	0.1385	0.1277	0.1169	0.1060	0.0956	0.0863	0.0769	0.0676
1.53	0.1583	0.1476	0.1369	0.1261	0.1156	0.1045	0.0941	0.0848	0.0756	0.0663
1.54	0.1567	0.1460	0.1353	0.1245	0.1137	0.1030	0.0926	0.0834	0.0742	0.0650
1.55	0.1552	0.1444	0.1337	0.1230	0.1122	0.1015	0.0911	0.0820	0.0728	0.0637
1.56	0.1536	0.1429	0.1322	0.1215	0.1108	0.1000	0.0897	0.0806	0.0715	0.0625
1.57	0.1521	0.1414	0.1307	0.1200	0.1093	0.0986	0.0883	0.0793	0.0702	0.0612
1.58	0.1505	0.1398	0.1292	0.1185	0.1078	0.0972	0.0870	0.0780	0.0690	0.0600
1.59	0.1490	0.1386	0.1277	0.1171	0.1064	0.0958	0.0856	0.0767	0.0677	0.0588
1.60	0.1475	0.1369	0.1263	0.1157	0.1050	0.0944	0.0842	0.0753	0.0665	0.0577
1.61	0.1461	0.1355	0.1249	0.1143	0.1037	0.0931	0.0829	0.0741	0.0653	0.0565
1.62	0.1446	0.1340	0.1235	0.1129	0.1023	0.0917	0.0816	0.0729	0.0642	0.0554
1.63	0.1432	0.1326	0.1221	0.1115	0.1010	0.0904	0.0803	0.0717	0.0630	0.0543
1.64	0.1418	0.1313	0.1207	0.1102	0.0997	0.0892	0.0791	0.0705	0.0619	0.0533
1.65	0.1404	0.1299	0.1194	0.1089	0.0984	0.0880	0.0780	0.0694	0.0608	0.0523
1.66	0.1390	0.1286	0.1181	0.1076	0.0972	0.0867	0.0768	0.0683	0.0598	0.0513
1.67	0.1377	0.1273	0.1168	0.1063	0.0959	0.0855	0.0756	0.0671	0.00587	0.0503
1.68	0.1364	0.1259	0.1155	0.1051	0.0947	0.0843	0.0744	0.0660	0.0577	0.0493
1.69	0.1351	0.1247	0.1143	0.1039	0.0935	0.0832	0.0733	0.0650	0.0567	0.0484
1.70	0.1338	0.1234	0.1131	0.1027	0.0923	0.0820	0.0721	0.0639	0.0557	0.0474
1.71	0.1326	0.1222	0.1119	0.1015	0.0912	0.0808	0.0711	0.0629	0.0547	0.0465
1.72	0.1313	0.1210	0.1106	0.1003	0.0900	0.0798	0.0701	0.0619	0.0538	0.0457
1.73	0.1301	0.1198	0.1095	0.0992	0.0889	0.0787	0.0690	0.0609	0.0529	0.0448
1.74	0.1288	0.1185	0.1083	0.0980	0.0878	0.0776	0.0680	0.0600	0.0520	0.0440
1.75	0.1276	0.1174	0.1071	0.0969	0.0867	0.0765	0.0669	0.0590	0.0511	0.0431
1.76	0.1264	0.1162	0.1060	0.0958	0.0857	0.0755	0.0659	0.0581	0.0502	0.0423
1.77	0.1253	0.1151	0.1049	0.0947	0.0846	0.0745	0.0650	0.0572	0.0494	0.0416
1.78	0.1241	0.1140	0.1039	0.0937	0.0836	0.0736	0.0641	0.0563	0.0485	0.0408
1.79	0.1230	0.1129	0.1028	0.0926	0.0826	0.0725	0.0631	0.0554	0.0477	0.0400
1.80	0.1219	0.1118	0.1017	0.0916	0.0816	0.0716	0.0622	0.0546	0.0469	0.0393

RATES/RATING VALUES

Effective January 1, 2004

9. Retrospective Rating – Table of Insurance Charges – Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	29	28	27	26	25	24	23	22	21	20
1.81	0.1208	0.1107	0.1007	0.0906	0.0806	0.0707	0.0613	0.0537	0.0462	0.0386
1.82	0.1197	0.1097	0.0996	0.0896	0.0797	0.0697	0.0604	0.0529	0.0454	0.0379
1.83	0.1186	0.1086	0.0986	0.0886	0.0787	0.0688	0.0595	0.0521	0.0447	0.0372
1.84	0.1176	0.1076	0.0976	0.0876	0.0777	0.0679	0.0587	0.0513	0.0439	0.0365
1.85	0.1165	0.1066	0.0966	0.0867	0.0769	0.0671	0.0579	0.0505	0.0432	0.0359
1.86	0.1155	0.1056	0.0956	0.0857	0.0759	0.0661	0.0570	0.0497	0.0425	0.0352
1.87	0.1144	0.1046	0.0947	0.0848	0.0751	0.0653	0.0562	0.0490	0.0418	0.0346
1.88	0.1135	0.1036	0.0937	0.0839	0.0742	0.0645	0.0554	0.0483	0.0411	0.0340
1.89	0.1125	0.1026	0.0928	0.0830	0.0733	0.0637	0.0546	0.0476	0.0405	0.0334
1.90	0.1116	0.1017	0.0919	0.0821	0.0725	0.0628	0.0538	0.0468	0.0398	0.0328
1.91	0.1106	0.1008	0.0911	0.0813	0.0717	0.0620	0.0531	0.0461	0.0392	0.0322
1.92	0.1096	0.0999	0.0901	0.0804	0.0708	0.0612	0.0524	0.0455	0.0386	0.0317
1.93	0.1087	0.0990	0.0893	0.0796	0.0700	0.0605	0.0516	0.0448	0.0379	0.0311
1.94	0.1077	0.0980	0.0884	0.0787	0.0692	0.0597	0.0509	0.0441	0.0374	0.0306
1.95	0.1068	0.0972	0.0875	0.0779	0.0684	0.0590	0.0502	0.0435	0.0368	0.0301
1.96	0.1059	0.0963	0.0867	0.0771	0.0677	0.0583	0.0495	0.0429	0.0362	0.0296
1.97	0.1050	0.0955	0.0859	0.0763	0.0669	0.0575	0.0488	0.0422	0.0356	0.0290
1.98	0.1042	0.0946	0.0850	0.0755	0.0662	0.0568	0.0482	0.0416	0.0351	0.0285
1.99	0.1033	0.0938	0.0843	0.0748	0.0655	0.0562	0.0476	0.0411	0.0346	0.0280
2.00	0.1025	0.0930	0.0835	0.0740	0.0647	0.0555	0.0469	0.0405	0.0340	0.0276
2.01	0.1016	0.0922	0.0827	0.0733	0.0641	0.0548	0.0463	0.0400	0.0336	0.0272
2.02	0.1008	0.0914	0.0819	0.0725	0.0633	0.0541	0.0456	0.0393	0.0331	0.0268
2.03	0.0999	0.0905	0.0812	0.0718	0.0626	0.0535	0.0450	0.0388	0.0326	0.0264
2.04	0.0991	0.0898	0.0804	0.0711	0.0620	0.0528	0.0445	0.0383	0.0322	0.0260
2.05	0.0983	0.0890	0.0797	0.0704	0.0613	0.0522	0.0439	0.0378	0.0317	0.0257
2.06	0.0975	0.0883	0.0790	0.0697	0.0606	0.0516	0.0433	0.0373	0.0313	0.0253
2.07	0.0968	0.0875	0.0782	0.0690	0.0600	0.0510	0.0427	0.0368	0.0308	0.0249
2.08	0.0960	0.0867	0.0775	0.0683	0.0593	0.0503	0.0421	0.0363	0.0304	0.0245
2.09	0.0953	0.0861	0.0769	0.0677	0.0587	0.0498	0.0416	0.0358	0.0300	0.0242
2.10	0.0945	0.0853	0.0762	0.0670	0.0581	0.0492	0.0411	0.0353	0.0296	0.0239
2.11	0.0938	0.0847	0.0755	0.0664	0.0575	0.0487	0.0406	0.0349	0.0292	0.0236
2.12	0.0930	0.0839	0.0748	0.0657	0.0569	0.0480	0.0400	0.0344	0.0288	0.0232
2.13	0.0923	0.0832	0.0742	0.0651	0.0563	0.0475	0.0395	0.0340	0.0284	0.0229
2.14	0.0916	0.0826	0.0735	0.0645	0.0557	0.0470	0.0390	0.0335	0.0281	0.0226
2.15	0.0909	0.0819	0.0729	0.0639	0.0552	0.0464	0.0385	0.0331	0.0227	0.0223
2.16	0.0902	0.0812	0.0722	0.0633	0.0546	0.0459	0.0381	0.0327	0.0273	0.0219
2.17	0.0895	0.0805	0.0716	0.0627	0.0540	0.0454	0.0376	0.0323	0.0269	0.0216
2.18	0.0889	0.0799	0.0710	0.0621	0.0535	0.0449	0.0371	0.0318	0.0266	0.0213
2.19	0.0882	0.0793	0.0704	0.0615	0.0529	0.0443	0.0366	0.0314	0.0262	0.0210
2.20	0.0875	0.0787	0.0698	0.0610	0.0524	0.0439	0.0362	0.0311	0.0259	0.0208
2.21	0.0868	0.0780	0.0692	0.0604	0.0519	0.0434	0.0357	0.0306	0.0256	0.0205
2.22	0.0862	0.0774	0.0686	0.0598	0.0514	0.0429	0.0353	0.0303	0.0252	0.0202
2.23	0.0855	0.0768	0.0680	0.0593	0.0509	0.0424	0.0349	0.0299	0.0249	0.0199
2.24	0.0849	0.0762	0.0675	0.0588	0.0504	0.0420	0.0345	0.0295	0.0246	0.0197
2.25	0.0843	0.0756	0.0669	0.0582	0.0498	0.0415	0.0340	0.0291	0.0242	0.0194

RATES/RATING VALUES

**9. Retrospective Rating—Table of Insurance Charges — Continued**

**TABLE OF INSURANCE CHARGES**

**EXPECTED LOSS GROUP**

ENTRY RATIO	29	28	27	26	25	24	23	22	21	20
2.26	0.0837	0.0750	0.0663	0.0577	0.0494	0.0410	0.0339	0.0288	0.0239	0.0191
2.27	0.0831	0.0744	0.0658	0.0572	0.0489	0.0406	0.0332	0.0284	0.0236	0.0189
2.28	0.0825	0.0739	0.0653	0.0567	0.0484	0.0402	0.0328	0.0281	0.0233	0.0186
2.29	0.0819	0.0733	0.0648	0.0562	0.0480	0.0398	0.0324	0.0277	0.0231	0.0184
2.30	0.0813	0.0728	0.0642	0.0557	0.0475	0.0393	0.0320	0.0274	0.0227	0.0181
2.31	0.0807	0.0722	0.0637	0.0552	0.0470	0.0389	0.0317	0.0271	0.0255	0.0179
2.32	0.0801	0.0716	0.0632	0.0547	0.0466	0.0385	0.0313	0.0267	0.0222	0.0176
2.33	0.0796	0.0712	0.0627	0.0543	0.0462	0.0381	0.0309	0.0264	0.0219	0.0174
2.34	0.0791	0.0706	0.0622	0.0538	0.0458	0.0377	0.0306	0.0261	0.0216	0.0171
2.35	0.0785	0.0701	0.0617	0.0533	0.0453	0.0373	0.0302	0.0258	0.0214	0.0169
2.36	0.0780	0.0696	0.0612	0.0529	0.0449	0.0369	0.0298	0.0254	0.0211	0.0167
2.37	0.0774	0.0691	0.0607	0.0524	0.0445	0.0365	0.0295	0.0252	0.0208	0.0165
2.38	0.0769	0.0686	0.0603	0.0520	0.0441	0.0361	0.0291	0.0248	0.0206	0.0163
2.39	0.0763	0.0680	0.0598	0.0515	0.0436	0.0358	0.0288	0.0246	0.0203	0.0161
2.40	0.0758	0.0676	0.0593	0.0511	0.0432	0.0354	0.0284	0.0242	0.0200	0.0158
2.41	0.0753	0.0671	0.0589	0.0507	0.0429	0.0351	0.0282	0.0240	0.0198	0.0156
2.42	0.0748	0.0667	0.0585	0.0503	0.0425	0.0347	0.0279	0.0237	0.0196	0.0155
2.43	0.0743	0.0662	0.0580	0.0499	0.0421	0.0343	0.0275	0.0234	0.0193	0.0152
2.44	0.0738	0.0657	0.0575	0.0494	0.0417	0.0340	0.0272	0.0231	0.0191	0.0151
2.45	0.0733	0.0652	0.0571	0.0490	0.0413	0.0336	0.0269	0.0229	0.0188	0.0148
2.46	0.0729	0.0648	0.0567	0.0486	0.0409	0.3333	0.0266	0.0226	0.0186	0.0146
2.47	0.0724	0.0643	0.0562	0.0482	0.0406	0.0330	0.0263	0.0224	0.0184	0.0145
2.48	0.0719	0.0639	0.0559	0.0479	0.0403	0.0327	0.0260	0.0221	0.0182	0.0143
2.49	0.0714	0.0634	0.0555	0.0475	0.0399	0.0324	0.0257	0.0219	0.0180	0.0141
2.50	0.0709	0.0630	0.0550	0.0471	0.0396	0.0320	0.0254	0.0216	0.0178	0.0139
2.51	0.0705	0.0626	0.0546	0.0467	0.0392	0.0317	0.0252	0.0214	0.0176	0.0138
2.52	0.0700	0.0621	0.0542	0.0463	0.0388	0.0314	0.0249	0.0211	0.0173	0.0136
2.53	0.0696	0.0617	0.0538	0.0460	0.0385	0.0311	0.0246	0.0209	0.0171	0.0134
2.54	0.0692	0.0613	0.0534	0.0456	0.0382	0.0308	0.0244	0.0207	0.0170	0.0133
2.55	0.0687	0.0609	0.0531	0.0453	0.0379	0.0305	0.0241	0.0204	0.0168	0.0131
2.56	0.0683	0.0605	0.0527	0.0449	0.0375	0.0302	0.0238	0.0202	0.0165	0.0129
2.57	0.0678	0.0601	0.0523	0.0446	0.0373	0.0300	0.0236	0.0200	0.0164	0.0128
2.58	0.0674	0.0597	0.0519	0.0442	0.0369	0.0296	0.0233	0.0197	0.0162	0.0126
2.59	0.0670	0.0593	0.0516	0.0439	0.0366	0.0293	0.0230	0.0195	0.0160	0.0124
2.60	0.0666	0.0589	0.0512	0.0435	0.0363	0.0291	0.0228	0.0193	0.0158	0.0123
2.61	0.0661	0.0585	0.0508	0.0432	0.0360	0.0288	0.0225	0.0191	0.0156	0.0121
2.62	0.0657	0.0581	0.0505	0.0429	0.0357	0.0286	0.0223	0.0189	0.0154	0.0120
2.63	0.0653	0.0578	0.0502	0.0426	0.0354	0.0283	0.0221	0.0187	0.0153	0.0119
2.64	0.0649	0.0574	0.0498	0.0422	0.0351	0.0280	0.0219	0.0185	0.0151	0.0117
2.65	0.0646	0.0570	0.0494	0.0419	0.0348	0.0278	0.0217	0.0183	0.0149	0.0116
2.66	0.0642	0.0566	0.0491	0.0416	0.0345	0.0275	0.0214	0.0180	0.0147	0.0114
2.67	0.0638	0.0563	0.0488	0.0413	0.0343	0.0273	0.0212	0.0179	0.0146	0.0113
2.68	0.0634	0.0559	0.0484	0.0410	0.0340	0.0270	0.0210	0.0177	0.0144	0.0111
2.69	0.0630	0.0556	0.0481	0.0407	0.0337	0.0268	0.0208	0.0175	0.0143	0.0111
2.70	0.0626	0.0552	0.0478	0.0404	0.0334	0.0265	0.0205	0.0173	0.0141	0.0109

**RATES/RATING VALUES**

Effective January 1, 2004

9. Retrospective Rating—Table of Insurance Charges — Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	29	28	27	26	25	24	23	22	21	20
2.71	0.0622	0.0548	0.0475	0.0401	0.0332	0.0263	0.0203	0.0171	0.0139	0.0107
2.72	0.0619	0.0545	0.0472	0.0398	0.0329	0.0260	0.0201	0.0169	0.0138	0.0106
2.73	0.0615	0.0542	0.0468	0.0395	0.0326	0.0258	0.0199	0.0168	0.0137	0.0105
2.74	0.0611	0.0538	0.0465	0.0392	0.0324	0.0256	0.0197	0.0166	0.0135	0.0104
2.75	0.0608	0.0536	0.0463	0.0390	0.0322	0.0254	0.0195	0.0164	0.0133	0.0102
2.76	0.0605	0.0532	0.0459	0.0387	0.0319	0.0252	0.0193	0.0163	0.0132	0.0102
2.77	0.0601	0.0528	0.0456	0.0384	0.0317	0.0249	0.0191	0.0161	0.0131	0.0100
2.78	0.0598	0.0525	0.0453	0.0381	0.0314	0.0247	0.0189	0.0159	0.0129	0.0099
2.79	0.0594	0.0522	0.0450	0.0379	0.0312	0.0245	0.0188	0.0158	0.0128	0.0098
2.80	0.0591	0.0519	0.0447	0.0376	0.0309	0.0243	0.0186	0.0156	0.0126	0.0097
2.81	0.0588	0.0516	0.0444	0.0373	0.0307	0.0241	0.0184	0.0154	0.0125	0.0095
2.82	0.0584	0.0513	0.0442	0.0371	0.0305	0.0239	0.0182	0.0153	0.0124	0.0095
2.83	0.0581	0.0510	0.0439	0.0368	0.0302	0.0236	0.0180	0.0151	0.0122	0.0093
2.84	0.0577	0.0507	0.0436	0.0366	0.0300	0.0234	0.0178	0.0149	0.0121	0.0092
2.85	0.0574	0.0504	0.0433	0.0363	0.0298	0.0233	0.0177	0.0148	0.0120	0.0091
2.86	0.0571	0.0501	0.0431	0.0361	0.0296	0.0231	0.0175	0.0147	0.0118	0.0090
2.87	0.0568	0.0498	0.0428	0.0358	0.0293	0.0228	0.0173	0.0145	0.0117	0.0089
2.88	0.0565	0.0495	0.0425	0.0356	0.0291	0.0226	0.0171	0.0143	0.0116	0.0088
2.89	0.0562	0.0492	0.0422	0.0353	0.0289	0.0225	0.0170	0.0143	0.0115	0.0088
2.90	0.0559	0.0489	0.0420	0.0351	0.0287	0.0223	0.0168	0.0141	0.0114	0.0086
2.91	0.0556	0.0487	0.0418	0.0349	0.0285	0.0221	0.0166	0.0139	0.0112	0.0085
2.92	0.0553	0.0484	0.0415	0.0346	0.2828	0.0219	0.0165	0.0138	0.0111	0.0084
2.93	0.0550	0.0481	0.0412	0.0344	0.0280	0.0217	0.0163	0.0137	0.0110	0.0084
2.94	0.0547	0.0479	0.0410	0.0342	0.0278	0.0215	0.0161	0.0135	0.0109	0.0082
2.95	0.0544	0.0476	0.0407	0.0339	0.0276	0.0214	0.0160	0.0134	0.0108	0.0082
2.96	0.0541	0.0473	0.0405	0.0337	0.0274	0.0212	0.0159	0.0133	0.0107	0.0081
2.97	0.0538	0.0470	0.0403	0.0335	0.0273	0.0211	0.0158	0.0132	0.0106	0.0080
2.98	0.0535	0.0468	0.0400	0.0333	0.0271	0.0209	0.0156	0.0130	0.0104	0.0079
2.99	0.0532	0.0465	0.0398	0.0331	0.0269	0.0207	0.0155	0.0129	0.0104	0.0078
3.00	0.0529	0.0462	0.0395	0.0328	0.0266	0.0205	0.0153	0.0127	0.0102	0.0077

RATES/RATING VALUES

**9. Retrospective Rating—Table of Insurance Charges — Continued**

**TABLE OF INSURANCE CHARGES**

**EXPECTED LOSS GROUP**

ENTRY RATIO	19	18	17	16	15	14	13	12	11	10	9
0.01	0.9900	0.9900	0.9900	0.9900	0.9900	0.9900	0.9900	0.9900	0.9900	0.9900	0.9900
0.02	0.9800	0.9800	0.9800	0.9800	0.9800	0.9800	0.9800	0.9800	0.9800	0.9800	0.9800
0.03	0.9700	0.9700	0.9700	0.9700	0.9700	0.9700	0.9700	0.9700	0.9700	0.9700	0.9700
0.04	0.9600	0.9600	0.9600	0.9600	0.9600	0.9600	0.9600	0.9600	0.9600	0.9600	0.9600
0.05	0.9500	0.9500	0.9500	0.9500	0.9500	0.9500	0.9500	0.9500	0.9500	0.9500	0.9500
0.06	0.9400	0.9400	0.9400	0.9400	0.9400	0.9400	0.9400	0.9400	0.9400	0.9400	0.9400
0.07	0.9300	0.9300	0.9300	0.9300	0.9300	0.9300	0.9300	0.9300	0.9300	0.9300	0.9300
0.08	0.9200	0.9200	0.9200	0.9200	0.9200	0.9200	0.9200	0.9200	0.9200	0.9200	0.9200
0.09	0.9100	0.9100	0.9100	0.9100	0.9100	0.9100	0.9100	0.9100	0.9100	0.9100	0.9100
0.10	0.9000	0.9000	0.9000	0.9000	0.9000	0.9000	0.9000	0.9000	0.9000	0.9000	0.9000
0.11	0.8900	0.8900	0.8900	0.8900	0.8900	0.8900	0.8900	0.8900	0.8900	0.8900	0.8900
0.12	0.8801	0.8800	0.8800	0.8800	0.8800	0.8800	0.8800	0.8800	0.8800	0.8800	0.8800
0.13	0.8701	0.8700	0.8700	0.8700	0.8700	0.8700	0.8700	0.8700	0.8700	0.8700	0.8700
0.14	0.8601	0.8600	0.8600	0.8600	0.8600	0.8600	0.8600	0.8600	0.8600	0.8600	0.8600
0.15	0.8502	0.8501	0.8501	0.8501	0.8500	0.8500	0.8500	0.8500	0.8500	0.8500	0.8500
0.16	0.8402	0.8401	0.8401	0.8401	0.8400	0.8400	0.8400	0.8400	0.8400	0.8400	0.8400
0.17	0.8302	0.8301	0.8301	0.8301	0.8300	0.8300	0.8300	0.8300	0.8300	0.8300	0.8300
0.18	0.8202	0.8201	0.8201	0.8201	0.8200	0.8200	0.8200	0.8200	0.8200	0.8200	0.8200
0.19	0.8103	0.8101	0.8101	0.8101	0.8100	0.8100	0.8100	0.8100	0.8100	0.8100	0.8100
0.20	0.8003	0.8001	0.8001	0.8001	0.8000	0.8000	0.8000	0.8000	0.8000	0.8000	0.8000
0.21	0.7904	0.7902	0.7902	0.7901	0.7901	0.7901	0.7900	0.7900	0.7900	0.7900	0.7900
0.22	0.7805	0.7802	0.7802	0.7801	0.7801	0.7801	0.7800	0.7800	0.7800	0.7800	0.7800
0.23	0.7706	0.7703	0.7702	0.7702	0.7701	0.7701	0.7700	0.7700	0.7700	0.7700	0.7700
0.24	0.7606	0.7602	0.7602	0.7602	0.7601	0.7601	0.7600	0.7600	0.7600	0.7600	0.7600
0.25	0.7508	0.7504	0.7503	0.7503	0.7502	0.7501	0.7500	0.7500	0.7500	0.7500	0.7500
0.26	0.7409	0.7405	0.7404	0.7403	0.7402	0.7401	0.7401	0.7400	0.7400	0.7400	0.7400
0.27	0.7311	0.7306	0.7305	0.7304	0.7303	0.7302	0.7301	0.7300	0.7300	0.7300	0.7300
0.28	0.7213	0.7207	0.7206	0.7205	0.7203	0.7202	0.7201	0.7200	0.7200	0.7200	0.7200
0.29	0.7115	0.7108	0.7107	0.7105	0.7104	0.7102	0.7101	0.7100	0.7100	0.7100	0.7100
0.30	0.7017	0.7010	0.7008	0.7006	0.7005	0.7003	0.7001	0.7000	0.7000	0.7000	0.7000
0.31	0.6919	0.6911	0.6909	0.6907	0.6905	0.6903	0.6901	0.6900	0.6900	0.6900	0.6900
0.32	0.6822	0.6813	0.6811	0.6808	0.6806	0.6804	0.6802	0.6800	0.6800	0.6800	0.6800
0.33	0.6726	0.6716	0.6713	0.6710	0.6708	0.6705	0.6702	0.6700	0.6700	0.6700	0.6700
0.34	0.6629	0.6618	0.6616	0.6612	0.6608	0.6605	0.6602	0.6600	0.6600	0.6600	0.6600
0.35	0.6533	0.6521	0.6517	0.6514	0.6510	0.6506	0.6502	0.6500	0.6500	0.6500	0.6500
0.36	0.6438	0.6425	0.6421	0.6417	0.6412	0.6408	0.6404	0.6401	0.6401	0.6400	0.6400
0.37	0.6342	0.6328	0.6323	0.6319	0.6314	0.6309	0.6304	0.6301	0.6301	0.6300	0.6300
0.38	0.6247	0.6232	0.6227	0.6221	0.6216	0.6211	0.6206	0.6202	0.6201	0.6200	0.6200
0.39	0.6154	0.6137	0.6131	0.6125	0.6119	0.6113	0.6107	0.6103	0.6102	0.6101	0.6100
0.40	0.6059	0.6041	0.6035	0.6028	0.6021	0.6015	0.6008	0.6004	0.6002	0.6001	0.6000
0.41	0.5966	0.5947	0.5940	0.5932	0.5925	0.5917	0.5910	0.5904	0.5903	0.5901	0.5900
0.42	0.5874	0.5853	0.5845	0.5837	0.5828	0.5820	0.5812	0.5805	0.5803	0.5801	0.5800
0.43	0.5781	0.5759	0.5750	0.5741	0.5732	0.5722	0.5713	0.5706	0.5704	0.5701	0.5700
0.44	0.5690	0.5666	0.5656	0.5646	0.5635	0.5625	0.5615	0.5607	0.5604	0.5602	0.5600
0.45	0.5598	0.5573	0.5562	0.5551	0.5539	0.5528	0.5516	0.5508	0.5505	0.5503	0.5501

**RATES/RATING VALUES**

Effective January 1, 2004

9. Retrospective Rating—Table of Insurance Charges — Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	19	18	17	16	15	14	13	12	11	10	9
0.46	0.5508	0.5482	0.5469	0.5456	0.5444	0.5432	0.5419	0.5410	0.5406	0.5403	0.5401
0.47	0.5418	0.5391	0.5376	0.5363	0.5349	0.5335	0.5321	0.5311	0.5307	0.5303	0.5301
0.48	0.5329	0.5300	0.5284	0.5269	0.5254	0.5239	0.5224	0.5212	0.5208	0.5203	0.5201
0.49	0.5241	0.5210	0.5193	0.5177	0.5160	0.5144	0.5128	0.5115	0.5110	0.5105	0.5102
0.50	0.5153	0.5121	0.5102	0.5085	0.5067	0.5049	0.5031	0.5017	0.5011	0.5005	0.5002
0.51	0.5066	0.5032	0.5012	0.4993	0.4973	0.4954	0.4935	0.4920	0.4913	0.4906	0.4902
0.52	0.4980	0.4944	0.4922	0.4902	0.4881	0.4860	0.4839	0.4822	0.4815	0.4807	0.4803
0.53	0.4894	0.4857	0.4834	0.4811	0.4789	0.4766	0.4744	0.4728	0.4717	0.4709	0.4704
0.54	0.4810	0.4771	0.4746	0.4722	0.4697	0.4673	0.4648	0.4629	0.4619	0.4609	0.4604
0.55	0.4726	0.4685	0.4658	0.4632	0.4606	0.4580	0.4554	0.4533	0.4522	0.4511	0.4505
0.56	0.4643	0.4600	0.4572	0.4544	0.4516	0.4488	0.4460	0.4438	0.4425	0.4413	0.4406
0.57	0.4560	0.4516	0.4486	0.4456	0.4426	0.4396	0.4367	0.4342	0.4329	0.4315	0.4308
0.58	0.4479	0.4433	0.4401	0.4369	0.4337	0.4306	0.4274	0.4248	0.4233	0.4217	0.4209
0.59	0.4398	0.4350	0.4316	0.4283	0.4249	0.4216	0.4182	0.4154	0.4137	0.4120	0.4110
0.60	0.4319	0.4269	0.4233	0.4197	0.4162	0.4126	0.4091	0.4061	0.4042	0.4027	0.4013
0.61	0.4239	0.4188	0.4150	0.4113	0.4075	0.4037	0.4000	0.3968	0.3948	0.3927	0.3915
0.62	0.4161	0.4108	0.4068	0.4029	0.3989	0.3950	0.3910	0.3876	0.3854	0.3831	0.3818
0.63	0.4085	0.4030	0.3988	0.3946	0.3904	0.3862	0.3821	0.3785	0.3760	0.3736	0.3722
0.64	0.4009	0.3952	0.3908	0.3864	0.3820	0.3776	0.3732	0.3694	0.3668	0.3641	0.3626
0.65	0.3933	0.3875	0.3829	0.3783	0.3737	0.3691	0.3644	0.3604	0.3576	0.3547	0.3530
0.66	0.3859	0.3799	0.3751	0.3703	0.3654	0.3606	0.3558	0.3515	0.3485	0.3454	0.3435
0.67	0.3786	0.3724	0.3674	0.3623	0.3573	0.3523	0.3472	0.3428	0.3394	0.3361	0.3341
0.68	0.3713	0.3650	0.3598	0.3545	0.3493	0.3440	0.3388	0.3341	0.3305	0.3269	0.3247
0.69	0.3641	0.3576	0.3522	0.3467	0.3413	0.3358	0.3304	0.3255	0.3216	0.3178	0.3154
0.70	0.3571	0.3504	0.3448	0.3391	0.3334	0.3278	0.3221	0.3170	0.3129	0.3087	0.3062
0.71	0.3501	0.3433	0.3374	0.3315	0.3257	0.3198	0.3139	0.3085	0.3042	0.2998	0.2971
0.72	0.3433	0.3363	0.3302	0.3241	0.3180	0.3119	0.3058	0.3002	0.2956	0.2910	0.2881
0.73	0.3366	0.3294	0.3231	0.3168	0.3105	0.3042	0.2979	0.2920	0.2871	0.2822	0.2791
0.74	0.3298	0.3225	0.3160	0.3096	0.3031	0.2966	0.2901	0.2840	0.2788	0.2736	0.2703
0.75	0.3233	0.3158	0.3091	0.3024	0.2957	0.2890	0.2823	0.2760	0.2706	0.2651	0.2616
0.76	0.3168	0.3093	0.3023	0.2954	0.2885	0.2816	0.2747	0.2682	0.2624	0.2567	0.2529
0.77	0.3105	0.3028	0.2956	0.2885	0.2814	0.2743	0.2672	0.2605	0.2545	0.2484	0.2445
0.78	0.3042	0.2964	0.2890	0.2817	0.2744	0.2671	0.2598	0.2529	0.2466	0.2404	0.2362
0.79	0.2979	0.2900	0.2825	0.2750	0.2675	0.2600	0.2525	0.2454	0.2389	0.2323	0.2279
0.80	0.2919	0.2838	0.2761	0.2684	0.2608	0.2531	0.2455	0.2381	0.2313	0.2245	0.2198
0.81	0.2859	0.2777	0.2698	0.2620	0.2541	0.2463	0.2385	0.2309	0.2238	0.2167	0.2118
0.82	0.2800	0.2717	0.2636	0.2556	0.2476	0.2396	0.2316	0.2238	0.2165	0.2092	0.2040
0.83	0.2743	0.2658	0.2576	0.2494	0.2412	0.2330	0.2248	0.2168	0.2093	0.2018	0.1964
0.84	0.2686	0.2600	0.2516	0.2433	0.2349	0.2266	0.2182	0.2100	0.2022	0.1944	0.1887
0.85	0.2629	0.2542	0.2457	0.2372	0.2287	0.2202	0.2117	0.2034	0.1954	0.1873	0.1814
0.86	0.2574	0.2486	0.2399	0.2313	0.2227	0.2140	0.2054	0.1969	0.1886	0.1804	0.1742
0.87	0.2520	0.2431	0.2343	0.2255	0.2167	0.2079	0.1991	0.1904	0.1820	0.1736	0.1671
0.88	0.2467	0.2377	0.2287	0.2198	0.2109	0.2019	0.1930	0.1842	0.1755	0.1669	0.1601
0.89	0.2415	0.2324	0.2233	0.2143	0.2052	0.1961	0.1871	0.1781	0.1692	0.1604	0.1534
0.90	0.2363	0.2271	0.2179	0.2088	0.1996	0.1904	0.1813	0.1721	0.1631	0.1541	0.1468

RATES/RATING VALUES



**9. Retrospective Rating—Table of Insurance Charges — Continued**

**TABLE OF INSURANCE CHARGES**

**EXPECTED LOSS GROUP**

ENTRY RATIO	19	18	17	16	15	14	13	12	11	10	9
0.91	0.2313	0.2220	0.2127	0.2034	0.1941	0.1848	0.1755	0.1663	0.1571	0.1480	0.1404
0.92	0.2264	0.2170	0.2076	0.1982	0.1888	0.1794	0.1700	0.1606	0.1513	0.1419	0.1341
0.93	0.2215	0.2120	0.2025	0.1930	0.1835	0.1740	0.1646	0.1551	0.1456	0.1361	0.1280
0.94	0.2168	0.2072	0.1976	0.1880	0.1784	0.1688	0.1592	0.1496	0.1401	0.1305	0.1221
0.95	0.2121	0.2024	0.1927	0.1830	0.1734	0.1637	0.1540	0.1443	0.1346	0.1249	0.1163
0.96	0.2074	0.1977	0.1879	0.1782	0.1684	0.1587	0.1489	0.1392	0.1294	0.1197	0.1108
0.97	0.2030	0.1932	0.1834	0.1736	0.1637	0.1539	0.1441	0.1342	0.1244	0.1145	0.1053
0.98	0.1986	0.1887	0.1788	0.1689	0.1590	0.1491	0.1392	0.1293	0.1194	0.1095	0.1000
0.99	0.1942	0.1843	0.1744	0.1644	0.1545	0.1445	0.1346	0.1246	0.1146	0.1047	0.0950
1.00	0.1900	0.1800	0.1700	0.1600	0.1500	0.1400	0.1300	0.1200	0.1100	0.1000	0.0900
1.01	0.1858	0.1757	0.1657	0.1557	0.1456	0.1356	0.1256	0.1156	0.1056	0.0955	0.857
1.02	0.1817	0.1716	0.1615	0.1515	0.1414	0.1313	0.1212	0.1112	0.1012	0.0911	0.0815
1.03	0.1778	0.1676	0.1575	0.1474	0.1373	0.1272	0.1171	0.1070	0.0970	0.0869	0.0775
1.04	0.1738	0.1636	0.1535	0.1434	0.1333	0.1232	0.1131	0.1030	0.0930	0.0829	0.0737
1.05	0.1699	0.1597	0.1496	0.1395	0.1293	0.1192	0.1091	0.0990	0.0890	0.0790	0.0700
1.06	0.1662	0.1559	0.1458	0.1356	0.1255	0.1153	0.1052	0.0951	0.0852	0.0753	0.0665
1.07	0.1625	0.1522	0.1421	0.1319	0.1218	0.1116	0.1015	0.0914	0.0815	0.0716	0.0631
1.08	0.1588	0.1485	0.1384	0.1283	0.1181	0.1080	0.0979	0.0879	0.0780	0.0682	0.0598
1.09	0.1554	0.1450	0.1349	0.1248	0.1146	0.1045	0.0944	0.0844	0.0746	0.0649	0.0567
1.10	0.1519	0.1415	0.1314	0.1213	0.1112	0.1011	0.0910	0.0810	0.0714	0.0617	0.0538
1.11	0.1485	0.1381	0.1280	0.1179	0.1078	0.0977	0.0877	0.0777	0.0682	0.0586	0.0508
1.12	0.1451	0.1347	0.1246	0.1146	0.1045	0.0945	0.0844	0.0746	0.0651	0.0557	0.0481
1.13	0.1419	0.1315	0.1215	0.1115	0.1014	0.0914	0.0814	0.0716	0.0622	0.0529	0.0455
1.14	0.1387	0.1283	0.1183	0.1083	0.0984	0.0884	0.0784	0.0687	0.0594	0.0502	0.0430
1.15	0.1356	0.1251	0.1152	0.1052	0.0953	0.0854	0.0755	0.0658	0.0567	0.0476	0.0406
1.16	0.1326	0.1221	0.1122	0.1023	0.0925	0.0826	0.0727	0.0631	0.0541	0.0452	0.0383
1.17	0.1296	0.1191	0.1093	0.0995	0.0896	0.0798	0.0700	0.0605	0.0517	0.0429	0.0362
1.18	0.1267	0.1162	0.1064	0.0967	0.0869	0.0771	0.0673	0.0579	0.0493	0.0406	0.0342
1.19	0.1238	0.1133	0.1036	0.0939	0.0842	0.0745	0.0648	0.0555	0.0470	0.0384	0.0322
1.20	0.1210	0.1105	0.1009	0.0912	0.0816	0.0720	0.0624	0.0532	0.0448	0.0364	0.0303
1.21	0.1183	0.1078	0.0982	0.0887	0.0791	0.0696	0.0600	0.0509	0.0427	0.0344	0.0285
1.22	0.1156	0.1052	0.0957	0.0862	0.0767	0.0672	0.0577	0.0487	0.0407	0.0326	0.0269
1.23	0.1130	0.1026	0.0932	0.0838	0.0743	0.0649	0.0555	0.0466	0.0387	0.0309	0.0253
1.24	0.1104	0.1000	0.0907	0.0813	0.0720	0.0627	0.0534	0.0446	0.0369	0.0292	0.0238
1.25	0.1079	0.0975	0.0882	0.0790	0.0698	0.0605	0.0513	0.0426	0.0351	0.0276	0.0224
1.26	0.1055	0.0951	0.0859	0.0768	0.0676	0.0585	0.0493	0.0408	0.0333	0.0259	0.0208
1.27	0.1031	0.0927	0.0836	0.0746	0.0655	0.0564	0.0474	0.0389	0.0316	0.0243	0.0193
1.28	0.1007	0.0904	0.0814	0.0724	0.0635	0.0545	0.0455	0.0372	0.0300	0.0228	0.0180
1.29	0.0985	0.0882	0.0793	0.0704	0.0615	0.0526	0.0438	0.0355	0.0285	0.0214	0.0167
1.30	0.0963	0.0860	0.0772	0.0684	0.0596	0.0509	0.0421	0.0339	0.0270	0.0201	0.0155
1.31	0.0941	0.0838	0.0751	0.0664	0.0578	0.0491	0.0404	0.0324	0.0256	0.0189	0.0145
1.32	0.0919	0.0817	0.0731	0.0645	0.0560	0.0474	0.0389	0.0309	0.0243	0.0177	0.0134
1.33	0.0899	0.0797	0.0712	0.0627	0.0542	0.0458	0.0373	0.0295	0.0230	0.0166	0.0125
1.34	0.0879	0.0777	0.0693	0.0609	0.0526	0.0442	0.0358	0.0282	0.0219	0.0156	0.0116
1.35	0.0858	0.0757	0.0674	0.0591	0.0509	0.0426	0.0344	0.0268	0.0207	0.0146	0.0108

RATES/RATING VALUES

Effective January 1, 2004

9. Retrospective Rating—Table of Insurance Charges — Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	19	18	17	16	15	14	13	12	11	10	9
1.36	0.0839	0.0738	0.0656	0.0575	0.0493	0.0412	0.0331	0.0257	0.0197	0.0138	0.0101
1.37	0.0820	0.0720	0.0639	0.0559	0.0478	0.0398	0.0317	0.0244	0.0187	0.0129	0.0093
1.38	0.0802	0.0702	0.0622	0.0543	0.0463	0.0384	0.0304	0.0233	0.0177	0.0121	0.0087
1.39	0.0784	0.0684	0.0605	0.0527	0.0449	0.0371	0.0293	0.0223	0.0168	0.0114	0.0081
1.40	0.0766	0.0667	0.0589	0.0512	0.0435	0.0358	0.0281	0.0212	0.0160	0.0107	0.0075
1.41	0.0749	0.0650	0.0573	0.0497	0.0421	0.0345	0.0269	0.0202	0.0151	0.0100	0.0069
1.42	0.0731	0.0633	0.0558	0.0483	0.0408	0.0333	0.0258	0.0192	0.0143	0.0094	0.0065
1.43	0.0715	0.0617	0.0543	0.0469	0.0396	0.0322	0.0249	0.0184	0.0136	0.0089	0.0060
1.44	0.0699	0.0602	0.0529	0.0456	0.0383	0.0311	0.0238	0.0175	0.0129	0.0084	0.0056
1.45	0.0684	0.0587	0.0515	0.0444	0.0372	0.0301	0.0229	0.0167	0.0123	0.0079	0.0052
1.46	0.0668	0.0572	0.0501	0.0431	0.0360	0.0290	0.0219	0.0159	0.0116	0.0074	0.0049
1.47	0.0653	0.0557	0.0487	0.0418	0.0349	0.0280	0.0211	0.0151	0.0110	0.0069	0.0045
1.48	0.0638	0.0543	0.0474	0.0406	0.0338	0.0270	0.0202	0.0144	0.0104	0.0065	0.0042
1.49	0.0625	0.0530	0.0462	0.0395	0.0328	0.0261	0.0194	0.0137	0.0099	0.0061	0.0039
1.50	0.0610	0.0516	0.0450	0.0384	0.0318	0.0252	0.0186	0.0131	0.0094	0.0058	0.0036
1.51	0.0597	0.0503	0.0438	0.0373	0.0308	0.0243	0.0179	0.0124	0.0089	0.0054	0.0033
1.52	0.0583	0.0490	0.0426	0.0362	0.0299	0.0234	0.0172	0.0119	0.0085	0.0051	0.0031
1.53	0.0570	0.0478	0.0415	0.0352	0.0290	0.0228	0.0165	0.0113	0.0081	0.0048	0.0029
1.54	0.0558	0.0466	0.0404	0.0343	0.0281	0.0220	0.0158	0.0107	0.0076	0.0045	0.0027
1.55	0.0545	0.0454	0.0393	0.0333	0.0272	0.0212	0.0152	0.0102	0.0072	0.0042	0.0025
1.56	0.0534	0.0443	0.0383	0.0324	0.0265	0.0205	0.0146	0.0097	0.0069	0.0040	0.0024
1.57	0.0521	0.0431	0.0372	0.0314	0.0256	0.0198	0.0140	0.0093	0.0065	0.0038	0.0022
1.58	0.0511	0.0421	0.0363	0.0306	0.0249	0.0192	0.0135	0.0088	0.0062	0.0035	0.0020
1.59	0.0499	0.0410	0.0353	0.0297	0.0241	0.0185	0.0129	0.0084	0.0059	0.0034	0.0019
1.60	0.0488	0.0400	0.0344	0.0289	0.0234	0.0179	0.0124	0.0080	0.0055	0.0031	0.0017
1.61	0.0478	0.0390	0.0335	0.0281	0.0227	0.0173	0.0119	0.0075	0.0052	0.0029	0.0016
1.62	0.0467	0.0380	0.0326	0.0273	0.0220	0.0167	0.0114	0.0072	0.0050	0.0028	0.0015
1.63	0.0456	0.0370	0.0317	0.0265	0.0213	0.0161	0.0109	0.0068	0.0047	0.0026	0.0014
1.64	0.0447	0.0361	0.0309	0.0258	0.0207	0.0156	0.0106	0.0065	0.0045	0.0025	0.0013
1.65	0.0437	0.0352	0.0301	0.0251	0.0201	0.0151	0.0101	0.0062	0.0042	0.0023	0.0012
1.66	0.0428	0.0343	0.0293	0.0244	0.0195	0.0146	0.0097	0.0059	0.0040	0.0022	0.0011
1.67	0.0418	0.0334	0.0285	0.0237	0.0189	0.0141	0.0094	0.0056	0.0038	0.0021	0.0010
1.68	0.0409	0.0326	0.0278	0.0231	0.0184	0.0137	0.0090	0.0053	0.0036	0.0019	0.0010
1.69	0.0401	0.0318	0.0271	0.0225	0.0179	0.0133	0.0086	0.0051	0.0035	0.0019	0.0010
1.70	0.0392	0.0310	0.0264	0.0218	0.0173	0.0128	0.0083	0.0048	0.0033	0.0017	0.0009
1.71	0.0383	0.0302	0.0257	0.0212	0.0168	0.0124	0.0079	0.0045	0.0030	0.0016	0.0008
1.72	0.0376	0.0295	0.0250	0.0207	0.0164	0.0120	0.0077	0.0043	0.0029	0.0016	0.0008
1.73	0.0367	0.0287	0.0243	0.0201	0.0158	0.0116	0.0073	0.0041	0.0027	0.0014	0.0007
1.74	0.0360	0.0280	0.0237	0.0196	0.0154	0.0112	0.0071	0.0039	0.0026	0.0014	0.0007
1.75	0.0352	0.0273	0.0231	0.0190	0.0149	0.0109	0.0068	0.0037	0.0025	0.0013	0.0006
1.76	0.0344	0.0266	0.0225	0.0185	0.0145	0.0105	0.0065	0.0035	0.0024	0.0012	0.0006
1.77	0.0338	0.0260	0.0220	0.0180	0.0141	0.0102	0.0063	0.0033	0.0022	0.0011	0.0005
1.78	0.0330	0.0253	0.0213	0.0175	0.0137	0.0099	0.0060	0.0031	0.0021	0.0011	0.0005
1.79	0.0323	0.0247	0.0208	0.0171	0.0133	0.0095	0.0058	0.0030	0.0020	0.0010	0.0005
1.80	0.0317	0.0241	0.0203	0.0166	0.0130	0.0093	0.0056	0.0029	0.0019	0.0009	0.0004

RATES/RATING VALUES

**9. Retrospective Rating—Table of Insurance Charges — Continued**

**TABLE OF INSURANCE CHARGES**

**EXPECTED LOSS GROUP**

ENTRY RATIO	19	18	17	16	15	14	13	12	11	10	9
1.81	0.0310	0.0235	0.0198	0.0162	0.0126	0.0090	0.0054	0.0027	0.0018	0.0009	0.0004
1.82	0.0304	0.0229	0.0193	0.0157	0.0122	0.0087	0.0052	0.0026	0.0017	0.0009	0.0004
1.83	0.0298	0.0223	0.0188	0.0154	0.0119	0.0084	0.0050	0.0024	0.0016	0.0008	0.0003
1.84	0.0291	0.0217	0.0183	0.0149	0.0116	0.0082	0.0048	0.0023	0.0015	0.0007	0.0003
1.85	0.0286	0.0212	0.0179	0.0145	0.0112	0.0079	0.0046	0.0022	0.0014	0.0007	0.0003
1.86	0.0280	0.0207	0.0174	0.0142	0.0109	0.0077	0.0044	0.0021	0.0014	0.0007	0.0003
1.87	0.0274	0.0202	0.0171	0.0138	0.0106	0.0075	0.0043	0.0020	0.0013	0.0007	0.0003
1.88	0.0269	0.0197	0.0166	0.0135	0.0104	0.0073	0.0041	0.0019	0.0012	0.0006	0.0002
1.89	0.0263	0.0192	0.0161	0.0131	0.0101	0.0070	0.0040	0.0018	0.0012	0.0005	0.0002
1.90	0.0258	0.0187	0.0157	0.0127	0.0098	0.0068	0.0039	0.0017	0.0011	0.0005	0.0002
1.91	0.0253	0.0183	0.0154	0.0124	0.0095	0.0066	0.0037	0.0016	0.0011	0.0005	0.0002
1.92	0.0247	0.0178	0.0149	0.0121	0.0092	0.0064	0.0036	0.0015	0.0010	0.0005	0.0002
1.93	0.0243	0.0174	0.0146	0.0118	0.0090	0.0062	0.0034	0.0014	0.0009	0.0005	0.0002
1.94	0.0238	0.0170	0.0142	0.0115	0.0088	0.0060	0.0033	0.0013	0.0009	0.0004	0.0002
1.95	0.0234	0.0166	0.0139	0.0112	0.0086	0.0059	0.0033	0.0013	0.0008	0.0004	0.0001
1.96	0.0229	0.0162	0.0135	0.0109	0.0083	0.0057	0.0031	0.0012	0.0008	0.0003	0.0001
1.97	0.0224	0.0158	0.0132	0.0106	0.0081	0.0055	0.0030	0.0012	0.0007	0.0003	0.0001
1.98	0.0220	0.0154	0.0129	0.0104	0.0079	0.0054	0.0029	0.0011	0.0007	0.0003	0.0001
1.99	0.0215	0.0150	0.0125	0.0101	0.0077	0.0052	0.0028	0.0011	0.0007	0.0003	0.0001
2.00	0.0212	0.0147	0.0123	0.0099	0.0075	0.0051	0.0027	0.0010	0.0006	0.0003	0.0001
2.01	0.0209	0.0145	0.0121	0.0097	0.0074	0.0050	0.0027	0.0010	0.0006	0.0002	0.0000
2.02	0.0205	0.0142	0.0118	0.0095	0.0072	0.0049	0.0025	0.0009	0.0005	0.0002	0.0000
2.03	0.0202	0.0140	0.0117	0.0094	0.0071	0.0048	0.0025	0.0009	0.0005	0.0002	0.0000
2.04	0.0199	0.0137	0.0114	0.0092	0.0069	0.0047	0.0025	0.0009	0.0005	0.0002	0.0000
2.05	0.0196	0.0135	0.0112	0.0090	0.0068	0.0046	0.0025	0.0009	0.0005	0.0002	0.0000
2.06	0.0193	0.0133	0.0111	0.0089	0.0068	0.0046	0.0024	0.0009	0.0005	0.0002	0.0000
2.07	0.0190	0.0130	0.0108	0.0087	0.0066	0.0044	0.0023	0.0008	0.0005	0.0002	0.0000
2.08	0.0187	0.0128	0.0106	0.0086	0.0065	0.0044	0.0023	0.0008	0.0005	0.0002	0.0000
2.09	0.0184	0.0126	0.0105	0.0084	0.0064	0.0043	0.0023	0.0008	0.0005	0.0002	0.0000
2.10	0.0181	0.0124	0.0103	0.0083	0.0063	0.0043	0.0022	0.0008	0.0005	0.0002	0.0000
2.11	0.0179	0.0122	0.0101	0.0081	0.0061	0.0041	0.0021	0.0007	0.0004	0.0002	0.0000
2.12	0.0176	0.0120	0.0100	0.0080	0.0060	0.0041	0.0021	0.0007	0.0004	0.0002	0.0000
2.13	0.0174	0.0118	0.0098	0.0079	0.0059	0.0040	0.0021	0.0007	0.0004	0.0002	0.0000
2.14	0.0171	0.0116	0.0096	0.0077	0.0058	0.0039	0.0021	0.0007	0.0004	0.0002	0.0000
2.15	0.0168	0.0114	0.0095	0.0076	0.0058	0.0039	0.0020	0.0007	0.0004	0.0002	0.0000
2.16	0.0166	0.0112	0.0093	0.0074	0.0056	0.0038	0.0019	0.0006	0.0004	0.0001	0.0000
2.17	0.0163	0.0110	0.0091	0.0073	0.0055	0.0037	0.0019	0.0006	0.0004	0.0001	0.0000
2.18	0.0161	0.0108	0.0090	0.0072	0.0054	0.0036	0.0019	0.0006	0.0004	0.0001	0.0000
2.19	0.0158	0.0106	0.0088	0.0071	0.0053	0.0036	0.0018	0.0006	0.0004	0.0001	0.0000
2.20	0.0156	0.0105	0.0087	0.0070	0.0053	0.0036	0.0018	0.0006	0.0004	0.0001	0.0000
2.21	0.0154	0.0103	0.0085	0.0069	0.0052	0.0035	0.0018	0.0006	0.0004	0.0001	0.0000
2.22	0.0151	0.0101	0.0084	0.0067	0.0050	0.0035	0.0017	0.0005	0.0003	0.0001	0.0000
2.23	0.0149	0.0099	0.0082	0.0066	0.0049	0.0033	0.0017	0.0005	0.0003	0.0001	0.0000
2.24	0.0147	0.0098	0.0081	0.0065	0.0049	0.0033	0.0017	0.0005	0.0003	0.0001	0.0000
2.25	0.0145	0.0096	0.0080	0.0064	0.0048	0.0032	0.0016	0.0005	0.0003	0.0001	0.0000

RATES/RATING VALUES

Effective January 1, 2004

9. Retrospective Rating—Table of Insurance Charges — Continued

TABLE OF INSURANCE CHARGES

EXPECTED LOSS GROUP

ENTRY RATIO	19	18	17	16	15	14	13	12	11	10	9
2.26	0.0142	0.0094	0.0078	0.0062	0.0047	0.0032	0.0016	0.0005	0.0003	0.0001	0.0000
2.27	0.0141	0.0093	0.0077	0.0062	0.0047	0.0031	0.0016	0.0005	0.0003	0.0001	0.0000
2.28	0.0138	0.0091	0.0075	0.0061	0.0046	0.0031	0.0016	0.0005	0.0003	0.0001	0.0000
2.29	0.0137	0.0090	0.0074	0.0060	0.0045	0.0030	0.0015	0.0004	0.0003	0.0001	0.0000
2.30	0.0134	0.0088	0.0073	0.0058	0.0044	0.0029	0.0015	0.0004	0.0003	0.0001	0.0000
2.31	0.0133	0.0087	0.0072	0.0058	0.0043	0.0029	0.0014	0.0004	0.0003	0.0001	0.0000
2.32	0.0130	0.0085	0.0070	0.0056	0.0042	0.0028	0.0014	0.0004	0.0003	0.0001	0.0000
2.33	0.0129	0.0084	0.0069	0.0056	0.0042	0.0029	0.0014	0.0004	0.0003	0.0001	0.0000
2.34	0.0127	0.0082	0.0068	0.0054	0.0041	0.0027	0.0014	0.0004	0.0003	0.0001	0.0000
2.35	0.0125	0.0081	0.0067	0.0054	0.0040	0.0027	0.0014	0.0004	0.0003	0.0001	0.0000
2.36	0.0124	0.0080	0.0066	0.0053	0.0040	0.0027	0.0014	0.0004	0.0003	0.0001	0.0000
2.37	0.0121	0.0078	0.0064	0.0052	0.0039	0.0026	0.0013	0.0004	0.0003	0.0001	0.0000
2.38	0.0120	0.0077	0.0063	0.0051	0.0038	0.0025	0.0012	0.0004	0.0002	0.0001	0.0000
2.39	0.0118	0.0076	0.0063	0.0050	0.0037	0.0025	0.0012	0.0004	0.0002	0.0001	0.0000
2.40	0.0116	0.0074	0.0061	0.0049	0.0037	0.0024	0.0012	0.0004	0.0002	0.0001	0.0000
2.41	0.0115	0.0073	0.0060	0.0048	0.0036	0.0024	0.0012	0.0004	0.0002	0.0001	0.0000
2.42	0.0113	0.0072	0.0059	0.0047	0.0036	0.0024	0.0012	0.0004	0.0002	0.0001	0.0000
2.43	0.0112	0.0071	0.0059	0.0047	0.0035	0.0023	0.0012	0.0004	0.0002	0.0001	0.0000
2.44	0.0110	0.0070	0.0058	0.0046	0.0035	0.0023	0.0012	0.0004	0.0002	0.0001	0.0000
2.45	0.0108	0.0068	0.0056	0.0045	0.0034	0.0023	0.0011	0.0004	0.0002	0.0001	0.0000
2.46	0.0107	0.0067	0.0055	0.0044	0.0033	0.0022	0.0011	0.0004	0.0002	0.0001	0.0000
2.47	0.0105	0.0066	0.0054	0.0044	0.0033	0.0022	0.0011	0.0004	0.0002	0.0001	0.0000
2.48	0.0104	0.0065	0.0053	0.0043	0.0032	0.0021	0.0010	0.0003	0.0002	0.0001	0.0000
2.49	0.0102	0.0064	0.0053	0.0042	0.0031	0.0021	0.0010	0.0003	0.0002	0.0001	0.0000
2.50	0.0101	0.0063	0.0052	0.0041	0.0031	0.0020	0.0010	0.0003	0.0002	0.0001	0.0000
2.51	0.0100	0.0062	0.0051	0.0041	0.0030	0.0020	0.0010	0.0003	0.0002	0.0001	0.0000
2.52	0.0098	0.0061	0.0050	0.0040	0.0030	0.0020	0.0010	0.0003	0.0002	0.0001	0.0000
2.53	0.0097	0.0060	0.0049	0.0039	0.0029	0.0019	0.0010	0.0003	0.0002	0.0001	0.0000
2.54	0.0096	0.0059	0.0048	0.0039	0.0029	0.0019	0.0009	0.0003	0.0002	0.0001	0.0000
2.55	0.0094	0.0058	0.0048	0.0038	0.0028	0.0019	0.0009	0.0003	0.0002	0.0001	0.0000
2.56	0.0093	0.0057	0.0047	0.0037	0.0028	0.0019	0.0009	0.0003	0.0002	0.0001	0.0000
2.57	0.0092	0.0056	0.0046	0.0037	0.0028	0.0018	0.0009	0.0003	0.0002	0.0001	0.0000
2.58	0.0090	0.0055	0.0045	0.0036	0.0027	0.0018	0.0009	0.0003	0.0002	0.0001	0.0000
2.59	0.0089	0.0054	0.0044	0.0035	0.0027	0.0018	0.0009	0.0003	0.0002	0.0001	0.0000
2.60	0.0088	0.0053	0.0043	0.0035	0.0026	0.0017	0.0009	0.0003	0.0002	0.0001	0.0000
2.61	0.0086	0.0052	0.0043	0.0034	0.0026	0.0017	0.0009	0.0003	0.0002	0.0001	0.0000
2.62	0.0085	0.0051	0.0042	0.0033	0.0025	0.0016	0.0008	0.0002	0.0001	0.0000	0.0000
2.63	0.0085	0.0051	0.0042	0.0033	0.0025	0.0016	0.0008	0.0002	0.0001	0.0000	0.0000
2.64	0.0083	0.0050	0.0041	0.0033	0.0024	0.0016	0.0008	0.0002	0.0001	0.0000	0.0000
2.65	0.0082	0.0049	0.0040	0.0032	0.0024	0.0016	0.0007	0.0002	0.0001	0.0000	0.0000
2.66	0.0081	0.0048	0.0039	0.0032	0.0023	0.0015	0.0007	0.0002	0.0001	0.0000	0.0000
2.67	0.0080	0.0047	0.0038	0.0032	0.0023	0.0015	0.0007	0.0002	0.0001	0.0000	0.0000
2.68	0.0076	0.0046	0.0038	0.0030	0.0022	0.0015	0.0007	0.0002	0.0001	0.0000	0.0000
2.69	0.0078	0.0046	0.0038	0.0030	0.0022	0.0015	0.0007	0.0002	0.0001	0.0000	0.0000
2.70	0.0077	0.0045	0.0037	0.0029	0.0022	0.0014	0.0007	0.0002	0.0001	0.0000	0.0000

RATES/RATING VALUES

**9. Retrospective Rating—Table of Insurance Charges — Continued**

**TABLE OF INSURANCE CHARGES**

**EXPECTED LOSS GROUP**

ENTRY RATIO	19	18	17	16	15	14	13	12	11	10	9
2.71	0.0076	0.0044	0.0036	0.0029	0.0021	0.0014	0.0007	0.0002	0.0001	0.0000	0.0000
2.72	0.0074	0.0043	0.0035	0.0028	0.0021	0.0014	0.0007	0.0002	0.0001	0.0000	0.0000
2.73	0.0074	0.0043	0.0035	0.0028	0.0021	0.0014	0.0007	0.0002	0.0001	0.0000	0.0000
2.74	0.0073	0.0042	0.0034	0.0027	0.0020	0.0013	0.0007	0.0002	0.0001	0.0000	0.0000
2.75	0.0072	0.0041	0.0033	0.0027	0.0020	0.0013	0.0006	0.0002	0.0001	0.0000	0.0000
2.76	0.0071	0.0041	0.0033	0.0027	0.0020	0.0013	0.0006	0.0002	0.0001	0.0000	0.0000
2.77	0.0070	0.0040	0.0033	0.0026	0.0019	0.0013	0.0006	0.0002	0.0001	0.0000	0.0000
2.78	0.0069	0.0039	0.0032	0.0025	0.0019	0.0013	0.0006	0.0002	0.0001	0.0000	0.0000
2.79	0.0068	0.0039	0.0032	0.0025	0.0019	0.0013	0.0006	0.0002	0.0001	0.0000	0.0000
2.80	0.0067	0.0038	0.0031	0.0025	0.0019	0.0012	0.0006	0.0002	0.0001	0.0000	0.0000
2.81	0.0066	0.0037	0.0030	0.0024	0.0018	0.0012	0.0006	0.0002	0.0001	0.0000	0.0000
2.82	0.0066	0.0037	0.0030	0.0024	0.0018	0.0012	0.0006	0.0002	0.0001	0.0000	0.0000
2.83	0.0064	0.0036	0.0029	0.0023	0.0018	0.0012	0.0006	0.0002	0.0001	0.0000	0.0000
2.84	0.0064	0.0036	0.0029	0.0023	0.0017	0.0011	0.0005	0.0001	0.0001	0.0000	0.0000
2.85	0.0063	0.0035	0.0028	0.0022	0.0017	0.0011	0.0005	0.0001	0.0001	0.0000	0.0000
2.86	0.0062	0.0034	0.0027	0.0022	0.0016	0.0010	0.0005	0.0001	0.0001	0.0000	0.0000
2.87	0.0061	0.0034	0.0027	0.0022	0.0016	0.0010	0.0005	0.0001	0.0001	0.0000	0.0000
2.88	0.0060	0.0033	0.0027	0.0021	0.0016	0.0010	0.0005	0.0001	0.0001	0.0000	0.0000
2.89	0.0060	0.0033	0.0027	0.0021	0.0016	0.0010	0.0005	0.0001	0.0001	0.0000	0.0000
2.90	0.0059	0.0032	0.0026	0.0020	0.0015	0.0010	0.0005	0.0001	0.0001	0.0000	0.0000
2.91	0.0058	0.0032	0.0026	0.0020	0.0015	0.0010	0.0005	0.0001	0.0001	0.0000	0.0000
2.92	0.0057	0.0031	0.0025	0.0020	0.0015	0.0010	0.0004	0.0001	0.0001	0.0000	0.0000
2.93	0.0057	0.0031	0.0025	0.0020	0.0015	0.0010	0.0004	0.0001	0.0001	0.0000	0.0000
2.94	0.0056	0.0030	0.0024	0.0019	0.0014	0.0009	0.0004	0.0001	0.0001	0.0000	0.0000
2.95	0.0056	0.0030	0.0024	0.0019	0.0014	0.0009	0.0004	0.0001	0.0001	0.0000	0.0000
2.96	0.0055	0.0029	0.0023	0.0019	0.0014	0.0009	0.0004	0.0001	0.0001	0.0000	0.0000
2.97	0.0054	0.0029	0.0023	0.0019	0.0014	0.0009	0.0004	0.0001	0.0001	0.0000	0.0000
2.98	0.0053	0.0028	0.0022	0.0018	0.0013	0.0009	0.0004	0.0001	0.0001	0.0000	0.0000
2.99	0.0053	0.0028	0.0022	0.0018	0.0013	0.0009	0.0004	0.0001	0.0001	0.0000	0.0000
3.00	0.0052	0.0027	0.0022	0.0017	0.0013	0.0008	0.0004	0.0001	0.0001	0.0000	0.0000

**RATES/RATING VALUES**

Effective January 1, 2012

★ 10. Retrospective Rating – Table of Classifications by Hazard Group (Table H)

TABLE OF CLASSIFICATIONS BY HAZARD GROUP

The following Table is to be used in determining the individual classification Hazard Group assignment. Hazard Group assignments are necessary for use in Retrospective Rating calculations, specifically in the selection of Hazard Group Differentials and Excess Loss Premium Factors, when applicable. Hazard Group assignments are included for all classifications in this Manual.

The Hazard Group assignment for a non-“F” classification whose rate has been increased to provide coverage under the United States Longshore and Harbor Workers Compensation Act is the Hazard Group for the classification increased by two levels (if class Hazard Group is C in this Table, the appropriate Hazard Group is E). When the classification Hazard Group is already at the highest Hazard Group level, the highest Hazard Group level should be used.

RATES/RATING VALUES

Code No.	Hazard Group (A-G)	Code No.	Hazard Group (A-G)	Code No.	Hazard Group (A-G)	Code No.	Hazard Group (A-G)
0005	C	1754	E	2362	C	2710	F
0034	C	1814	F	2380	C	2759	B
0035	B	1815	F	2383	C	2790	B
0042	D	1853	D	2386	B	2802	D
0050	C	1924	B	2388	B	2835	A
0055	C	1925	D	2402	E	2836	A
0073	C	1937	F	2416	C	2841	B
0074	D	2002	B	2418	C	2852	B
0075	B	2003	C	2420	C	2881	A
0079	E	2014	E	2501	C	2883	C
0081	C	2039	B	2503	B	2913	A
0082	C	2041	B	2531	C	2916	F
0083	C	2070	C	2534	B	2923	B
0084	C	2081	C	2537	C	2942	A
0085	D	2089	C	2557	C	2960	C
0086	B	2095	C	2560	A	3004	E
0089	E	2110	B	2570	B	3018	E
0106	F	2111	B	2571	C	3022	B
0700	C	2112	B	2575	B	3027	E
0910	B	2114	B	2576	B	3028	C
0912	B	2121	C	2578	C	3030	E
0913	C	2130	C	2582	C	3040	E
0915	C	2131	C	2585	B	3041	C
0917	B	2143	B	2586	C	3042	D
1320	F	2150	C	2587	B	3045	D
1438	F	2156	C	2588	B	3060	C
1452	E	2157	C	2600	B	3061	C
1463	F	2173	B	2623	D	3062	C
1605	E	2211	E	2654	B	3066	C
1624	F	2222	C	2660	B	3075	B
1699	E	2286	B	2670	A	3076	B
1701	E	2302	C	2683	B	3081	E
1710	E	2303	C	2686	B	3085	E
1741	G	2352	B	2688	B	3110	C
1747	E	2361	C	2702	G	3111	C

**10. Retrospective Rating—Table of Classifications by Hazard Group (Table H)**

**TABLE OF CLASSIFICATIONS BY HAZARD GROUP**

<b>Code No.</b>	<b>Hazard Group (A-G)</b>	<b>Code No.</b>	<b>Hazard Group (A-G)</b>	<b>Code No.</b>	<b>Hazard Group (A-G)</b>	<b>Code No.</b>	<b>Hazard Group (A-G)</b>
3113	C	3571	B	4112	C	4557	B
3114	C	3574	B	4113	C	4558	C
3117	A	3581	B	4114	C	4561	C
3118	B	3612	D	4115	C	4571	D
3122	B	3620	E	4130	C	4572	D
3131	C	3632	D	4131	B	4583	F
3132	C	3634	B	4133	B	4597	B
3145	C	3635	C	4150	A	4598	E
3146	C	3638	B	4239	E	4611	B
3169	C	3642	C	4240	B	4627	E
3179	B	3643	C	4243	C	4628	E
3188	B	3648	B	4244	C	4635	G
3192	B	3649	C	4245	C	4653	B
3193	B	3656	D	4249	C	4665	E
3194	B	3681	B	4250	C	4683	C
3220	C	3685	B	4251	C	4692	B
3227	B	3686	B	4273	C	4693	C
3228	C	3719	G	4279	C	4703	C
3241	C	3724	F	4282	B	4707	C
3255	A	3726	G	4283	C	4710	B
3257	C	3807	B	4299	B	4712	B
3270	C	3815	D	4301	B	4720	C
3300	C	3821	D	4307	A	4740	E
3307	C	3826	C	4313	D	4741	C
3315	B	3830	D	4351	C	4771	G
3331	E	3864	D	4352	B	4824	B
3336	E	3865	A	4353	D	4827	E
3339	E	3881	C	4360	B	4828	D
3365	E	4000	F	4361	B	4829	F
3372	D	4023	E	4410	C	4835	E
3373	C	4024	E	4431	A	4836	E
3381	C	4027	E	4432	A	4902	B
3382	B	4034	E	4439	E	4923	C
3383	B	4036	E	4452	C	5000	F
3384	C	4038	A	4459	C	5022	F
3385	B	4050	B	4470	C	5038	G
3400	D	4053	C	4479	A	5040	G
3507	C	4061	B	4484	C	5057	G
3548	C	4062	C	4491	C	5059	G
3561	B	4111	B	4493	C	5069	G

**RATES/RATING VALUES**

10. Retrospective Rating—Table of Classifications by Hazard Group (Table H)

TABLE OF CLASSIFICATIONS BY HAZARD GROUP

Code No.	Hazard Group (A-G)	Code No.	Hazard Group (A-G)	Code No.	Hazard Group (A-G)	Code No.	Hazard Group (A-G)
5099	F	5703	E	7230	D	7710	F
5103	F	5951	B	7231	D	7711	F
5146	E	5954	B	7250	G	7712	G
5160	F	6003	E	7309	G	7714	C
5183	E	6005	E	7327	G	7715	G
5184	E	6017	E	7334	G	7720	E
5188	E	6039	F	7335	G	7723	G
5190	E	6042	E	7360	E	7728	G
5191	C	6204	F	7369	C	7855	E
5192	C	6217	F	7370	C	8001	B
5200	E	6229	F	7380	D	8006	C
5213	F	6233	F	7381	C	8008	B
5215	D	6235	G	7382	C	8010	B
5222	F	6251	F	7384	C	8013	C
5223	E	6252	G	7390	C	8017	B
5348	E	6306	F	7394	G	8018	B
5402	B	6319	F	7395	G	8021	C
5403	F	6325	F	7403	E	8031	C
5409	E	6400	D	7405	E	8032	B
5437	E	6504	B	7424	E	8033	C
5443	C	6702	E	7425	G	8034	C
5445	F	6703	E	7426	G	8039	B
5458	F	6801	E	7427	G	8044	D
5459	F	6824	F	7428	E	8045	B
5462	E	6826	E	7431	G	8046	C
5466	F	6872	G	7435	E	8047	B
5473	G	6874	G	7502	E	8048	B
5474	F	7019	G	7515	G	8051	B
5475	G	7027	G	7520	C	8053	B
5479	D	7038	G	7536	G	8054	B
5480	F	7046	G	7538	G	8055	B
5491	F	7089	G	7539	F	8090	C
5500	G	7098	G	7540	G	8102	B
5509	F	7133	F	7570	E	8103	D
5538	E	7151	F	7580	E	8105	B
5551	G	7152	F	7590	D	8106	E
5606	F	7196	F	7600	E	8107	E
5610	C	7201	C	7601	F	8111	C
5645	F	7207	E	7605	E	8116	C
5701	F	7219	F	7610	D	8203	C

RATES/RATING VALUES



10. Retrospective Rating—Table of Classifications by Hazard Group (Table H)

TABLE OF CLASSIFICATIONS BY HAZARD GROUP

Code No.	Hazard Group (A-G)	Code No.	Hazard Group (A-G)	Code No.	Hazard Group (A-G)
8204	E	8755	E	9156	D
8215	E	8800	A	9170	G
8227	G	8803	E	9178	A
8232	E	8810	C	9179	B
8235	C	8814	C	9180	E
8263	D	8815	C	9182	C
8264	E	8820	D	9186	F
8265	F	8828	C	9220	D
8268	C	8829	C	9402	E
8269	D	8831	C	9403	F
8279	F	8832	C	9410	C
8280	F	8835	C	9418	E
8291	D	8836	C	9421	B
8292	C	8838	B	9423	C
8293	E	8840	C	9501	D
8350	F	8860	E	9519	E
8353	E	8868	B	9521	E
8385	E	8901	D	9522	C
8387	D	9014	C	9529	G
8392	C	9015	C	9530	G
8393	C	9016	C	9538	F
8396	D	9033	C	9549	F
8397	D	9044	B	9554	F
8398	D	9045	C	9555	F
8506	E	9052	B	9556	F
8507	E	9053	B	9557	D
8601	D	9060	B	9586	A
8606	F	9061	A	9600	B
8607	E	9063	B	9610	E
8709	G	9065	B	9620	D
8711	G	9078	C	9720	C
8720	E	9079	A	9726	C
8726	E	9088	G	9727	C
8731	E	9089	B	9728	C
8737	E	9093	B		
8738	E	9102	C		
8742	E	9106	B		
8745	D	9107	B		
8748	D	9109	G		
8753	B	9154	C		

RATES/RATING VALUES

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**RESERVED FOR FUTURE USE**

PART 3

SECTION 1. APPLICATION OF MANUAL, DEFINITIONS, EMPLOYMENTS COVERED AND  
COMPULSORY INSURANCE REQUIREMENTS

**1. Application of this Manual.** The Rules, Classifications, Rates and Rating Plans in this Manual shall govern the writing of policies, audit of payrolls and the adjustment of premiums.

**1.1 Application to New and Renewal Policies Only.**

The entire contents of this Manual have been filed with and approved by the Commissioner of Banking and Insurance to apply to new and renewal policies with an anniversary date on or after the effective date of the Manual, but not otherwise. Any amendment or supplement to this Manual made subsequent to the effective date of the Manual shall apply to new and renewal policies with an anniversary date on or after the effective date of the amendment or supplement, but not otherwise.

**1.2 Not Applicable to Outstanding Policies.** Except as may be specifically provided otherwise, neither this Manual nor any amendment or supplement to it shall apply to any policies outstanding as of the effective date of the Manual, the amendment or the supplement.

**2. Anniversary Rating Date. Definition.** The anniversary rating date is the effective month and day of the employer's first record of coverage in New Jersey and each annual anniversary thereafter. Once the anniversary rating date is established, the applicable components below apply to new and renewal policies for each annual period.

**Information Page Components:**

- |  |  |
|--|--|
| a) Classifications   | k) Expense Constant Charge   |
| b) Rates   | l) Second Injury Fund Surcharge  |
| c) Experience Modification   | m) Uninsured Employer's Fund Surcharge                                   |
| d) Increase Factor and Minimum Charge for Increased Employers' Liability, Admiralty or Federal Employers' Liability Act Limits | n) Minimum Premium   |
| e) Non-"F" Factor for U.S. Longshore Act   | o) New Jersey Construction Classification Premium Adjustment Program     |
| f) Premium Discount  | ★ p) Terrorism Premium Charge  |
| g) Deductible Program Credit   | ★ q) Catastrophe (Other than Certified Acts of Terrorism) Premium Charge |
| h) Managed Care Credit   | r) Schedule Rating Premium Adjustments                                   |
| i) Plan Premium Adjustment Program Percentage  |  |
| j) Surcharge for Rejection of Voluntary Coverage Offer   |  |

The only components subject to change by this rule are classifications, rates, experience modification, New Jersey Construction Classification Premium Adjustment Program credit and the Plan Premium Adjustment Program percentage.

**Canceled/Rewritten Policies.** If a policy is canceled and rewritten by the same or another carrier, the applicable components listed above determined for the canceled policy shall apply to the new policy until they have been in effect for one year. Such new policy shall be endorsed at the end of the anniversary period with

the new rates, experience modification, New Jersey Construction Classification Premium Adjustment Program, Plan Premium Adjustment Program Percentage and classifications which shall apply for the remainder of the policy.

The other components shall remain unchanged until the expiration of the policy. The expiration month and day of such policy shall become the anniversary date.

**Exceptions:** Where a policy is canceled and rewritten within three months after its effective date, the applicable components listed above determined for the canceled policy shall apply to the new policy for its entire term. The expiration month and day of such new policy shall become the anniversary date.

Where there is a lapse in coverage of not more than three months from the expiration of a policy, the applicable components listed above determined for what would have been the normal renewal of the expired policy shall apply to the new policy for its entire term. The expiration month and day of such new policy shall become the anniversary date.

Where a policy is written for a period not more than sixteen days more or less than one year for the purpose of adjusting the policy to expire on the first day of the month nearest the anniversary date, the applicable components listed above determined for the policy shall apply for its entire term. The expiration month and day of the policy shall then become the anniversary date.

The rates and rating values for the following programs are established by the effective date of the policy to which they apply and shall not be subject to change by this rule: Rejection of Voluntary Coverage Offer; Large Risk— Large Deductible Program; Managed Care Program; Second Injury Fund Surcharge; Uninsured ★ Employers Fund Surcharge, Terrorism Premium Charge; Catastrophe (Other than Certified Acts of Terrorism) Premium Charge; Schedule Rating Plan Adjustment.

Retrospective rating values are established by the effective date of the Option approved under 3:12-1 of this Manual and shall not be subject to change by this rule, except the tax multiplier and excess loss premium factor in the second and third year of a three-year Retrospective Rating Option.

Three-year fixed rate policies are to be written under 3:4 of this Manual.

**The Rating Bureau** shall establish the anniversary date and apply this rule in all other cases.

**Multi-State Policies.** Where New Jersey coverage is endorsed to a multi-state policy, the applicable components listed above for that coverage shall be those in force as of the effective date of the endorsement, unless

a New Jersey anniversary date had been established, in which case that date shall be controlling.

**3. Jurisdiction of the Rating Bureau.** The Rating Bureau at any time or times during the policy period and during three years thereafter may promulgate or approve in accordance with its procedure, effective as of any then past, present or future date within the policy period, any adjustment or change of classification, rate or rating applicable to the operations of the insured employer. Such adjustment or change shall apply to, and be effective as of such date as an alteration to the policy. The company shall furnish the insured or his representative, for attachment to the policy, an endorsement which shall evidence such alteration and the effective date thereof.

**4. Non-Conforming Policies Shall be Corrected.** The Rating Bureau may require the correction of any policy not conforming in every particular to the regulations expressed in this Manual either by endorsement or by cancelation and rewrite of the offending policy. In either case the company shall file conclusive evidence of such correction with the Rating Bureau within fifteen days of the date of notification of such violation in writing by the Rating Bureau.

**5. General Rules—Definition.** Whenever used in any of the Special Rules, Classifications, Rating Plans or Supplements of this Manual, the term “General Rules of this Manual” shall be defined as the provisions of Part 3, Section 1 through 3, and the provisions of Part 1, Section 1 of this Manual.

**6. Workers Compensation—Definition.** Workers Compensation as used in this Manual shall mean the obligation imposed upon an employer subject to Article 2. et seq of the New Jersey Workers’ Compensation Law or subject to the U.S. Longshore and Harbor Workers’ Compensation Act to pay the benefits prescribed by such laws.

**7. Employers Liability—Definition.** Employers Liability as used in this Manual means the legal obligation of the employer to pay damages because of bodily injury by accident or disease, including death at any time resulting therefrom, sustained in the United States of America, its territories or possessions, or Canada or, subject to the conditions stated in the policy, while temporarily outside the United States of America, its territories or possessions, or Canada by such of the employer’s employees as are legally employed, excluding liability assumed by the employer under any contract or agreement and excluding liability under any workers compensation, occupational disease, unemployment compensation or disability benefits laws.

**8. Risk—Definition.** Risk as used in this Manual shall mean and include the entire insured operations within the State of New Jersey or to which the New Jersey Compensation Law is applicable, conducted

by any one legal entity, or by two or more separate entities in which the same person, or group of persons, or corporation, holds a majority interest. Majority owned subsidiaries shall be combined with their parent concern and with all other entities with which they are eligible for combination under this rule.

The Rules, Classifications, Rates and Rating Plans shall apply to each risk as so defined except where 3:3-77(b), 3:7, 3:10-5 & 6, 3:10A-3 and 3:12-8 of this Manual permit otherwise.

**9. Employments Covered.** The New Jersey Compensation Law contains no exclusions except for casual employments. Thus, with this one exception, all employees are subject to the Workers’ Compensation Law. Casual employments are narrowly defined, if in connection with the employer’s business, as employment the occasion for which arises by chance or is purely accidental; or if not in connection with any business of the employer, as employment not regular, periodic or recurring.

#### 10. Compulsory Insurance Requirements.

a) **Domestic Servants.** The compulsory insurance law, N.J.S.A. 34:15-5, known as the Employers’ Liability Insurance Law applies to any employment of domestic servants. Although the insurance is required, each employer of domestic servants or household employees is exempt from N.J.S.A. 34:15-79 “Penalty For Failure To Provide Protection” and N.J.S.A. 34:15-80 “Notices of Insurance Posted.”

b) **Public Employments.** The compulsory insurance law, N.J.S.A. 34:15-5, likewise does not apply to certain public employments, insurance on which is optional with the Public Body.

★ c) **Insurance or Self-Insurance Mandatory.** Insurance, or authorized exemption in accordance with N.J.S.A. 34:15-77, is mandatory as respects all other employments.

★

- ★ **11. Appeal Procedure.** Any person or organization directly aggrieved by determinations or rulings made by a division of the Rating Bureau regarding the application of policy provisions, or the Manual Rules contained in the New Jersey Workers Compensation and Employers Liability Insurance Manual, shall be entitled to request an appeal as set forth herein.

If the appeal involves premium determinations, no appeal shall be considered unless:

- All undisputed premium has been paid to the insurer.
- The appeal is presented to the Governing Committee prior to an effective date of cancellation of coverage.
- The appeal is presented to the Governing Committee prior to commencement of collection or other legal proceedings by the insurer.

All appeals shall be submitted, in writing, to the Director of the Division responsible for the original determination. Appeal submissions shall identify the employer, insurer, producer, policy number, policy term and shall contain sufficient detail as to the appellant's stance, including premium calculations, to determine the nature and basis of the appeal.

Upon receipt and review, the Division Director may schedule an informal conference with the employer, a representative of the insurer, the designated producer and other representatives of the parties as deemed appropriate.

The purpose of the informal conference shall be an attempt to arrive at a reasonable and equitable resolution of the matter after review of all facts and circumstances. After the conference, the division representative shall provide the participants with a written summary of the conference agreements and conclusions.

In the event an informal conference is unsuccessful in resolving the dispute, further written appeal may be presented to the Rating Bureau's Executive Director.

Continued lack of resolution shall be appealed to the Governing Committee. Final determination of the Governing Committee may be appealed to the Commissioner of Banking & Insurance in accordance with N.J.S.A. 34:15-89.

Notice of any hearing before the Governing Committee shall be mailed at least 10 days before the date scheduled for the proceeding. A written decision shall be provided to the parties within 30 days of the conclusion of the hearing. This procedure shall apply to business conducted in both the voluntary and residual markets.



## SECTION 2. NEW JERSEY FORMS

- ★ **1. Filing for Approval.** Each standard form included in this Section shall be used without modification in any manner. Filing of such forms is optional. Any other form, printed or otherwise, that affects the scope of coverage shall be filed, in duplicate with the Rating Bureau and written approval secured before the form is placed in use.

It is not necessary to file forms used to amend or provide for overflow of Information Page data elements.

- ★ Whenever any form on which prior approval has been deemed is reprinted with any change whatsoever, a new filing shall be made in duplicate and written approval secured before the form is placed in use.

**2. Available Forms.** This Section contains forms that have been approved for use to provide or amend New Jersey Workers Compensation and Employers Liability Insurance. Also included are forms for use to provide or amend insurance under the United States Longshore and Harbor Workers' Compensation Act, Admiralty Laws or the Federal Employers' Liability Act.

**3. Forms—Where Found.** The policy forms applicable for use in New Jersey are contained in this Section.

Those forms numbered WC 00 XX XX are taken directly from:

The Forms Manual of  
WORKERS COMPENSATION and  
EMPLOYERS LIABILITY INSURANCE

issued and copyrighted by the National Council on Compensation Insurance. Copies of the Forms Manual may be obtained from the:

National Council on Compensation Insurance  
901 Peninsula Corporate Circle  
Boca Raton, Florida 33487

Those forms numbered WC 29 XX XX are New Jersey special forms. Such forms are also contained in the above Forms Manual.

**4. Identification of Endorsement Forms.** Every endorsement form shall contain an attachment clause to include, but not be limited to, the policy number of which it forms a part, the effective date, the name of the insured, endorsement number and amount of premium, if applicable. The attachment clause shall cite the name of the company if issued at other than policy inception date. Such name shall be preprinted, recognizable by preprinted logo, or applied by stamping.

**5. Countersignature.** The contract of insurance shall contain the facsimile signature of two senior officers of the company. The policy Information Page and endorsements need not contain countersignatures against the signatures on the contract of insurance.

**6. Filing by Reference.** Any endorsement which forms a part of the policy at the time of issuance must be listed on the Information Page by using the standard form number and version identifier (WC XX XX XX Y) provided the endorsement has been filed and approved for use in New Jersey. Any endorsement requiring the insertion of variable information must also be physically attached to the Information Page.

**7. Notes on Forms are Directional.** The notes on the endorsements and various forms are directional and are not a part of the form.

**8. Standard Policy and Endorsement Numbering System.** The policy and endorsements contained herein each possess a unique identifying number. This number is standard and must be included on all forms.

"WC 00 00 00" is the number which represents the Workers Compensation and Employers Liability Policy.

"WC 00 00 01" is the number which represents the Information Page. There are Special New Jersey Requirements for the completion of this form. Such requirements are included herein.

*Effective January 1, 1988*

All endorsements are assigned numbers which denote the type and purpose of the endorsement. The number consists of nine characters WC XX XX XX Y. They represent the following:

- a) Line of Insurance. The first two characters are WC. They establish that the form pertains to Workers Compensation and Employers Liability Insurance.
- ★ b) General/State. The second set of characters identifies the endorsement as a general/state or company endorsement. General endorsements are designated by "00." New Jersey endorsements are designated by "29." The number "89" is reserved for other standard endorsements. The number "99" has been reserved for use by companies on their own endorsements.

- c) Type of Endorsement. The third set of characters identifies the type of endorsement. The numbers and types are as follows:
  - 01—Federal Coverage and Exclusions
  - 02—Maritime Coverages and Exclusions
  - 03—Other Coverages and Exclusions
  - 04—Premium
  - 05—Retrospective Premium
  - 06—Miscellaneous
- d) Sequence Number. The fourth set of characters differentiates an endorsement from others in the same series.
- e) Version. The last identifier signifies the particular version of the endorsement. The version will be sequentially identified from blank (original version) then A thru Z (reprints 1 thru 26) as shown on page 3 of this Section. All Company endorsements shall also be identified in accordance with this version program (WC 99 XX XX Y).



**INDEX  
POLICY FORMS AND ENDORSEMENTS  
APPLICABLE IN NEW JERSEY**

	<u>STANDARD IDENTIFIER</u>	<u>VERSION IDENTIFIER†</u>
Workers Compensation and Employers Liability Insurance Policy .....	WC 00 00 00	B
Information Page (With New Jersey Requirements).....	WC 00 00 01	B
<b>FEDERAL COVERAGES AND EXCLUSIONS</b>		
Defense Base Act Coverage Endorsement.....	WC 00 01 01	A
Federal Employers' Liability Act Coverage Endorsement.....	WC 00 01 04	A
Longshore and Harbor Workers' Compensation Act Coverage Endorsement .....	WC 00 01 06	A
Outer Continental Shelf Lands Act Coverage Endorsement.....	WC 00 01 09	B
New Jersey Voluntary Compensation Federal Employers' Liability Act Coverage Endorsement.....	WC 29 01 01	
<b>MARITIME COVERAGES AND EXCLUSIONS</b>		
Maritime Coverage Endorsement.....	WC 00 02 01	A
Voluntary Compensation Maritime Coverage Endorsement .....	WC 00 02 03	
<b>OTHER COVERAGE AND EXCLUSIONS</b>		
Alternate Employer Endorsement .....	WC 00 03 01	A
Designated Workplaces Exclusion Endorsement.....	WC 00 03 02	
Insurance Company as Insured Endorsement .....	WC 00 03 04	
Joint Venture as Insured Endorsement .....	WC 00 03 05	
Rural Utilities Service Endorsement.....	WC 00 03 09	B
New Jersey Workers Compensation and Employers Liability Coverage for Residence Employees Endorsement.....	WC 29 03 02	A
New Jersey Employee Leasing Labor Contractor Endorsement .....	WC 29 03 03	
New Jersey Employee Leasing Client Exclusion Endorsement .....	WC 29 03 04	
New Jersey Employee Leasing Labor Contractor Exclusion Endorsement.....	WC 29 03 05	
New Jersey Part Two Employers Liability Endorsement .....	WC 29 03 06	B
New Jersey Sole Proprietors and Partners Coverage Endorsement .....	WC 29 03 07	
New Jersey Limited Other States Insurance Endorsement .....	WC 29 03 09	A
New Jersey Workers' Compensation Insurance Plan Eligibility Endorsement.....	WC 29 03 10	
<b>PREMIUM</b>		
Anniversary Rating Date Endorsement .....	WC 00 04 02	
Experience Rating Modification Factor Endorsement.....	WC 00 04 03	
Pending Rate Change Endorsement.....	WC 00 04 04	
Policy Period Endorsement.....	WC 00 04 05	
Rate Change Endorsement .....	WC 00 04 07	
Premium Due Date Endorsement.....	WC 00 04 19	
Catastrophe (Other than Certified Acts of Terrorism) Premium Endorsement .....	WC 00 04 21	C
Terrorism Risk Insurance Program Reauthorization Act Disclosure Endorsement .....	WC 00 04 22	A
New Jersey Approved Managed Care Program Endorsement .....	WC 29 04 09	A
New Jersey Construction Classification Premium Adjustment Endorsement .....	WC 29 04 10	
New Jersey Premium Discount Endorsement: Schedule Y .....	‡WC 29 04 11	★
New Jersey Premium Discount Endorsement: Schedule X .....	‡WC 29 04 12	★

† Absence of a version identifier denotes original printing.

‡ The version identifier for these endorsements will be governed by revisions in verbiage or change in the Discount Percentages/

★ Table of Rating Values forming a part of the endorsements.  
New or revised forms.

**RETROSPECTIVE PREMIUM**

	<b>STANDARD IDENTIFIER</b>	<b>VERSION IDENTIFIER†</b>
Retrospective Rating Plan Premium Endorsement—One Year Plan .....	WC 00 05 03	B ★
Retrospective Rating Plan Premium Endorsement—Three Year Plan .....	WC 00 05 04	B ★
Retrospective Rating Plan Premium Endorsement Wrap-Up Construction Project .....	WC 00 05 05	B ★
Retrospective Premium Endorsement Aviation Exclusion .....	WC 00 05 08	
Retrospective Premium Endorsement Changes .....	WC 00 05 09	A
Retrospective Rating Plan Premium Endorsement Non-Ratable Catastrophe Element or Surcharge.....	WC 00 05 10	A ★
Retrospective Premium Endorsement Short Form .....	WC 00 05 11	
Retrospective Rating Plan Premium Endorsement Large Risk Alternative Rating Option (LRARO).....	WC 00 05 16	★
New Jersey Retrospective Premium Endorsement Part Two Employers Liability Insurance Excess Exclusion .....	WC 29 05 09	C
New Jersey Retrospective Premium Endorsement—Long Term Construction Project .....	WC 29 05 12	A
New Jersey Large Risk—Large Deductible Endorsement .....	WC 29 06 01	A
New Jersey Large Risk—Large Deductible Retrospective Adjustment Endorsement .....	WC 29 06 02	B
New Jersey Large Risk—Large Deductible Aggregate Limit Endorsement .....	WC 29 06 04	
New Jersey Large Risk—Large Deductible Retrospective—Per Person Basis .....	WC 29 06 05	

**OTHER**

Policy Information Page Endorsement.....	WC 89 06 00	B
New Jersey Participating Provisions Endorsement.....	WC 29 06 03	

**NEW JERSEY NOTICES**

New Jersey Notice of Cancellation .....	Form 116-B	
New Jersey Notice of Reinstatement.....	Form 117-A	
New Jersey Posting Notice .....	Form 16 NJ	A
New Jersey Posting Notice (Spanish) .....	Form 17 NJ	
New Jersey Notice of Election - Proprietors and Partners Workers Compensation and Employers' Liability Insurance .....	Form PP-1	B
New Jersey Transmittal Letter .....	Form TL-1	

- † Absence of a version identifier denotes original printing.
- ‡ The version identifier for these endorsements will be governed by revisions in verbiage or change in the Discount Percentages/  
Table of Rating Values forming a part of the endorsements.
- ★ New or revised forms.

**POLICY  
CONTRACT & FORMS**

**WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

**WC 00 00 00 B ★**

In return for the payment of the premium and subject to all terms of this policy, we agree with you as follows:

**GENERAL SECTION**

**A. The Policy**

This policy includes at its effective date the Information Page and all endorsements and schedules listed there. It is a contract of insurance between you (the employer named in Item 1 of the Information Page) and us (the insurer named on the Information Page). The only agreements relating to this insurance are stated in this policy. The terms of this policy may not be changed or waived except by endorsement issued by us to be part of this policy.

**B. Who Is Insured**

You are insured if you are an employer named in Item 1 of the Information Page. If that employer is a partnership, and if you are one of its partners, you are insured, but only in your capacity as an employer of the partnership's employees.

**C. Workers Compensation Law**

Workers Compensation Law means the workers or workmen's compensation law and occupational disease law of each state or territory named in Item 3.A. of the Information Page. It includes any amendments to that law which are in effect during the policy period. It does not include any federal workers or workmen's compensation law, any federal occupational disease law or the provisions of any law that provide nonoccupational disability benefits.

**D. State**

State means any state of the United States of America, and the District of Columbia.

**E. Locations**

This policy covers all of your workplaces listed in Items 1 or 4 of the Information Page; and it covers all other workplaces in Item 3.A. states unless you have other insurance or are self-insured for such workplaces.

**PART ONE**

**WORKERS COMPENSATION INSURANCE**

**A. How This Insurance Applies**

This workers compensation insurance applies to bodily injury by accident or bodily injury by disease. Bodily injury includes resulting death.

- 1) Bodily injury by accident must occur during the policy period.

- 2) Bodily injury by disease must be caused or aggravated by the conditions of your employment. The employee's last day of last exposure to the conditions causing or aggravating such bodily injury by disease must occur during the policy period.

**B. We Will Pay**

We will pay promptly when due the benefits required of you by the workers compensation law.

**C. We Will Defend**

We have the right and duty to defend at our expense any claim, proceeding or suit against you for benefits payable by this insurance. We have the right to investigate and settle these claims, proceedings or suits.

We have no duty to defend a claim, proceeding or suit that is not covered by this insurance.

**D. We Will Also Pay**

We will also pay these costs, in addition to other amounts payable under this insurance, as part of any claim, proceeding or suit we defend:

- 1) reasonable expenses incurred at our request, but not loss of earnings;
- 2) premiums for bonds to release attachments and for appeal bonds in bond amounts up to the amount payable under this insurance;
- 3) litigation costs taxed against you;
- 4) interest on a judgment as required by law until we offer the amount due under this insurance; and
- 5) expenses we incur.

**E. Other Insurance**

We will not pay more than our share of benefits and costs covered by this insurance and other insurance or self-insurance. Subject to any limits of liability that may apply, all shares will be equal until the loss is paid. If any insurance or self-insurance is exhausted, the shares of all remaining insurance will be equal until the loss is paid.

**F. Payments You Must Make**

You are responsible for any payments in excess of the benefits regularly provided by the workers compensation law including those required because:

- 1) of your serious and willful misconduct;

- 2) you knowingly employ an employee in violation of law;
- 3) you fail to comply with a health or safety law or regulation; or
- 4) you discharge, coerce or otherwise discriminate against any employee in violation of the workers compensation law.

If we make any payments in excess of the benefits regularly provided by the workers compensation law on your behalf, you will reimburse us promptly.

**G. Recovery From Others**

We have your rights, and the rights of persons entitled to the benefits of this insurance, to recover our payments from anyone liable for the injury. You will do everything necessary to protect those rights for us and to help us enforce them.

**H. Statutory Provisions**

These statements apply where they are required by law.

- 1) As between an injured worker and us, we have notice of the injury when you have notice.
- 2) Your default or the bankruptcy or insolvency of you or your estate will not relieve us of our duties under this insurance after an injury occurs.
- 3) We are directly and primarily liable to any person entitled to the benefits payable by this insurance. Those persons may enforce our duties; so may an agency authorized by law. Enforcement may be against us or against you and us.
- 4) Jurisdiction over you is jurisdiction over us for purposes of the workers compensation law. We are bound by decisions against you under that law, subject to the provisions of this policy that are not in conflict with that law.
- 5) This insurance conforms to the parts of the workers compensation law that apply to:
  - a) benefits payable by this insurance;
  - b) special taxes, payments into security or other special funds, and assessments payable by us under that law.
- 6) Terms of this insurance that conflict with the workers compensation law are changed by this statement to conform to that law.

Nothing in these paragraphs relieves you of your duties under this policy.

**PART TWO  
EMPLOYERS LIABILITY INSURANCE**

**A. How This Insurance Applies**

This employers liability insurance applies to bodily injury by accident or bodily injury by disease. Bodily injury includes resulting death.

- 1) The bodily injury must arise out of and in the course of the injured employee's employment by you.
- 2) The employment must be necessary or incidental to your work in a state or territory listed in Item 3.A. of the Information Page.
- 3) Bodily injury by accident must occur during the policy period.
- 4) Bodily injury by disease must be caused or aggravated by the conditions of your employment. The employee's last day of last exposure to the conditions causing or aggravating such bodily injury by disease must occur during the policy period.
- 5) If you are sued, the original suit and any related legal actions for damages for bodily injury by accident or by disease must be brought in the United States of America, its territories or possessions, or Canada.

**B. We Will Pay**

We will pay all sums that you legally must pay as damages because of bodily injury to your employees, provided the bodily injury is covered by this Employers Liability Insurance.

The damages we will pay, where recovery is permitted by law, include damages:

- 1) For which you are liable to a third party by reason of a claim or suit against you by that third party to recover the damages claimed against such third party as a result of injury to your employee;
- 2) For care and loss of services; and
- 3) For consequential bodily injury to a spouse, child, parent, brother or sister of the injured employee;

provided that these damages are the direct consequence of bodily injury that arises out of and in the course of the injured employee's employment by you; and

- 4) Because of bodily injury to your employee that arises out of and in the course of employment, claimed against you in a capacity other than as employer.

**C. Exclusions**

This insurance does not cover:

- 1) Liability assumed under a contract. This exclusion does not apply to a warranty that your work will be done in a workmanlike manner;
- 2) Punitive or exemplary damages because of bodily injury to an employee employed in violation of law;
- 3) Bodily injury to an employee while employed in violation of law with your actual knowledge or the actual knowledge of any of your executive officers;
- 4) Any obligation imposed by a workers compensation, occupational disease, unemployment compensation, or disability benefits law, or any similar law;
- 5) Bodily injury intentionally caused or aggravated by you;
- 6) Bodily injury occurring outside the United States of America, its territories or possessions, and Canada. This exclusion does not apply to bodily injury to a citizen or resident of the United States of America or Canada who is temporarily outside these countries;
- 7) Damages arising out of coercion, criticism, demotion, evaluation, reassignment, discipline, defamation, harassment, humiliation, discrimination against or termination of any employee, or any personnel practices, policies, acts or omissions;
- 8) Bodily injury to any person in work subject to the Longshore and Harbor Workers' Compensation Act (33 USC Sections 901-950), the Nonappropriated Fund Instrumentalities Act (5 USC Sections 8171-8173), the Outer Continental Shelf Lands Act (43 USC Sections 1331-1356a), the Defense Base Act (42 USC Sections 1651-1654), the Federal Coal Mine Safety and Health Act (30 USC Sections 801-945), any other federal workers or workmen's compensation law or other federal occupational disease law, or any amendments to these laws;
- 9) Bodily injury to any person in work subject to the Federal Employers' Liability Act (45 USC Sections 51-60), any other federal laws obligating an employer to pay damages to an

employee due to bodily injury arising out of or in the course of employment, or any amendments to those laws;

- 10) Bodily injury to a master or member of the crew of any vessel;
- 11) Fines or penalties imposed for violation of federal or state law; and
- 12) Damages payable under the Migrant and Seasonal Agricultural Worker Protection Act (29 USC Sections 1801-1872) and under any other federal law awarding damages for violation of those laws or regulations issued thereunder, and any amendments to those laws.

**D. We Will Defend**

We have the right and duty to defend, at our expense, any claim, proceeding or suit against you for damages payable by this insurance. We have the right to investigate and settle these claims, proceedings and suits.

We have no duty to defend a claim, proceeding or suit that is not covered by this insurance. We have no duty to defend or continue defending after we have paid our applicable limit of liability under this insurance.

**E. We Will Also Pay**

We will also pay these costs, in addition to other amounts payable under this insurance, as part of any claim, proceeding, or suit we defend:

- 1) Reasonable expenses incurred at our request, but not loss of earnings;
- 2) Premiums for bonds to release attachments and for appeal bonds in bond amounts up to the limit of our liability under this insurance;
- 3) Litigation costs taxed against you;
- 4) Interest on a judgment as required by law until we offer the amount due under this insurance; and
- 5) Expenses we incur.

**F. Other Insurance**

We will not pay more than our share of damages and costs covered by this insurance and other insurance or self-insurance. Subject to any limits of liability that apply, all shares will be equal until the loss is paid. If any insurance or self-insurance is exhausted, the shares of all remaining insurance and self-insurance will be equal until the loss is paid.



**G. Limits of Liability**

Our liability to pay for damages is limited. Our limits of liability are shown in Item 3.B. of the Information Page. They apply as explained below.

- 1) Bodily Injury by Accident. The limit shown for “bodily injury by accident—each accident” is the most we will pay for all damages covered by this insurance because of bodily injury to one or more employees in any one accident. A disease is not bodily injury by accident unless it results directly from bodily injury by accident.
- 2) Bodily Injury by Disease. The limit shown for “bodily injury by disease—policy limit” is the most we will pay for all damages covered by this insurance and arising out of bodily injury by disease, regardless of the number of employees who sustain bodily injury by disease. The limit shown for “bodily injury by disease— each employee” is the most we will pay for all damages because of bodily injury by disease to any one employee. Bodily injury by disease does not include disease that results directly from a bodily injury by accident.
- 3) We will not pay any claims for damages after we have paid the applicable limit of our liability under this insurance.

**H. Recovery From Others**

We have your rights to recover our payment from anyone liable for an injury covered by this insurance. You will do everything necessary to protect those rights for us and to help us enforce them.

**I. Actions Against Us**

There will be no right of action against us under this insurance unless:

- 1) You have complied with all the terms of this policy; and
- 2) The amount you owe has been determined with our consent or by actual trial and final judgment.

This insurance does not give anyone the right to add us as a defendant in an action against you to determine your liability. The bankruptcy or insolvency of you or your estate will not relieve us of our obligations under this Part.

**PART THREE  
OTHER STATES INSURANCE**

**A. How This Insurance Applies**

- 1) This other states insurance applies only if one or more states are shown in Item 3.C. of the Information Page.
- 2) If you begin work in any one of those states after the effective date of this policy and are not insured or are not self-insured for such work, all provisions of the policy will apply as though that state were listed in Item 3.A. of the Information Page.
- 3) We will reimburse you for the benefits required by the workers compensation law of that state if we are not permitted to pay the benefits directly to persons entitled to them.
- 4) If you have work on the effective date of this policy in any state not listed in Item 3.A. of the Information Page, coverage will not be afforded for that state unless we are notified within thirty days.

**B. Notice**

Tell us at once if you begin work in any state listed in Item 3.C. of the Information Page.

**PART FOUR  
YOUR DUTIES IF INJURY OCCURS**

Tell us at once if injury occurs that may be covered by this policy. Your other duties are listed here.

- 1) Provide for immediate medical and other services required by the workers compensation law.
- 2) Give us or our agent the names and addresses of the injured persons and of witnesses, and other information we may need.
- 3) Promptly give us all notices, demands and legal papers related to the injury, claim proceeding or suit.
- 4) Cooperate with us and assist us, as we may request, in the investigation, settlement or defense of any claim, proceeding or suit.
- 5) Do nothing after an injury occurs that would interfere with our right to recover from others.
- 6) Do not voluntarily make payments, assume obligation or incur expenses, except at your own cost.

## PART FIVE—PREMIUM

### A. Our Manuals

All premium for this policy will be determined by our manuals of rules, rates, rating plans and classifications. We may change our manuals and apply the changes to this policy if authorized by law or a governmental agency regulating this insurance.

### B. Classifications

Item 4 of the Information Page shows the rate and premium basis for certain business or work classifications. These classifications were assigned based on an estimate of the exposures you would have during the policy period. If your actual exposures are not properly described by those classifications, we will assign proper classifications, rates and premium basis by endorsement to this policy.

### C. Remuneration

Premium for each work classification is determined by multiplying a rate times a premium basis. Remuneration is the most common premium basis. This premium basis includes payroll and all other remuneration paid or payable during the policy period for the services of:

- 1) all your officers and employees engaged in work covered by this policy; and
- 2) all other persons engaged in work that could make us liable under Part One (Workers Compensation Insurance) of this policy. If you do not have payroll records for these persons, the contract price for their services and materials may be used as the premium basis. This paragraph 2 will not apply if you give us proof that the employers of these persons lawfully secured their workers compensation obligations.

### D. Premium Payments

You will pay all premium when due. You will pay the premium even if part or all of a workers compensation law is not valid.

### E. Final Premium

The premium shown on the Information Page, schedules, and endorsements is an estimate. The final premium will be determined after this policy ends by using the actual, not the estimated, premium basis and the proper classifications and rates that lawfully apply to the business and work covered by this policy. If the final premium is more than the premium you paid to us, you must pay us the balance. If it is less, we will refund the balance to you. The final premium will not be less than the

highest minimum premium for the classifications covered by this policy.

If this policy is canceled, final premium will be determined in the following way unless our manuals provide otherwise:

- 1) If we cancel, final premium will be calculated pro rata based on the time this policy was in force. Final premium will not be less than the pro rata share of the minimum premium.
- 2) If you cancel, final premium will be more than pro rata; it will be based on the time this policy was in force, and increased by our short-rate cancellation table and procedure. Final premium will not be less than the minimum premium.

### F. Records

You will keep records of information needed to compute premium. You will provide us with copies of those records when we ask for them.

### G. Audit

You will let us examine and audit all your records that relate to this policy. These records include ledgers, journals, registers, vouchers, contracts, tax reports, payroll and disbursement records, and programs for storing and retrieving data. We may conduct the audits during regular business hours during the policy period and within three years after the policy period ends. Information developed by audit will be used to determine final premium. Insurance rate service organizations have the same rights we have under this provision.

## PART SIX—CONDITIONS

### A. Inspection

We have the right, but are not obliged to inspect your workplaces at any time. Our inspections are not safety inspections. They relate only to the insurability of the workplaces and the premiums to be charged. We may give you reports on the conditions we find. We may also recommend changes. While they may help reduce losses, we do not undertake to perform the duty of any person to provide for the health or safety of your employees or the public. We do not warrant that your workplaces are safe or healthful or that they comply with laws, regulations, codes or standards. Insurance rate service organizations have the same rights we have under this provision.

**B. Long Term Policy**

If the policy period is longer than one year and sixteen days, all provisions of this policy will apply as though a new policy were issued on each annual anniversary that this policy is in force.

**C. Transfer of Your Rights and Duties**

Your rights or duties under this policy may not be transferred without our written consent.

If you die and we receive notice within thirty days after your death, we will cover your legal representative as insured.

**D. Cancellation**

- 1) You may cancel this policy. You must mail or deliver advance written notice to us stating when the cancellation is to take effect.

- 2) We may cancel this policy. We must mail or deliver to you not less than ten days advance written notice stating when the cancellation is to take effect. Mailing that notice to you at your mailing address shown in Item 1 of the Information Page will be sufficient to prove notice.
- 3) The policy period will end on the day and hour stated in the cancellation notice.
- 4) Any of these provisions that conflict with a law that controls the cancellation of the insurance in this policy is changed by this statement to comply with the law.

**E. Sole Representative**

The insured first named in Item 1 of the Information Page will act on behalf of all insureds to change this policy, receive return premium, and give or receive notice of cancellation.

**Note:** Any company operating on a Participating or Mutual basis shall include a participating provision as Paragraph "F" or shall file a Participating Provisions Endorsement for separate approval.



**WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

**WC 00 00 01 B**

**INFORMATION PAGE  
(With New Jersey Requirements)**

Blank Insurance Company POLICY NO.

N.J. Taxpayer Identification No.

NCCI Company No.  PRIOR POLICY NO.

1. The Insured: Individual Partnership  
Mailing address: Corporation or  
Other workplaces not shown above:
2. The policy period is from \_\_\_\_\_ to \_\_\_\_\_ at the insured's mailing address.
3. A. Workers Compensation Insurance: Part One of the policy applies to the Workers' Compensation Law of the states listed here:  
B) Employers Liability Insurance: Part Two of the policy applies to work in each state listed in Item 3.A. The limits of our liability under Part Two are:  
Bodily Injury by Accident \$ \_\_\_\_\_ each accident  
Bodily Injury by Disease \$ \_\_\_\_\_ policy limit  
Bodily Injury by Disease \$ \_\_\_\_\_ each employee  
C) Other States Insurance: Part Three of the policy applies to the states, if any, listed here:  
D) This policy includes these endorsements and schedules:
4. The premium for this policy will be determined by our Manuals of Rules, Classifications, Rates and Rating Plan. All information required below is subject to verification and change by audit.

★ Classifications	Code No.	Premium Basis Total Estimated Annual Remuneration	Rate Per \$100 of Remuneration	Estimated Annual Premium
		Premium for increased limits Part Two, if applicable		
		Total premium subject to the experience modification		
		Premium modified to reflect experience modification of _____		
		Other premium charges		
		Total Estimated Standard Premium		
		Premium Discount, if applicable		
		Expense Constant Charge		
		Total Estimated Premium		
		Second Injury Fund Surcharge		
		Uninsured Employers Fund Surcharge		

Minimum Premium \$ \_\_\_\_\_ Total Estimated Cost \$ \_\_\_\_\_

Deposit Premium \_\_\_\_\_

Name of Producer \_\_\_\_\_ Countersigned by \_\_\_\_\_

Servicing Office \_\_\_\_\_ Date \_\_\_\_\_

Effective January 1, 1999

**WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

**WC 00 00 01 B**

**INFORMATION PAGE NOTES  
NEW JERSEY REQUIREMENTS**

1. The sequence of Items 1 through 4 of the Information Page may not be changed, except for Item 3.D. (see note 12). The format of each item may be rearranged where permitted.
2. The name and the 5 digit NCCI company code number of the company must be appropriately labeled as such and shown prominently on the Information Page in the space above Item 1. Multi-Company groups must make appropriate reference to the name and "Company No." of the member of the group providing the insurance.
3. The address and kind of company (stock, mutual, or other) are to be shown on the Information Page, the policy or the policy jacket. The policy number must be appropriately labeled as such, must be shown in the space reserved above Item 1 and shall not exceed 18 alphanumeric characters. Where the policy number exceeds 18 alphanumeric characters any imbedded spaces and/or marks of punctuation shall be excluded.

If the policy number displayed on the Information Page contains symbols or other identifying characteristics that are not part of the actual policy number, such symbols or other identifying characteristics must be separated from the policy number and appropriately labeled. The policy number shall be unique, must remain constant during the policy period and must be used on all correspondence, endorsements, cancelations, reinstatements and statistical reports filed after the policy is issued.

4. The prior policy number must be appropriately labeled as such on the renewal policy Information Page in the space reserved above Item 1 and shall not exceed 18 alphanumeric characters. Where the prior policy number exceeds 18 alphanumeric characters any imbedded spaces and marks of punctuation shall be excluded.

New business must be identified as "New."

The policy number of a policy which is rewritten or reissued must be identified as the prior policy number on the replacement policy Information Page. The replacement policy Information Page shall be identified as a rewrite or reissue policy and must contain a different policy number from the original policy regardless of whether the original policy was canceled flat or mid term.

- ★ 5. Show the letters "AR" next to the title "Information Page" if the insured is a Plan risk.
6. Show the New Jersey Taxpayer Identification Number NJTIN as described in 3:3-10A of the Manual.
7. Show in Item 1 the exact name of each employer insured and indicate whether the insured is an individual, partnership, corporation, association, joint venture, or other form of legal entity.
8. List in Item 1 or by schedule all usual workplaces of the insured that are to be covered by the policy.
9. Show in Item 2 the effective date and hour of the policy and its expiration date and hour. The hour may be printed at the company's option.
10. List in Item 3.A. states where state workers compensation insurance is provided. The standard two character postal abbreviations should be used.
11. Show limits of liability separately for bodily injury by accident and by disease in Item 3.B.
12. States may be named in Item 3.C., but do not name a state listed in Item 3.A., a monopolistic state fund state or a state where the company will not provide this coverage. If the company learns that the insured is conducting operations in a 3.C. state, and if the company agrees to continue coverage, the company should add that state to Item 3.A. and remove it from 3.C. Normal company procedures apply when the state is added to Item 3.A. The standard two character postal abbreviation should be used.
13. Item 3.D. may be omitted provided a listing of the policy endorsements numbers appears elsewhere on the Information Page. Endorsements forming a part of the policy on its effective date must be filed by listing the standard eight character identifier together with the one alpha character version identifier as shown in 3:2-8 of this Manual provided that the endorsement form has been approved for use in New Jersey. Any endorsement requiring the insertion of variable information must also be physically attached to the Information Page.
14. If the policy is issued for less than one year, the company may state in Item 4 whether the premium information is shown for the policy period or for an annual period.
15. In Item 4, the development of the New Jersey estimated annual premium shall be displayed separately for each classification by each New Jersey location. This same display of New Jersey premium development must also be shown on all classification schedules attached to the policy.  
  
Item 4 must include all charges or credits affecting the total New Jersey estimated annual cost. All New Jersey entities must be identified and in proper sequence. Where such items have been assigned a specific statistical code, such code may be entered in the classification code field. The total New Jersey estimated annual cost as presented to the insured must be shown.
16. The New Jersey experience rating modification factor shall be shown in Item 4 for risks subject to experience rating, unless this factor is not available when the policy is issued. In such cases, the company may make an appropriate entry or show the previous factor in Item 4 and specify that the current factor will be applied when it is available. See the Experience Rating Modification Factor Endorsement WC 00 04 03 for reference.
17. New Jersey premium discount must be shown in Item 4.
18. Deposit premium, minimum premium, producer and issuing office must be shown.
19. Three Year Fixed Rate Policies must be so designated on the Information Page.
20. The company may place the execution clause at the end of the Information Page, at the end of the standard policy or on the policy jacket.

Effective January 1, 2013

INFORMATION PAGE ALGORITHM  
MINIMUM PREMIUM POLICY

CLASS	COVERAGE	EXPOSURE	RATE	PREMIUM	
7027	MARITIME	2,000	1.58	O. 32	MARITIME; WC 00 02 01A REQUIRED & TO PROVIDE COV II-WC 00 02 03 IS REQUIRED (3:6-4&6b)
7360F	USL	1,000	9.69	P.	USL COVERAGE; WC 00 01 06 REQUIRED (3:6-2)
6003	STATE	1,000	9.32	Q.	STATE COVERAGE
8810	STATE	1,000	0.27	R.	STATE COVERAGE
		5,000			
6198	SEPARATE INCR LIMITS CHRG MARITIME/FELA ONLY (E x O)			S.	7 MAR/FELA INCR LIMITS CHRG % (X) MAR/FELA PREMS; (3:6-13)
6199	E.L. PART II INCR LIMITS CHRG A x (P+Q+R)			T.	2 E.L. INCR LIMITS CHRG % (X) NON-MAR/FELA PREMS; (3:3-73)
9848	PREM TO EQUAL E.L. PART II INCR LIMITS MIN CHRG (B-T)			U.	98 BASED ON NON-MARITIME/FELA PREMS; When NJ is highest EL Min Chrg (3:3-73)
	TOTAL SUBJECT PREMIUM MODIFICATION			V.	332 (3:3-56 & 3:11-23)
	MODIFIED PREMIUM			W.	332
0910	OCCASIONAL PRIVATE RESIDENCE EXPOSURE			X.	2 PER CAPITA EXPOSURE - NOT SUBJECT TO MODIFICATION (3:3-56)
9849	ADD'L PREM TO = SEP MARITIME/FELA MIN CHRG (F) - [(O+S) x (V)]				179 MARITIME/FELA MIN CHRG (-) MOD MARITIME/FELA PREMS (3:6-10)
0990	ADD'L PREM TO EQUAL POL MP (C+B-G) - [(P+Q+R+T+U) x (V)] - (X)				495 MP & MINCHRG (-) EXP CON (-) (MOD NON-MAR/FELA PREMS) - PC; When NJ is highest MP (3:3-64&66)
9046	N.J.C.C.P.A.P. CREDIT not applicable on MP policies			Y.	0 N.J.C.C.P.A.P. CREDIT not applicable on MP policies (3:8-5)
9874	MANAGED CARE PREMIUM CREDIT not applicable on MP policies			Z.	0 REDUCTION FOR APPROVED MANAGED CARE PROGRAM, IF APPLICABLE (3:10B-5)
9889	SCHEDULE RATING DEBIT not applicable on MP policies				0 SCHEDULE RATING ADJUSTMENT, IF APPLICABLE (3:10C-3)
	TOTAL STANDARD PREMIUM				1,008
0063	PREMIUM DISCOUNT (H) x STD PREM applicable when std prem > \$10,000				0 PREMIUM DISCOUNT, IF APPLICABLE (3:3-78)
0942	PLAN PREM ADJ PROG not applicable on MP policies				0 ADD'L PREM FROM PLAN POLICIES, IF APPLICABLE (3:14-8(13B3))
0937	SURCHARGE-REJ. OF VOL. OFFER (K) x STD PREM				151 ADD'L PREM FROM PLAN RISKS REJECTING VOL OFFER, IF APPLICABLE (3:14-8 (15))
9663	DEDUCTIBLE PREMIUM CREDIT available only when std premium > \$200,000				0 LARGE RISK-LARGE DEDUCTIBLE PROGRAM CREDIT, IF APPLICABLE (3:10A-11)
0900	EXPENSE CONSTANT (G)				160 APPLICABLE TO ALL POLICIES; When NJ is highest expense constant charge (3:3-57)
9740	TERRORISM INSURANCE CHARGE (TOTAL EXPOSURE/100) x (AA)				2 TERRORISM INSURANCE CHARGE (3:9-1)
9741	CATASTROPHE INSURANCE CHARGE (TOTAL EXPOSURE / 100) X (BB)				1 CATASTROPHE (OTHER THAN CERTIFIED ACTS OF TERRORISM) INS CHARGE (3:9-8)
	TOTAL ESTIMATED PREMIUM				1,322
0935	SECOND INJ FUND SURCHARGE (L)x[(W)-(V*(O+P+S))]				16 APPLICABLE TO MOD PREM LESS MOD USL AND MARITIME/FELA PREMS. (3:3-60A)
0936	UNINSURED EMPL FUND SURCHARGE (M) x [(W)-(V*(O+P+S))]				0 APPLICABLE TO MOD PREM LESS MOD USL AND MARITIME/FELA PREMS. (3:3-60A)
	TOTAL ESTIMATED COST				1,338

POLICY  
CONTRACT & FORMS

INFORMATION PAGE ALGORITHM  
OTHER THAN MINIMUM PREMIUM POLICY

CLASS	COVERAGE	EXPOSURE	RATE	PREMIUM		
A.	E.L. PART II INCR LIMITS CHRGR	= 0.012	OR 1.20% (INCR LIMITS IN ITEM 3B - TABLE 2:2-1)		I. MANAGED CARE REDUCTION = -0.12	OR -12.0% (3:10B)
B.	E.L. PART II INCR LIMITS MIN CHRGR	= 100	(TABLE 2:2-1)		J. PPAP = 0.10	OR 10.0% (3:14-8 (13))
C.	POLICY MIN PREM	= 850	INCLUDES EXPENSE CONSTANT (2:1-2)		K. REJECTION OF VOL OFFER = 0.15	OR 15.0% (3:14-8 (15))
D.	USL NON "F" FACTOR	= 1.50	OR 150.0% (2:1-4a)		L. SECOND INJ. FUND SURCHARGE = 0.0820	OR 8.20% (2:1-7)
E.	MARITIME INCR LIMITS CHARGE	= 0.23	OR 23.0% (INCR LIMITS IN WC000201-TABLE 3:6-14)		M. UNINSURED EMPLOYERS FUND = 0.0000	OR 0.00% (2:1-7)
F.	MARITIME COV-SEP MIN CHARGE	= 218	(TABLE 3:6-14)		N. N.J.C.C.P.A.P. = -0.10	OR -10.0% (3:8-2e)
G.	EXPENSE CONSTANT	= 160	(2:1-2 & 5)		AA. TERRORISM CHARGE = 0.03	OR \$0.03 (2:1-3)
H.	PREMIUM DISCOUNT	= -0.037	OR -3.7% (TABLE 2:3-2)		BB. CATASTROPHE CHARGE = 0.01	OR \$0.01 (2:1-3)
					CC. SCHEDULE RATING = 0.05	OR -5.0% (3:10C)
7027	MARITIME	20,000	1.58	O. 316	MARITIME; WC 00 02 01A REQUIRED & TO PROVIDE COV II-WC 00 02 03 IS REQUIRED (3:6-4&6b)	(3:6-4&6b)
7360F	USL	100,000	9.69	P. 9,690	USL COVERAGE; WC 00 01 06 REQUIRED (3:6-2)	(3:6-2)
6003	STATE	140,000	9.32	Q. 13,048	STATE COVERAGE	
8810	STATE	50,000	0.27	R. 135	STATE COVERAGE	
		310,000				
6198	SEPARATE INCR LIMITS CHRGR MARITIME/FELA ONLY (E x O)			S. 73	MAR/FELA INCR LIMITS CHRGR % (x) MAR/FELA PREMS;	(3:6-13)
6199	E.L. PART II INCR LIMITS CHRGR A x (P+Q+R)			T. 274	E.L. INCR LIMITS CHRGR % (x) NON-MAR/FELA PREMS;	(3:3-73)
9848	PREM TO EQUAL E.L. PART II INCR LIMITS MIN CHRGR (B-T)			U. 0	BASED ON NON-MARITIME/FELA PREMS; When NJ is highest EL Min Chrg	(3:3-73)
		TOTAL SUBJECT PREMIUM MODIFICATION		V. 23,536	EXPERIENCE RATING MODIFICATION, IF APPLICABLE	(3:3-56 & 3:11-23)
		MODIFIED PREMIUM		W. 18,829		
0910	OCCASIONAL PRIVATE RESIDENCE EXPOSURE			X. 2	PER CAPITA EXPOSURE - NOT SUBJECT TO MODIFICATION	(3:3-56)
9849	ADD'L PREM TO = SEP MARITIME/FELA MIN CHRGR (F) - [(O+S) x (V)]			0	MARITIME/FELA MIN CHRGR (-) MOD MARITIME/FELA PREMS	(3:6-10)
0990	ADD'L PREM TO EQUAL POL MP (C+B-G) - [(P+Q+R+T+U) x (V)] - (X)			0	MP & MINCHARG (-) EXP CON (-) (MOD NON-MAR/FELA PREMS) - PC; When NJ is the highest MP (3:3-64&66)	(3:3-64&66)
9046	N.J.C.C.P.A.P. CREDIT (N) x (W) not applicable on MP policies			Y. (1,883)	NJ CONSTRUCTION CLASS PREM ADJUSTMENT PRG, IF APPLICABLE	(3:8-5)
9874	MANAGED CARE PREMIUM CREDIT (I) x (W) not applicable on MP policies			Z. (2,259)	REDUCTION FOR APPROVED MANAGED CARE PROGRAM, IF APPLICABLE	(3:10B-5)
9887	SCHEDULE RATING CREDIT (W) X (cc) not applicable on MP policies			(941)	SCHEDULE RATING ADJUSTMENT, IF APPLICABLE	(3:10C)
		TOTAL STANDARD PREMIUM		13,748		
0063	PREMIUM DISCOUNT (H) x STD PREM applicable when std prem > \$10,000			(509)	PREMIUM DISCOUNT, IF APPLICABLE	(3:3-78)
0942	PLAN PREM ADJ PROG (J) x STD PREM			1,375	ADD'L PREM FROM PLAN POLICIES, IF APPLICABLE	(3:14-8(13))
0937	SURCHARGE-REJ. OF VOL. OFFER (K) x STD PREM			2,062	ADD'L PREM FROM PLAN RISKS REJECTING VOL OFFER, IF APPLICABLE	(3:14-8 (15))
9663	DEDUCTIBLE PREMIUM CREDIT available only when std premium > \$200,000			0	LARGE RISK-LARGE DEDUCTIBLE PROGRAM CREDIT, IF APPLICABLE	(3:10A-11)
0900	EXPENSE CONSTANT (G)			160	APPLICABLE TO ALL POLICIES; When NJ is highest expense constant charge	(3:3-57)
9740	TERRORISM INSURANCE CHARGE (TOTAL EXPOSURE / 100) x (AA)			93	TERRORISM INSURANCE CHARGE	(3:9-1)
9741	CATASTROPHE INSURANCE CHARGE (TOTAL EXPOSURE / 100) x (BB)			31	CATASTROPHE (OTHER THAN CERTIFIED ACTS OF TERRORISM) INS CHARGE	(3:9-8)3
		TOTAL ESTIMATED PREMIUM		16,960		
0935	SECOND INJ FUND SURCHARGE (L)x[(W)-(V*(O+P+S))]			883	APPLICABLE TO MOD PREM LESS MOD USL AND MARITIME/FELA PREMS.	(3:3-60A)
0936	UNINSURED EMPL FUND SURCHARGE (M) x (W)-(V*(O+P+S))]			0	APPLICABLE TO MOD PREM LESS MOD USL AND MARITIME/FELA PREMS.	(3:3-60A)
		TOTAL ESTIMATED COST		17,843		

**WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

**WC 00 01 01 A ★**

**DEFENSE BASE ACT COVERAGE ENDORSEMENT**

This endorsement applies only to the work described in the Schedule or described on the Information Page as subject to the Defense Base Act. The policy applies to that work as though the location included in the description of the work were a state named in Item 3.A. of the Information Page.

General Section **C. Workers' Compensation Law is replaced by the following:**

**C. Workers' Compensation Law**

Workers' Compensation Law means the workers or workmen's compensation law and occupational disease law of each state or territory named in Item 3.A. of the Information Page and the Defense Base Act (42 USC Sections 1651-1654). It includes any amendments to those laws that are in effect during the policy period. It does not include any other federal workers or workmen's compensation law, other federal occupational disease law or the provisions of any law that provide nonoccupational disability benefits.

Part Two (Employers Liability Insurance), C. Exclusions., exclusion 8, does not apply to work subject to the Defense Base Act.

Schedule

Description of Work

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective Insured	Policy No.	Endorsement No. Premium \$
Insurance Company		Countersigned by _____

**Notes:**

1. The Defense Base Act makes the Longshore and Harbor Workers' Compensation Act apply to contractors performing work at overseas military bases, whether in a territory or possession of the United States or in a foreign country, and to various public works contracts performed outside the continental United States.
2. Use this endorsement to provide workers compensation insurance and employers liability insurance for work subject to the Defense Base Act extension of the Longshore and Harbor Workers' Compensation Act.
3. The description of the work must include the location where the work is to be performed.

★ WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WC 00 01 04 A

**FEDERAL EMPLOYERS' LIABILITY ACT COVERAGE ENDORSEMENT**

This endorsement applies only to work subject to the Federal Employers' Liability Act (45 USC Sections 51-60) and any amendment to that Act that is in effect during the policy period.

**G. Limits of Liability** of Part Two (Employers Liability Insurance) is replaced by the following:

**G. Limits of Liability**

Our liability to pay for damages is limited. Our limits of liability are shown in the Schedule. They apply as explained below:

- 1. Bodily Injury by Accident. The limit shown for "bodily injury by accident—each accident" is the most we pay for all damages covered by this insurance because of bodily injury to one or more employees in any one accident.

A disease is not bodily injury by accident unless it results directly from bodily injury by accident.

- 2. Bodily Injury by Disease. The limit shown for "bodily injury by disease—aggregate" is the most we will pay for all damages covered by this insurance because of bodily injury by disease to one or more employees. The limit applies separately to bodily injury by disease arising out of work in each state shown in Item 3.A. of the Information Page or in the Schedule.

Bodily injury by disease does not include disease that results directly from bodily injury by accident.

- 3. We will not pay any claims for damages after we have paid the applicable limit of our liability under this insurance.

If any state is named in Item 2 of the Schedule, Part Two (Employers Liability Insurance) applies in that state to work subject to the Federal Employers' Liability Act as though that state were listed in Item 3.A. of the Information Page. Part One (Workers Compensation Insurance) does not apply in a state shown in the Schedule.

★ Part Two (Employers Liability Insurance), C. Exclusions, exclusion 9, does not apply to work subject to the Federal Employers' Liability Act.

Schedule

- 1. Limits of Liability
  - Bodily Injury by Accident \$ \_\_\_\_\_ each accident
  - Bodily Injury by Disease \$ \_\_\_\_\_ aggregate
- 2. State

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.  
**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective	Policy No.	Endorsement No.
Insured		Premium \$
Insurance Company	Countersigned by _____	

**Notes:**

- 1. The Federal Employers' Liability Act makes an interstate railroad liable for bodily injuries sustained by an employee. That liability of the railroad is insured by Part Two (Employers Liability Insurance) unless specifically excluded by Federal Employers' Liability Act Exclusion Endorsement.
- 2. Use this endorsement when providing Federal Employers' Liability Act coverage under Coverage I or II as provided in 3:6-5 of the New Jersey Manual.
- 3. Item 2 of the Schedule may be used to extend FELA coverage to a state not listed in Item 3.A. of the Information Page.

POLICY  
CONTRACT & FORMS

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WC 00 01 06 A ★

LONGSHORE AND HARBOR WORKERS' COMPENSATION ACT COVERAGE ENDORSEMENT

This endorsement applies only to work subject to the Longshore and Harbor Workers' Compensation Act in a state shown in the Schedule. The policy applies to that work as though that state were listed in Item 3.A. of the Information Page.

★ General Section C. Workers' Compensation Law is replaced by the following:

C. Workers' Compensation Law

Workers' Compensation Law means the workers or workmen's compensation law and occupational disease law of each state or territory named in Item 3.A. of the Information Page and the Longshore and Harbor Workers' Compensation Act (33 USC Sections 901-950). It includes any amendments to those laws that are in effect during the policy period. It does not include any other federal workers or workmen's compensation law, other federal occupational disease law or the provisions of any law that provide nonoccupational disability benefits.

Part Two (Employers Liability Insurance), C. Exclusions., exclusion 8, does not apply to work subject to the Longshore and Harbor Workers' Compensation Act.

This endorsement does not apply to work subject to the Defense Base Act, the Outer Continental Shelf Lands Act, or the Nonappropriated Fund Instrumentalities Act.

Schedule

	Longshore and Harbor Workers'
<u>State</u>	<u>Compensation Act Coverage Percentage</u>

The rates for classifications with code numbers not followed by the letter "F" are rates for work not ordinarily subject to the Longshore and Harbor Workers' Compensation Act. If this policy covers work under such classifications, and if the work is subject to the Longshore and Harbor Workers' Compensation Act, those non-F classification rates will be increased by the Longshore and Harbor Workers' Compensation Act Coverage Percentage shown in the Schedule.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective Insured	Policy No.	Endorsement No. Premium \$
Insurance Company	Countersigned by _____	

Notes:

1. The Longshore and Harbor Workers' Compensation Act is a federal workers compensation law that applies to workers in maritime employments, including longshore, harborworkers, shipbuilders, shipbreakers and ship repairers. It does not apply to masters or crews of vessels or persons unloading vessels under 18 tons net.
2. Use this endorsement to provide workers compensation insurance and employers liability insurance for work subject to the Longshore and Harbor Workers' Compensation Act in any state, including a monopolistic state fund state.
3. Coverage is provided in a state by naming the state in the Schedule.
4. The following entry may be typed or printed in the Schedule to provide coverage in Item 3.A. states: "Each state named in Item 3.A. of the Information Page."
5. The following entry may be typed or printed in the Schedule to provide coverage in Item 3.A. and 3.C. states: "Each state named in Item 3.A. or 3.C. of the Information Page."

**OUTER CONTINENTAL SHELF LANDS ACT COVERAGE ENDORSEMENT**

This endorsement applies only to the work described in Item 4 of the Information Page or in the Schedule as subject to the Outer Continental Shelf Lands Act. The policy will apply to that work as though the location shown in the Schedule were, a state named in Item 3.A. of the Information Page.

General Section **C. Workers' Compensation Law** is replaced by the following:

**C. Workers' Compensation Law**

Workers' Compensation Law means the workers or workmen's compensation law and occupational disease law of each state or territory named in Item 3.A. of the Information Page and the Outer Continental Shelf Lands Act (43 U.S.C Sections 1331-1356a). It includes any amendments to those laws that are in effect during the policy period. It does not include any other federal workers or workmen's compensation law, other federal occupational disease law or the provisions of any law that provide nonoccupational disability benefits.

Part Two (Employers Liability Insurance), C. Exclusions., exclusion 8, does not apply to work subject to the Outer Continental Shelf Lands Act.

Schedule

Description and Location of Work

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective  
Insured

Policy No.

Endorsement No.  
Premium \$

Insurance Company

Countersigned by \_\_\_\_\_



**WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

**WC 29 01 01**

**NEW JERSEY  
VOLUNTARY COMPENSATION FEDERAL EMPLOYERS' LIABILITY ACT COVERAGE ENDORSEMENT**

This endorsement adds Voluntary Compensation Federal Employers' Liability Act Insurance to the policy.

**A. How This Insurance Applies**

This insurance applies to bodily injury by accident or bodily injury by disease. Bodily injury includes resulting death.

- 1) The bodily injury must be sustained by an employee of an interstate carrier by railroad subject to the Federal Employers' Liability Act.
- 2) The bodily injury must occur in employment that is necessary or incidental to work described in Item 2 of the Schedule.
- 3) The bodily injury must occur in the United States of America, its territories or possessions or Canada, and may occur elsewhere if the employee is a United States or Canadian citizen temporarily away from those places.
- 4) Bodily injury by accident must occur during the policy period.
- 5) Bodily injury by disease must be caused or aggravated by the conditions of your employment. The employee's last day of last exposure to the conditions causing or aggravating such bodily injury by disease must occur during the policy period.

**B. We Will Pay**

We will pay an amount equal to the benefits that would be required of you if you and your employees described in Item 1 of the Schedule were subject to the workers compensation law shown in Item 1 of the Schedule. We will pay those amounts to the persons who would be entitled to them under that law.

**C. Exclusions**

This insurance does not cover:

- 1) any obligation imposed by a workers compensation or occupational disease law, or any similar law.
- 2) bodily injury intentionally caused or aggravated by you.

**D. Before We Pay**

Before we pay benefits to the persons entitled to them, they must:

- 1) Release you and us, in writing, of all responsibility for the injury or death.
- 2) Transfer to us their right to recover from others who may be responsible for the injury or death.
- 3) Cooperate with us and do everything necessary to enable us to enforce the right to recover from others.

If the persons entitled to the benefits of this insurance fail to do those things, our duty to pay ends at once. If they claim damages from you or from us for the injury or death, our duty to pay ends at once.

**E. Recovery From Others**

If we make a recovery from others, we will keep an amount equal to our expenses of recovery and the benefits we paid. We will pay the balance to the persons entitled to it. If the persons entitled to the benefits of this insurance make a recovery from others, they must reimburse us for the benefits we paid them.

Schedule

- 1) Employees Workers Compensation Law  
Employees subject to the Federal Employers' Liability Act

- 2) Description of Work:

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective  
Insured

Policy No.

Endorsement No.  
Premium \$

Insurance Company

Countersigned by \_\_\_\_\_

**Notes:**

- 1) Use this endorsement to provide Voluntary Compensation Insurance under Coverage II in 3:6-6 of the New Jersey Manual. For employees subject to the Federal Employers' Liability Act.
- 2) This endorsement provides voluntary compensation to the employees described in the Schedule.
- 3) When this endorsement is used, the Federal Employers' Liability Act Coverage Endorsement must also be attached to the policy.

★ WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WC 00 02 01 A

**MARITIME COVERAGE ENDORSEMENT**

This endorsement changes how insurance provided by Part Two (Employers Liability Insurance) applies to bodily injury to a master or member of the crew of any vessel.

**A. How This Insurance Applies** is replaced by the following:

**A. How This Insurance Applies**

This insurance applies to bodily injury by accident or bodily injury by disease. Bodily injury includes resulting death.

- 1) The bodily injury must arise out of and in the course of the injured employee's employment by you.
- 2) The employment must be necessary or incidental to work described in Item 1 of the Schedule of the Maritime Coverage Endorsement.
- 3) The bodily injury must occur in the territorial limits of, or in the operation of a vessel sailing directly between the ports of, the continental United States of America, Alaska, Hawaii or Canada.
- 4) Bodily injury by accident must occur during the policy period.
- 5) Bodily injury by disease must be caused or aggravated by the conditions of your employment. The employee's last day of last exposure to the conditions causing or aggravating such bodily injury by disease must occur during the policy period.
- 6) If you are sued, the original suit and any related legal actions for damages for bodily injury by accident or by disease must be brought in the United States of America, its territories or possessions, or Canada.

**C. Exclusions** is changed by removing exclusion 10 and by adding exclusions 13 and 14.

This insurance does not cover:

- 13) bodily injury covered by a Protection and Indemnity Policy or similar policy issued to you or for your benefit. This exclusion applies even if the other policy does not apply because of another insurance clause, deductible or limitation of liability clause, or any similar clause.
- 14) your duty to provide transportation, wages, maintenance and cure. This exclusion does not apply if a premium entry is shown in Item 2 of the Schedule.

**D. We Will Defend** is changed by adding the following statement:

We will treat a suit or other action in rem against a vessel owned or chartered by you as a suit against you.

**G. Limits of Liability**

Our liability to pay for damages is limited. Our limits of liability are shown in the Schedule. They apply as explained below.

- 1) Bodily Injury by Accident. The limit shown for "bodily injury by accident—each accident" is the most we will pay for all damages covered by this insurance because of bodily injury to one or more employees in any one accident.  
A disease is not bodily injury by accident unless it results directly from bodily injury by accident.
- 2) Bodily Injury by Disease. The limit shown for "bodily injury by disease—aggregate" is the most we will pay for all damages covered by this insurance because of bodily injury by disease to one or more employees. The limit applies separately to bodily injury by disease arising out of work in each state shown in Item 3.A. of the Information Page. Bodily injury by disease will be deemed to occur in the state of the vessel's home port.  
Bodily injury by disease does not include disease that results directly from a bodily injury by accident.
- 3) We will not pay any claims for damages after we have paid the applicable limit of our liability under this insurance.

★ WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WC 00 02 01 A

Schedule

1. Description of work:
  
2. Transportation, Wages, Maintenance and Cure Premium \$
  
3. Limits of Liability  
Bodily Injury by Accident \$ \_\_\_\_\_ each accident  
Bodily Injury by Disease \$ \_\_\_\_\_ aggregate

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.  
**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective  
Insured

Policy No.

Endorsement No.  
Premium \$

Insurance Company

Countersigned by \_\_\_\_\_

**Notes:**

- 1) Use this endorsement to afford maritime coverage under Coverage I or II as provided in 3:6 of the New Jersey Manual where the employer has maritime exposure and no Protection and Indemnity policy, or has a Protection and Indemnity policy that does not cover all its operations.
- 2) Use Item 1 of the Schedule to describe the maritime operations that are to be insured by this endorsement. The description may include limitations by size, ownership or name of vessel and limitations by names of waterways to be used by the vessels.
- 3) If Coverage I is afforded, use the rate in 3:6-11 of the New Jersey Manual to calculate the premium entry in Item 2. If Coverage II is afforded, enter only "Coverage II" in Item 2, since the rates for Coverage II include provision for transportation, wages, maintenance and cure.
- 4) Complete Item 3 with the appropriate limits of liability. For reference, see 3:6-12 through 14 of the New Jersey Manual.

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WC 00 02 03

**VOLUNTARY COMPENSATION MARITIME COVERAGE ENDORSEMENT**

This endorsement adds Voluntary Compensation Maritime Insurance to the policy.

**A. How This Insurance Applies**

This insurance applies to bodily injury by accident or bodily injury by disease. Bodily injury includes resulting death.

1. The bodily injury must be sustained by an employee who is a master or member of the crew of a vessel described in the Schedule.
2. The bodily injury must occur in employment that is necessary or incidental to work described in Item 2 of the Schedule.
3. The bodily injury must occur in the territorial limits of, or in the operation of a vessel sailing directly between the ports of, the continental United States of America, Alaska, Hawaii or Canada.
4. Bodily injury by accident must occur during the policy period.
5. Bodily injury by disease must be caused or aggravated by the conditions of your employment. The employee's last day of last exposure to the conditions causing or aggravating such bodily injury by disease must occur during the policy period.

**B. We Will Pay**

We will pay an amount equal to the benefits that would be required of you if you and your employees described in Item 1 of the Schedule were subject to the workers compensation law shown in Item 1 of the Schedule. We will pay those amounts to the persons who would be entitled to them under that law.

**C. Exclusions**

This insurance does not cover:

1. any obligation imposed by a workers compensation or occupational disease law, or any similar law.
2. bodily injury intentionally caused or aggravated by you.

**D. Before We Pay**

Before we pay benefits to the persons entitled to them, they must:

1. release you and us, in writing, of all responsibility for the injury or death.
2. transfer to us their right to recover from others who may be responsible for the injury or death.
3. cooperate with us and do everything necessary to enable us to enforce the right to recover from others.

If the persons entitled to the benefits of this insurance fail to do those things, our duty to pay ends at once. If they claim damages from you or from us for the injury or death, our duty to pay ends at once.

**E. Recovery From Others**

If we make a recovery from others, we will keep an amount equal to our expenses of recovery and the benefits we paid. We will pay the balance to the persons entitled to it. If the persons entitled to the benefits of this insurance make a recovery from others, they must reimburse us for the benefits we paid them.

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WC 00 02 03

Schedule

1) Employees

Workers Compensation Law

Master and members of the crews of these vessels:

2) Description of Work:

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.  
**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective  
Insured

Policy No.

Endorsement No.  
Premium \$

Insurance Company

Countersigned by \_\_\_\_\_

**Notes:**

- 1) Use this endorsement to provide voluntary compensation under Coverage II as provided in 3:6 of the New Jersey Manual for masters or members of the crews of vessels.
- 2) This endorsement provides voluntary compensation to the employees described in the Schedule. Employees are described by naming or describing the vessel to which they are attached.
- 3) When this endorsement is used, the Maritime Coverage Endorsement must also be attached to the policy.

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WC 00 03 01 A

ALTERNATE EMPLOYER ENDORSEMENT

This endorsement applies only with respect to bodily injury to your employees while in the course of special or temporary employment by the alternate employer in the state named in Item 2 of the Schedule. Part One (Workers Compensation Insurance) and Part Two (Employers Liability Insurance) will apply as though the alternate employer is insured. If an entry is shown in Item 3 of the Schedule the insurance afforded by this endorsement applies only to work you perform under the contract or at the project named in the Schedule.

Under Part One (Workers Compensation Insurance) we will reimburse the alternate employer for the benefits required by the workers compensation law if we are not permitted to pay the benefits directly to the persons entitled to them.

The insurance afforded by this endorsement is not intended to satisfy the alternate employer's duty to secure its obligations under the workers compensation law. We will not file evidence of this insurance on behalf of the alternate employer with any government agency.

We will not ask any other insurer of the alternate employer to share with us a loss covered by this endorsement.

Premium will be charged for your employees while in the course of special or temporary employment by the alternate employer.

The policy may be canceled according to its terms without sending notice to the alternate employer.

Part Four (Your Duties If Injury Occurs) applies to you and the alternate employer. The alternate employer will recognize our right to defend under Parts One and Two and our right to inspect under Part Six.

Schedule

- 1. Alternate Employer Address
- 2. State of Special or Temporary Employment
- 3. Contract or Project

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated. **(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective Insured	Policy No.	Endorsement No.	Premium \$
Insurance Company	Countersigned by _____		

Notes:

- 1) This endorsement may be used when the insured named in Item 1 of the Information Page has agreed to provide insurance against workers compensation and employers liability claims made by employees of the insured against a special or temporary employer named in the endorsement Schedule.
- 2) This endorsement may be used only if the state of temporary or special employment is a state shown in Item 3.A. of the Information Page.
- 3) If the insured is in the business of providing temporary workers for others, the insurer may show the alternate employers in the Schedule by the words "all" or "any."
- 4) Three uses of this endorsement are illustrated here:
  - a) Use this endorsement if the policy is issued to a contractor (the insured) who is required by an oil company (as alternate or special employer) to provide workers compensation and employers liability insurance to protect the oil company from claims brought by the contractor's employees.
  - b) Use this endorsement if the policy is issued to a business that operates and manages property for others (the insured) who is required by the property owner (the alternate employer) to provide this insurance to protect the owner from claims brought by employees of the operator/manager.
  - c) Use this endorsement if the policy is issued to a supplier of temporary office help (the insured) who is required by its customer (the user of the temporary office help—the alternate employer) to provide this insurance to protect the customer from claims brought by the insured's employees against the alternate employer.
- 5) Show an appropriate entry to Item 3 to limit the endorsement to apply only to specific jobs or contracts of the insured.

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WC 00 03 02

DESIGNATED WORKPLACES EXCLUSION ENDORSEMENT

The policy does not cover work conducted at or from \_\_\_\_\_.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective	Policy No.	Endorsement No.
Insured		Premium \$
Insurance Company	Countersigned by _____	

**Notes:**

- 1) Use this endorsement to exclude designated workplaces only when it is proper to do so under the workers compensation law. The use of this endorsement is also limited by Note 2.
- 2) Use the blank space in the endorsement to carefully describe the work or workplace to be excluded.
  - a) Example excluding an office address:  
(Street, City, State)
  - b) Example excluding a construction site:  
"or in connection with the construction of..." (describe the project, location, contract, etc.)
  - c) Example covering a location and excluding all others within a state:  
"any place in the State of ----- except (Street, City)."
  - d) Example excluding work insured by another policy:  
"any workplace covered by insurance policy number \_\_\_\_\_ issued by Blank Insurance Company."



Effective April 1, 1984

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WC 00 03 04

**INSURANCE COMPANY AS INSURED ENDORSEMENT**

The policy does not cover your obligations as a workers compensation reinsurer or insurer of other employers.

POLICY  
CONTRACT & FORMS

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective  
Insured

Policy No.

Endorsement No.  
Premium \$

Insurance Company

Countersigned by \_\_\_\_\_

**Note:**

Use this endorsement if the insured is licensed to write workers compensation insurance or reinsurance.



**WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

**WC 00 03 05**

**JOINT VENTURE AS INSURED ENDORSEMENT**

If the employer named in Item 1 of the Information Page is a joint venture, and if you are one of its members, you are insured, but only in your capacity as an employer of the joint venture's employees.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective

Policy No.

Endorsement No.

Insured

Premium \$

Insurance Company

Countersigned by \_\_\_\_\_

**Note:**

Use this endorsement to insure the members of a joint venture named in item 1 of the information page

★ WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WC 00 03 09 B

**RURAL UTILITIES SERVICE ENDORSEMENT**

1. We will submit our policy and endorsement forms to the Rural Utility Service (RUS) prior to using them.
2. We will mail to the Rural Utilities Service at least ten days advance notice of the termination of the policy.
3. If you are immune from tort liability, we will not use that immunity as a defense unless you so request us. You agree that waiving the defense of immunity will not make us liable for any payment in excess of the limits of liability stated in the policy.
4. If you are a cooperative or a mutual organization, we agree with the Rural Utilities Service that the insurance afforded by this policy is subject to the following provisions:
  - a) We agree that we will not use, either in the adjustment of claims or in the defense of suits against you, your immunity from tort liability, unless you interpose such defense;
  - b) You agree that the waiver of the defense of immunity shall not subject the company to liability of any portion of a claim, verdict or judgement in excess of the limits stated in the policy;
  - c) We agree that if you are relieved of liability because of your immunity, either by interposition of such defense at your request or by voluntary action of a court, the insurance applicable to the injuries on which such suit is based, to the extent it would otherwise have been available to you, shall apply to your officers and employees in their capacity as such; provided that all defenses other than immunity in suits against you or against the company under the policy shall be available to the company with respect to such officers and employees in suits against such officers and employees or against the company under the policy.

POLICY  
CONTRACT & FORMS

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.  
**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective  
Insured

Policy No.

Endorsement No.  
Premium \$

Insurance Company

Countersigned by \_\_\_\_\_

**Note:**

Use this endorsement if the insured is a rural utilities cooperative and this endorsement is required by the R.U.S

★ **WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

**WC 29 03 02 A**

**NEW JERSEY  
WORKERS COMPENSATION AND EMPLOYERS LIABILITY COVERAGE  
FOR RESIDENCE EMPLOYEES ENDORSEMENT**

We agree, with respect to residence employees:

**Under Coverage I**

To pay when due all benefits required of an insured by the New Jersey Workers' Compensation Law; and

**Under Coverage II**

To pay on behalf of an insured all damages for which the insured is legally liable because of bodily injury sustained by a residence employee. The bodily injury must be caused by accident or disease and arise out of and in the course of employment by the insured while:

- a) in the United States of America, its territories or possessions, or Canada, or
- b) temporarily elsewhere if the residence employee is a citizen or resident of the United States or Canada. Coverage II does not apply to any suit brought in or judgment rendered by any court outside the United States of America, its territories and possessions, or Canada or to any action on such judgment.

**Application of Coverage**

This insurance applies only to:

- a) bodily injury occurring during the policy period, or
- b) occupational disease or cumulative injury of a residence employee who during the term of this policy actually worked for the insured during the last day of employment, which exposed the employee to the hazard of the occupational disease or cumulative injury.

**Policy Provisions**

This insurance is subject to all the provisions of this endorsement and the following provisions of this policy:

- a. Under Section I and II—Conditions:
  4. Waiver or Change of Policy Provisions.
  5. Cancellation.
  7. Assignment.
  8. Subrogation.
- b. Under Section II—Conditions:
  3. Duties After Loss.
  6. Suit Against Us.
- c. Our agreement to defend the insured as provided under Coverage E—Personal Liability.
- d. Under Section II—Additional Coverages:
  1. Claim Expenses.
  2. First Aid Expenses.
- e. The definition of “bodily injury,” “business,” “insured” and “residence employee.”

**Limit of Liability—Coverage II**

Our total limit of liability shall not exceed \$100,000 for all damages because of bodily injury:

- a. sustained by one or more residence employees in any one accident; or
- b. caused by disease and sustained by a residence employee.

Our total limit of liability shall not exceed \$500,000 for all damages arising out of bodily injury by disease regardless of the number of residence employees who sustain bodily injury by disease.

★ **WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

**WC 29 03 02 A**

**Other Insurance**

If a loss covered by this policy is also covered by other insurance, we will pay only the proportion of the loss that the limit of liability that applies under this policy bears to the total amount of insurance covering the loss.

**Conformity to Statute**

Terms of this insurance which are in conflict with the New Jersey Workers' Compensation Law are amended to conform to that law.

**Exclusions**

This insurance does not apply:

- a) to liability for bodily injury arising out of business pursuits of the insured;
- b) Under Coverage II
  - 1) to liability assumed by the insured under any contract or agreement
  - 2) to bodily injury by disease unless a written claim is made or suit brought against the insured within 36 months after the end of the policy period
  - 3) to any obligation under a workers compensation, unemployment or disability benefits law or any similar law
  - 4) to punitive or exemplary damage because of bodily injury to any employee employed in violation of law or to any employee employed in violation of law with the knowledge or consent of the insured.

**SCHEDULE – COMPLETE ONLY FOR FULL-TIME SERVANTS**

<b>Code No.</b>	<b>Classification of Employees</b>	<b>No. of Employees</b>	<b>Rate Per Employee</b>	<b>Premium</b>
0913	Private Residence or Estate – Full-Time Inservants			
0912	Private Residence – Full-time Outservants incl. drivers			
0915	Private Estate – Full-Time Outservants incl. drivers			

**POLICY CONTRACT & FORMS**

**Notes:**

- 1) This endorsement is required to insure the New Jersey statutory workers compensation obligations of an employer of a domestic servant or household employee or the dependents thereof as mandated by Chapter 28 Public Laws of 1979.
- 2) This endorsement is designed to be used with a New Jersey homeowners policy or other policy providing comprehensive personal liability insurance.
- 3) There may be need to make changes in the endorsement to properly identify policy provisions which may apply to the endorsement.

**WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

**WC 29 03 03**

**NEW JERSEY  
EMPLOYEE LEASING LABOR CONTRACTOR ENDORSEMENT**

As used in this endorsement, employee leasing means an arrangement under contract or otherwise between two businesses where one entity leases its workers from the other for a fee or other consideration. The business providing the leasing services shall be referred to as the "labor contractor." The entity receiving the services shall be referred to as the "client."

This endorsement applies only to the workers provided to the client identified in Item 1.A. of the Information Page and named in the Schedule below by the Labor Contractor identified in 1.A. of the Information Page under an employee leasing arrangement. This arrangement is for long-term leasing services, rather than for temporary help services to meet seasonal or short-term conditions.

This policy provides coverage for the workers leased to the client. This policy does not satisfy the client's duty for the complete payment of any obligations it may have under the Workers' Compensation Law for non-leased employees or that the labor contractor may have for direct employees engaged by it.

Part One (Workers Compensation Insurance) and Part Two (Employers Liability Insurance) will apply as though the labor contractor is an insured.

Under Part One, we will reimburse the labor contractor named in Item 1.A. of the Information Page for the benefits required by the Workers' Compensation Law if we are not permitted to pay the benefits directly to the persons entitled to them.

Part Four (Your Duties If Injury Occurs) applies to the labor contractor and client. The labor contractor and the client will recognize our right to defend under Parts One and Two and our right to inspect under Part Six (Conditions).

We will not ask any other insurer of the client to share losses with us covered by this policy. We will charge premium for the workers leased to the client company by the labor contractor.

If we cancel this policy, we will send notice to the labor contractor and to the client at the address shown in the Schedule below.

The labor contractor will separately maintain payroll records needed to compute the premium for the workers leased to the client, to satisfy the obligations under Part Five (Premium). We will charge the labor contractor premium for workers leased to the client.

Schedule

Name of Client

Address

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective

Policy No.

Endorsement No.

Insured

Premium \$

Insurance Company

Countersigned by \_\_\_\_\_

**Note:**

This endorsement is to be attached to each policy insuring a client as lessee, as required by 3:10-2(a) of the Employee Leasing Plan in the New Jersey Manual.

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WC 29 03 04

NEW JERSEY  
EMPLOYEE LEASING CLIENT EXCLUSION ENDORSEMENT

As used in this endorsement, employee leasing means an arrangement under contract or otherwise between two businesses where one entity leases its workers from the other for a fee or other consideration. The business providing the leasing services shall be referred to as the "labor contractor." The entity receiving the services shall be referred to as the "client."

In consideration of separate concurrent coverage provided by the labor contractor for leased employees, this policy does not provide coverage for workers you lease from the labor contractor listed below:

Schedule

Labor Contractor

Address

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.  
**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective  
Insured

Policy No.

Endorsement No.  
Premium \$

Insurance Company

Countersigned by \_\_\_\_\_

**Note:**

This endorsement is to be attached to a policy insuring a client (lessee) where it is intended that the coverage afforded by the policy is limited to employees that are not leased from any employee leasing contractor (lessor). See 3:10-2(b) of the New Jersey Manual.

POLICY  
CONTRACT & FORMS

**WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

**WC 29 03 05**

**NEW JERSEY  
EMPLOYEE LEASING LABOR CONTRACTOR EXCLUSION ENDORSEMENT**

As used in this endorsement, employee leasing shall mean an arrangement under contract or otherwise between two businesses where one entity leases its workers from the other for a fee or other consideration. The business providing the leasing services shall be referred to as the "labor contractor." The entity receiving the services shall be referred to as the "client."

This policy does not provide coverage for workers you lease to your clients.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.  
**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective  
Insured

Policy No.

Endorsement No.  
Premium \$

Insurance Company

Countersigned by \_\_\_\_\_

**Note:**

This endorsement is to be attached to a policy insuring an employee leasing contractor (lessor) where it is intended that the coverage afforded by the policy is limited to employees that are not leased to any client (lessee). See 3:10-2c of the New Jersey Manual.

★ WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WC 29 03 06 B

**NEW JERSEY PART TWO EMPLOYERS LIABILITY ENDORSEMENT**

This endorsement applies only to the insurance provided by Part Two (Employers Liability Insurance) because New Jersey is shown in Item 3.A. of the Information Page.

- ★ With respect to Exclusion C5, this insurance does not cover any and all intentional wrongs within the exception allowed by N.J.S.A. 34:15-8 including but not limited to, bodily injury caused or aggravated by an intentional wrong committed by you or your employees, or bodily injury resulting from an act or omission by you or your employees, which is substantially certain to result in injury.

With respect to Exclusion C7 we will defend any claim, proceeding or suit for damages where bodily injury is alleged. We have the right to investigate and settle. We will not defend or continue to defend after the applicable limits of insurance have been paid. Such policy limits include any legal costs assessed against you on behalf of your employee(s).

We may not limit our liability to pay damages for which we become legally liable to pay because of bodily injury to an infant under the age of 18 years in a proceeding made pursuant to Article 2 as provided in N.J.S.A. 34:15-10.

This insurance does not provide for the payment of any common law negligence damages or other damages when the provisions of Article 2 of the New Jersey Workers Compensation Law have been rejected by you and your employee(s) as provided in N.J.S.A. 34:15-9.

With respect to paragraph F., the "Other Insurance" provisions is replaced with the following:

**F. Other Insurance**

We will not pay more than our share of damages and costs covered by this insurance and other insurance or self-insurance. Subject to any limits of liability that apply, all shares will be equal until the loss is paid. If any insurance or self-insurance is exhausted, the shares of all remaining insurance and self-insurance will be equal until the loss is paid.

This insurance, however, is excess over any other applicable insurance with respect to claims for bodily injury arising out of employer practices, policies, acts or omissions enumerated in C-7 above, whether such other insurance is stated to be primary, contributory, excess, contingent or otherwise.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.  
**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective  
Insured

Policy No.

Endorsement No.  
Premium \$

Insurance Company

Countersigned by \_\_\_\_\_

**Note:**

This endorsement must be attached to a policy showing New Jersey in Item 3.A. of the Information Page.



★ **WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

**WC 29 03 07**

**NEW JERSEY  
SOLE PROPRIETORS AND PARTNERS COVERAGE ENDORSEMENT**

An election was made by the individual proprietor or all partners actively performing services for this business to be deemed to be employees for the purpose of receipt of benefits under the New Jersey Workers Compensation Law. The premium for this policy will include the remuneration of the individual proprietor, all partners in any partnership, including all partners in a limited liability partnership or all members in a limited liability company. The premium shall be determined in accordance with Part Five A - "Premium", in this policy.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.  
**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective  
Insured

Policy No.

Endorsement No.  
Premium \$

Insurance Company

Countersigned by \_\_\_\_\_

**Note:**

This endorsement is to be attached to a policy affording coverage under the New Jersey Workers' Compensation Law for individual proprietors or partners in any partnership where the business has elected such coverage.

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WC 29 03 09 A

NEW JERSEY LIMITED OTHER STATES INSURANCE ENDORSEMENT

Part Three-Other States Insurance is amended to read:

A. How This Insurance Applies

- 1) We will pay promptly, when due, the benefits required of you by the workers' compensation law of any state not listed in Item 3.A. of the Information Page, if all of the following conditions are met:
  - a) The employee claiming benefits was employed under a contract of hire made in a state listed in Item 3.A. of the Information Page and was, at the time of injury, principally employed in a state listed in Item 3. A. of the Information Page; and
  - b) The employee claiming benefits is not claiming benefits in a state where, at the time of injury, (i) you have other workers' compensation coverage, or (ii) you were, by virtue of the nature of your operations in that state, required by that state's law to have obtained separate workers' compensation insurance coverage, or (iii) you are an authorized self-insurer or participant in a self-insured group plan; and
  - c) The duration of the work being performed by the employee claiming benefits in a state other than those listed in item 3:A of the Information Page is temporary.
- 2) If we are not permitted to pay the benefits directly to persons entitled to them under circumstances described in item 1 above, we will reimburse you for the benefits required to be paid.
- 3) This insurance does not apply to fines or penalties arising out of your failure to comply with the requirements of the workers' compensation law.

IMPORTANT NOTICE!

If you hire any employee outside of New Jersey to work principally outside of New Jersey or you begin operations in any state other than New Jersey, you must obtain insurance coverage in that state and do whatever else may be required under the state's law, as this Limited Other States Endorsement does not satisfy the requirements of that state's workers' compensation law.

POLICY  
CONTRACT & FORMS

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective	Policy No.	Endorsement No.
Insured		Premium \$
Insurance Company	Countersigned by _____	

Notes:

- 1) Servicing carriers and direct assignment carriers must attach this endorsement to all policies issued through the New Jersey Workers' Compensation Insurance Plan. Voluntary carriers may, as an option, elect to attach this endorsement to any policy showing New Jersey in Item 3.A. of the information page.
- ★ 2) Enter "WC 29 03 09A" in Item 3.D. of the Information Page.

**WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

**WC 29 03 10**

**NEW JERSEY  
WORKERS' COMPENSATION INSURANCE PLAN ELIGIBILITY ENDORSEMENT**

The following provision is added to the Policy in Part Six - Conditions

**F. Assigned Risk Eligibility**

- 1) You are unable to obtain coverage through the New Jersey voluntary workers' compensation insurance market.
- 2) You will not be in default of premium on any New Jersey workers' compensation insurance policy.
- ★ 3) You will have complied and will continue to comply with all laws, orders, rules and regulations in force and effect relating to the welfare, health and safety of your employees, including, but not limited to:
  - a) You will comply with our right to inspect and recommendations resulting therefrom, as described in this Part. Nothing contained herein alters the policy Provisions of **Part 6 - Conditions**; and
  - b) You will keep records or information needed to compute premium as described in **PART FIVE - PREMIUM, G. AUDIT**, and provide us with copies of those records when we ask for them; and
  - c) You will let us examine and audit your records and otherwise fully cooperate with our attempts to conduct premium audits or inspect the workplaces.
- 4) Insurance Rate Service Organizations have the same rights we have under this provision.

**Your compliance with each eligibility condition is material to the continuation of coverage through the New Jersey Workers' Compensation Insurance Plan. We may, to the extent allowed by the New Jersey Compensation Rating & Inspection Bureau, initiate a mid-term cancellation, if you fail to comply with any of these policy conditions.**

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective  
Insured

Policy No.

Endorsement No.  
Premium \$

Insurance Company

Countersigned by \_\_\_\_\_

**Note:**

This endorsement must be attached to all policies issued pursuant to the New Jersey Worker' Compensation Insurance Plan.

Effective April 1, 1984

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WC 00 04 02

ANNIVERSARY RATING DATE ENDORSEMENT

The premium and rates for this policy, and the experience rating modification factor, if any, may change on your anniversary rating date shown in the Schedule.

Schedule

Anniversary Rating Date \_\_\_\_\_(Month) \_\_\_\_\_(Day)

POLICY  
CONTRACT & FORMS

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.  
**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective  
Insured

Policy No.

Endorsement No.  
Premium \$

Insurance Company

Countersigned by\_\_\_\_\_

Notes:

- 1) The anniversary rating date is explained in 3:1-2 of the New Jersey Manual.
- 2) Use this endorsement to show the insured's normal anniversary rating date if different from the policy effective date.
- 3) The insurer may show the anniversary rating date in Item 2 or Item 4 of the Information Page.

**WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

**WC 00 04 03**

**EXPERIENCE RATING MODIFICATION FACTOR ENDORSEMENT**

The premium for the policy will be adjusted by an experience rating modification factor. The factor was not available when the policy was issued. The factor, if any, shown on the Information Page is an estimate. We will issue an endorsement to show the proper factor, if different from the factor shown, when it is calculated.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective	Policy No.	Endorsement No.
Insured		Premium \$
Insurance Company	Countersigned by _____	

**Notes:**

- 1) This endorsement may be used if the insured's experience rating modification factor is not available when the policy is issued.
- 2) An appropriate typewritten entry may be made in the Information Page instead of using this endorsement.

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WC 00 04 04

PENDING RATE CHANGE ENDORSEMENT

A rate change filing is being considered by the proper regulatory authority. The filing may result in rates different from the rates shown on the policy. If it does, we will issue an endorsement to show the new rates and their effective date.

If only one state is shown in Item 3.A. of the Information Page, this endorsement applies to that state. If more than one state is shown there, this endorsement applies only in the state shown in the Schedule.

Schedule

State

POLICY  
CONTRACT & FORMS

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective  
Insured

Policy No.

Endorsement No.  
Premium \$

Insurance Company

Countersigned by \_\_\_\_\_

**Notes:**

- 1) Use this endorsement if the rates shown in the policy may change because of a rate filing pending when the policy is issued.
- 2) An appropriate typewritten entry may be made on the Information Page instead of using this endorsement.

**WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

**WC 00 04 05**

**POLICY PERIOD ENDORSEMENT**

The policy period shown in Item 2 of the Information Page consists of the consecutive periods shown in the Schedule. Our Manuals and all provisions of the policy apply separately to each period.

Schedule

From \_\_\_\_\_ to \_\_\_\_\_ 12:01 a.m.  
From \_\_\_\_\_ to \_\_\_\_\_ 12:01 a.m.  
From \_\_\_\_\_ to \_\_\_\_\_ 12:01 a.m.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective

Policy No.

Endorsement No.

Insured

Premium \$

Insurance Company

Countersigned by \_\_\_\_\_

**Notes:**

- 1) Use this endorsement if the policy period is longer than one year and sixteen days and does not consist of complete twelve-month periods.
- 2) 3:3-11 of the New Jersey Manual requires this endorsement to show which period, the first or the last, is to be less than twelve months.

Effective April 1, 1984

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WC 00 04 07

RATE CHANGE ENDORSEMENT

Rate changes that apply to the policy have been approved by the proper regulatory authority. The changes are shown in the Schedule.

State	Date of Change	State Coverage % Change	Schedule	Longshore and Harbor Workers' Act Coverage %
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This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective	Policy No.	Endorsement No.
Insured		Premium \$
Insurance Company	Countersigned by _____	

Notes:

- 1) Use this endorsement to show a change in rates for state coverage.
- 2) Use the first and second columns to show the state and effective date of the change.
- 3) Use the third column if the change is a flat percentage applicable to all classifications.
- 4) Use the fourth column to show the new percentage, if any, applicable to non-F classifications for work subject to the Longshore and Harbor Workers' Compensation Act.
- 5) The company may show a fifth column (Classification Code Number and Rate) in order to show the change on a Schedule of Rate basis.

POLICY  
CONTRACT & FORMS



WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WC 00 04 19

PREMIUM DUE DATE ENDORSEMENT

Section D. of Part Five of the policy is replaced by this provision.

★ PART FIVE  
PREMIUM

D. **Premium** is amended to read:

You will pay all premium when due. You will pay the premium even if part or all of the workers compensation law is not valid. **The due date for audit and retrospective premiums is the date of the billing.**

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective  
Insured

Policy No.

Endorsement No.  
Premium \$

Insurance Company

Countersigned by \_\_\_\_\_

★ WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WC 00 04 21 C

**CATASTROPHE (OTHER THAN CERTIFIED ACTS OF TERRORISM) PREMIUM ENDORSEMENT**

This endorsement is notification that your insurance carrier is charging premium to cover the losses that may occur in the event of a Catastrophe (other than Certified Acts of Terrorism) as that term is defined below. Your policy provides coverage for workers compensation losses caused by a Catastrophe (other than Certified Acts of Terrorism). This premium charge does not provide funding for Certified Acts of Terrorism contemplated under the Terrorism Risk Insurance Program Reauthorization Act Disclosure Endorsement (WC 00 04 22 A), attached to this policy.

For purposes of this endorsement, the following definitions apply:

- Catastrophe (other than Certified Acts of Terrorism): Any single event, resulting from an Earthquake, Noncertified Act of Terrorism, or Catastrophic Industrial Accident, which results in aggregate workers compensation losses in excess of \$50 million.
- Earthquake: The shaking and vibration at the surface of the earth resulting from underground movement along a fault plane or from volcanic activity.
- Noncertified Act of Terrorism: An event that is not certified as an Act of Terrorism by the secretary of Treasury pursuant to the Terrorism Risk Insurance Act of 2002 (as amended) but that meets all of the following criteria:
  - a. It is an act that is violent or dangerous to human life, property, or infrastructure;
  - b. The act results in damage within the United States or outside of the United States in the case of the premises of United States missions or air carriers or vessels as those terms are defined in the Terrorism Risk Insurance Act of 2002 (as amended); and
  - c. It is an act that has been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.
- Catastrophic Industrial Accident: A chemical release, large explosion, or small blast that is localized in nature and affects workers in a small perimeter the size of the building.

The premium charge for the coverage your policy provides for workers compensation losses caused by a Catastrophe (other than Certified Acts of Terrorism) is shown in Item 4 of the Information Page or in the Schedule below.

Schedule

State	Rate	Premium
-------	------	---------

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective  
Insured

Policy No.

Endorsement No.  
Premium \$

Insurance Company

Countersigned by \_\_\_\_\_

POLICY  
CONTRACT & FORMS

★ **WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

**WC 00 04 22 A**

**TERRORISM RISK INSURANCE PROGRAM REAUTHORIZATION ACT DISCLOSURE ENDORSEMENT**

This endorsement addresses the requirements of the Terrorism Risk Insurance Act of 2002 as amended and extended by the Terrorism Risk Insurance Program Reauthorization Act of 2007. It serves to notify you of certain limitations under the Act, and that your insurance carrier is charging premium for losses that may occur in the event of an Act of Terrorism.

Your policy provides coverage for workers compensation losses caused by acts by Acts of Terrorism, including workers compensation benefit obligations dictated by state law. Coverage for such losses is still subject to all terms, definitions, exclusions, and conditions in your policy, and any applicable federal and/or state laws, rules or regulations.

**Definitions**

The definitions provided in this endorsement are based on and have the same meaning as the definitions in the Act. If words or phrases not defined in this endorsement are defined in the Act, the definitions in the Act will apply.

"Act" means the Terrorism Risk Insurance Act of 2002, which took effect on November 26, 2002, and any amendments thereto resulting from the Terrorism Risk Insurance Program Reauthorization Act of 2007.

"Act of Terrorism" means any act that is certified by the Secretary of Treasury, in concurrence with the Secretary of State, and the Attorney General of the United States as meeting all of the following requirements:

- a. The act is an act of terrorism.
- b. The act is a violent or dangerous to human life, property or infrastructure.
- c. The act resulted in damage within the United States, or outside of the United States in the case of the premises of United States missions or certain air carriers or vessels.
- d. The act has been committed by an individual or individuals part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States government by coercion.

"Insured Loss" means any loss resulting from an act of terrorism (and, except for Pennsylvania, including an act of war, in the case of workers compensation) that is covered by primary or excess property and casualty insurance issued by an insurer if the loss occurs in the United States or at the premises of United States missions or to certain air carriers or vessels.

"Insurer Deductible" means, for the period beginning on January 1, 2008, and ending on December 31, 2014, an amount equal to 20% of our direct earned premiums, over the calendar year immediately preceding the applicable Program Year.

"Program Year" refers to each calendar year between January 1, 2008 and December 31, 2014, as applicable.

**Limitation of Liability**

The Act limits our liability to you under this policy. If aggregate Insured Losses exceed \$100,000,000,000 in a Program Year and if we have met our Insurer Deductible, we are not liable for the payment of any portion of the amount of Insured Losses that exceeds \$100,000,000,000; and for aggregate Insured Losses up to \$100,000,000,000, we will pay only a pro rata share of such Insured Losses as determined by the Secretary of the Treasury.

**Policyholder Disclosure Notice**

1. Insured Losses would be partially reimbursed by the United States Government. If the aggregate industry Insured Losses exceed \$100,000,000 in a Program Year, the United States Government would pay 85% of our Insured Losses that exceed our Insurer Deductible.
2. Notwithstanding item 1 above, the United States Government will not make any payment under the Act for any portion of Insured Losses that exceed \$100,000,000,000.
3. The premium charge for the coverage your policy provides for Insured Losses is included in the amount shown in Item 4 of the Information Page or in the Schedule below:

Schedule

State	Rate	Premium
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POLICY  
CONTRACT & FORMS

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.  
**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective  
Insured

Policy No.

Endorsement No.  
Premium \$

Insurance Company

Countersigned by \_\_\_\_\_

**★ WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

**WC 29 04 09 A**

**NEW JERSEY APPROVED MANAGED CARE PROGRAM ENDORSEMENT**

The premium reduction percentage shown in the Schedule below is applicable to your audited modified premium because you have exercised your right under the New Jersey Workers' Compensation Law and agreed to use the medical services of an approved managed care organization.

The reduction amount will be estimated at policy inception and adjusted on audit. It will be prorated if the managed care program is initiated during the term of the policy or if it is terminated before normal expiration of the policy or if there is change in distribution of employees and different approved managed care programs are applicable.

We will provide you with information concerning the use of the managed care program and your rights and obligations under the program.

The premium reduction may be revoked if you fail to abide by your obligations under our managed care contract.

Schedule

Name of Approved Managed Care Organization \_\_\_\_\_

Effective Date of Program \_\_\_\_\_

Premium Reduction Percentage \_\_\_\_\_%

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective

Policy No.

Endorsement No.

Insured

Premium \$

Insurance Company

Countersigned by \_\_\_\_\_

**Note:**

This endorsement must be attached to each policy where the insured has agreed to use the services of an approved managed care program.

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WC 29 04 10

NEW JERSEY CONSTRUCTION CLASSIFICATION PREMIUM ADJUSTMENT ENDORSEMENT

The premium for this policy may be adjusted by a New Jersey Construction Classification Premium Credit. The credit, if applicable, was not available when the policy was issued. If you qualify, we will issue an endorsement to include the credit after it is calculated.

POLICY  
CONTRACT & FORMS

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective	Policy No.	Endorsement No.
Insured		Premium \$
Insurance Company	Countersigned by _____	

**Notes:**

- 1) This endorsement is applicable to policyholders that may be eligible for a New Jersey Construction Classification Premium Adjustment Program credit.
- 2) Attach this endorsement when the credit is not known at time of issuance or if it is not known if the policyholder qualifies.

**★ WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

**WC 29 04 11**

**NEW JERSEY  
PREMIUM DISCOUNT ENDORSEMENT  
SCHEDULE Y**

The New Jersey premium for this policy and the policies, if any, listed in Item 2 of the Schedule may be eligible for a discount. This endorsement shows the discount rates in Item 1 of the Schedule. The final calculation of premium discount will be determined by our Manual and your New Jersey standard premium as determined by audit.

In certain cases where New Jersey retrospective rating applies, all of the premium may not be subject to retrospective rating. In such cases:

So much of the New Jersey Standard Premium as is subject to retrospective rating shall not be subject to discount. The remainder is subject to discount and the discount is calculated as follows:

- a) Determine the discount as though none of the standard premium is subject to retrospective rating.
- b) Determine the discount as though only the premium subject to retrospective rating is discounted.
- c) The difference between (a) and (b) is the applicable premium discount.

Schedule

- ★ 1. Premium Discount. The first \$10,000 of the Standard Premium shall be charged in full without discount, the next \$190,000 shall be subject to a discount of 8.5%, the next \$1,550,000 shall be subject to a discount of 10.2%, and the remainder shall be subject to a discount of 11.0%.
- 2. Other policies:

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective	Policy No.	Endorsement No.
Insured		Premium \$
Insurance Company	Countersigned by _____	

**Notes:**

- 1) Use this endorsement to show the application of New Jersey Intrastate Premium Discount.
- 2) The company shall insert (print) the discount percentages applicable to it in Item 1, or an average table may be used. If the New Jersey Premium Discount Table is used. Item 1 shall be amended to read:  
The Standard Premium shall be subject to the applicable discount stated in the following Premium Discount Table:
- 3) Item 2 is available to list all New Jersey Workers Compensation and Employers Liability Insurance policies which are included for combination under the premium discount rule.

★ WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WC 29 04 12

NEW JERSEY  
PREMIUM DISCOUNT ENDORSEMENT  
SCHEDULE X

The New Jersey premium for this policy and the policies, if any, listed in Item 2 of the Schedule may be eligible for a discount. This endorsement shows the discount rates in Item 1 of the Schedule. The final calculation of premium discount will be determined by our Manual and your New Jersey standard premium as determined by audit.

In certain cases where New Jersey retrospective rating applies, all of the premium may not be subject to retrospective rating. In such cases:

So much of the New Jersey Standard Premium as is subject to retrospective rating shall not be subject to discount. The remainder is subject to discount and the discount is calculated as follows:

- a) Determine the discount as though none of the standard premium is subject to retrospective rating.
- b) Determine the discount as though only the premium subject to retrospective rating is discounted.
- c) The difference between (a) and (b) is the applicable premium discount.

Schedule

- ★ 1. Premium Discount. The first \$10,000 of the Standard Premium shall be charged in full without discount, the next \$190,000 shall be subject to a discount of 4.6%, the next \$1,550,000 shall be subject to a discount of 5.5%, and the remainder shall be subject to a discount of 6.3%.
- 2. Other policies:

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective	Policy No.	Endorsement No.
Insured		Premium \$
Insurance Company	Countersigned by _____	

Notes:

- 1) Use this endorsement to show the application of New Jersey Intrastate Premium Discount.
- 2) The company shall insert (print) the discount percentages applicable to it in Item 1, or an average table may be used. If the New Jersey Premium Discount Table is used, Item 1 shall be amended to read:  
The Standard Premium shall be subject to the applicable discount stated in the following Premium Discount Table:
- 3) Item 2 is available to list all New Jersey Workers Compensation and Employers Liability Insurance policies which are included for combination under the premium discount rule.



★ WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WC 00 05 03 B

**RETROSPECTIVE RATING PLAN PREMIUM ENDORSEMENT  
ONE YEAR PLAN**

This endorsement is added to Part Five (Premium) because you chose to have the cost of the insurance rated retrospectively. This endorsement explains the rating plan and how a retrospective rating plan premium will be determined.

This endorsement applies in the states listed in the Schedule. It determines the retrospective rating plan premium for the insurance provided during the rating plan period by this policy and any other policy listed in the Schedule. The rating plan period is the one-year period beginning with the effective date of this endorsement.

The amount of retrospective rating plan premium depends on five standard elements and two elective elements.

**A. Retrospective Rating Plan Premium Standard Elements**

The five standard elements are explained here.

- 1) Standard premium is the premium we would charge during the rating plan period if you had not chosen a retrospective rating plan. Standard premium does not include the following elements and any other elements excluded based on our manuals:
  - Premium discount
  - Expense constant
  - Premium resulting from the nonratable element codes
  - Premium developed by the passenger seat surcharge under Classification Code 7421
  - Premium developed by the occupational disease rates for employers subject to the Federal Coal Mine Safety and Health Act
  - Premium developed by the catastrophe provisions as outlined in our manuals
- 2) Basic premium is less than standard premium. It is standard premium multiplied by a percentage called the basic premium factor. The basic premium factor varies depending on the total amount of standard premium. The basic premium factor includes:
  - General administration costs of the carrier
  - Cost of loss control services
  - Insurance charge

The basic premium factor does not cover premium taxes or claims adjustment expenses. Those elements are usually provided for in the tax multiplier and the loss conversion factor.

The Schedule shows a range of basic premium factors for differing amounts of estimated standard premium. The actual basic premium factor will be determined after the standard premium is determined. If earned standard premium is not within the range of the estimated standard premiums shown in the Schedule, the basic premium will be recalculated.

- 3) Incurred losses are all amounts we pay or estimate we will pay for losses, interest on judgements, expenses to recover against third parties, and employers liability loss adjustment expenses. This includes paid and outstanding losses (including any reserves set on open claims). If the allocated loss adjustment expense (ALAE) option is elected, then incurred losses will include ALAE.

**Note:** The rating formula for incurred losses will not include a loss for the following elements or any other elements excluded from our manuals:

- Resulting from the nonratable element codes
  - Developed by the passenger seat surcharge under Classification Code 7421
  - Developed by the occupational disease rates for employers subject to the Federal Coal Mine Safety and Health Act
  - Developed by the catastrophe provisions as outlined in our manuals
- 4) Converted incurred losses are based on the incurred losses for a policy or policies to which the retrospective rating plan applies. A loss conversion factor is applied to incurred losses to produce the converted incurred losses. The loss conversion factor is shown in the Schedule.

★ WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WC 00 05 03 B

- 5) Taxes are a part of the premium we collect. Taxes are determined as a percentage of basic premium, converted incurred losses, and any elective elements. The percentage is called the tax multiplier. It varies by state and by federal and non-federal classifications. The tax multipliers are shown in the Schedule.

**B. Retrospective Rating Plan Premium Elective Elements**

Two other elements are included in determining retrospective rating plan premium if you elected to include them. They are the excess loss premium for the loss limitation and the retrospective development premium. They are explained here.

- 1) The election of a loss limitation means that the amount of incurred loss to be included in the retrospective rating plan premium is limited to an amount called the loss limitation. The loss limitation applies separately to each person who sustains bodily injury by disease and separately to all bodily injury arising out of any one accident.

The charge for this loss limitation is called the excess loss premium. Excess loss premium is a percentage of standard premium multiplied by the loss conversion factor. The percentage is called the excess loss premium factor.

Excess loss premium factors vary by state, by classification, and by the amount of the loss limitation. If you chose this elective element, the loss conversion factor, the loss limitation, the excess loss premium factors, and the states where they apply are shown in the Schedule.

- 2) The retrospective development element is used to help stabilize premium adjustments. The premium for this element is charged with the first three calculations of a retrospective rating plan premium and is called the retrospective development premium. It is a percentage of standard premium multiplied by the loss conversion factor. The percentage of standard premium is called the retrospective development factor.

Retrospective development factors vary by state, by electing a loss limitation, and by first, second, and third calculations of retrospective rating plan premium. If you chose this elective element, the retrospective development factors are shown in the Schedule.

**C. Retrospective Rating Plan Premium Formula**

Insurance policies listed in the Schedule will be combined with this policy to calculate the retrospective rating plan premium. If the policies provide insurance for more than one insured, the retrospective rating plan premium will be determined for all insureds combined, not separately for each insured.

- 1) Retrospective rating plan premium is the sum of basic premium, converted losses, plus the excess loss premium and retrospective development premium elective elements if you chose them. This sum is multiplied by the applicable tax multiplier shown in the Schedule.
- 2) The retrospective rating plan premium will not be less than the minimum or more than the maximum retrospective rating plan premium. The minimum and maximum retrospective rating plan premiums are determined by applying the minimum and maximum retrospective rating plan premium factors, shown in the Schedule, to the standard premium.
- 3) If this endorsement applies to more than one policy or state, the standard premium will be the sum of the standard premiums for each policy and state.

**D. Calculation of Retrospective Rating Plan Premium**

- 1) We will calculate the retrospective rating plan premium using all loss information we have as of a date six months after the rating ends and annually thereafter.

We may make a special valuation of the retrospective rating plan premium as of any date that you are declared bankrupt or insolvent, make an assignment for the benefit of creditors, are involved in reorganization, receivership, or liquidation, or dispose of all your interest in work covered by the insurance. You will pay the amount due to us if the retrospective rating plan premium is more than the total standard premium as of the special valuation date.

- 2) After any calculation of retrospective rating plan premium, you and we may agree that it is the final calculation.

**★ WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

**WC 00 05 03 B**

- 3) After each calculation of the retrospective rating plan premium, you will pay promptly the amount due us, or we will refund the amount due you. Each insured is responsible for the payment of all standard premium and retrospective rating plan premium calculated under this endorsement.

**E. Insureds Operating in More than One State**

If any of the policies provide insurance in a state not listed in the Table of States, and if you begin work in that state during the retrospective rating plan period, this endorsement will apply to that insurance if this retrospective rating plan applies in that state on an interstate basis. The retrospective rating plan premium standard elements, and the elective elements you chose, will be determined by our manuals for that state, and added to the Schedule by endorsement.

**F. Cancellation of a Policy Under a Retrospective Rating Plan**

- 1) If the policy to which this endorsement is attached is cancelled, the effective date of the cancellation will become the end of the rating plan period of all insurance subject to this endorsement.
- 2) If other policies listed in the Schedule of this endorsement are cancelled, the effective date of cancellation will become the end of the rating plan period for all insurance subject to this endorsement unless we agree with you, by endorsement, to continue the rating plan period
- 3) If we cancel for nonpayment of premium, the maximum retrospective rating plan premium will be based on the standard premium for the rating plan period, increased pro rata to 365 days, and will include all of the applicable retrospective rating plan factors shown in the Schedule.
- 4) If you cancel, the standard premium for the rating plan period will be increased by our short rate table and procedure. This short rate premium will be the minimum retrospective rating plan premium and will be used to determine the basic premium.

The short rate premium will be used to determine the excess loss premium and retrospective development premium if you chose these elective elements.

The maximum retrospective rating plan premium will be based on the standard premium for the rating plan period, increased pro rata to 365 days.

- 5) Section F.4. will not apply if you cancel because:
  - a) All work covered by the insurance is completed
  - b) All interest in the business covered by the insurance is sold
  - c) You retire from all business covered by the insurance

Schedule

- 1) Other policies subject to this Retrospective Rating Plan Premium Endorsement \_\_\_\_\_
- 2) Loss Limitation: \$ \_\_\_\_\_
- 3) Loss Conversion Factor \_\_\_\_\_  
 Minimum Retrospective Rating Plan Premium Factor \_\_\_\_\_  
 Maximum Retrospective Rating Plan Premium Factor \_\_\_\_\_
- 4) The basic premium factors shown here are based on estimates of standard premium. If the actual standard premium is within the range of estimated standard premiums shown here, the basic premium factor will be obtained by linear interpolation to the nearest one-tenth of 1%. If the actual standard premium is not within the range of estimated standard premiums, shown below, the basic premium factor will be recalculated.

	50%	100%	150%
Estimated Standard Premium:	\$ _____	\$ _____	\$ _____
Basic Premium Factor:	_____	_____	_____

★ WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WC 00 05 03 B

- 5) The tax multipliers, excess loss premium factors, and retrospective development factors, and the states where they apply, are shown in the Table of States.

TABLE OF STATES

State	Excess Loss Premium Factors		Tax Multiplier		Retrospective Development Factors		
	State (Other than "F" Classes)	Federal ("F" Classes Only)	State (Other than "F" Classes)	Federal ("F" Classes Only)	1st	2nd	3rd

POLICY  
CONTRACT & FORMS

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective  
Insured

Policy No.

Endorsement No.  
Premium \$

Insurance Company

Countersigned by \_\_\_\_\_

★ WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WC 00 05 04 B

RETROSPECTIVE RATING PLAN PREMIUM ENDORSEMENT  
THREE-YEAR PLAN

This endorsement is added to Part Five (Premium) because you chose to have the cost of the insurance rated retrospectively. This endorsement explains the rating plan and how a retrospective rating plan premium will be determined.

This endorsement applies in the states listed in the Schedule. It determines the retrospective rating plan premium for the insurance provided during the rating plan period by this policy, any policy listed in the Schedule, and the renewals of each. The rating plan period is the three-year period beginning with the effective date of this endorsement.

The amount of retrospective rating plan premium depends on five standard elements and two elective elements.

**A. Retrospective Rating Plan Premium Standard Elements**

The five standard elements are explained here.

- 1) Standard premium is the premium we would charge during the rating plan period if you had not chosen a retrospective rating plan. Standard premium does not include the following elements and any other elements excluded based on our manuals:
  - Premium discount
  - Expense constant
  - Premium resulting from the nonratable element codes
  - Premium developed by the passenger seat surcharge under Classification Code 7421
  - Premium developed by the occupational disease rates for employers subject to the Federal Coal Mine Safety and Health Act
  - Premium developed by the catastrophe provisions as outlined in our manuals
- 2) Basic premium is less than standard premium. It is standard premium multiplied by a percentage called the basic premium factor. The basic premium factor varies depending on the total amount of standard premium. The basic premium factor includes:
  - General administration costs of the carrier
  - Cost of loss control services
  - Insurance charge

The basic premium factor does not cover premium taxes or claims adjustment expenses. Those elements are usually provided for in the tax multiplier and the loss conversion factor.

The Schedule shows a range of basic premium factors for differing amounts of estimated standard premium. The actual basic premium factor will be determined after the standard premium is determined. If earned standard premium is not within the range of the estimated standard premiums shown in the Schedule, the basic premium will be recalculated.

- 3) Incurred losses are all amounts we pay or estimate we will pay for losses, interest on judgements, expenses to recover against third parties, and employers liability loss adjustment expenses. This includes paid and outstanding losses (including any reserves set on open claims). If the allocated loss adjustment expense (ALAE) option is elected, then incurred losses will include ALAE.

**Note:** The rating formula for incurred losses will not include a loss for the following elements and any other elements excluded from our manuals:

- Resulting from the nonratable element codes
  - Developed by the passenger seat surcharge under Classification Code 7421
  - Developed by the occupational disease rates for employers subject to the Federal Coal Mine Safety and Health Act
  - Developed by the catastrophe provisions as outlined in our manuals
- 4) Converted incurred losses are based on the incurred losses for a policy or policies to which the retrospective rating plan applies. A loss conversion factor is applied to incurred losses to produce the converted incurred losses. The loss conversion factor is shown in the Schedule.

★ WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WC 00 05 04 B

- 5) Taxes are a part of the premium we collect. Taxes are determined as a percentage of basic premium and converted incurred losses and any elective elements. The percentage is called the tax multiplier. It varies by state and by federal and non-federal classifications. The tax multipliers or an average tax multiplier are shown in the Schedule. Tax multipliers may change during the rating plan period. Changes will be shown by endorsement.

**B. Retrospective Rating Plan Premium Elective Elements**

Two other elements are included in determining retrospective rating plan premium if you elected to include them. They are the excess loss premium for the loss limitation and the retrospective development premium. They are explained here.

- 1) The election of a loss limitation means that the amount of incurred loss to be included in the retrospective rating plan premium is limited to an amount called the loss limitation. The loss limitation applies separately to each person who sustains bodily injury by disease and separately to all bodily injury arising out of any one accident.

The charge for this loss limitation is called the excess loss premium. Excess loss premium is a percentage of standard premium multiplied by the loss conversion factor. The percentage is called the excess loss premium factor.

Excess loss premium factors vary by state, by classification, and by the amount of the loss limitation. If you chose this elective element, the loss conversion factor, the loss limitation, the excess loss premium factors, and the states where they apply are shown in the Schedule. Excess loss premium factors may change during the retrospective rating plan policy period. Changes will be shown by endorsement.

- 2) The retrospective development element is used to help stabilize premium adjustments. The premium for this element is charged with the first three calculations of a retrospective rating plan premium and is called the retrospective development premium. It is a percentage of standard premium multiplied by the loss conversion factor. The percentage of standard premium is called the retrospective development factor.

Retrospective development factors vary by state, by electing a loss limitation, and by first, second, and third calculations of retrospective rating plan premium. If you chose this elective element, the retrospective development factors are shown in the Schedule.

**C. Retrospective Rating Plan Premium Formula**

Insurance policies listed in the Schedule will be combined with this policy to calculate the retrospective rating plan premium. If the policies provide insurance for more than one insured, the retrospective rating plan premium will be determined for all insureds combined, not separately for each insured.

- 1) Retrospective rating plan premium is the sum of basic premium, converted losses plus the excess loss premium and retrospective development premium elective elements if you chose them. This sum is multiplied by the applicable tax multiplier shown in the Schedule.
- 2) The retrospective rating plan premium will not be less than the minimum or more than the maximum retrospective rating plan premium. The minimum and maximum retrospective rating plan premiums are determined by applying the minimum and maximum retrospective rating plan premium factors, shown in the Schedule, to the standard premium.
- 3) If this endorsement applies to more than one policy or state, the standard premium will be the sum of the standard premiums for each policy and state.

**D. Calculation of Retrospective Rating Plan Premium**

- 1) We will calculate the retrospective rating plan premium using all loss information we have as of a date six months after the rating plan period ends and annually thereafter.

We may make a special valuation of a retrospective rating plan premium as of any date that you are declared bankrupt or insolvent, make an assignment for the benefit of creditors, are involved in reorganization, receivership, or liquidation, or dispose of all your interest in work covered by the insurance. You will pay the amount due us if the retrospective rating plan premium is more than the total standard premium as of the special valuation date.

We may make interim calculations of retrospective rating plan premium for the first year and the first two years of the rating plan period. We will use all loss information we have as of a date six months after the end of each of these periods.

**★ WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

**WC 00 05 04 B**

- 2) After any calculation of retrospective rating plan premium, you and we may agree that it is the final calculation.
- 3) After each calculation of the retrospective rating plan premium, you will pay promptly the amount due us, or we will refund the amount due you. Each insured is responsible for the payment of all standard premium and retrospective rating plan premium calculated under this endorsement.

**E. Insureds Operating in More than One State**

If any of the policies provide insurance in a state not listed in the Table of States, and if you begin work in that state during a retrospective rating plan period, this endorsement will apply to that insurance if this retrospective rating plan applies in that state on an interstate basis. The retrospective rating plan premium standard elements, and the elective elements you chose, will be determined by our manuals for that state, and added to the Schedule by endorsement.

**F. Cancellation and Nonrenewal of a Policy Under a Retrospective Rating Plan**

- 1) If the policy to which this endorsement is attached is cancelled or is not renewed, the effective date of the cancellation or nonrenewal will become the end of the rating plan period for all insurance subject to this endorsement.
- 2) If the other policies listed in the Schedule of this endorsement are cancelled or not renewed, the effective date of cancellation or nonrenewal will become the end of the rating plan period for all insurance subject to this endorsement unless we agree with you, by endorsement, to continue the rating plan period.
- 3) If we cancel or do not renew for nonpayment of premium, the maximum retrospective rating plan premium will be the standard premium for the rating period, increased pro rata to three years (1,095 days), and will include all of the applicable retrospective rating plan factors shown in the Schedule.
- 4) If you cancel or do not renew, the standard premium for the rating plan period will be increased by our short rate table and procedure. This short rate premium will be the minimum retrospective rating plan premium and will be used to determine the basic premium.

The short rate premium will be used to determine the excess loss premium and retrospective development premium if you chose these elective elements.

The maximum retrospective rating plan premium will be based on the standard premium for the rating plan period, increased pro rata to three years (1,095 days).

- 5) Section F.4. will not apply if you cancel or do not renew because:
  - a) All work covered by the insurance is complete
  - b) All interest in the business covered by the insurance is sold
  - c) You retire from all business covered by the insurance

Schedule

- 1) Other policies subject to this Retrospective Rating Plan Premium Endorsement \_\_\_\_\_  
\_\_\_\_\_
- 2) Loss Limitation: \$ \_\_\_\_\_
- 3) Loss Conversion Factor \_\_\_\_\_  
Minimum Retrospective Rating Plan Premium Factor \_\_\_\_\_  
Maximum Retrospective Rating Plan Premium Factor \_\_\_\_\_

*Effective January 1, 2010*

**★ WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

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- 4) The basic premium factors shown here are based on estimates of standard premium. If the actual standard premium is within the range of estimated standard premiums shown here, the basic premium factor will be obtained by linear interpolation to the nearest one-tenth of 1%. If the actual standard premium is not within the range of estimated standard premiums, shown below, the basic premium factor will be recalculated.

	<b>50%</b>	<b>100%</b>	<b>150%</b>
Estimated Standard Premium:	\$ _____	\$ _____	\$ _____
Basic Premium Factor:	_____	_____	_____

- 5) The tax multipliers, excess loss premium factors, and retrospective development factors, and the states where they apply, are shown in the Table of States.

**TABLE OF STATES**

State	Excess Loss Premium Factors		Tax Multiplier		Retrospective Development Factors		
	State (Other than "F" Classes)	Federal ("F" Classes Only)	State (Other than "F" Classes)	Federal ("F" Classes Only)	1st	2nd	3rd

**POLICY  
CONTRACT & FORMS**

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.  
**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective	Policy No.	Endorsement No.
Insured		Premium \$
Insurance Company	Countersigned by _____	



**WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

**WC 00 05 05 B**

**RETROSPECTIVE RATING PLAN PREMIUM ENDORSEMENT  
WRAP-UP CONSTRUCTION PROJECT**

This endorsement is added to Part Five (Premium) because you chose to have the cost of the insurance rated retrospectively. This endorsement explains the rating plan and how the retrospective rating plan premium will be determined.

This endorsement applies in the states listed in the Schedule. It determines a retrospective rating plan premium for the insurance provided during the rating plan period by this policy, and policy listed in the Schedule, and the renewals of each. The rating plan period is the duration of the wrap-up construction project described on the Information Page, beginning with the effective date of this endorsement.

The amount of retrospective rating plan premium depends on five standard elements and two elective elements.

**A. Retrospective Rating Plan Premium Standard Elements**

The five standard elements are explained here.

- 1) Standard premium is the premium we would charge during the rating plan period if you had not chosen a retrospective rating plan. Standard premium does not include the following elements and any other elements excluded based on our manuals:
  - Premium discount
  - Expense constant
  - Premium resulting from the nonratable element codes
  - Premium developed by the passenger seat surcharge under Classification Code 7421
  - Premium developed by the occupational disease rates for employers subject to the Federal Coal Mine Safety and Health Act
  - Premium developed by the catastrophe provisions as outlined in our manuals
- 2) Basic premium is less than standard premium. It is standard premium multiplied by a percentage called the basic premium factor. The basic premium factor varies depending on the total amount of standard premium. The basic premium factor includes:
  - General administration costs of the carrier
  - Cost of loss control services
  - Insurance charge

The basic premium factor does not cover premium taxes or claims adjustment expenses. Those elements are usually provided for in the tax multiplier and the loss conversion factor.

The Schedule shows a range of basic premium factors for differing amounts of estimated standard premium. The actual basic premium factor will be determined after the standard premium is determined. If earned standard premium is not within the range of the estimated standard premiums shown in the Schedule, the basic premium will be recalculated.

- 3) Incurred losses are all amounts we pay or estimate we pay for losses, interest on judgements, expenses to recover against third parties, and employers liability loss adjustment expenses. This includes paid and outstanding losses (including any reserves set on open claims). If the allocated loss adjustment expense (ALAE) option is elected, then incurred losses will include ALAE.

**Note:** The rating formula for incurred losses will not include a loss for the following elements or any other elements excluded from our manuals:

- Resulting from the nonratable element codes
  - Developed by the passenger seat surcharge under Classification Code 7421
  - Developed by the occupational disease rates for employers subject to the Federal Coal Mine Safety and Health Act
  - Developed by the catastrophe provisions as outlined in our manuals
- 4) Converted incurred losses are based on the incurred losses for a policy or policies to which the retrospective rating plan applies. A loss conversion factor is applied to incurred losses to produce the converted incurred losses. The loss conversion factor is shown in the Schedule.

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**WC 00 05 05 B**

- 5) Taxes are a part of the premium we collect. Taxes are determined as a percentage of basic premium, converted incurred losses, and any elective elements. The percentage is called the tax multiplier. It varies by state and by federal and non-federal classifications. The tax multipliers or an average tax multiplier are shown in the Schedule. Tax multipliers may change during the rating plan period. Changes will be shown by endorsement.

**B. Retrospective Rating Plan Premium Elective Elements**

Two other elements are included in determining retrospective rating plan premium if you elected to include them. They are the excess loss premium for the loss limitation and the retrospective development premium. They are explained here.

- 1) The election of a loss limitation means that the amount of incurred loss to be included in the retrospective rating plan premium is limited to an amount called the loss limitation. The loss limitation applies separately to each person who sustains bodily injury by disease and separately to all bodily injury arising out of any one accident.

The charge for this loss limitation is called the excess loss premium. Excess loss premium is a percentage of standard premium multiplied by the loss conversion factor. The percentage is called the excess loss premium factor.

Excess loss premium factors vary by state, by classification, and by the amount of the loss limitation. If you chose this elective element, the loss conversion factor, the loss limitation, the excess loss premium factors, and the states where they apply are shown in the Schedule. Excess loss premium factors may change during the retrospective rating plan policy period. Changes will be shown by endorsement.

- 2) The retrospective development element is used to help stabilize premium adjustments. The premium for this element is charged with the first three calculations of a retrospective rating plan premium, and is called the retrospective development premium. It is a percentage of standard premium multiplied by the loss conversion factor. The percentage of standard premium is called the retrospective development factor.

Retrospective development factors vary by state, by electing a loss limitation and by first, second and third calculations of retrospective rating plan premium. If you chose this elective element, the retrospective development factors are shown in the Schedule.

**C. Retrospective Rating Plan Premium Formula**

Insurance policies listed in the Schedule will be combined with this policy to calculate the retrospective rating plan premium. If the policies provide insurance for more than one insured, the retrospective rating plan premium will be determined for all insureds combined, not separately for each insured.

- 1) Retrospective rating plan premium is the sum of basic premium, converted losses, plus the excess loss premium and retrospective development premium elective elements if you chose them. The sum is multiplied by the applicable tax multiplier shown in the Schedule.
- 2) The retrospective rating plan premium will not be less than the minimum or more than the maximum retrospective rating plan premium. The minimum and maximum retrospective rating plan premiums are determined by applying the minimum and maximum retrospective rating plan premium factors, shown in the Schedule, to the standard premium.
- 3) If this endorsement applies to more than one policy or state, the standard premium will be the sum of the standard premiums for each policy and state.

**D. Calculation of Retrospective Rating Plan Premium**

- 1) We will calculate the retrospective rating plan premium using all loss information we have as of a date six months after the rating plan period ends and annually thereafter.

We may make a special valuation of the retrospective rating plan premium as of any date that you are declared bankrupt or insolvent, make an assignment for the benefit of creditors, are involved in reorganization, receivership, or liquidation, or dispose of all your interest in work covered by the insurance. You will pay the amount due to us if the retrospective rating plan premium is more than the total standard premium as of the special valuation date.

We may make interim calculations of retrospective rating plan premium for the first year and the first two years of the rating plan period. We will use all loss information we have as of a date six months after the end of each of these periods.

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- 2) After any calculation of retrospective rating plan premium, you and we may agree that it is the final calculation.
- 3) After each calculation of the retrospective rating plan premium, you will pay promptly the amount due us, or we will refund the amount due you. Each insured is responsible for the payment of all standard premium and retrospective rating plan premium calculated under this endorsement.

**E. Insureds Operating in More than One State**

If any of the policies provide insurance in a state not listed in the Table of States, and if you begin work in that state during a retrospective rating plan period, this endorsement will apply to that insurance if this retrospective rating plan applies in that state on an interstate basis. The retrospective rating plan premium standard elements, and the elective elements you chose, will be determined by our manuals for that state, and added to the Schedule by endorsement.

**F. Cancellation and Nonrenewal of a Policy Under a Retrospective Rating Plan**

- 1) If the policy to which this endorsement is attached is cancelled or not renewed, the effective date of the cancellation or nonrenewal will become the end of the rating plan period for all insurance subject to this endorsement.
- 2) If other policies listed in the Schedule of this endorsement are cancelled or not renewed, the effective date of cancellation or nonrenewal will become the end of the rating plan period for all insurance subject to this endorsement unless we agree with you, by endorsement, to continue the rating plan period.
- 3) If we cancel or do not renew for nonpayment of premium, the maximum retrospective rating plan premium will be based on the standard premium for the rating plan period, plus the estimated standard premium from the end of the rating plan period to the estimated project completion date, and will include all of the applicable retrospective rating factors shown in the Schedule.
- 4) If you cancel or do not renew, the standard premium for the rating plan period will be increased by our short rate table and procedure. This short rate premium will be the minimum retrospective rating plan premium and will be used to determine the basic premium.

The short rate premium will be used to determine the excess loss premium and retrospective development premium if you chose these elective elements.

The maximum retrospective rating plan premium will be based on the standard premium for the rating plan period plus the estimated standard premium from the end of the rating plan period to the estimated project completion date.

- 5) Section F.4. will not apply if you cancel or do not renew because:
  - a) All work covered by the insurance is complete
  - b) All interest in the business covered by the insurance is sold
  - c) You retire from all business covered by the insurance

Schedule

- 1) Other policies subject to this Retrospective Rating Plan Premium Endorsement \_\_\_\_\_  
\_\_\_\_\_
- 2) Loss Limitation: \$ \_\_\_\_\_
- 3) Loss Conversion Factor \_\_\_\_\_  
Minimum Retrospective Rating Plan Premium Factor \_\_\_\_\_  
Maximum Retrospective Rating Plan Premium Factor \_\_\_\_\_

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4) The basic premium factors shown here are based on estimates of standard premium. If the actual standard premium is within the range of estimated standard premiums shown here, the basic premium factor will be obtained by linear interpolation to the nearest one-tenth of 1%. If the actual standard premium is not within the range of estimated standard premiums, shown below, the basic premium factor will be recalculated.

	<b>50%</b>	<b>100%</b>	<b>150%</b>
Estimated Standard Premium:	\$ _____	\$ _____	\$ _____
Basic Premium Factor:	_____	_____	_____

5) The tax multipliers, excess loss premium factors, and retrospective development factors, and the states where they apply, are shown in the Table of States.

**TABLE OF STATES**

State	Excess Loss Premium Factors		Tax Multiplier		Retrospective Development Factors		
	State (Other than "F" Classes)	Federal ("F" Classes Only)	State (Other than "F" Classes)	Federal ("F" Classes Only)	1st	2nd	3rd

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This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective	Policy No.	Endorsement No.
Insured		Premium \$
Insurance Company	Countersigned by _____	

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**WC 00 05 08**

**RETROSPECTIVE PREMIUM ENDORSEMENT  
AVIATION EXCLUSION**

Premium and incurred losses arising out of an aviation classification listed in the Schedule are excluded from retrospective rating.

Schedule

- ★ This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.  
**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective  
Insured

Policy No.

Endorsement No.  
Premium \$

Insurance Company

Countersigned by \_\_\_\_\_

**Notes:**

- 1) Use this endorsement if aviation exposures are not subject to retrospective rating.
- 2) List the applicable classifications in the Schedule.

**WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

**WC 00 05 09 A**

**RETROSPECTIVE PREMIUM ENDORSEMENT  
CHANGES**

The Retrospective Premium Endorsement attached to policy is changed by the information shown in the Schedule

Schedule

1. The excess loss Premium Factor is changed as follows:

<u>State</u>	<u>Excess Loss Factor</u>	<u>Effective Date</u>
--------------	---------------------------	-----------------------

2. Retrospective Development Premium does not apply in these states:

3. The Retrospective Development Factors are changed as follows:

<u>State</u>	<u>Retrospective Development Factors</u>			<u>Effective Date</u>
	<u>1st</u>	<u>2nd</u>	<u>3rd</u>	

4. The Tax Multiplier is changed as follows:

<u>Tax Multiplier</u>			
<u>State</u>	<u>(Other Than "F" Classes)</u>	<u>Federal ("F" Classes Only)</u>	<u>Effective Date</u>

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**Notes:**

- 1) Use Item 1 of the Schedule to show a change in the excess loss factor on an outstanding basis.
- 2) Use Item 2 of the Schedule to show that retrospective development factors do not apply in a particular state.
- 3) Use Item 3 of the Schedule to show retrospective development factors approved after the effective date of the policy.
- 4) Use Item 4 of the Schedule to show a change in the tax multiplier on an outstanding basis.

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**RETROSPECTIVE RATING PLAN PREMIUM ENDORSEMENT  
NONRATABLE CATASTROPHE ELEMENT OR SURCHARGE**

This endorsement is issued because you chose to have the cost of the insurance rated retrospectively. This endorsement changes the retrospective rating plan premium endorsement attached to the policy.

- 1) Standard premium excludes the portion of the premium that is determined by the application of a nonratable catastrophe element in a rate or a nonratable catastrophe surcharge required by our manuals. The classification codes involving such premiums are listed in the Schedule below.
- 2) Incurred losses do not include:
  - a) The cost in excess of the two most costly claims arising out of an accident involving two or more persons under a classification code for which our manuals contain a nonratable catastrophe element
  - b) Losses involving passenger employees, other than members of the flying crew, if the losses result from the crash of an aircraft described on the Aircraft Premium Endorsement

Catastrophe provisions, as described in our manuals, are included in the total policy premium, but excluded from the standard premium used in a retrospective rating plan premium.

Schedule

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective

Policy No.

Endorsement No.

Insured

Premium \$

Insurance Company

Countersigned by \_\_\_\_\_

**Notes:**

- 1) Use this endorsement if the policy is retrospectively rated and covers operations or classifications that involve a non-ratable catastrophe element or surcharge. Examples include aircraft operations and explosives and ammunition manufacturing classification. See the applicable Experience Rating Plan Manual.
- 2) Use the Schedule to list the classifications that affect this endorsement.

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RETROSPECTIVE PREMIUM ENDORSEMENT  
SHORT FORM

The premium for this policy will be determined by the retrospective premium endorsement forming a part of policy number \_\_\_\_\_ .

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This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective	Policy No.	Endorsement No.
Insured		Premium \$
Insurance Company	Countersigned by _____	

**Notes:**

- 1) If the insured has more than one policy subject to the same retrospective rating option, use this endorsement to identify the policy that carries the retrospective premium endorsement.  
Show that policy number in the space provided in this endorsement. Any other information necessary to identify that policy may also be shown on this endorsement at the carrier's option.
- 2) If one-year policies are issued with a rating plan period longer than one year, this Short Form Endorsement should identify the first policy issued during the rating plan period because that policy is the only one to be endorsed with the three-year or long term retrospective premium endorsement.



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**WC 00 05 16**

**RETROSPECTIVE RATING PLAN PREMIUM ENDORSEMENT  
LARGE RISK ALTERNATIVE RATING OPTION (LRARO)**

This endorsement is issued because you chose to have the cost of the insurance rated retrospectively. This endorsement applies only to workers compensation and employers liability insurance when rated under the provisions of the Large Risk Alternative Rating Option that we have negotiated with you.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective  
Insured

Policy No.

Endorsement No.  
Premium \$

Insurance Company

Countersigned by \_\_\_\_\_

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**WC 29 05 09 C**

**NEW JERSEY RETROSPECTIVE PREMIUM ENDORSEMENT  
PART TWO-EMPLOYERS LIABILITY INSURANCE  
EXCESS EXCLUSION**

This endorsement changes the Retrospective Premium Endorsement attached to the policy.

- 1) Standard Premium. The premium developed for Part Two limits of liability in excess of the standard limits shown in the Schedule below for employment in New Jersey and, if applicable, for coverage under Admiralty or the Federal Employers' Liability Act will be excluded in determining the standard premium.
- 2) Incurred Losses. Subject to any lower loss limitation in the Retrospective Premium Endorsement attached to the policy, the portion of each Part Two liability loss in excess of the standard limits shown in the Schedule below for employment in New Jersey and, if applicable, for coverage under Admiralty Law or the Federal Employers' Liability Act will be excluded in determining the incurred losses.

Schedule

Part Two Standard Limits—Employment in New Jersey

Bodily Injury  
by Accident ..... \$100,000 each accident

Bodily Injury  
by Disease..... \$100,000 each employee

Bodily Injury  
by Disease..... \$500,000 policy limit

Part Two Standard Limits—Employment Under Admiralty or Federal Employers' Liability Act

Bodily Injury  
by Accident ..... \$100,000 each accident

★ Bodily Injury  
by Disease..... \$100,000 each employee

Bodily Injury  
by Disease..... \$100,000 state limit

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This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective  
Insured

Policy No.

Endorsement No.  
Premium \$

Insurance Company

Countersigned by \_\_\_\_\_

**Notes:**

- 1) This endorsement is to be attached to a policy which is subject to retrospective rating when it is agreed between the insured and the carrier that the premium for increased Part Two limits and Part Two losses in excess of standard limits are to be excluded from the retrospective rating.
- 2) The information in the Schedule is for the convenience of the insured and the carrier but does not determine the Part Two-Employers Liability Insurance limits in the policy.
- 3) This endorsement is to be supplemented with the New Jersey Premium Discount Endorsement.

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**WC 29 05 12 A**

**NEW JERSEY RETROSPECTIVE PREMIUM ENDORSEMENT  
LONG-TERM CONSTRUCTION PROJECT**

This endorsement is added to Part Five (Premium) because you chose to have the cost of the insurance rated retrospectively. The premium requirement is \$100,000 or more in New Jersey Workers Compensation estimated average annual standard premium for the policy or policies written under retrospective rating for your long-term construction project. This endorsement explains the rating plan and how the retrospective premium will be determined for the insurance provided during the rating period by this policy and any other policy listed in the Schedule. The rating period is the duration of the construction project described in the Information Page, beginning with the effective date of the policy to which this endorsement is attached.

The amount of retrospective premium depends on five standard elements and two elective elements.

**A. Retrospective Premium Standard Elements**

The five standard elements are explained here.

- 1) Standard premium is the premium we would charge during the rating period if you had not chosen retrospective premium rating, but with two exceptions. Standard premium does not include the expense constant charge or the premium discount credit.
- 2) Basic premium is less than standard premium. It is standard premium multiplied by a percentage called the basic premium factor. The basic premium factor varies depending on the total amount of standard premium, the classification hazard group and loss limitation, if elected. The Schedule shows a range of basic premium factors for differing amounts of estimated standard premium. The actual basic premium factor will be determined after the standard premium is determined. If the earned standard premium is not within the range of the estimated standard premiums shown in the Schedule, the basic premium factor will be recalculated.
- 3) Incurred losses are all amounts we pay or estimate we will pay for losses, interest on judgments, expenses to recover against third parties and employers liability loss adjustment expenses.
- 4) A converted loss is an incurred loss multiplied by a percentage called the loss conversion factor. The loss conversion factor is shown in the Schedule.
- 5) Taxes are a part of the premium we collect. Taxes are determined as a percentage of basic premium and converted losses. The percentage is called the tax multiplier. It varies by Federal or non-Federal classifications. The tax multiplier is shown in the Schedule. The tax multiplier may change during the rating period. Changes will be shown by endorsement.

**B. Retrospective Premium Elective Elements**

Two other elements are included in retrospective premium if you elected to include them. They are the excess loss premium for loss limitation and the retrospective development premium. They are explained here.

- 1) The election of a loss limitation means that the amount of incurred loss to be included in the retrospective premium is limited to an amount called the loss limitation. The loss limitation applies separately to each person who sustains bodily injury by disease and separately to all bodily injury arising out of any one accident.

The charge for this loss limitation is called the excess loss premium. Excess loss premium is a percentage of standard premium multiplied by the loss conversion factor. The percentage is called the excess loss factor. Taxes are added to excess loss premium just as they are for other elements of retrospective premium.

Excess loss factors vary by classification and by the amount of the loss limitation. If you chose this elective element, the loss limitation and the excess loss factor are shown in the Schedule. The excess loss factor may change during the rating period. Changes will be shown by endorsement.

- 2) The retrospective development element is used to help stabilize premium adjustments. The premium for this element is charged with the first three calculations of retrospective premium, and is called the retrospective development premium. It is a percentage of standard premium multiplied by the loss conversion factor. The

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percentage of standard premium is called the retrospective development factor. Taxes are added to retrospective development premium just as they are for other elements of retrospective premium.

Retrospective development factors vary by electing a loss limitation, and by first, second, and third calculations of retrospective premium. If you chose this elective element, the retrospective development factors are shown in the Schedule.

**C. Retrospective Premium Formula**

Insurance policies listed in the Schedule will be combined with this policy to calculate the retrospective premium.

- 1) Retrospective premium is the sum of basic premium, converted losses and taxes, plus the excess loss premium and retrospective development premium elective elements if you chose them.
- 2) The retrospective premium will not be less than the minimum nor more than the maximum retrospective premium. The minimum and maximum retrospective premiums are determined by applying the minimum and maximum factors shown in the Schedule to the standard premium.
- 3) If this endorsement applies to more than one policy the standard premium will be the sum of the standard premiums for all the policies, and such premium will be used to determine the minimum and maximum retrospective premiums.

**D. Premium Calculations and Payments**

- 1) We will calculate the retrospective premium using all loss information we have as of a date six months after the rating period ends and annually thereafter. We will have the calculation verified by the Compensation Rating and Inspection Bureau at your request.

We may make a special valuation of the retrospective premium as of any date that you are declared bankrupt or insolvent, make an assignment for the benefit of creditors, are involved in reorganization, receivership, or liquidation, or dispose of all your interest in work covered by the insurance. You will pay the amount due us if the retrospective premium is more than the total standard premium as of the special valuation date.

We may make interim calculations of retrospective premium for the first year and the first two years of the rating period. We will use all loss information we have as of a date six months after the end of each of these periods.

- 2) After a calculation of retrospective premium, you and we may agree that it is the final calculation. No other calculation will be made unless there is a clerical error in the final calculation or the standard premium has been revised.
- 3) After each calculation of retrospective premium, you will pay promptly the amount due us, or we will refund the amount due you. Each insured is responsible for the payment of all retrospective premium calculated under this endorsement. The surcharges for the Second Injury Fund and Uninsured Employers Fund and the premium charge for the expense constant are not part of retrospective premium but are included in the total cost of the coverage provided by the policy to which this endorsement is attached.

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**E. Cancellation**

- 1) If any insurance subject to this endorsement is canceled or is not renewed, the effective date of cancellation or nonrenewal will become the end of the rating period for all insurance subject to this endorsement.
- 2) If we cancel or do not renew because of nonpayment of premium, the maximum retrospective premium will be based on the standard premium for the rating period plus the estimated standard premium from the end of the rating period to the estimated project completion date.
- 3) If you cancel or do not renew, the standard premium for the rating period will be increased by our short rate table and procedure. This short rate premium will be the minimum retrospective premium and will be used to determine the basic premium.

The short rate premium will be used to determine the excess loss premium and retrospective development premium if you chose these elective elements.

The maximum retrospective premium will be based on the standard premium for the rating period plus the estimated standard premium from the end of the rating period to the estimated project completion date.

- 4) Section E.3. will not apply if you cancel or do not renew because:
  - a) You have retired from or completed all work covered by the policy, or your business has ceased to exist.
  - b) All your business entities covered by the policy moved out of New Jersey, or have been sold.
  - c) You agreed with us that we would replace the canceled policy without lapse with a new policy subject to retrospective rating.

Schedule

- 1) New Jersey Tax Multiplier \_\_\_\_\_ or Weighted Average Tax Multiplier \_\_\_\_\_
- 2) Loss Conversion Factor \_\_\_\_\_
- 3) Hazard Group \_\_\_\_\_
- 4) Loss Limitation \$ \_\_\_\_\_ Excess Loss Factor \_\_\_\_\_
- 5) Retrospective Development Factors      1st \_\_\_\_\_      2nd \_\_\_\_\_      3rd \_\_\_\_\_
- 6) Other policies subject to this endorsement \_\_\_\_\_

7) The basic premium factors shown below are based on estimates of standard premium. If the actual standard premium is within the range of estimated standard premiums, the basic premium factor will be obtained by linear interpolation to the nearest one-tenth of 1%. If the actual standard premium is not within the range of estimated standard premiums, the basic premium factor will be recalculated.

	50%	100%	150%
Estimated Standard Premium	\$ _____	\$ _____	\$ _____
Minimum Premium Factor	_____	_____	_____
Maximum Premium Factor	_____	_____	_____
Basic Premium Factor	_____	_____	_____

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective	Policy No.	Endorsement No.
Insured		Premium \$
Insurance Company	Countersigned by _____	

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**NOTES TO NEW JERSEY RETROSPECTIVE PREMIUM ENDORSEMENT  
LONG-TERM CONSTRUCTION PROJECT**

1. This endorsement is used for a rating period equal to the duration of the long-term construction project described in the Information Page.
2. Show the applicable tax multiplier, loss conversion factor and hazard group in Items 1,2 and 3 of the Schedule.
3. Show in Item 4 of the Schedule the amount of the loss limitation and the excess loss factor, if applicable, or enter "none" or other appropriate text if loss limitation was not elected.
4. Show in Item 5 the Retrospective Development Factors, if any, or enter "None" if the Retrospective Development Premium was not elected.
5. Identify by policy number in Item 6 of the Schedule any other policies to be combined with this one for retrospective rating. The other policies should be endorsed with the Retrospective Premium Endorsement—Short Form to show that they are subject to this endorsement.
6. The Retrospective Premium Endorsement—Changes should be attached to each renewal policy.
7. Complete Item 7 of the Schedule to show the estimated standard premiums and the minimum, maximum and basic premium factors. Additional columns may be added for an estimate less than 50% or more than 150% of the estimated standard premium.

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**NEW JERSEY LARGE RISK—LARGE DEDUCTIBLE ENDORSEMENT**

1. This endorsement applies to the insurance provided by:
  - Part One (Workers Compensation Insurance)
  - Part Two (Employers Liability Insurance) and
  - Part Three (Other States Insurance)
2. This endorsement applies between you and us. It does not affect the rights of others under the policy. Nor does it change our obligations under Part One, Part Two or Part Three of the policy, except as otherwise stated in this endorsement.
3. In consideration of a reduced premium, you have agreed to reimburse us up to the deductible amounts stated in the Schedule at the end of this endorsement for all payments legally required, including allocated loss adjustment expense which arises out of any claim or suit we defend, where you elect to include such expense.
- ★ 4. We will remain responsible for the full payment of all claims under this policy without regard to your ability or intention to reimburse us for the deductible amounts. The contract of insurance shall be fully enforceable by your employees or their dependents against us in accordance with N.J.S.A. 34:15-83.

**Deductible—Each Occurrence/Each Claim**

5. The deductible amount stated in the Schedule is the most you must reimburse us for indemnity and medical benefits and damages combined, including allocated loss adjustment expense if elected by you, for bodily injury to one or more employees as the result of any one accident or for disablement of one employee due to bodily injury by disease.

**Deductible—Policy Aggregate**

6. The amount stated in the Schedule as aggregate is the most you must reimburse us for the sum of all indemnity and medical benefits, damages, and allocated loss adjustment expense if elected by you, because of bodily injury by accident or bodily injury by disease for the policy period.
  - a) If we cancel the policy, the aggregate amount stated in the Schedule will be reduced to a pro rata amount based on the time this policy was in force.
  - b) If you cancel the policy as a result of your retiring from business, the aggregate deductible amount will be reduced to a pro rata amount based on the time this policy was in force.
  - c) If you cancel the policy for any reason other than retiring from business, the aggregate deductible amount will not be reduced.
  - d) If this policy is issued for a term of less than one year, the aggregate deductible amount will not be reduced.

**Effect of Deductible on Limits of Liability**

7. The applicable limits of liability as respects Part Two (Employers Liability Insurance) are subject to reduction by the

★ **WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

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application of the loss reimbursement amount(s) applicable to any claim for accident or disease covered by this policy. In the event of a claim, our obligation to pay is the amount available for benefits or damages that remains after the application of the specific loss reimbursement amount. The payment of loss adjustment expense, where such expense is elected by you, will not affect the limits of liability.

**Allocated Loss Adjustment Expense**

8. Allocated loss adjustment expense, which is electable by you, means claims expenses directly allocated by us to a particular claim. Such expense shall not include cost of investigation or the salaries and traveling expenses of our employees other than those salaried employees who perform services which can be directly allocated to the handling of a particular claim.

**Recovery From Others**

9. If we recover any payments made under this policy from anyone liable for the injury, the amount we recover will be applied as follows:
  - a) First, to any payments made by us in excess of the deductible amount; and
  - b) Then the remainder, if any, will be applied to reduce the deductible amount reimbursable by you.

**Cancellation**

- ★ 10. If you fail to reimburse us for any amounts as required by this endorsement, we may cancel this policy for nonpayment in accordance with the provisions of statute. We will remain fully responsible for the full amount of all claims incurred prior to the effective date of cancellation.

**Sole Representation**

11. The first Named Insured stated in the Information Page will act on behalf of all the named insureds with respect to:
  - a) Changes to this endorsement
  - b) Obligations to receive premiums
  - c) Giving or receiving notice of cancellation

**Your Duties and Understandings**

12. All bodily injuries by accident or disease for which you are responsible shall be promptly reported to us for adjustment and payment, regardless of their severity or cost. You further understand that all such bodily injuries and their cost shall be included in experience data used to determine the experience rating for your policy, regardless of the eligibility of such claims for full or partial reimbursement under the deductible provisions of this policy.

**Other Rights and Duties**

13. All other terms of the policy, including those which govern the following items, apply irrespective of this deductible endorsement:
  - a) Our right and duty to defend any claim, proceeding or suit against you and
  - b) Your duties if injury occurs.



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**Additional Charges**

14. The surcharges for the Second Injury Fund and Uninsured Employers Fund and the premium charge for the expense constant are not part of the Large Risk—Large Deductible Program but are included in the total cost of the coverage provided by the policy to which this endorsement is attached.

Schedule

<u>Coverage</u>	<u>Deductible Amount Basis</u>	
Bodily Injury by Accident	\$	each accident
Bodily Injury by Disease	\$	each employee
All Covered Bodily Injury	\$	aggregate
	(Dollar Amount or "None")	

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective  
Insured

Policy No.

Endorsement No.  
Premium \$

Insurance Company

Countersigned by \_\_\_\_\_

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**NEW JERSEY LARGE RISK—LARGE DEDUCTIBLE  
RETROSPECTIVE ADJUSTMENT ENDORSEMENT**

This endorsement changes the New Jersey Large Risk—Large Deductible Endorsement attached to the policy.

1. You have agreed to the New Jersey Large Risk—Large Deductible Program under the New Jersey Large Risk—Large Deductible Endorsement.
2. You have further agreed to retrospective adjustment of the deductible premium. The adjustment produces retrospective deductible premium which results directly from your loss experience during the term of the rating period. The loss experience will be valued according to the standard requirements of the New Jersey Statistical Plan. There is no minimum or maximum premium factor applicable to this adjustment. The inclusion of an occurrence aggregate or policy aggregate, however, may limit the amount of reimbursable loss which, in turn, would affect the retrospective deductible premium payable by you.
3. The retrospective adjustment of the deductible premium will be determined by us during the sixth month after the end of the rating period. Adjustments based on subsequent valuations of loss experience at twelve month intervals will continue to be made by us until we and you agree that the latest adjustment is final. No other calculation will be made unless there is a clerical error in the final calculation.

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**Note: This supplementary endorsement is to be attached to policies subject to the Large Risk—Large Deductible Program where retrospective adjustment of the deductible premium has been elected and the New Jersey Large Risk—Large Deductible Endorsement is also attached to the policy. See 3:10A of the N.J. Manual.**

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective  
Insured

Policy No.

Endorsement No.  
Premium \$

Insurance Company

Countersigned by\_\_\_\_\_

★ **WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

**WC 29 06 03**

**NEW JERSEY PARTICIPATING PROVISION ENDORSEMENT**

You may be entitled to participate in a distribution of the surplus or excess premium of the company to such an extent and upon such conditions as shall be determined by the board of directors of the company provided you have complied with all the terms of the policy including the payment of premiums.

Neither dividends nor any factors used in their calculation may be guaranteed.

Dividends will be payable only for a policy period that has expired.

By the purchase of this policy you do not obtain any contractual right to a dividend.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective

Policy No.

Endorsement No.

Insured

Premium \$

Insurance Company

Countersigned by \_\_\_\_\_

**Notes:**

- 1) This endorsement must be attached to policies issued by insurers operating on a mutual, participating or reciprocal basis.
- 2) The use of this endorsement is governed by the by-laws or charter of the insurer.
- 3) It shall be permissible to include the verbiage in this endorsement as Condition F of Section Six in the policy contract thus, eliminating the need for the separate endorsement.



WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY

WC 29 06 04

**NEW JERSEY LARGE RISK—LARGE DEDUCTIBLE ENDORSEMENT  
AGGREGATE LIMIT ENDORSEMENT**

You understand and elect that the Aggregate Limit contained in the New Jersey Large Risk— Large Deductible Endorsement and Notice of Election is provisional. The actual Aggregate Limit will be determined at the time of the policy audit, and will be calculated as % of the Standard Premium in those states where a deductible applies.

The Aggregate Limit will not be less than the deductible amount specified in the Schedule of the New Jersey large Risk – Large Deductible Endorsement.

If the policy is cancelled, the Aggregate Limit will not be less than the aggregate limit specified in the New Jersey Large Risk – Large Deductible Endorsement.

POLICY  
CONTRACT & FORMS

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.  
**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective	Policy No.	Endorsement No.
Insured		Premium \$
Insurance Company	Countersigned by _____	

★ **WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

**WC 29 06 05**

**NEW JERSEY LARGE RISK—LARGE DEDUCTIBLE ENDORSEMENT PER PERSON BASIS**

1. This endorsement applies to the insurance provided by:  
Part One (Workers Compensation Insurance)  
Part Two (Employers Liability Insurance) and  
Part Three (Other States Insurance)
2. This endorsement applies between you and us. It does not affect the rights of others under the policy. Nor does it change our obligations under Part One, Part Two or Part Three of the policy, except as otherwise stated in this endorsement.
3. In consideration of a reduced premium, you have agreed to reimburse us up to the deductible amounts stated in the Schedule at the end of this endorsement for all payments legally required, including allocated loss adjustment expense which arises out of any claim or suit we defend, where you elect to include such expense.
4. We will remain responsible for the full payment of all claims under this policy without regard to your ability or intention to reimburse us for the deductible amounts. The contract of insurance shall be fully enforceable by your employees or their dependents against us in accordance with N.J.S.A. 34:15-83.

**Deductible—Each Person/Each Occurrence**

5. The deductible amount stated in the Schedule is the most you must reimburse us for indemnity and medical benefits and damages combined, including allocated loss adjustment expense if elected by you, for bodily injury to one or more employees as the result of any one accident arising out of any one occurrence or for disablement of one employee due to bodily injury by disease arising out of any one occurrence.

**Deductible—Occurrence Aggregate**

6. The amount stated in the Schedule as the Occurrence Aggregate is the most you will reimburse us for the sum of all indemnity and medical benefits, damages, and allocated loss adjustment expense if elected by you because of bodily injury by accident or bodily injury by disease for each occurrence for the policy period.
  - a) If we cancel the policy, the aggregate amount stated in the Schedule will be reduced to a pro rata amount based on the time this policy was in force.
  - b) If you cancel the policy as a result of your retiring from business, the aggregate deductible amount will be reduced to a pro rata amount based on the time this policy was in force.
  - c) If you cancel the policy for any reason other than retiring from business, the aggregate deductible amount will not be reduced.
  - d) If this policy is issued for a term of less than one year, the aggregate deductible amount will not be reduced.

**Deductible—Policy Aggregate**

7. The amount stated in the Schedule as aggregate is the most you must reimburse us for the sum of all indemnity and medical benefits, damages, and allocated loss adjustment expense if elected by you, because of bodily injury by accident or bodily injury by disease for the policy period.
  - a) If we cancel the policy, the aggregate amount stated in the Schedule will be reduced to a pro rata amount based on the time this policy was in force.
  - b) If you cancel the policy as a result of your retiring from business, the aggregate deductible amount will be reduced to a pro rata amount based on the time this policy was in force.
  - c) If you cancel the policy for any reason other than retiring from business, the aggregate deductible amount will not be reduced.
  - d) If this policy is issued for a term of less than one year, the aggregate deductible amount will not be reduced.

**WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

**WC 29 06 05**

**Effect of Deductible on Limits of Liability**

8. The applicable limits of liability as respects Part Two (Employers Liability Insurance) are subject to reduction by the application of the loss reimbursement amount(s) applicable to any claim for accident or disease covered by this policy. In the event of a claim, our obligation is to pay the amount available for benefits or damages that remains after the application of the specific loss reimbursement amount. The payment of loss adjustment expense, where such expense is elected by you, will not affect the limits of liability.

**Allocated Loss Adjustment Expense**

9. Allocated loss adjustment expense, which is electable by you, means claims expenses directly allocated by us to a particular claim. Such expense shall not include cost of investigation or the salaries and traveling expenses of our employees other than those salaried employees who perform services which can be directly allocated to the handling of a particular claim.

**Recovery From Others**

10. If we recover any payments made under this policy from anyone liable for the injury, the amount we recover will be applied as follows:
- a) First, to any payments made by us in excess of the deductible amount; and
  - b) Then the remainder, if any, will be applied to reduce the deductible amount reimbursable by you.

**Cancellation**

11. If you fail to reimburse us for any amounts as required by this endorsement, we may cancel this policy for nonpayment in accordance with the provisions of statute. We will remain fully responsible for the full amount of all claims incurred prior to the effective date of cancellation.

**Sole Representation**

12. The first Named Insured stated in the Information Page will act on behalf of all the named insureds with respect to:
- a) Changes to this endorsement
  - b) Obligations to receive premiums
  - c) Giving or receiving notice of cancellation

**Your Duties and Understandings**

13. All bodily injuries by accident or disease for which you are responsible shall be promptly reported to us for adjustment and payment, regardless of their severity or cost. You further understand that all such bodily injuries and their cost shall be included in experience data used to determine the experience rating for your policy, regardless of the eligibility of such claims for full or partial reimbursement under the deductible provisions of this policy.

**Other Rights and Duties**

14. All other terms of the policy, including those which govern the following items, apply irrespective of this deductible endorsement:
- a) Our right and duty to defend any claim, proceeding or suit against you and
  - b) Your duties if injury occurs.

**WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

**WC 29 06 05**

**Additional Charges**

15. The surcharges for the Second Injury Fund and Uninsured Employers Fund and the premium charge for the expense constant are not part of the Large Risk—Large Deductible Program but are included in the total cost of the coverage provided by the policy to which this endorsement is attached.

Schedule

<u>Coverage</u>	<u>Deductible Amount Basis</u>
Bodily Injury by Accident	\$ Each Person/Each Occurrence
Bodily Injury by Disease	\$ Each Person/Each Occurrence
All Covered Bodily Injury	\$ Occurrence Aggregate (Dollar Amount or "None")
All Covered Bodily Injury	\$ Policy Aggregate (Dollar Amount or "None")

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective  
Insured

Policy No.

Endorsement No.  
Premium \$

Insurance Company

Countersigned by \_\_\_\_\_

★ **WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

**WC 89 06 00 B**

**POLICY INFORMATION PAGE ENDORSEMENT**

The following item(s)

- |   |   |
|---|---|
| <input type="checkbox"/> Insured's Name (WC 89 06 01)                 | <input type="checkbox"/> Item 3.A. States (WC 89 06 11)                         |
| <input type="checkbox"/> Policy Number (WC 89 06 02)                  | <input type="checkbox"/> Item 3.B. Limits (WC 89 06 12)                         |
| <input type="checkbox"/> Effective Date (WC 89 06 03)                 | <input type="checkbox"/> Item 3.C. States (WC 89 06 13)                         |
| <input type="checkbox"/> Expiration Date (WC 89 06 04)                | <input type="checkbox"/> Item 3.D. Endorsement Numbers (WC 89 06 14)            |
| <input type="checkbox"/> Insured's Mailing Address (WC 89 06 05)      | <input type="checkbox"/> Item 4.* Class, Rate, Other (WC 89 04 15)              |
| <input type="checkbox"/> Experience Modification (WC 89 04 06)        | <input type="checkbox"/> Interim Adjustment of Premium (WC 89 04 16)            |
| <input type="checkbox"/> Producer's Name (WC 89 06 07)                | <input type="checkbox"/> Carrier Servicing Office (WC 89 06 17)                 |
| <input type="checkbox"/> Change in Workplace of Insured (WC 89 06 08) | <input type="checkbox"/> Interstate/Intrastate Risk ID Number (WC 89 06 18)     |
| <input type="checkbox"/> Insured's Legal Status (WC 89 06 10)         | <input type="checkbox"/> Carrier Number (WC 89 06 19)                           |
|   | ★ <input type="checkbox"/> Issuing Agency/Producer Office Address (WC 89 06 25) |

is changed to read:

\*Item 4. Change To:

Classifications	Code No.	Premium Basis Total Estimated Annual Remuneration	Rate Per \$100 of Remuneration	Estimated Annual Premium

Total Estimated Annual Premium \$

Minimum Premium \$

Deposit Premium \$

All other terms and conditions of this policy remain unchanged.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective  
Insured

Policy No.

Endorsement No.  
Premium \$

Insurance Company

Countersigned by \_\_\_\_\_

**Notes:**

- 1) This endorsement may be used in its present form by placing an X in the applicable block(s), or only the one or more applicable items may be shown.
- 2) If this endorsement is used as a company endorsement, the company form number should be used in place of WC 89 06 00 B endorsement number.
- 3) The Bureau copy must show the exact title and "WC 89 — —" number for each applicable transaction, e.g., Insured's Name WC 89 06 01
- 4) Modification factor changes (WC 89 04 06) or rate changes (WC 89 04 15) do not require premium entries in the Item 4 change section.
- 5) Make appropriate entries to reflect applicable changes in Item 4.
- 6) This endorsement must not be used for Item 4 changes where standard endorsements are available to accomplish the intended purpose, e.g., WC 00 04 07.
- 7) This endorsement must contain an attachment clause which identifies the company, insured, policy number and effective date of the endorsement.
- 8) Any premium item changes not specifically identified in the endorsement, e.g., premium for increased limits—Item 3.B., should be inserted and identified in the Item 4 section.



**NOTICE OF CANCELATION**

**Form 116-B**

- ★ The law (N.J.S.A. 34:15-81) prescribes the precise manner by which New Jersey Workers Compensation and Employers Liability Policies may be canceled. Certified mail may be substituted for registered mail in notifying the employer (N.J.S.A. 1:1-2).

To assure the orderly continuation or replacement of coverage, the Commissioner of Banking and Insurance has issued a Directive requiring thirty (30) days advance notice in the event of cancellation or nonrenewal, notwithstanding the fact that N.J.S.A. 34:15-81 stipulates ten (10) days advance notice in the event of cancellation and is silent with regard to notice in the event of nonrenewal. The requirement for ten (10) days advance cancellation notice for nonpayment of premium remains unchanged.

- ★ The Commissioner of Banking and Insurance has delegated the Compensation Rating and Inspection Bureau (Rating Bureau) to receive the "like notice" required by N.J.S.A. 34:15-81 b, and prescribed a standard paper form on which such notice is to be given. The notice may be sent to the Rating Bureau by regular first class mail. Due recognition should be given to Saturdays, Sundays and holidays in providing the 10 days notice required by law. Legal Holidays in New Jersey are set forth in 1:5 of this Manual.

- ★ The paper form of cancellation notice for notifying the Rating Bureau shall be clearly printed on 8 1/2" (horizontal) by 5 1/2" in size. The content and arrangement of items must be consistent with the layout shown below. The approved form may be purchased in quantity from the Rating Bureau.

- ★ Magnetic tape submission of this form is an acceptable substitute provided the data elements are consistent with the requirements as set forth in "WCPOLS" of the National Workers Compensation Data Specifications Manual. It is also permissible to submit cancellation notices via Electronic File Protocol (FTP) and Compensation Data Exchange (CDX) in WCPOLS format. If cancellation notices are to be filed by any of these methods, the New Jersey Transmittal Letter appearing in 3:2, of this Manual must accompany the submission and contain the signature of the carrier in Item 9. The certifying signature must be in the form of a wet signature, a signature stamp or a computer generated or scanned signature.

- ★ The company may be assured of the receipt of paper cancellation notices by the Rating Bureau by filing the notice in duplicate, one copy of which will be returned with the receipt stamp of the Rating Bureau imprinted on it. Notices of cancellation to the Rating Bureau are neither approved nor disapproved, nor are they questioned except where further information is necessary in order to locate the record to which the notice applies. Carriers will be notified when the New Jersey Transmittal Letter is incomplete.

- ★ If paper cancellation forms are purchased from the Rating Bureau, it is not necessary for the company to file specimens before use. If, however, the company prints its own form, the filing procedure in 3:2-1 of this Manual must be used. If the New Jersey Transmittal Letter appearing in 3:2 of this Manual is used without alteration, there is not need to file the form with the Rating Bureau.

**NEW JERSEY  
APPROVED FORM FOR FILING NOTICE OF CANCELATION BY CARRIER**

- ★ Executive Director  
c/o Compensation Rating & Inspection Bureau  
60 Park Place  
Newark, N.J. 07102

You are hereby notified that the policy of Workers Compensation and Employers Liability Insurance described below will be terminated as of the stated date.

Name of Employer \_\_\_\_\_

Address of Employer \_\_\_\_\_

Nature of Business \_\_\_\_\_

Policy No. \_\_\_\_\_

Effective Date of Policy \_\_\_\_\_

Effective Date of Cancellation \_\_\_\_\_

at 12:01 o'clock A.M., standard time.

Date Notice of Cancellation was mailed Employer \_\_\_\_\_

- ★ CERTIFICATION: THE UNDERSIGNED INSURANCE CARRIER CERTIFIES THAT LIKE NOTICE OF ELECTION TO TERMINATE THE STATED CONTRACT OF INSURANCE HAS BEEN GIVEN THE EMPLOYER IN ACCORDANCE WITH REQUIREMENT OF N.J.S.A. 34:15-81.

Insurance Carrier \_\_\_\_\_

By \_\_\_\_\_ Date \_\_\_\_\_

**Reason for Cancellation**

FORM 116-B 7/09

**NOTE: ALL INFORMATION REQUIRED BY THIS FORM MUST BE GIVEN.**

**NOTICE OF REINSTATEMENT**

**Form 117-A**

- ★ The form of reinstatement notice for notifying the Compensation Rating and Inspection Bureau, (Rating Bureau) shall be clearly printed on paper 8 1/2" (horizontal) by 5 1/2" in size. The content and arrangement of items must be consistent with the layout shown below. The approved form may be purchased in quantity from the Rating Bureau.

If the reinstatement forms are purchased from the Rating Bureau, it is not necessary for the company to submit specimens for approval prior to use. A letter to that effect is sufficient. If, however, the company prints its own form, the standard duplicate filing in accordance with the provisions set forth in 3:2-1 of this Manual must be made before the form is placed in use.

- ★ Magnetic tape submission of this form is an acceptable substitute provided the data elements are consistent with the requirements as set forth in "WCPOLS" of the National Workers Compensation Data Specifications Manual. It is also permissible to submit reinstatement notices via Electronic File Protocol (FTP) and Compensation Data Exchange (CDX) in WCPOLS format.

**NEW JERSEY  
APPROVED FORM FOR FILING NOTICE OF REINSTATEMENT**

- ★ Executive Director  
c/o Compensation Rating & Inspection Bureau  
60 Park Place  
Newark, N.J. 07102

You are hereby notified that the policy of Workers Compensation and Employers Liability Insurance described below is reinstated as of the stated date.

Name of Employer \_\_\_\_\_

Address of Employer \_\_\_\_\_

Policy No. \_\_\_\_\_

Effective Date of Policy \_\_\_\_\_

Effective Date of Reinstatement \_\_\_\_\_

at 12:01 o'clock A.M., standard time.

Insurance Carrier \_\_\_\_\_

By \_\_\_\_\_ Date \_\_\_\_\_

FORM 117-A 7/09 **NOTE: ALL INFORMATION REQUIRED BY THIS FORM MUST BE GIVEN.**

**POSTING NOTICE**

**Form 16 NJ A**

The law requires every insured employer to post and maintain notices naming the company insuring its compensation liability "in a conspicuous place or places in and about the employer's place of business." The form of notice is prescribed by the Commissioner of ★ Banking and Insurance and shall be clearly printed on a minimum of 90# index, 8 1/2" by 11" in size. The content and arrangement of items must be consistent with the layout shown below. In accordance with 3:2-1 a duplicate filing must be made before the form is placed in use.

**NOTICE**

**The undersigned employer hereby gives notice that the payment of compensation to employees and their dependents has been secured in accordance with the provisions of the Employer's Liability Insurance Law, Title 34, Chapter 15, Article 5, Revised Statutes New Jersey, by insuring with the**

( \_\_\_\_\_ ) Insurance Company

**for the period**

**Beginning.....Ending .....**

**Employer.....**

**In accordance with the above cited law, notice of compliance must be posted and maintained conspicuously in and about the employer's workplaces.**

Form 16 NJ A

**POLICY  
CONTRACT & FORMS**

Effective January 1, 2001

**AVISO**

**Form 17 NJ**

El patrón avisa que ha asegurado el pago de compensación a los empleados y sus dependientes, de acuerdo con lo provisto por la ley de responsabilidad de los patrones de seguro para sus empleados. Titulo 34, Capitulo 15, Articulo 5, revisión de estatutos del Estado de New Jersey, asegurándolos con.

( \_\_\_\_\_ ) **Compañía de Seguro**  
**por el periodo**

**Comenzando** .....

**Terminando** .....

**Patrón**.....

De acuerdo con la ley mencionada arriba, esta noticia debe ser colocada y mantenida en un lugar visible en todos los lugares de trabajo.

Form 17 NJ

**WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

**FORM PP-1B**

**NEW JERSEY  
NOTICE OF ELECTION - PROPRIETORS AND PARTNERS  
WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY INSURANCE**

The New Jersey Workers' Compensation Law was amended effective April 13, 2000. The amendment permits **election** by a self-employed person or partners of any partnership including partners of a limited liability partnership and members of a limited liability company actively performing services on behalf of the business to be deemed employees for the purpose of receipt of benefits and the payment of premiums. This election does not affect the insurance obligations for employees other than the self-employed person, partners or members.

The election must be made at the time the policy is purchased or renewed and must be effective at the inception date of the policy. It is important to note that the election cannot be rescinded during the policy period and that in the case of any partnership including a limited liability partnership or limited liability company, **ALL** of the partners or **ALL** of the members must elect the coverage. You will be required to pay a premium based on the remuneration and duties of the self-employed person or each partner or each member.

The insurer or insurance producer shall not be liable in an action for damages on account of the failure of a business, limited liability partnership, limited liability company or partnership to elect to obtain workers' compensation coverage for a self-employed person, limited liability partner, limited liability company member or partner, unless the insurer or insurance producer causes damage by a willful, wanton or grossly negligent act of commission or omission.

Whether electing or rejecting coverage, it will be necessary to complete all of the information as requested below. This completed form must then be returned to the insurer/producer. A copy of this Notice and proof of mailing should be retained for your records. If you received this form in relation to a renewal of insurance, and fail to execute and return it to the insurer/producer, coverage will continue as per the expiring policy.

<b>NAME OF BUSINESS</b> _____ <b>COVERAGE IS ELECTED</b> _____ <b>COVERAGE IS REJECTED</b> _____ <b>BUSINESS IS A CORPORATION OR OTHER FORM OF ORGANIZATION</b> _____	<b>Always complete this section</b>
--	---

Name(s) of Proprietor or ALL Partners (please print)	Estimated Annual Wage	Duties
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____

Complete this section only when coverage is elected

Signature: _____ <div style="text-align: center; font-size: small;">Proprietor or a Partner</div>	Date: _____
--	-------------

Always complete this section

**POLICY  
CONTRACT & FORMS**

Effective July 1, 2009

WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY  
NEW JERSEY TRANSMITTAL LETTER

FORM TL-1

POLICY INFORMATION PAGE, CANCELLATION, REINSTATEMENT AND ENDORSEMENT DATA

1. NAME AND ADDRESS OF RATING ORGANIZATION

Compensation Rating and Inspection Bureau of New Jersey  
60 Park Place  
Newark, NJ 07102  
Attn: Director of ITS

2. CARRIER NAME:

\_\_\_\_\_

3. CARRIER CODE:

\_\_\_\_\_

4. SUBMISSION TYPE:

Regular       Resubmission

5. CONTROL DATA:

Number of tapes in submission \_\_\_\_\_  
Total Number of Records \_\_\_\_\_  
Total Number of Header Records \_\_\_\_\_  
Tape reel, volume or serial number \_\_\_\_\_

6. TRANSACTION ISSUE  
PERIOD (DATES)

From: \_\_\_\_\_  
To: \_\_\_\_\_

7. BUREAU USE ONLY:

Date Received: \_\_\_\_\_  
Date Submission Balanced: \_\_\_\_\_

By: \_\_\_\_\_  
By: \_\_\_\_\_

8. MAIL RECEIPT TO:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. The person signatory hereto certifies on behalf of the (carrier name) and its property casualty affiliates that all attached data furnished herewith are correct and in accordance with the company's records. The undersigned, on behalf of the carriers, further certifies that like notice of election to terminate the stated contracts of insurance have been given to the employers in accordance with the requirements of N.J.S.A. 34:15-81.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

10. PERSON TO CONTACT REGARDING SUBMISSION:

Name: \_\_\_\_\_  
Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_

## SECTION 3. PREPARATION AND AUDITING OF POLICIES

### GENERAL REQUIREMENTS

**1. Policy Forms.** Insurance for liability under the Workers' Compensation Law of New Jersey shall be written upon the Standard Provisions Workers Compensation and Employers Liability Policy except as otherwise provided.

**2. Voluntary Compensation Insurance.** Voluntary Compensation insurance shall be available only for Maritime or Federal Employments in accordance with 3:6 of this Manual.

**3. U.S. Longshore and Harbor Workers' Compensation and Employers' Liability Insurance** shall be written in accordance with the special rules entitled "Liability under the United States Longshore and Harbor Workers' Compensation Act," 3:6 of this Manual.

**4. Maritime and Federal Employers' Liability Act Employments** which are not within the scope of the New Jersey Workers' Compensation Law and which are subject to Admiralty jurisdiction or the Federal Employers' Liability Act shall be written in accordance with the special rules entitled "Maritime or Federal Employments," 3:6 of this Manual.

**5. Multiple State Policies.** If the coverage for any risk includes one or more states or jurisdictions in addition to New Jersey, the Information Page and any endorsements shall be prepared so that the New Jersey coverage and premium charges, including the effect of experience rating, increased Part Two limits, Premium Discount and interim adjustment of premium shall be clearly and separately stated.

**6. Filing Requirements.** An exact and legible copy, free of erasures, of the Information Page of every policy providing insurance for New Jersey employments shall be filed with the Rating Bureau in evidence of compliance with N.J.S.A. 34:15-78. Such filings shall be made not more than fifteen days after the effective date of such insurance.

If for any reason preparation of the policy is delayed beyond the fifteen-day period, a copy of a binder shall be filed with the Rating Bureau as evidence of the insurance. In any event, however, the copy of the Information Page and endorsements required by this rule shall be filed no later than ninety days after the effective date.

A copy of every endorsement affecting New Jersey coverage shall be filed with the Information Page except such standard printed endorsements for which specific approval has been given to indicate attachment by reference. Endorsements subsequently issued for attachment to the policy shall be filed within fifteen days of issuance.

Where prior approval has been granted, it is permissible to submit Policy Information Page, Cancellation, Reinstatement and Endorsement data via magnetic tape (WCPOLS) or Electronic File Protocol (NJCRIB FTP).

© Compensation Rating and Inspection Bureau

Both vehicles use the same data file format which is included in the WCIO "Workers Compensation Data Specifications Manual" available from the NCCI, product #2965.

NJCRIB FTP authorization is available by calling 973-622-6014, Ext. 271.

**Exception:** These requirements shall not apply when coverage against the liability for the payment of any obligation which the policyholder may incur to an injured domestic servant or household employee or the dependents thereof pursuant to the provisions of the New Jersey Workers' Compensation Law is afforded on a homeowners' policy or other policy providing comprehensive personal liability insurance as mandated by Chapter 380 Public Laws of 1979.

**7. Servicing Office or Producer.** The filing of every policy Information Page shall include the address of the servicing office through which the policy was issued and shall also include the name of the producer.

★ **8. Underwriting Basis.** As provided in N.J.S.A. 34:15-87, every policy shall be issued to cover the entire liability of the insured employer under the New Jersey Workers' Compensation Law. Thus, no policy shall contain any limitation either as to the operations or amounts of liability which are insured.

**Exception:** A separate policy may be issued to cover a stated business, plant, location or employment carried on the insured provided that the business, plant, location or employment excluded by such restriction shall be concurrently separately insured or exempted as provided by law. The entire operations of an employer at a specific location shall be covered by a single policy.

★ Further, as provided in N.J.S.A. 34:15-87, no policy may be issued or endorsed to insure any liability other than Workers Compensation or Employers Liability.

No Workers Compensation and Employers Liability Policy shall be written to cover any obligation for voluntary compensation or medical or surgical aid in excess of that required by the New Jersey Workers' Compensation Law.

**9. Endorsement Prohibited.** Except as otherwise provided in this Manual, no endorsement shall be issued or attached to any Workers Compensation or Employers Liability Policy which purports to construe, alter, limit, waive or extend any of the provisions of the policy or the applicable provisions of the Law.

**10. Name, Address and Locations of the insured.** No policy shall be issued or endorsed to include the insurable interest of more than one risk except as provided in 3:7 of this Manual. Item 1 of the Information Page shall clearly and completely set forth, without abbreviation, the full name of the insured. General phrases such as "any and all affiliated corporations" are prohibited.

Effective July 1, 2008

If the named insured consists of more than one legal entity, except as provided in 3:7 of this Manual, it shall be the obligation of the carrier to furnish proof, over the signature of the employer, that the separate legal entities constitute a single risk as defined in 3:1-8 of this Manual.

Item 1 of the Information Page shall include the address of every fixed location at which business is conducted in New Jersey.

**10.A New Jersey Taxpayer Identification Number.** In accordance with the provision of 34:15-79, it is required that each information page include the New Jersey taxpayer identification number (NJ TIN) assigned by the Department of Labor and Workforce Development pursuant to the provisions of the unemployment compensation law RS 43:21-1 et seq. In accordance with statute, **refusal** on the part of the employer to provide the NJ TIN may result in a monetary penalty against such employer. In such cases, the insurer is required to immediately notify the:

Office of Special Compensation Funds  
Employer ID Unit  
CN-399  
Trenton, NJ 08625-0399

In **other** instances, an employer may be exempted or otherwise not subject to the provisions of the "Unemployment Compensation Law." Also in certain cases, the employer may be unaware of the NJ TIN. In situations where the NJ TIN is unavailable, the insurer shall insert zeros in the twelve position field provided for the NJ TIN.

Policies insuring multiple New Jersey entities must include the associated NJ TIN for each named entity operating in New Jersey. Submissions in hard copy

★ format will require a separate Extension of the Information Page to exhibit multiple NJ TIN's with associated entities. The Workers Compensation Data Specifications Manual provides for multiple entity/identification numbers, thus, accommodating submissions via the electronic File Transfer Protocol (FTP) or magnetic tape.

★ For risks engaged in Employee Leasing arrangements, see 3:10-3.A of the Manual.

**11. Policy Period.** The rules of this Manual have been prepared on the basis of coverage written or issued for a period not in excess of one year. For the purpose of bringing policy expirations to the first day of the calendar month nearest the anniversary date, see 3:1-2 of this Manual.

Nothing herein, however, shall prohibit the writing or issuance of coverage for periods of more than one year but not in excess of three years, provided that in such instances the coverage shall be considered as consisting of consecutive units of twelve months or if the period of coverage is not a multiple of twelve months

the first or last unit shall be considered as though it were a short term policy. Each unit as defined above shall be subject separately to all the rules and procedures specified in this Manual to the same degree as if it actually constituted a separate policy.

In the event the policy period for a long term policy is more than one year and sixteen days, and is not made up of complete 12-month periods, an endorsement shall be attached to the policy specifying whether the first or the last unit shall be considered as though it were a short term policy.

Three Year Fixed Rate Policies shall be written in accordance with the provisions of 3:4 of this Manual.

**11.1 Exposures and Premiums.** Each exposure and each premium item may be shown to the nearest dollar, counting fifty cents and over as an extra dollar.

#### CLASSIFICATION PROCEDURE

**12. The Governing Classification** of a risk is defined as that classification, other than the Standard Exceptions, which carries the largest amount of payroll.

**13. The Governing Classification for Construction Work** shall be determined upon the basis of the entire job within the State of New Jersey which is the subject of the insurance contract and shall not be determined upon the basis of subdivisions of the job or intervals of time such as audit periods.

**14. Descriptive Manual Phraseology.** If the operations to be insured are described by one or more classifications, the full phraseology shall be inserted in the policy, followed by the proper code number.

#### Exceptions;

- (a) It is permissible to use the underlined, capitalized language in lieu of the full phraseology.
- (b) Instructions or qualifications contained in the classification footnote may be shown in the policy to supplement the phraseology used.

**15. No Descriptive Manual Phraseology.** If the operations to be insured are not reasonably described by one or more classifications, the exact operations shall be stated in the policy followed by the code number of the Manual classification to which the operations have been assigned. In such cases the policy shall be controlled by all the limitations and conditions included in this Manual in respect to any classification whose code number is so assigned.



**16. Classification by Location.** For risks involving more than one specific location each classification, other than the Standard Exceptions, shall be designated against the location to which it applies.

**17. Established Classification.** When the classification of any risk has been established by the Rating Bureau, no policy shall be issued or endorsed nor adjustment of premium made under any other or conflicting classification.

In any instance where the established classification does not describe the current operations of the insured, it shall be the obligation of the insuring carrier to draw the matter to the attention of the Rating Bureau with full particulars prior to the application of any other classification.

**18. Single Enterprises.** If a risk consists of a single operation or a number of separate operations which normally prevail in the business described by a single manual classification or separate operations which are incidental to the main business, that single classification which most accurately describes the entire enterprise shall be applied. Division of payroll shall be made as provided in respect to General Exclusions and Standard Exceptions, 3:3-25 and 26 of this Manual.

No division of payroll shall be permitted in respect to any other operation even though such operation may be specifically described by some other classification or may be conducted at a separate location.

For mercantile operations (not manufacturing, construction or erection) the classification shall be separately determined for each separate location which is conducted as a separate enterprise without the interchange of labor.

For construction or erection work, see special procedure set forth in 3:3-20 of this Manual.

**19. Multiple Enterprises.** (Not construction or erection work.) If a risk includes a separate operation which does not normally prevail in the business described by the governing classification or which is not incidental to the business described by the governing classification, that operation shall be separately rated, provided that:

- (a) The operation is not described by any of the General Inclusions.
- (b) The division is not contrary to the classification phraseology.
- (c) The division is not contrary to the provisions of any other rules of this Manual.

If the separate operation complies with rules (a), (b), and (c) above and is described by a classification which carries a rate lower than the rate for the governing classification, division of payroll shall be permitted only when the following additional conditions are met:

- (d) The entire operation, except as hereinafter provided in this Section in Paragraph 21 "Miscellaneous Employees" and in Paragraph 26 "Standard Exceptions," is conducted without interchange of labor either in a separate building or on a separate floor of a building or on the same floor with other operations, but separated by such structural partitions as effectively segregate the separate operations.
- (e) The employer conducts the operation as a separate undertaking with separate records of payroll.

**20. Construction or Erection Work.** If a risk includes construction or erection work, division of payroll shall be made for each separate and distinct type of construction or erection work which is specifically described by a manual classification provided separate records of payroll are maintained and provided the use of any such classification in connection with a separate job or location is not restricted by a specific or general **NPD** qualification. Operations for which no separate records of payroll are maintained shall be assigned to the highest rated classification applicable to the job or location. Operations which normally prevail in connection with a manual classification shall not be subject to division of payroll.

★ **20.1 Job Training Partnership Act of 1984.** In providing Workers' Compensation and Employers' Liability Insurance in connection with this Act, the following rules shall govern:

- (a) When the sponsor is the insured, the administrative staff and enrollees working directly for the sponsor shall be classified in accordance with the rules of this Manual; enrollees assigned by the sponsor to work for other organizations shall be classified under the appropriate manual classifications applicable to the operations of such organizations.
- (b) When an organization other than the sponsor is the insured, the enrollees shall be classified in accordance with the appropriate manual classifications applicable to the operations of such organization. Premium shall be determined on the basis of the actual remuneration received under this Act by enrollees. If records of such remuneration are not available, premium shall be based upon the remuneration received by regular employees of the insured for comparable employment.

Effective January 1, 1997

**21. Miscellaneous Employees—Classification.** If a risk is written on a divided payroll basis, the payroll of all employees (such as, but not limited to, superintendents, maintenance or power plant employees, watch-guards, shipping and receiving clerks or yard workers) who cannot be properly assigned to a specific classification shall be assigned to the governing classification.

**22. Executive Officers—Classification.** In every instance the entire payroll of each executive officer developed as provided in 3:3-40 of this Manual shall be assigned without division to the highest rated classification which describes any duty undertaken by the executive officer for any part of his time except in the case of construction, erection, stevedoring work or the operation of aircraft where the rules of this Manual permit division of payroll and provided the original records of the employer directly disclose the proper allocation of the individual employee's time.

**23. Standard Exceptions as Governing Classification.** If the basic and major operations of a risk are described by classifications defined as Standard Exceptions, as in the case of banks, insurance companies, etc., the payroll of all employees not specifically included in the definitions for such Standard Exceptions shall be separately rated, all other rules of this Manual notwithstanding.

**24. General Inclusions.** The classifications in this Manual, other than Standard Exceptions, include the operations listed below and referred to as General Inclusions, unless specifically excluded by the language of the manual classification. Any operation described by a General Inclusion shall nevertheless be subject to division of payroll if conducted as a separate and distinct enterprise and having no relation to the operations described by any other classification applicable to the risk.

- (a) Aircraft travel by employees, other than members of the flying crew, including employees whose payrolls are assigned to the standard exception classifications.
- (b) Commissaries and restaurants except in connection with construction, erection, lumbering or mining operations.
- (c) Manufacture of containers, such as bags, barrels, bottles, boxes, cans, cartons, or packing cases.
- (d) Plant hospitals or dispensaries.
- (e) Maintenance or ordinary repair of insured's buildings or equipment when performed by employees of the insured.
- (f) Printing or lithographing.

**25. General Exclusions.** The classifications in this Manual including Standard Exceptions, require the operations listed below, and referred to as General Exclusions, to be separately rated and classified unless otherwise specifically provided in the classification phraseology and subject to the division of payroll rules. Operations described by General Exclusions shall require such separate rating notwithstanding that the classification wording may include the term "All" as in such phrases as "all employees," "all operations," etc.

- (a) Aircraft Operation—all members of the flying crew.
- (b) Maintenance or repair work if performed by contractors and all new construction or alteration of structures whether done by insured's employees or by contractors.
- (c) Stevedoring, whether performed by insured's employees or by contractors.
- (d) Sawmill Operations. Sawmill operations are defined as the sawing of logs into lumber by the use of circular carriage or band carriage saws, including operations incidental thereto.

★ **26. Standard Exceptions.** The following operations or employments referred to as Standard Exceptions are subject to division of payroll in connection with all other classifications regardless of directional phrases beginning with "all employees" or "all operations" except those which specifically provide for the inclusion of the payroll of certain Standard Exceptions. The Standard Exceptions are:

- (a) **Clerical Office Employees** - Code 8810 - not specifically included in descriptions of other classes assigned to the policy, and not included by other special rules, may qualify for inclusion in standard exception Code 8810 provided the definition of clerical office duties and the definition of a clerical office as described below are both met.
  - (i) **Clerical Office Duties**  
The duties of a clerical office employee include creation or maintenance of financial or other employer records, handling correspondence, computer composition, technical drafting, and telephone duties, including sales by phone. The clerical office classification continues to apply to a qualified clerical office employee who performs a duty outside of a qualified office area when that duty does not involve direct supervision or physical labor and is directly related to that employee's duties in the office. These duties do not exclude the depositing of funds at the bank, purchase of office supplies, and pickup and delivery

★ of mail provided they are incidental and directly related to that employee's duties in the office.

However, for purposes of this rule, the definition of clerical duties excludes outside sales or outside representatives; any work exposed to the operative hazards of the business; and any work, such as a stock or tally clerk, which is necessary, incidental, or related to any operations of the business other than a clerical office.

(ii) **Clerical Office**

A clerical office is a work area separated and distinguishable from all other work areas and hazards of the employer by floors, walls, partitions, counters or other physical barriers.

A clerical office excludes work or service areas, areas where inventory is located, products are displayed for sale, or to which the purchaser customarily brings the product from another area for payment.

(b) **Drafting Employees** defined as those employees whose duties are limited to office work only and who are engaged strictly as drafting employees in such a manner that they are not exposed to the operative hazard of the business.

If any drafting employee is exposed to any operative hazard of the business, his entire payroll shall be assigned to the highest rated classification of work to which he is exposed.

(c) **Salespersons—Outside** are defined as those employees engaged principally in any such duties away from the premises of the employer. It does not apply to any such employee whose duties include the delivery of any merchandise handled, treated or sold. Such employees whose duties include delivery even though they may also collect or solicit, shall be rated:

- (i) as Drivers, if they use motor vehicles or bicycles.
- (ii) under the governing classification if they use public means of transportation or walk.

The statement of payroll shall include the entire payroll of all outside salespersons, including those whose duties take them outside the State of New Jersey.

(d) **Drivers or Chauffeurs and their Helpers** defined as those employees who perform their principal duties with motor vehicles in either capacity, and also includes incidental garage employees or employees using bicycles in the service of the employer.

**27. Classification Headings.** The language of any group heading preceding two or more indented classifications shall be shown in the policy as part of each such classification.

**28. Classification Notes.** Notes appearing in connection with classifications in this Manual are a part of the classification phraseology. Those which defined the scope or availability of the classifications need not be shown in the policy.

**29. Classification Phraseologies Defined.** The following paragraphs define certain words, phrases or abbreviations used in the classification phraseologies.

(a) **“NOC”** This expression is an abbreviation of the words “not otherwise classified.” No classification so qualified shall be applied in any case where any other manual classification more accurately describes the enterprise or where the language of any manual classification so qualified prescribes other treatment.

(b) **“NPD”** This expression is an abbreviation of the words “no payroll division.” A classification so restricted may be used for division of payroll only in accordance with the following provisions:

(i) A classification which carries an **NPD restriction applying only to specific classifications** shall not be used for division of payroll in connection with any of the classifications specified in the restriction unless the operation described by the restricted classification constitutes a separate and distinct enterprise having no connection with the operations covered by any of the classifications specified in the restriction.

(ii) A classification which carries an **unqualified NPD restriction** shall not be used for division of payroll in connection with any manual classification (other than the Standard Exceptions or General Exclusions) unless the operation described by the restricted classification constitutes a separate and distinct enterprise having no connection with the operations covered by any other classification applicable to the risk.

Effective January 1, 1994

iii) **Application to Mercantile, Mining, Construction and Erection Operations.**

Rules (i) and (ii) above, in the case of classifications applicable to mercantile or mining operations, apply only to the operations comprising each separate location and, as to construction or erection operations, apply only to the operations comprising each separate job or location.

- c) **“NO” or “NOT.”** A classification which carries a restrictive phrase beginning with “no” or “not,” shall not be applied to any risk which conducts any operation described in such restrictive phrase. This restriction, in the case of classifications applicable to mercantile or mining operations, applies only to the operations comprising each separate location and to construction or erection operations applies only to the operations comprising each separate job or location.
- d) **“INCLUDING.”** If a classification carries a descriptive phrase “including” or “&” certain operations or employees, division of payroll shall not be made for such operations or employees even though they are specifically described by some other classification of this Manual or are at a separate location.
- e) **“TO BE SEPARATELY RATED.”** If a classification carries a directional phrase requiring that specified operations or employees are “to be separately rated” or the equivalent phrase, all payroll for such operations or employees shall be separately classified and rated in accordance with the provisions of 3:3-19 of this Manual.
- f) **“OR.”** The word “or” when used in the classification phraseology shall be understood to have the same meaning as though expressed “and/or.”
- g) **“ALL.”** If a classification carries a descriptive phrase beginning with “all” as in the expression “all employees,” “all other employees,” “all operations,” “all work to completion,” division of payroll shall not be made for any employee or operation (other than the General Exclusions, 3:3-25 or Standard Exceptions, 3:3-26 of this Manual), without regard to the location of such operations, except for an operation not incidental to and not usually associated with the enterprise described by such a classification.
- h) **“CLERICAL.”** The word “clerical” when used in

a classification phraseology shall mean “Clerical Office Employees” or “Drafting Employees” as defined in 3:3-26 (a) and (b) of this Manual.



- i) **“SALESPERSONS.”** The word “salespersons” when used in a classification phraseology shall mean “Salespersons—Outside” as defined in 3:3-26 (c) of this Manual.
- j) **“DRIVERS,”** The word “drivers” when used in a classification phraseology shall mean “Drivers, Chauffeurs and their Helpers” as defined in 3:3-26 (d) and (e) of this Manual.

**BASIS OF PREMIUM**

**30. Payroll.** Payroll is the basis of premium. Except as otherwise provided in this Manual, payroll is the entire remuneration as defined herein, whether paid in money or a substitute for money, for services rendered by an employee and shall include:

- (a) Commissions including draws against commissions.
- (b) Bonuses including stock bonus plans.
- (c) Payments to employees made on any basis other than time actually worked, including but not limited to piecework, incentive plans or profit sharing arrangements.
- (d) Wages for holidays, vacation or sickness periods.
- (e) Board and lodging in accordance with 3:3-31 of this Manual.
- (f) Gratuities in accordance with 3:3-32 of this Manual.
- (g) Extra wages for all overtime work in accordance with 3:3-33 of this Manual.
- (h) Payments or allowances to employees for hand or power tools furnished by employees.
- (i) Payments by the employer of contributions required by law to statutory insurance or statutory pension plans, such as the Federal Social Security Act, which otherwise would be paid by the employee.



(j) Annuity Plans



(k) Payments for salary reduction, retirement or cafeteria Plans (IRC 125) which are made through deductions from the employee’s gross pay.

**31. Board and Lodging.** Board and lodging when furnished by the employer as part of the wages shall be included as remuneration (except in connection with classifications which specifically provide that board and lodging shall not be included) and valued at \$25 per week, unless the money value of such advantages shall have been otherwise fixed by the parties at the time of hiring.

For Board alone—\$15 per week for each employee

For Lodging alone—\$10 per week for each employee

The above value of board shall be prorated when board is furnished for less than five days per week. (No additional charge shall be made when board is furnished for more than five days per week.)

**32. Gratuities.** Gratuities received regularly in the course of employment from others than the employer shall be included as remuneration except in connection with classifications which specifically provide that gratuities shall not be included. The actual amount of such gratuities shall be used where the employer has kept a regular daily or weekly record of the amount of gratuities so received. If no such record has been kept, then the amount shall be fixed at \$10 per week (\$2 per day) for each employee receiving gratuities.

**33. Treatment of Overtime Remuneration.** If the employer's books and records are maintained so as to show separately, by employee and in summary by class of work,

(a) the extra remuneration earned for overtime in excess of the remuneration which would have been earned for such overtime had the regular rate of pay applied,

or

(b) the total remuneration for overtime for those hours worked at increased rates of pay,

the remuneration upon which the premium for the policy is based shall exclude, respectively,

(i) all of the remuneration in (a) above,

or

(ii) one-third of the remuneration shown in (b) or, where double time is paid for overtime and the remuneration therefore is shown separately, one-half of the remuneration at double time.

(c) For the purpose of this rule "Overtime" shall mean those hours worked for which there is an increase in the rate of pay,

(i) for work in any day or in any week in excess of the number of hours normally worked but in any event for hours worked in excess of eight hours in any day or forty hours in any week,

or

(ii) for work performed on Saturdays, Sundays, or holidays.

Provided, however, that in the case of guaranteed wage agreements under which the employee receives a guaranteed wage for actually working any number of hours up to a specified number of hours per week, "Overtime" shall include only those hours worked in excess of such specified number.

**Exceptions:** This rule (3:3-33) is not applicable in connection with the stevedoring classifications. Codes ★ 7309, 7317, 7323 and 7327.

**34. Substitutes for Money.** Whenever employees are recompensed in whole or in part by the value of rent or housing, or by store certificates, merchandise, credits, or any other substitute for money, such form of payment shall be considered as remuneration and the equivalent money value thereof included.

**35. Remuneration Excluded.** The entire remuneration shall be used as the basis of premium, except as provided below:

(a) Remuneration, other than as provided in 3:3-30 (i) of this Manual, shall not include payments made by the employer (1) to a group insurance or pension plan or (2) to an employee directly in lieu of (1) foregoing because of the provisions of N.J.S.A. 34:11-56 et seq., Section 276A of Title 40 of the United States Code (Davis-Bacon Act), and amendments thereto.

(b) Remuneration shall not include special reward for individual invention or discovery.

(c) Dismissal or severance payments except for time worked or accrued vacation.

(d) Payments made under a formal and established sickness or personal employee benefit program for unused time paid at retirement or termination of employment.

Effective January 1, 2013

**36. Estimated Payrolls.** For each classification there shall be inserted in the policy an adequate estimate of payroll for the policy period, as hereinbefore defined. Estimated payroll shall approximate the actual expenditures as shown by previous records or by inspection.

**37. Estimated Payrolls by a New Carrier.** When a risk passes from one carrier to another the estimated payroll used by the new carrier shall in no case be less than the payroll shown on the expiring policy unless the carrier of the expiring policy shall concur upon such lesser estimate. The requirements of any carrier as to estimated payroll shall be subject to the approval of the Rating Bureau.

**38. Division of Single Employee's Payroll.** The payroll of any one employee shall not be divided between two or more classifications. The entire payroll of each employee shall be assigned to the highest rated classification representing any part of his work. This rule shall not apply in the case of construction, erection, stevedoring work or the operation of aircraft where the rules of this Manual permit division of payroll provided the original records of the employer disclose the proper allocation of the individual employee's time.

**39. Executive Officers Defined.** Executive Officers are defined as the regularly constituted officers of a corporation or unincorporated association and shall include those commonly known and styled as President, Vice President, Secretary or Treasurer.

For the application of this Rule, "regularly constituted" shall include:

- (a) Those persons duly named in the Corporate or Business Charter as filed with the Secretary of State of the State of incorporation or the Governing body for the trade name filings.
- (b) Those duly elected or appointed as evidenced and verified in accordance with the By-Laws and shown in the minutes of the Board meeting.
- (c) Those having decision making authority in the day-to-day operations of the employer via regular and annual meetings of the officers and/or Board of Directors.

All such regularly constituted officers shall be regarded as active for the purpose of this rule except those who do not have regular duties and who do not receive remuneration for service rendered.

★ **40. Executive Officers' Payroll.** In every instance the payroll of all active executive officers shall be included in the statement of payroll and a premium charge thereon subject to a maximum average individual payroll of two thousand three hundred twenty dollars (\$2,320) per week and a minimum average of five hundred eighty dollars (\$580) per week.

**41. Adjustment of Executive Officer's Maximum and Minimum Payroll.** Subject in each and every case to submission to and approval of the Rating Bureau upon the basis of a complete statement of facts, the maximum average and minimum average payroll required by this rule shall be subject to pro rata adjustment where the executive does not devote his entire business time to the risk subject to audit.

**42. Appointed or Elected Public Officers.** If the insured is the State, a county, a municipality or any board or commission, or any other governing body, including boards of education and governing bodies of service districts, the payroll of all insured appointed or elected officers shall be included in the statement of payroll and a premium charged thereon, subject to the following:

- ★ (a) For a member of a board of education, the minimum payroll shall be six thousand thirty dollars (\$6,030) per year.
- ★ (b) For any other insured appointed or elected officer, the minimum individual payroll shall be one thousand two hundred ten dollars (\$1,210) per year.
- (c) If a single individual holds more than one elective or appointive office, the minimum payroll specified above shall apply in connection with each such office.

**43. Individual Employers and Partnerships.** The New Jersey Workers' Compensation Law permits election, by which an individual proprietor or all partners of any partnership including all partners of a limited liability partnership and all members of a limited liability company may be considered employees for the purpose of receipt of benefits and payment of premiums. All partners or all members must agree to the election.

This election does not affect the insurance obligations for employees other than the sole proprietor, partners or members.

The election must be made at the time the policy is purchased or renewed and must be effective at the inception date of the policy. The election cannot be rescinded during the policy period.

Insurers must provide the Notice of Election, Form PP-1B, included in 3:2 of this Manual with each application for new and renewal coverage for entities not operated as corporations. Where election has been made, the policy shall include the New Jersey Sole Proprietors and Partners Coverage Endorsement, WC 29 03 07.

Where coverage has been elected, the remuneration of the individual proprietor or all partners or all members who provide service for financial consideration shall be included in the payroll upon which the policy premium is determined. For purposes of premium determination, such individuals, partners and members shall be treated

in the same manner as corporate officers as provided in 3:3-39 through 41 of this Manual.

Where coverage has not been elected, the remuneration of the individual proprietor, partners or members shall not be included in the payroll upon which the policy premium is determined.

**44. Reserved For Future Use**

★ **45. Subcontractors' Employees.** The Employers' Liability Insurance Law, N.J.S.A. 34:15-79, provides that if the employer is a contractor he shall be responsible for compensation to the employees of subcontractors. The proper rates based on the operations in which the contractor is engaged shall be applied to the entire payroll of employees of all subcontractors except for any such subcontractors who have furnished satisfactory evidence of such insurance.

If the contractor cannot furnish a true statement of the payroll of the employees of any subcontractor, the entire contract price of such subcontracted work shall be considered as the payroll of employees of that subcontractor.

For all piece work the entire amount paid under the contract for such piece work shall be included as payroll.

Information as to coverage for subcontractors will be furnished to the carrier of the general contractor upon written request to the Rating Bureau.

**46. Hired Vehicles.** If vehicles, including drivers, chauffeurs and helpers are employed under contract and if the owner of such vehicles has not insured its compensation obligation and furnished evidence of such insurance, the actual payroll of the drivers, chauffeurs and helpers shall be included in the payroll of the insured employer at the proper rate for the operations in which the insured employer is engaged. If such payroll cannot be obtained, one-third (1/3) of the total amount paid for the hire of such vehicles under contract shall be considered as the payroll of the drivers, chauffeurs and helpers. If the proprietor or partners who own the vehicles are also drivers, one-third (1/3) of the contract amount for the vehicles operated by such proprietor or partners shall be included in the payroll of the insured employer. Such amounts shall exclude fuel surcharge costs provided the employer's books and records are maintained to show such costs separately and in summary.

**47. Travel Time.** Payments made by an employer to an employee to reimburse him for time spent in traveling to or from work, or to or from a specific job, shall be considered as payroll in accordance with the provisions set forth in 3:3-30 of this Manual, and such payroll shall be assigned to the manual classification which applies to the work normally performed by such employee.

**47.1 Travel Expense Reimbursements and Allowances.** Reimbursed expenses or flat expense allowances paid to employees shall not be considered as payroll, provided such expenses or allowances:

- a) were incurred upon the business of the employer, and
- b) are shown separately in the records of the employer for each employee, and
- c) approximate the actual expenses incurred by each employee.

The addition of this rule confirms the treatment afforded itemized reimbursed expenses and establishes the procedure applicable to flat expense allowances.

**RATES**

**48. Rates—Definition.** Except as otherwise provided in this Manual, a rate is the unit of premium for every \$100 of payroll and shall be expressed rounded to two decimal places. Rates shall not be subject to modification because of the application of the Experience Rating Plan.

**49. Rates—Limitation.** The rates set forth in this Manual are for insurance under Article 2 of the New Jersey Workers' Compensation Law. No rates have been included in this Manual for insurance under Article 1 of the Compensation Law.

**50. Rates—Where Found.** The manual rate for each classification will be found opposite the identifying code number of the classification in the table in 2:1 of this Manual.

**51. Rates for Vessels Classifications** are set forth in 3:6 of this Manual, entitled "Maritime or Federal Employments."

**52. Rates for Federal Employers' Liability Act.** The rates for classifications on the rate pages do not contemplate coverage for insurance against employers' liability under the Federal Employers' Liability Act or voluntary compensation insurance for any operations subject to that Act. Rates for such insurance are set forth in 3:6 of this Manual, entitled "Maritime or Federal Employments."

**53. Classifications Which Carry the Symbol "A" or "N."** Every risk described by a classification which carries either the symbol "A" or "N" on the rate pages shall be submitted by the Home Office to the Rating Bureau for specific rating.

**54. Rates to be Shown in the Policy.** For each classification there shall be inserted in the policy the manual rates for the appropriate classification as established by the Rating Bureau.

- ★ **55. Catastrophe Provisions.** The terrorism rate shown in 2:1-3(A) of this Manual is applicable to all new and renewal policies. Refer to 3:9 of this Manual for complete terms and conditions relating to this catastrophe provision.
- ★ The catastrophe (other than certified acts of terrorism) rate shown in 2:1-3(B) of this Manual is applicable to all new and renewal policies. Refer to 3:9 of this Manual for complete terms and conditions relating to this catastrophe provision.

**EXPERIENCE RATING**

**56. Applying Experience Modification to the Policy.** Where a risk is subject to experience rating, the experience modification shall be shown in the policy and applied to premiums in accordance with the rules of this Manual. The experience modification shall appear in the policy exactly as promulgated by the Rating Bureau (as a decimal to three places).

In applying the New Jersey experience modification, the following items shall be set forth in the order stipulated:

- First, The individual premium items subject to the experience modification.
- Second, The total premium subject to the experience modification.
- Third, The applicable experience modification and the premium adjusted by the application of the experience modification, (modified premium).
- Fourth, Premium credit for application of NJCCPAP.
- Fifth, Premium credit for application of managed care.
- Sixth, The premium for any per capita rated classifications which may be applicable.
- Seventh, Schedule Rating Plan premium credit or debit.
- Eighth, The total estimated standard premium.
- Ninth, Premium Discount, if applicable.
- Tenth, Any charges for the application of the Plan Premium Adjustment Program or charge for the rejection of a voluntary offer of voluntary coverages.
- Eleventh, Premium reduction for deductible coverage.
- Twelfth, The expense constant charge.
- ★Thirteenth, Terrorism Premium Charge.
- ★Fourteenth, Catastrophe (Other than Certified Acts of Terrorism) Premium Charge.

- Fifteenth, Total estimated premium.
- Sixteenth, Other applicable surcharges.
- Seventeenth, The minimum premium and the total estimated annual cost.

**EXPENSE CONSTANT**

**57. Expense Constant—Applicable to Every Policy.** Every policy written or issued to afford exclusive coverage under the New Jersey Workers’ Compensation Law shall separately exhibit in the premium column the appropriate New Jersey expense constant charge.

If New Jersey is included on an interstate policy the New Jersey expense shall be charged and reported provided New Jersey represents the state with the highest expense constant charge.

The expense constant code number is required in statistical reporting but may be omitted from the policy Information Page. The expense constant shall not be subject to experience rating or premium discount.

**58. Expense Constants—Where Found.** The expense constants, together with their statistical code numbers, are set forth in 2:1-5 of this Manual. They also appear on the rate pages in 2:1 of this Manual.

**59. Expense Constant—Retention.** The expense constant shall be charged, collected and retained in every instance in addition to the premium as otherwise determined under the rules, classifications and rates of this Manual. If the total amount so obtained is less than the minimum premium for the policy, the minimum premium shall prevail.

**Exception:** The expense constant shall be:

- (a) Subject to adjustment in accordance with the rules governing cancellations 3:3-80 through 83 of this Manual.
- (b) Prorated where a short-term policy is issued to replace a binder.
- (c) Prorated where a short-term policy is issued solely to adjust the anniversary date of the insured.
- (d) Waived on an interstate policy where a state other than New Jersey represents the state with the highest expense constant charge.

**60. Expense Constant—Two or More Classifications.** If a policy includes two or more classifications, the expense constant for the policy shall be the expense constant for the classification with the highest estimated premium.

**SURCHARGES**

**60A. Surcharges.** Policies effective January 1, 1989 and thereafter written or issued to afford coverage under the New Jersey Workers’ Compensation Law shall



separately exhibit in the premium column the appropriate New Jersey second Injury Fund (0935 and Uninsured Employers Fund (0936) Surcharges. Each surcharge shall be identified by the applicable statistical code number shown above. The surcharge percentage rate is also required to be shown and such rate shall be applied to the estimated modified premium as described in 3:3-56 to determine the estimated surcharge amount. The surcharge amount is subject to change on audit. The policyholder surcharge percentages will be found in 2:1-7 of the Manual.

The surcharges are not applicable to premiums resulting from the use of (1) codes followed by the letter "F", (2) the Non "F" factor or (3) the Maritime or FELA codes in 3:6 of the Manual.

Pursuant to the New Jersey Workers' Compensation Law, specifically N.J.S.A. 34:15-94 "No insurer or its agent shall be entitled to any portion of any surcharge imposed pursuant to this section as a fee or commission for its collection nor shall that surcharge be subject to any taxes, licenses or fees."

#### **MINIMUM PREMIUMS**

**61. Minimum Premium—Definition.** A minimum premium is the lowest amount for which a policy may be written, issued or carried for any period not exceeding one year, excluding any applicable surcharges as defined in 3:3-60A. The minimum premium shall not be subject to change on audit. The expense constant has been included in every instance in the established minimum premiums.

The minimum premium shall not be subject to experience rating.

**62. Minimum Premium—Where Found.** The minimum premium, unless otherwise provided, will be found opposite the code number for each classification on the rate pages in 2:1 of this Manual.

**63. Minimum Premium—Two or More Classifications.** If a policy includes two or more classifications, the minimum premium for the policy shall be the minimum premium for the classification with the highest estimated premium.

**64. Final Premium.** If the final premium, computed in accordance with the rules of this Manual, excluding any applicable surcharges as defined in 3:3-60A, is less than the minimum premium specified in the policy, such minimum premium in addition to the surcharges shall prevail.

**Exception:** The minimum premium shall be:

- a) Subject to adjustment in accordance with the rules governing "Cancelations," 3:3-80 through 83 of this Manual.
- b) Prorated where a short-term policy is issued to replace a binder.

- c) Prorated where a short-term policy is issued solely to adjust the anniversary date of the insured.

**65. Minimum Premium—Short-Term.** If a policy is issued for a period of less than one year, the minimum premium shall be prorated. In no event, however, shall this rule operate to diminish the minimum premium for the policy below the expense constant charge.

**66. Minimum Premium—Interstate Policies.** If a policy covers two or more states, an individual state minimum premium shall first be determined in accordance with the minimum premium rules for each state, and the minimum premium to be charged for the policy shall then be the highest of the several state minimum premiums.

When New Jersey coverage is endorsed on an interstate policy during the term of that policy, the minimum premium shall be prorated.

**67. Minimum Premiums for Vessels Classifications and Federal Employers' Liability Act Classifications** are set forth in 3:6 of this Manual entitled "Maritime or Federal Employments."

#### **DEPOSIT PREMIUMS**

**68. Deposit Premiums—General Rule.** Every policy shall provide for an estimated annual premium, a deposit premium, or both, as required by Rule 69 immediately below.

**69. Deposit Premium—Annual Premium Adjustment.** On policies which provide for adjustment of premium only at termination of the policy, the total estimated premium for the policy period is the deposit premium.

**70. Retention of Deposit Premium.** The deposit premium shall be retained by the company until expiration of the policy and credited to the final premium adjustment.

★ **71. Deposit Premium.** On policies that provide for adjustment of premium on a monthly, quarterly, semi-annual, annual or other basis - except for risks written through the New Jersey Workers Compensation Insurance Plan - the deposit shall be determined by the insurer.

#### **LIMITS OF LIABILITY**

**72. Standard Limits of Liability.** Except as may otherwise be provided, all premium rates include complete insurance for workers compensation without limit as to amount.

With respect to employers liability, except as may otherwise be provided, all premium rates contemplate a limit for bodily injury a.) by accident to one or more employees in any one accident or b.) by disease—each employee of \$100,000. The total liability of all damages arising out of bodily injury by disease regardless of the number of employees is \$500,000. No policy shall be written with limits less than these standard limits.

Effective July 1, 2009

**73. Charges for Higher Limits of Liability.** The charge for limits higher than standard limits, shall be determined by applying the appropriate factor to the total premium for the policy before application of (a) expense constant, (b) experience modification, (c) premium discount, (d) retrospective rating, (e) premium for Terrorism, (f) premium for Catastrophe (Other than Certified Acts of Terrorism or (g) Schedule Rating Plan Adjustment. If the amount so determined is less than the appropriate minimum charge, the minimum charge shall prevail. The charge so determined shall be subject to the applicable experience modification, if any. The charge shall be added to the minimum premium as defined in 3:3-61.

The premium charge on the Information Page and Statistical Report prepared for New Jersey is to be applied to statistical code 6199 — Additional Premium for Increased Limits under Part Two Coverage — Other than Admiralty/FELA. If applicable, the additional premium to equal the New Jersey minimum charge is to be applied to statistical code 9848 — Additional premium to equal increased limits Part Two minimum charge — Other than Admiralty/FELA.

**Interstate Policies.** If a policy covers two or more states, an individual state minimum charge shall first be determined in accordance with the rules for each state. The policy minimum charge shall be the highest state minimum charge. Any additional premium required to meet the policy's minimum charge is to be applied to the state with the highest minimum charge.

The premium factors, charges and minimum charges are set forth in 2:2 of this Manual.

## PREMIUM DISCOUNT

**74. Application of Discount.** Premium discount applies to every risk which qualifies in accordance with these rules, except to premium in respect to which Retrospective Rating applies in accordance with 3:12 of this Manual, and to premium from policies written through the New Jersey Workers Compensation Insurance Plan in 3:14 of this Manual.

**75. Standard Premium** is the premium determined for each policy on the basis of authorized rates, applicable experience rating modification, minimum premium, NJCCPAP credit, credit for the application of managed care and premium adjustment for the Schedule Rating Plan. Standard premium does not include the following items which are to be considered in calculating the total cost of the coverage:

- |  |  |
|--|--|
| a) Expense Constant                          | e) Surcharge for Rejection of voluntary Coverage Offer |
| b) Premium Discount                          | f) Second Injury Fund Surcharge                        |
| c) Retrospective Rating                      | g) Uninsured Employer's Fund Surcharge                 |
| d) Plan Premium Adjustment Program Surcharge |  |

- |                              |  |
|------------------------------|--|
| h) Deductible Program Credit | j) Catastrophe (Other than Certified Acts of Terrorism) Premium Charge |
| i) Terrorism Premium Charge  |  |

**76. Discount Schedules.** Two Discount Schedules are available and each company member shall file its election of one of those schedules with the Rating Bureau. The election shall remain in effect for at least one year. The election of each member company (Schedule X or Y) is shown on the Membership List in 1:4-1 of this Manual.

The Discount Schedules and the Table of Discounts will be found in 2:3 of this Manual. Either may be used in writing policies or adjusting premium. Appropriate discount shall be reflected in writing policies and adjusting premium.

## 77. Combination of Policies.

- (a) Separate policies issued to cover a risk by a single carrier or by two or more carriers under the same management shall be combined for the application of premium discount. If such separate policies are written with varying expiration dates, combination for discount shall be made as required by (i), (ii), and (iii) below, unless the insured instructs the carrier to the contrary:
- (i) The Rating Bureau shall determine an anniversary date upon which the application of the Discount Plan shall become effective. Such anniversary date shall be fixed with due consideration to the effective date of the several policies involved.
  - (ii) All policies effective prior to the anniversary date shall be canceled as of the anniversary date and rewritten for the term of the rating period.
  - (iii) All policies effective subsequent to the anniversary date shall be written to expire concurrently with the next anniversary date or canceled as of the next date.
- (b) **Large Construction Project.** Separate policies issued by a single carrier to cover two or more entities engaged in a single construction, erection or demolition project, where such policies limit the coverage to employments at and from such project, shall be combined for premium discount subject to the following conditions:
- (i) Such entities shall be limited to (1) the owner or principal and general contractor, and (2) subcontractors performing work on such project under contracts let on an ex-insurance basis. If the contract between the owner or principal and such general contractor is not on an ex-insurance basis, the owner or principal shall not be an eligible entity under this rule.

- (ii) The estimated total standard premium with respect to project work to be done by the entities involved is \$1,000,000 or more.
- (iii) The project is confined to operations at a single location. In connection with the building of roadways, tunnels, waterways or surface or underground conduits, the entire job or sections of the job shall be considered a single location if the construction work is performed by a single general contractor for a single owner or principal.
- (iv) The project is of definite duration involving work to be performed continuously to completion.
- (v) All such policies shall contain a common expiration date.
- (vi) The carrier shall notify the Rating Bureau in letter form of all the particulars including, but not limited to, the project site, the names of the owner or principal and general contractor, the basis upon which the combined total standard premium is estimated at \$1,000,000 or more and the anticipated completion date of the project. Further, for each qualifying subcontractor the carrier shall notify the Rating Bureau, in letter form accompanying the filing of coverage required by 3:3-6 of this Manual, of the participation of such subcontractor in the project.

★ **78. Determination of Premium Discount.** If a policy (or group of policies combined in accordance with Paragraph 77 immediately above) develops a Standard Premium in excess of \$10,000, the premium in excess of \$10,000 shall be subject to premium discount in accordance with the following procedure:

- (a) If none of the Standard Premium is subject to retrospective rating, the discount shall be determined by applying to the Standard Premium the appropriate discount schedule or the percentage corresponding thereto shown in the appropriate Table of Discounts.
- (b) So much of the Standard Premium as is subject to retrospective rating shall not be subject to discount. The remainder is subject to discount and the discount shall be calculated as follows:
  - (i) Determine the discount which would be obtained if none of the Standard Premium were subject to retrospective rating.

- (ii) Determine the discount which would be obtained if only the premium subject to retrospective rating were included in the computations.
- (iii) The difference between (i) and (ii) shall be the applicable premium discount.

**79. Treatment of Catastrophe Element.** For risks with exposure under classifications for which the manual rate contains, or the rating basis requires, a catastrophe element and where retrospective rating applies to the premium developed by the remainder of the rate, the premium discount applicable to the catastrophe portion of the premium shall be determined in accordance with 3:3-78 (b) of this Manual.

### **CANCELATIONS**

**80. Cancellation by the Insured.** If the policy is canceled by the insured, other than as provided in the exception below, adjustment of premium shall be made as follows:

- (a) Determine the payroll expended during the period the policy was in force.
- (b) Extend the payroll in (a) pro rata by the application of a factor determined by dividing the number of days for which the policy was written by the number of days the policy was in force.
- (c) Determine the extended premium by applying manual rates to the payrolls in (b) divided by 100 and applying any applicable experience modification.
- (d) Calculate the extended number of days from which to determine the short rate percentage by dividing the number of days the policy was in force by the number of days for which the policy was written and multiplying the result by 365 days.
- (e) The short rate premium is calculated by applying the short rate percentage corresponding to the extended number of days in (d) to the premium in (c). The short rate percentages are set forth in the table in 2:4 of this Manual.
- (f) The final premium is determined by adding the expense constant to the short rate premium in (e). If the final premium so computed is less than the specified minimum premium, the minimum premium shall be charged.

**80.1 Exceptions:**

- (a) If the policy is canceled by the insured because of retirement from the business covered by the policy or because the work insured has been completed, adjustment of premium shall be made by applying manual rates to the audited payrolls, applying any applicable experience modification, and adding thereto the expense constant. If the final premium so computed is less than the pro rata portion of the specified minimum premium, the pro rata portion of the minimum premium shall be charged. In no event, however, shall this provision operate to diminish the minimum premium for the policy below the expense constant charge.
- (b) **New Jersey Workers Compensation Insurance Plan:** In the event that a policy issued by an insurance company is canceled because Workers Compensation and Employers Liability Insurance is to be provided by it or another insurance company as regular business, such cancellation shall be pro rata and the responsibility of the designated insurance company shall automatically terminate as of the effective date of the voluntary insurance.
- ★ (c) If the policy is canceled by the insured because of a downgrading of the financial strength rating of the insurer, earned premium shall, upon agreement between the insured and the insurer, be calculated in accordance with 3:3-81 of this Manual, provided that an endorsement, consistent with this Manual, has been filed with the Rating Bureau.

**81. Cancellation by the Insurance Company.** If the policy is canceled by the insuring company, adjustment of premium shall be made by applying manual rates to the audited payrolls, applying any applicable experience modification, and adding thereto the pro rata portion of the expense constant. If the final premium so computed is less than the pro rata portion of the specified minimum premium, the pro rata portion of the minimum premium shall be charged.

**82. Private Residence Policies.** Policies covering private residences shall be canceled in accordance with the provisions of 3:5-14 and 15 of this Manual.

**83. Three Year Fixed Rate Policies** shall be canceled in accordance with the provisions of 3:4-8 and 9 of this Manual.

**84. Retrospective Rated Policies** shall be canceled in accordance with provisions of 3:12 of this Manual.

**85. Audit of Payroll.** The carrier shall make a physical audit of the employer's records to determine the premium in accordance with the following:

- (a) Each policy producing an estimated premium of less than \$5,000 shall be audited the first year it is written by a carrier, and at least once every three years thereafter. In each year the policy is not audited, a signed payroll statement shall be obtained from the employer subject to rule 86 below.
- (b) Each policy producing an estimated premium of \$5,000 or more.
- (c) If indemnity losses have been reported under the policy, it is expected that an audit shall be made.
- (d) If requested by the insured or the Rating Bureau.
- (e) If a physical audit is impracticable, it may be waived and a signed payroll statement from the employer may be accepted subject to rule 86 below.

As provided in Part Five—Premium, G. Audit of the policy, in every instance involving a physical audit the payroll auditor shall make up the audit report directly from the books of accounts and original payroll records of the employer. In every instance the audit report shall show the source from which the payrolls were obtained.

**86. Policyholder Report.** Each carrier may use its own voluntary audit request form. The carrier, either by separate letter or in a prominent place on its audit form, shall inform the employer that the audit form must be accompanied by a WR-30 "Employer Report of Wages Paid" corresponding to the policy period.

**87. Dividends.** Every workers compensation insurer operating on a mutual, participating or reciprocal basis shall include the New Jersey Participating Provisions Endorsement WC 29 06 03 on every policy written. It shall be permissible to include the verbiage in the Endorsement as condition F of Section Six in the policy contract thus, eliminating the need for the Endorsement.

Where the By-Laws or Charter of the insurer permits the issuance of both participating and non-participating policies, the insurer shall elect one of the methods. The election shall remain in effect for a period of at least one year.

## SECTION 4. THREE YEAR FIXED RATE POLICIES

**1. Application of the Manual.** The General Rules of this Manual shall apply, except as otherwise provided or supplemented in the Section. When insurance is provided under the provisions of this Section, it is required that the Information Page of every policy filed with the Rating Bureau be clearly identified as "Three Year Fixed Rate Policy" by stamping or otherwise.

**2. General Instructions.** The rules of this Section shall apply when a policy is issued to an eligible risk (see 3:4-3 of this Manual) for a period of three years.

**3. Eligibility.** It shall be optional to issue a three-year policy in accordance with the rules of this Section provided:

The total estimated annual premium for the risk is \$200 or less, and

The risk is not subject to the Experience Rating Plan at the inception date of the policy.

The \$200 estimated annual premium limitation shall not apply to policies written to cover Private Residences exclusively.

**4. Qualifying for Experience Rating.** If a risk qualifies for experience rating during the term of a three-year policy, the policy shall be canceled as of the effective date of rating and rewritten under the General Rules of this Manual.

**5. Rates.** The authorized rates in effect as of the inception date of the policy determined in accordance with the normal anniversary date of the risk, shall apply until termination of the policy.

**Exception:** If any single rate revision applicable to rates or premiums on outstanding policies requires an increase of 10% or more, such increase shall be applied to policies issued pursuant to the rules of this Section.

**6. Premium.** The deposit premium may be paid either in advance or in three equal annual installments. The deposit premium shall be the sum of the premium calculated by applying the rates to the three-year estimated payroll or other basis of premium, the applicable minimum charges and:

- ★ (a) An expense constant of \$75 if the deposit premium is paid in advance (if a private residence per capita classification controls, the expense constant shall be \$30), or
- ★

- ★ (b) An expense constant of \$150 if the deposit premium is paid in installments (if a private residence per capita classification controls, the expense constant shall be \$60), subject to the minimum premium for the policy as provided in 3:4-7 of this Manual.
- ★

Determination of the earned premium may be deferred until termination of the policy.

The Rating Bureau may require the determination of the exposure and a report of experience at the end of any twelve-month period during the life of the policy for experience rating purposes or to determine whether the risk meets the requirements of this Section.

In the determination of earned premium, the expense constant shall be provided in (a) or (b) above. If the earned premium is less than the minimum premium, the minimum premium shall apply.

**7. Minimum Premium.** The minimum premium for the policy shall be three times the annual minimum premium less:

- ★ (a) \$150 if the deposit premium is paid in advance (\$60 if a private residence per capita classification controls), or
- ★
- ★ (b) \$75 if the deposit premium is paid in installments (\$30 if a private residence per capita classification controls).
- ★

**8. Cancellation by the Insurance Company.** Adjustment of premium shall be made by applying the rates to the payroll or other basis of premium and adding thereto the pro rata portion of the applicable three-year expense constant. If, however, the final premium so computed is less than the pro rata portion of the specified minimum premium, the pro rata portion of the minimum premium shall be charged.

- 9. Cancellation by the Insured.** If a policy written pursuant to the rules of this Section is canceled by the insured, other than as provided in the exception below, the earned premium shall be the amount determined in accordance with the provisions of 3:4-8 of this Manual plus \$75 (\$30 if a private residence per capita classification controls); but in no event shall the premium so determined exceed the premium determined in accordance with the provisions of 3:4-8 of this Manual extended pro rata for the full three year term.
- ★

**Exception:** If the policy is canceled by the insured because of retiring from the business covered by the policy or because the work insured has been completed, adjustment of premium shall be made in the same manner as though the policy were canceled by the insuring company.



## SECTION 5. PRIVATE RESIDENCES, ESTATES AND FARMS

**1. Application of the Manual.** The General Rules of this Manual shall apply, except as may otherwise be provided or supplemented in this Section.

**2. Private Residences—Definition.** Private Residences as used in this Manual shall mean an establishment consisting of:

A tenement, flat or apartment definitely described as a part of any building if occupied exclusively as a residence by not more than one family.

A building designed for and occupied exclusively as a residence by not more than two families, together with the land upon which it is situated, including barns, stables, garages and customary outbuildings used for household purposes and provided that no farming or dairying operations are carried on for commercial purposes. If, however, such an establishment comprises a tract of land exceeding five acres and more than five full-time servants are employed (whether inside or outside), it shall be treated as a "private estate."

The private residence of a physician, surgeon or dentist in which office quarters are maintained for professional purposes (no other portion of the residence except such office being so used) shall qualify as a private residence under these rules.

**3. Private Estates—Definition.** Private Estates as used in this Manual shall mean a private residence as defined above which occupies a tract of land exceeding five acres and in connection with which more than five full-time servants are employed.

**4. Farm—Definition.** Farm as used in this Manual shall mean any tract of land, with or without a private residence, operated in whole or in part for commercial agriculture, horticulture, dairying or viticulture.

**5. Inservants—Definition.** Inservants shall mean all employees, by whatever name they may be designated, engaged in household or domestic service whose principal duties are performed inside the residence. The term includes but is not limited to such employees as cooks, laundresses, maids, butlers, seamstresses, nurses, companions, governesses and housekeepers.

**6. Outservants—Definition.** Outservants shall mean all employees engaged exclusively in household or domestic service whose duties are performed principally outside the residence. The term includes but is not limited to private chauffeurs (not chauffeurs of public or commercial motor vehicles); employees engaged in cultivating flowers, vegetables or other agricultural products for noncommercial purposes or employees engaged in the care of lawns, shrubs or grounds surrounding the residences and maintained exclusively for appearance.

**7. Occasional Servants.** The term occasional servants as used in this Manual shall mean all outservants or inservants whose employment is not continuous but whose duties are a regular and continuing part of the customary household or domestic duties. This definition applies only where a fair estimate of the time during which an occasional servant is employed is less than 40 hours per week. Under all other circumstances such a servant shall be classified as a full-time servant and rated accordingly. The term "Occasional Servants" includes such employees as a laundress for certain days in the week or a choreperson who takes care of the furnace, removes ashes, shovels snow in season or does other work of this character using as much time at frequent intervals as the requirements of the work make necessary.

**8. Policy Forms.** Coverage for residence employees shall be provided with a standard provisions homeowners policy or other policy, however designated, containing the standard provisions of the Comprehensive Personal Liability Policy with respect to the insured premises of the insured. Where necessary such coverage may be written upon the Standard Provisions Workers Compensation and Employers Liability Policy.

**9. Husband and Wife as Insured.** A policy may be issued to cover both husband and wife as insured without additional charge.

**10. Scope of Classifications.** The classifications covering Private Residences, Estates and Farms include all operations involving the use and occupancy and maintenance of the premises.

**11. Farms—Classifications & Rates.** The phraseologies for the various Agricultural and Horticultural classifications are set forth in 4:1 of this Manual. The rates for these classifications are set forth in 2:1-2 of this Manual.

**12. Special Classifications and Charges.**

<b>Classification</b>	<b>Code</b>	<b>Annual Charge</b>
Private Residences:		
Inservants—full-time.....	0913	\$60/person
Outservants—full-time.....	0912	\$60/person
Private Estates:		
Inservants—full-time.....	0913	\$60/person
Outservants—full-time.....	0915	\$60/person
Occasional Servants .....	0910	\$1/policy

The annual policy charge of \$1 is applicable in every instance.

The above premium charges shall be applicable with a standard provisions Homeowners Policy or other policy however designated containing the standard provisions of the Comprehensive Personal Liability policy with respect to the insured premises of the insured.

When coverage for residence employees must be written upon a Standard Provision Workers Compensation and Employers Liability Insurance Policy, the above charges shall be applicable in addition to an annual ★ expense constant charge of \$30 which shall constitute the minimum premium for the code. Separate rules governing the expense constant charge are applicable in connection with three-year fixed rate policies as stipulated in 3:4 of this Manual.

Servants need not be named. If during the period additional full-time servants are employed or previously employed full-time servants released and not replaced, a statement shall be made to the company and pro rata premium adjustment made for such full-time servants.

**13. Three Year Policy.** A policy covering private residence employees written upon the Standard Provisions Workers Compensation and Employers Liability Policy may be written for a period of three years in accordance with the rules for Three Year Fixed Rate Policies, 3:4 of this Manual.

**14. Cancellation by the Insured—Private Residence Policies.** Adjustment of premium shall be made by applying the appropriate short-rate percentage corresponding to the time the policy was in force to the per capita premium charge, and adding thereto the entire expense constant. If, however, the final premium so computed is less than the specified minimum premium, the minimum premium shall be charged.

**15. Cancellation by the Insurance Company—Private Residence Policies.** Adjustment of premium shall be based on the actual exposure for the period the policy was in force, and added thereto, the pro rata portion of the expense constant. If, however, the final premium so computed is less than the pro rata portion of the specified minimum premium, the pro rata portion of the minimum premium shall be charged.



## SECTION 6. MARITIME OR FEDERAL EMPLOYMENTS

**1. Application of the Manual.** The General Rules of this Manual shall apply, except as may otherwise be provided or supplemented in this Section.

### UNITED STATES LONGSHORE AND HARBOR WORKERS' COMPENSATION ACT

**2. Policy Forms.** To provide insurance for liability under the United States Longshore and Harbor Workers' Compensation Act, the Standard Provisions Workers Compensation and Employers Liability Policy shall be used with the United States Longshore and Harbor Workers' Compensation Act Endorsement attached.

**3. Rates.** The rates on the New Jersey Rate Pages for those classifications whose code numbers on the rate pages are followed by the letter "F" include coverage under the United States Longshore and Harbor Workers' Compensation Act. Subject to the approval of the Rating Bureau, the rates for such classifications may be adjusted to provide for coverage under the New Jersey Workers' Compensation Law exclusively in accordance with the rates and rating values set forth in 2:1-4(b) of this Manual.

The rates and minimum premiums for classifications whose code numbers are not followed by the letter "F" provide coverage under the New Jersey Workers' Compensation Law and such rates and minimum premiums shall be adjusted for operations within the jurisdiction of the United States Longshore and Harbor Workers' Compensation Act in accordance with the provisions of 2:1-4(a) of this Manual.

### ADMIRALTY OR FEDERAL EMPLOYERS' LIABILITY ACT

**4. Policy Forms—Admiralty.** To provide under a policy, which also affords coverage under the New Jersey Workers' Compensation Law, the insurance for employers liability under Admiralty jurisdiction, the Standard Provisions Workers Compensation and Employers Liability Policy shall be used with one or both of the following endorsements:

Maritime Coverage Endorsement (WC 00 02 01 A)

Voluntary Compensation Maritime Coverage Endorsement (WC 00 02 03)

The Maritime Coverage Endorsement specifically excludes coverage for bodily injury covered by a Protection and Indemnity Policy or similar policy. The exclusion applies even if the other policy does not apply because of another insurance clause, deductible limitation clause or any similar clause.

The purchaser of Admiralty Coverage should select coverage either under a Standard Workers Compensation Policy or a Protection and Indemnity Policy.

### 5. Policy Forms—Federal Employers' Liability Act.

To provide under a policy, which also affords coverage under the New Jersey Workers' Compensation Law, the insurance for employers liability under the Federal Employers' Liability Act, the Standard Provisions Workers Compensation and Employers Liability Policy shall be used with one or both of the following endorsements:

★ Federal Employers' Liability Act Coverage Endorsement (WC 00 01 04 A)

New Jersey Voluntary Compensation Federal Employers' Liability Act Coverage Endorsement (WC 29 01 01)

**6. Forms of Coverage.** Two alternative forms of coverage are available as follows:

(a) **Coverage I.** A Standard Provisions Workers Compensation and Employers Liability Policy shall be used with limitation of the liability for damages to specified amounts. This form of policy provides coverage for the following obligations:

Such legal liability as may exist to pay Workers Compensation.

Liability to pay damages under the various laws of negligence restricted by limits as specified in the policy, excluding any liability imposed upon the insured arising from any obligation to provide transportation, wages, maintenance and cure.

(b) **Coverage II.** A Standard Provisions Workers Compensation and Employers Liability Policy shall be used with provision for "Voluntary Compensation" under a single designated workers compensation law and with limitation of the liability for damages under the various laws of negligence restricted as specified in the policy, including any liability imposed upon the insured arising from any obligation to provide transportation, wages, maintenance and cure.

This form of policy provides coverage which goes beyond Coverage I in that it obligates the company to offer a settlement based strictly upon the statutory benefit provisions of the designated workers compensation law to the same extent as if claims were subject to adjustment under such workers compensation law rather than negligence liability.

Effective January 1, 2013

In addition to the designation of a single workers compensation law in the “Voluntary Compensation” endorsement as the basis upon which voluntary compensation settlement shall be offered, it is permissible to extend the policy to cover such legal liability as may exist under the same or any other workers compensation law or laws.

★ **7. Classifications and Rates.** Premium charges shall be determined in accordance with the following table of Admiralty or Federal Employers Liability classifications and rates. The payroll of all employees engaged in stevedoring operations who are not members of the crew of the vessel shall be assigned to the appropriate stevedoring classification.

**8. Table of Rates.**

CLASSIFICATION	Coverage I			Coverage II		
	Code	Rate	Excess Element	Code	Rate	Excess Element
<b>ADMIRALTY</b>						
Diving—marine .....	7394	9.21	7.44	7395	10.24	8.27
Dredging—excavation by means of suction dredges only—including loading or unloading.....	7334	8.23	6.58	7335	9.14	7.32
Dredging N.O.C .....	7334	8.23	6.58	7335	9.14	7.32
Vessels:						
Barges, Scows, Canal Boats or Lighters—not self-propelled ...	7046	6.56	5.25	7098	7.27	5.82
A non-self-propelled barge, scow, canal boat or lighter having a regular master and a regular crew under his command, who are furnished living quarters aboard the same vessel, shall be assigned to 7038 “Sailing Vessels N.O.C.”.						
Self-propelled barges, scows, canal boats or lighters shall be assigned to 7019 “Steamers—all kinds.”						
Sailing Vessels N.O.C.....	7038	5.55	4.45	7089	6.22	4.98
Boat Livery—power, sail or rowboats used for fishing or pleasure purposes, limited to boats under 15 tons— including laying up of boats and putting into commission.....	7038	5.55	4.45	7089	6.22	4.98
Vessels of 15 tons or over shall be assigned to 7019 “Steamers—all kinds” or 7038 “Sailing Vessels N.O.C.”.						
Ferries—including dock employees	7019	5.14	4.08	7027	5.69	4.51
Fishing Vessels—seagoing—motor boats or tugs—including net fishing or lobster hauling.....	7019	5.14	4.08	7027	5.69	4.51
Fishing Vessels—pound fishing—including work on floats or shore or packing, curing or shipping fish or repairing nets or boats .....	7019	5.14	4.08	7027	5.69	4.51
Fishing Vessels—not seagoing—motor boats or tugs—including net fishing or lobster hauling .....	7019	5.14	4.08	7027	5.69	4.51

CLASSIFICATION	Coverage I			Coverage II		
	Code	Rate	Excess Element	Code	Rate	Excess Element
<b>ADMIRALTY-Continued</b>						
Fishing Vessels—Party or Charter Boats .....	7019	5.14	4.08	7027	5.69	4.51
Oystermen—Planting; Harvesting; or Operations of Boats .....	7019	5.14	4.08	7027	5.69	4.51
Steamers—all kinds .....	7019	5.14	4.08	7027	5.69	4.51
Supply Boats—Supplying Water or Gasoline for Shipping .....	7019	5.14	4.08	7027	5.69	4.51
Tugboats—all kinds .....	7019	5.14	4.08	7027	5.69	4.51
Yachts—Private—Sail or Power ....	7038	5.55	4.45	7089	6.22	4.98
Wrecking—Marine—including Salvage Operations .....	7394	9.21	7.44	7395	10.24	8.27

CLASSIFICATION	Coverage I			Coverage II		
	Code	Rate	Excess Element	Code	Rate	Excess Element
<b>FEDERAL EMPLOYERS LIABILITY ACT</b>						
Railroads—Operation—including Drivers, Chauffeurs and their Helpers .....	7151	9.21	7.44	7152	10.24	8.27
This classification contemplates the normal operations of railroads including normal maintenance and repair. All extraordinary repair work including such work as rebuilding of bridges, grade crossing elimination, laying or relaying of track and all new construction operations shall be classified as Codes 6702 or 6703.						
Railroads—Clerical Office Employees N.O.C. ....	8814	.38	.30	8815	.41	.33
Railroad—Salesperson, Collectors or Messengers—Outside.....	8737	.93	.77	8738	1.02	.84
Railroad Construction—including Clerical Office Employees; Salesperson; Drivers, Chauffeurs and their Helpers .....	6702	A		6703	A	

**9. Expense Constant.** The expense constant for the classifications in the above table shall be that stipulated in 2:1-5 (b) of this Manual. The expense constant shall apply in addition to the minimum charge shown in Paragraph 14, below.

**10. Minimum Charges.** The separate minimum charges shown in the Admiralty and Federal Liability Limit Table in 3:6-14 below apply to a policy which includes classifications for operations subject to Admiralty Law or the FELA. The minimum charge is the lowest premium for insuring Admiralty or FELA operations and it shall apply to the Admiralty/FELA classifications. Such minimum charge shall apply in addition to any applicable policy minimum premium or premiums for other classifications on the policy. In the event there are no other classifications in the policy, the policy minimum premium shall not be less than the sum of the minimum charge and the expense constant. The minimum charge and minimum premium shall not be subject to experience rating.

**11. Transportation, Wages, Maintenance and Cure.** If a policy issued to afford Coverage I is endorsed to include the liability imposed upon the insured arising from any obligation to provide transportation, wages, maintenance and cure, the rates in the above table shall be increased by \$.03.

**12. Standard Limits of Liability.** The rates in the table above provide for a standard limit of \$100,000 for all damages because of bodily injury by accident, including death at any time resulting therefrom, sustained by one or more employees in any one accident. The rates also provide for a standard limit of \$100,000 for all damages because of bodily injury by disease, including death at any time resulting therefrom, sustained by employees in operations in New Jersey or in operations necessary or incidental thereto. No policy shall be written with limits less than the standard limits.

**13. Charges for Higher Limits of Liability.** The charge for higher limits for Coverage I or Coverage II shall be determined by applying the percentage indicated in the following Limit Table to the manual premium for the classifications involved. The charge is subject to experience rating.

Charges for limits other than shown above shall be obtained by the Home Office from the Rating Bureau.

★**14. Admiralty and Federal Liability Limit Table.** Limits apply by bodily injury by accident/accident and bodily injury by disease/aggregate.

Limit Per Accident \$	FACTOR		MINIMUM PREMIUM	
	Program I	Program II	Program I	Program II
100,000	1.00	1.00	\$ 0	0
200,000	1.31	1.26	75	100
300,000	1.47	1.41	75	100
400,000	1.56	1.50	75	100
500,000	1.60	1.54	75	100
1,000,000	1.77	1.70	120	150
2,000,000	1.96	1.88	140	175
3,000,000	2.05	1.97	160	200
4,000,000	2.10	2.02	180	225
5,000,000	2.13	2.04	200	250
6,000,000	2.15	2.06	210	260
7,000,000	2.17	2.08	220	270
8,000,000	2.18	2.09	230	280
9,000,000	2.19	2.10	240	290
10,000,000	2.20	2.11	250	300

**15. Coverage on Waters Not Under Admiralty Jurisdiction.** To provide coverage for vessels, dredging or marine wrecking operations on waters not under admiralty jurisdiction, the Standard Provisions Workers Compensation and Employers Liability Policy (without any of the special maritime endorsements) shall be used. The rates applied shall be the Coverage II rates appropriate to the operations. The minimum premium charge for such coverage shall be \$50.

## SECTION 7. GROUP WORKERS COMPENSATION

**1. Where Permitted.** A carrier may issue a group master workers compensation and employers liability insurance policy insuring two or more School Boards of Education or a series of individual participant policies equivalent thereto in accordance with Chapter 108 P.L. 1983 (nee A-1372) effective July 1, 1983.

**2. Policy Writing.** A group master policy shall identify the group and each participant. A separate Information Page exhibiting an appropriate unique policy number suffix or similar differentiation shall be used to identify each individual participant. Where a series of individual participant policies is used each policy shall identify the participant and group. In either event a separate Information Page shall be used for each participant citing the effective and expiration dates of participation. The expiration date shall be the same for each participant in the group. Each Information Page shall exhibit the classification, rates, estimated payrolls and premiums together with the experience modification applicable to the premium of the individual participant.

**3. Policy Filing.** The carrier shall separately transmit to the Rating Bureau all individual participant Information Pages as stipulated in 3:7-2. Such transmittal shall be accompanied by an appropriate covering letter stipulating that group insurance coverage is being provided as permitted under Chapter 108 P.L. 1983 (nee A-1372).

**4. Notification.** The carrier shall notify the Rating Bureau within 60 days after the effective date of the group coverage. The notification shall include the names of each participant and the method of policy numbering. Subsequent to the effective date of the group coverage the carrier shall promptly notify the Rating Bureau concerning any member who discontinues participation in the group together with the effective date of discontinuance. The carrier shall also promptly notify the Rating Bureau concerning any new participant in the group together with the effective date of participation.

**5. Experience Rating.** Experience rating shall be applied separately to each participant in accordance with the provisions of 3:11 of this Manual.

★ **6. Premium Discount, Retrospective Rating or Large Risk - Large Deductible Program.** Each individual participant policy Information Page shall include the appropriate New Jersey Premium Discount Endorsement, New Jersey Retrospective Premium Endorsement or Large Risk - Large Deductible Program Endorsement whichever is applicable. If retrospective rating or the Large Risk - Large Deductible Program is applicable a single filing of the Notice of Election of Retrospective Rating (3:12 of the Manual) or the New Jersey Large Risk-Large Deductible Notice of Election (3:10A of this Manual) is required. The selected pricing program shall be applied on the basis of the total group experience.

**7. Statistical Data.** Statistical data shall be filed individually for each participant in accordance with 3:13 of this Manual. Each filing of experience shall contain the identification number assigned on the individual participant Information Page.



**SECTION 8. CONSTRUCTION CLASSIFICATION  
PREMIUM ADJUSTMENT PROGRAM**

★ **1. Explanation.** The New Jersey Construction Classification Premium Adjustment Program (NJCCPAP) provides for an annual credit to premium for a policy which contains one or more of the following construction classifications:

1605	5190	5475	6229
3365	5200	5479	6233
3719	5213	5480	6235
3724	5215	5491	6251
3726	5222	5500	6252
5000	5223	5538	6306
5022	5348	5551	6319
5038	5402	5606	6325
5040	5403	5610	6400
5057	5409	5645	7536
5059	5437	5701	7538
5069	5443	5703	7601
5099	5445	6003	7855
5103	5458	6005	8227
5146	5459	6017	9529
5160	5462	6039	
5183	5466	6042	
5184	5473	6204	
5188	5474	6217	

A credit may be applicable to policies effective on a new and renewal basis with normal anniversary rating dates on or after April 1, 1996.

**2. Credit Determination.**

- a) The insured shall submit the required payroll and hours worked on the appropriate form to the Compensation Rating and Inspection Bureau for calculation of any applicable credit. The application is included in 3:8-8 of this Manual.
- b) The basis for determining the credit is the total payroll (excluding overtime premium pay) and hours worked for each construction classification. The payroll and time worked information is that which is included in form WR-30 and reported to the Department of Labor and Workforce Development, Division of Employment Security Revenue, for any of the latest four complete quarters immediately preceding the due date of the application. In every instance, the selected payroll quarter shall be consistent with the information included in the WR-30.
- c) A credit percentage may be determined for each construction classification by dividing the payroll, excluding overtime premium pay, by the number of hours worked to arrive at the average hourly wage for the classification.

- d) In the absence of specific records for salaried employees, it will be assumed each such individual worked forty (40) hours per week.
- e) The average hourly wage required for NJCCPAP eligibility is \$24.00. The credit percentages for average hourly wages for construction classifications are listed in the Table below:

<u>Average Hourly Wage</u>	<u>Credit From Manual Premium</u>
Under 24.00	0%
24.00-24.74	5%
24.75-25.49	6%
25.50-26.24	7%
26.25-26.99	8%
27.00-27.74	9%
27.75-28.49	10%
28.50-29.24	11%
29.25-29.99	12%
30.00-30.74	13%
30.75-31.49	14%
31.50-32.24	15%
32.25-32.99	16%
33.00-33.74	17%
33.75-34.49	18%
34.50-35.24	19%
35.25-35.99	20%
36.00-36.74	21%
36.75-37.49	22%
37.50-38.24	23%
38.25-38.99	24%
39.00 & Over	25%

The average hourly wages in the above Table will be reviewed annually and adjusted (if necessary) based on the change in the state average weekly wage of workers covered under the New Jersey Unemployment Compensation Law. The state average weekly wage is promulgated by the Commissioner of Labor and workforce development on or before September 1 in each year based on the average weekly wages as of the calendar year preceding.

- f) The total construction classification credit amount in dollars must be calculated and then divided by the total premium at manual rates, including construction and non-construction classifications. The manual rates are those which were in effect at the beginning of the payroll quarter being used. The result will be the policy credit percentage.

Effective January 1, 1999

When calculating the policy credit percentage, the percentage shall be rounded to the nearest whole number with 0.5 being rounded upward.

Unless otherwise indicated in this section, the policy credit percentage will be applied in the same manner and under the same procedures that govern the application of the experience modification.

**3. Experience Modification.** The policy must be ★ experience rated to be eligible for this program.

**4. Audit**

- a) Upon audit, the carrier shall use the calculated policy credit percentage in the determination of the insured's final earned premium.
- b) The carrier shall, upon audit, verify the information that was submitted by the insured and used in the calculation of the credit. If the carrier discovers an error in the original request for policy credit, the revised information must be resubmitted to the Compensation Rating and Inspection Bureau for recalculation of the policy credit.
- c) If the insured does not furnish records to verify the payrolls and hours worked originally submitted and used in the calculation of the credit, no credit shall be applied to the policy.

**5. Information Page.** The premium credit amount, resulting from the policy credit percentage authorized by the Compensation Rating and Inspection Bureau, shall appear in Item 4 of the Policy Information Page under statistical code 9046.

The policy credit percentage shall be applied to the premium produced by the experience modification and prior to any premium discount.

**6. Form of Endorsement.** If the credit is not available at the time of policy issuance, the carrier shall use endorsement WC 29 04 10 New Jersey Construction Classification Premium Adjustment Program Endorsement.

If the policy credit percentage is available at the time of policy issuance, it shall be used in the calculation of the insured's estimated policy premium.

**7. Notification to Insured.** The Rating Bureau will provide eligible employers with a Workers Compensation Premium Credit Application (see 3:8-8 of this Manual) approximately six months prior to the effective month of the renewal policy. Eligible employers must be subject to at least one of the applicable classifications and they must be experience rated at the time of notification.

The completed application must be returned to the Rating Bureau in accordance with the Time Schedule in 3:8-8 of this Manual.

The insurance company and the employer will be advised of any applicable premium credit.



**8. APPLICATION  
FOR  
NEW JERSEY CONSTRUCTION CLASSIFICATION PREMIUM ADJUSTMENT PROGRAM**

**GENERAL INSTRUCTIONS**

This application must contain all of the requested information, it must be signed and it must contain data on ALL of your operations, both contracting and non-contracting. Wages for ALL employees regardless of hourly wage must be included. The application of any Credit Factor is subject to audit. Therefore, please retain your payroll records to support the information provided in the Application. Data submitted on any form other than this application is NOT acceptable.

**The application must be received in accordance with the time schedule shown below. If we do not receive the completed Application within the time frame specified, your policy premium calculation will not reflect any premium credit**

**SPECIFIC INSTRUCTIONS**

★ **DATA PERIOD** - May be any of the latest four complete calendar quarters preceding the due date of the application. The wages and hours worked for the selected quarter must be consistent with that included in Form WR-30 as reported to the New Jersey Department of Labor and Workforce Development, Division of Employment Security Revenue.

**COLUMN (1) - Classification Code Numbers** - Please show ALL classification code numbers (including brief wording), contracting and non-contracting, for all insured entities. Refer to Item 4 of the Information Page of your insurance policy(s) for these 4 digit numbers. Another source for this information is your latest payroll audit form. If you cannot locate this information, contact your insurance representative or insurance company. Except for executive officers (see below), list each code only once.

**COLUMN (2) - New Jersey Wages** - Show the total gross New Jersey wages paid under each code number for the quarter selected. Gross wages are the total amounts paid to your employees during the quarter. It includes wages paid to personnel no longer employed. It includes salaries, wages, commissions and bonuses. It excludes overtime premium wages. Overtime premium wage is the wage paid above the straight time hourly pay. For example, if an employee worked 40 hours @ \$6 an hour and 2 hours @ \$9 an hour, the employee should be included on the application for 42 hours @ \$6 per hours (\$252). The additional \$3 paid for the 2 hours of overtime is excluded provided your payroll records are properly maintained.

The actual wage and title of each executive officer is to be separately shown under the appropriate code number. The Rating Bureau will make any adjustment for minimum/maximum wages. Hours worked for each executive officer are to be stated as 520 per quarter.

Do not include payrolls for subcontractors and independent contractors.

All amounts should be rounded to the nearest dollar.

**COLUMN (3) - New Jersey Hours Worked** - Show the total number of hours worked for each classification code number for the selected quarter. In the absence of specific records, salaried employees should be assumed to each work forty (40) hours per week.

★ Note. The wages and hours worked must be consistent (except premium overtime pay) with that included in Form WR-30 and reported to the New Jersey Department of Labor and Workforce Development, Division of Employment Security Revenue.

The New Jersey Taxpayer Identification Number must be included. Your Application will not be processed if this Number is omitted.

To avoid illegible Applications, Fax transmittals will not be accepted.

**TIME SCHEDULE**

★	For Policy		The Date		The Completed		You May Select Any Complete		
	Renewals During	the Month of	Employer Will	Be Notified Is	Application Is Due At	The Bureau By	Payroll Quarter	Between	
	Jan.	x	July	x-1	Sept. 10,	x-1	July	x-2 thru June	x-1
	Feb.	x	Aug.	x-1	Oct. 10,	x-1	Oct.	x-2 thru Sept.	x-1
	Mar.	x	Sept.	x-1	Nov. 10,	x-1	Oct.	x-2 thru Sept.	x-1
	Apr.	x	Oct.	x-1	Dec. 10,	x-1	Oct.	x-2 thru Sept.	x-1
	May	x	Nov.	x-1	Jan. 10,	x	Jan.	x-1 thru Dec.	x-1
	June	x	Dec.	x-1	Feb. 10,	x	Jan.	x-1 thru Dec.	x-1
	July	x	Jan.	x	Mar. 10,	x	Jan.	x-1 thru Dec.	x-1
	Aug.	x	Feb.	x	Apr. 10,	x	Apr.	x-1 thru Mar.	x
	Sept.	x	Mar.	x	May 10,	x	Apr.	x-1 thru Mar.	x
	Oct.	x	Apr.	x	June 10,	x	Apr.	x-1 thru Mar.	x
	Nov.	x	May	x	July 10,	x	July	x-1 thru June	x
	Dec.	x	June	x	Aug. 10,	x	July	x-1 thru June	x



SECTION 9. CATASTROPHE PROVISIONS

★ **TERRORISM**

★ **1. Introduction.** The Terrorism Risk Insurance Act of 2002 (Act) took effect on November 26, 2002 and introduced a three-year program providing a Federal backstop for defined acts of foreign terrorism and imposed certain obligations on insurers. It also provided for the imposition of a premium charge for coverage relating to terrorism. The Terrorism Risk Insurance Act of 2002, originally scheduled to expire on December 31, 2005, was extended when Congress passed the Terrorism Risk Insurance Extension Act of 2005 (TRIEA). TRIEA provided an additional two-year extension of the Act. Prior to the expiration of TRIEA on December 31, 2007, the Terrorism Risk Insurance Program Reauthorization Act of 2007 (TRIPRA) was enacted by Congress to extend the Act to December 31, 2014. TRIPRA introduced a number of amendments to the Act, including the revision of the definition of "act of terrorism" to include domestic terrorism.

The rates set forth in 2:1-2, 2:1-4 and 3:6-8 of this Manual do not include any provision for losses from acts of terrorism. A premium charge for terrorism is applicable to every policy written subject to the rules in 3:9-1 through 3:9-7 of this Manual.

★ **2. Terrorism Rate/Premium Charge.** Every policy written is subject to the rate set forth in 2:1-3(A) of this Manual except for policies that include a Retrospective Rating Large Risk Alternative Rating Option or a Large Risk-Large Deductible Program as described in 3:10A and 3:12 in this Manual. The rate is the unit of premium for every \$100 of payroll. The rate is applicable to the total policy payroll as determined in 3:3-30 of this Manual. For policies that include a Retrospective Rating Large Risk Alternative Rating Option or a Large Risk-Large Deductible Program the terrorism premium charge is determined on the basis of negotiation between insured and insurer.

★ **3. Information Page.** The terrorism premium charge must be separately exhibited in Item 4 of the Policy Information Page under statistical code 9740. If the premium charge is not negotiated, the rate used to determine the premium charge is required to be shown. In instances where the premium charge is negotiated, no rate shall be shown.

★ **4. Form of Endorsement.** The Terrorism Risk Insurance Program Reauthorization Act Disclosure Endorsement, WC 00 04 22 A, must form part of the policy and must be shown by reference in Item 3D of the Policy Information Page.

★ **5. Exclusions.** The terrorism premium charge is to be shown after the standard premium, and is not subject to any modifications including experience rating, retrospective rating, premium discount, large risk - large deductible credits or any other policy credits or charges. The charges for residence employees in 3:5-12 are not subject to additional premium for terrorism.

★ **6. Audit.** The terrorism premium charge is subject to change on audit except for policies that include a Retrospective Rating Large Risk Alternative Rating Option or a Large Risk-Large Deductible Program where the premium was negotiated at policy inception. If a policy is written or an audit produces no payroll during the policy period, there is no terrorism premium charge. The premium, if any, shall be added to the minimum premium as defined in 3:3-61 of this Manual.

★ **7. Rate Deviation.** The terrorism rate set forth in 2:1-3(A) of this Manual is applicable to every policy written, subject to the exclusions in 3:9-2 and 3:9-5 of this Manual. Insurers may opt to deviate from the terrorism rate in 2:1-3(A) by notifying the Rating Bureau of their intentions at least thirty (30) days prior to use. Notification is on a file and use basis. Insurers may file for an upward terrorism rate deviation to a maximum rate of \$0.06 for each one hundred dollars of policy payroll. Insurers that opt to deviate must apply the deviated terrorism rate uniformly to all policies except for policies written in accordance with the New Jersey Workers Compensation Insurance Plan. Policies written through the New Jersey Workers Compensation Insurance Plan are not subject to deviation.

★ **CATASTROPHE (OTHER THAN CERTIFIED ACTS OF TERRORISM)**

★ **8. Introduction.** The rates set forth in 2:1-2, 2:1-4 and 3:6-8 of this Manual do not include any provision for losses resulting from an earthquakes, non-certified act of terrorism (an event that is not certified as an act of terrorism by the Secretary of the Treasury pursuant to the Terrorism Risk Insurance Act of 2002) or catastrophic industrial accidents where the aggregate workers compensation losses from a single event exceed \$50 million. A premium charge for catastrophe (other than certified act of terrorism) is applicable to every policy written subject to the rules in 3:9-8 through 3:9-13 of this Manual.

Effective September 1, 2008

- ★ **9. Catastrophe (Other than Certified Acts of Terrorism) Rate/Premium Charge.** Every policy written is subject to the rate set forth in 2:1-3(B) of this Manual except for policies that include a Retrospective Rating Large Risk Alternative Rating Option or a Large Risk-Large Deductible Program as described in 3:10A and 3:12 in this Manual. The rate is the unit of premium for every \$100 of payroll. The rate is applicable to the total policy payroll as determined in 3:3-30 of this Manual. For policies that include a Retrospective Rating Large Risk Alternative Rating Option or a Large Risk-Large Deductible Program the catastrophe (other than certified acts of terrorism) premium charge is determined on the basis of negotiation between insured and insurer.
- ★ **10. Information Page.** The catastrophe (other than certified acts of terrorism) premium charge must be separately exhibited in Item 4 of the Policy Information Page under statistical code 9741. If the premium charge is not negotiated, the rate used to determine the premium charge is required to be shown. In instances where the premium charge is negotiated, no rate shall be shown.
- ★ **11. Form of Endorsement.** The Catastrophe (Other than Certified Acts of Terrorism) Premium Endorsement, WC 00 04 21 C, must form part of the policy and must be shown by reference in Item 3D of the Policy Information Page.
- ★ **12. Exclusions.** The catastrophe (other than certified acts of terrorism) premium charge is to be shown after the standard premium, and is not subject to any modifications including experience rating, retrospective rating, premium discount, large risk - large deductible credits or any other policy credits or charges. The charges for residence employees in 3:5-12 are not subject to additional premium for catastrophe (other than certified acts of terrorism).
- ★ **13. Audit.** The catastrophe (other than certified acts of terrorism) premium charge is subject to change on audit except for policies that include a Retrospective Rating Large Risk Alternative Rating Option or a Large Risk-Large Deductible Program where the premium was negotiated at policy inception. If a policy is written or an audit produces no payroll during the policy period, there is no catastrophe (other than certified acts of terrorism) premium charge. The premium, if any, shall be added to the minimum premium as defined in 3:3-61 of this Manual.

## SECTION 10. EMPLOYEE LEASING

**1. Definition.** Employee leasing means an arrangement, under contract or otherwise, where one business or other entity leases any or all of its workers from another business. Employee leasing arrangements include, but are not limited to, full service employee leasing arrangements, long-term temporary arrangements, and any other arrangement which involves the allocation of employment responsibilities among two or more entities. The business granting the lease is the labor contractor or lessor. The labor contractor may also be referred to as a Professional Employer Organization (PEO), Alternative Services Organization (ASO) or, Employer Outsourcing Service, or others. The user is the client or lessee.

A leased worker is a person performing services for a client under an employee leasing arrangement.

For the purpose of this rule, employee leasing does not include arrangements to provide temporary help service where an organization hires its own employees and assigns them to another business for a finite period to support the work force of the business in special work situations, such as employee absences, temporary skill shortages and seasonal workloads.

### 2. Policy Writing.

- a) **Labor Contractor/Client Policy.** Each insurance company affording coverage for a labor contractor must issue a separate policy identifying each client of the labor contractor. Item 1 of the Information Page must include the name of the labor contractor as the insured and identify the client as follows:

ABC Leasing Company L/C/F  
XYZ Machine Shop;

where L/C/F refers to "Labor Contractor For."

Each policy shall expire on the same date. Such policy shall not include coverage for non-leased workers of the client or direct employees of the labor contractor. Each policy shall include endorsement WC 29 03 03, New Jersey Employee Leasing Labor Contractor Endorsement.

Each policy will be sent to the Labor Contractor as the named insured.

- b) **Separate Policy For Client.** It shall be the obligation of the client to provide coverage for any non-leased workers and/or to provide contingency coverage for leased workers. Such policy shall include endorsement WC 29 03 04 "New Jersey Employee Leasing Client Exclusion Endorsement."

- c) **Separate Policy For Labor Contractor.** A separate policy shall be issued in the name of the labor contractor to provide coverage for direct employees of such labor contractor. The policy shall include endorsement WC 29 03 05 "New Jersey Employee Leasing Labor Contractor Exclusion Endorsement."

**3. Policy Filing.** The insurance company shall submit to the Rating Bureau separate information pages for the policies which provide coverage in accordance with paragraph 2a of this Section or, in the alternative, magnetic or electronic filings as provided for in 3:3-6 of the Manual.

★ **3.A New Jersey Taxpayer Identification Number.** Policies written in accordance with Rule 2.a) and b) of this section shall include the New Jersey Taxpayer Identification Number of the client or lessee on the Information Page filing.

Policies written in accordance with Rule 2.c) of this section shall include the New Jersey Taxpayer Identification Number of the labor contractor or lessor on the Information Page filing.

**4. Experience Rating.** Separate experience ratings will be promulgated for each qualifying client and labor contractor.

The experience modification factor, if any, applicable to a client at the time the initial Labor Contractor/Client Policy (2a of this Section) is issued will be applied to such policy in accordance with 3:11-25 of this Manual. The modification will also include experience developed under policies effective prior to January 1, 1993 which provided coverage for leased workers where the Rating Bureau is advised that such experience is available.

Thereafter, the experience modification for the client will also include experience incurred under policies issued in accordance with paragraphs 2a and 2b of this Section.

The initial separate policy for the Labor Contractor issued in accordance with paragraph 2c of this Section shall include an experience modification based on the experience under any prior separate labor contractor policies and experience from previous Labor Contractor/Client coverages effective prior to January 1, 1993 when the Rating Bureau is advised that such experience cannot be effectively separated.

Thereafter, the experience modification for the labor contractor will also include experience incurred under policies issued in accordance with paragraph 2c of this Section.

The change of ownership rules in 3:11-20 of this Manual shall be applied to the policies described in paragraph 2a of this Section as though the named insured is only that of the client.

In all other respects the provisions of the Experience Rating Plan, Part 3, Section 11 of this Manual are applicable.

**5. Premium Discount.** All individual Labor Contractor/Client policies written in the voluntary market in accordance with paragraph 2a of this Section by the same carrier which reference the same Labor Contractor shall, at the discretion of the carrier, either be combined in the calculation of Premium Discount, or the applicable Discount shall be applied in accordance with 3:3-74 thru 79 of the Manual for each individual Labor Contractor/Client policy.

Policies written through the New Jersey Workers Compensation Insurance Plan are not subject to premium discount.

**6. Retrospective Rating.** When individual Labor Contractor/Client policies issued in accordance with paragraph 2a of this Section are written in the voluntary market by the same carrier, the carrier and labor contractor may agree to a retrospective rating program in accordance with the provisions of 3:12 of this Manual or any other permitted pricing program. Such program may be based on the combined total standard premium and losses of all such policies which reference the same labor contractor.

**7. Endorsements.** Attach endorsement WC 29 03 03, "New Jersey Employee Leasing Labor Contractor Endorsement" to each policy issued in accordance with paragraph 2a of this Section. Attach endorsement WC 29 03 04 "New Jersey Employee Leasing Client Exclusion Endorsement" to each policy issued in accordance with paragraph 2b of this Section. Attach Endorsement WC 29 03 05 "New Jersey Employee Leasing Labor Contractor Exclusion Endorsement" to each policy issued in accordance with paragraph 2c of this Section.

**8. Cancellation.** Where a Labor Contractor/Client policy written in accordance with paragraph 2a of this Section is canceled, the insurance company shall provide individual notices to the Labor Contractor and the client.

**9. Policy Auditing.** The insurance company affording coverage in accordance with paragraph 2a of this Section shall perform an audit within 90 days of the policy effective date and may conduct periodic audits thereafter to determine whether all classifications, experience modification and estimated payrolls are appropriate.

**10. Statistical Data.** Statistical information shall be filed separately for every policy written pursuant to this Section. In each instance the provisions of 3:13 of this Manual apply.

**SECTION 10A. LARGE RISK—LARGE DEDUCTIBLE PROGRAM**

**1. General.** The Large Risk—Large Deductible Program offers an employer many of the advantages of self-funding a workers compensation program without the associated disadvantages of self-administration. In addition, it provides the same guarantees to an injured worker that the traditional insurance program would. Thus the insurer's liability to an injured worker is unaffected by this program. In recognition of the expected reimbursement of losses by the insured, a premium reduction is received. Where further adjustment of this premium is desired, refer to 3:10A-9 of this Manual. The adjustment may result in an increase or decrease in the deductible premium, depending upon the insured's actual losses.

**2. Coverage.** The coverage is provided by a standard workers compensation and employers liability policy with either the New Jersey Large Risk—Large Deductible Endorsement or the New Jersey Large Risk—Large Deductible Endorsement—Per Person Basis if the per person/per occurrence option is elected. The endorsements require the employer to reimburse the insurer for losses it pays up to the deductible amount. Nothing in the endorsements relieve the insurer of its obligations under the New Jersey Workers' Compensation Law should the insured employer fail to reimburse the insurer. Failure on the part of the employer to reimburse the insurer will permit the insurer to cancel the policy for nonpayment in accordance with the required procedure.

**3. Application.** The application of a Large Risk—Large Deductible Program is dependent on the mutual agreement between the insurer and the insured. The term of the Program is the same as the period of the policy or policies to which it applies and is effective no more than one year. The deductible applies to indemnity and medical benefits under Part One of the policy, benefits or damages under Part Two, payments under Part Three and also allocated loss adjustment expense, if elected. The deductible applies to each accident for bodily injury by accident and to each employee for bodily injury by disease. The deductible can also apply to each person/each occurrence if this option is elected. A policy period aggregate limit may be elected by agreement between the insurer and the insured. An occurrence aggregate can also be elected by agreement between the insurer and the insured if the per person/per occurrence option is elected. The policy period aggregate limit may be a percentage of the audited standard premium if the Large Risk - Large Deductible Aggregate Limit Option is elected at policy inception. Each policy to which this operation applies should include the New Jersey Large Risk - Large Deductible Aggregate Limit Endorsement and either the New Jersey Large Risk - Large Deductible Endorsement or the New Jersey Large Risk Large Deductible Endorsement Per Person Basis .

**Exception:** Large Construction Projects. Where separate policies are issued by a single carrier to cover two or more entities engaged in a single construction or demolition project, where such policies limit the coverage to employments at and from such project, the insured shall mean all such entities subject to the Large Risk—Large Deductible Program and the following conditions:

- (a) The entities shall be limited to (1) the owner or principal and general contractor, and (2) subcontractors performing work on such project under contracts let on an ex-insurance basis. If the contract between the owner or principal and such general contractor is not an ex-insurance basis, the owner or principal shall not be an eligible entity under this rule.
- (b) The estimated total standard premium with respect to project work to be done by the entities involved shall be \$1,000,000 or more.
- (c) The project shall be confined to operations at a single New Jersey location. In connection with the building of roadways, tunnels, waterways or surface or underground conduits, the entire job or sections of the jobs shall be considered a single location if the construction work is performed by a single general contractor or a single owner or principal.
- (d) The project shall be of definite duration involving work to be performed continuously to completion.
- (e) All such policies shall contain a common expiration date and the appropriate New Jersey Large Risk—Large Deductible Endorsement.
- (f) Within sixty days after the Large Risk—Large Deductible date, the carrier shall provide this Bureau with the particulars of the project. However, the filing of the New Jersey Large Risk—Large Deductible Program Notice of Election is not necessary for Large Construction Projects. To determine all the information required, contact this Bureau.

★ **4. Amounts.** The minimum deductible is \$25,000 per accident or per employee.

**5. Eligibility.** Except as provided in 3 above, a minimum of \$200,000 of New Jersey estimated annual standard workers compensation premium is required. If the New Jersey premium is less than \$200,000, the employer will qualify if its countrywide workers compensation premium is at least \$200,000.

The completed Notice of Election must be filed with the Bureau within sixty days after the effective date of the Large Risk — Large Deductible Program unless the exception in 3:10A-3(f) of this Manual applies. A sample of the Notice is included at the end of this section of the Manual. The signature of the insured is optional on the Notice of Election.

**6. Security.** As security for ultimate claim payments, an irrevocable letter of credit or its equivalent in a form and on a bank acceptable to the insurer is required.

**7. Rating Procedure.** The deductible premium is determined on the basis of negotiation between insured and insurer.

**8. Allocated Loss Adjustment Expense Definition.**

Paragraph 8 of the New Jersey Large Risk—Large Deductible Endorsement and paragraph 9 of the New Jersey Large Risk—Large Deductible Endorsement Per Person Basis includes reference to allocated loss adjustment expense. The complete definition of this expense appears in 3:13-48(a) of the Statistical Plan in this Manual.

**9. Premium Discount/Retrospective Adjustment.**

Risks subject to this program are not eligible for premium discount but may elect retrospective adjustment of the deductible premium.

Retrospective adjustment of the deductible premium is optional and may be elected by the insured and ★ accepted by the carrier. Each policy to which this adjustment applies shall include either the New Jersey Large Risk—Large Deductible Endorsement or the New Jersey Large Risk— Large Deductible Endorsement, Per Person Basis and the New Jersey Large Risk— Large Deductible Retrospective Adjustment Endorsement. The method to determine the retrospective adjustment of the deductible premium must be agreed to by insured and carrier at the time of election of the program.

The adjustment produces retrospective deductible premium which results directly from the insured's loss experience during the term of the rating period. The loss experience will be valued according to the standard requirements of the Statistical Plan in 3:13 of this Manual. There is no minimum or maximum premium factor applicable to this adjustment. The inclusion of a policy aggregate, however, may limit the amount of reimbursement loss, which in turn would affect the retrospective deductible premium payable by the insured.

The retrospective adjustment of the deductible premium shall be determined by the carrier during the sixth month after the end of the rating period. Adjustments based on subsequent valuations of loss experience at twelve-month intervals will continue to be made by the carrier unless the carrier and the insured agree that the latest adjustment is final. The adjustment accepted as final shall not be reopened or revised for any reason except that listed in 3:12-24 of this Manual.

**REPORTING REQUIREMENTS**

**10. Policy Preparation.** The deductible premium credit (standard premium minus deductible premium) for the selected deductible(s) shall be entered in Item 4 of the Information Page immediately below the total estimated standard premium entry.

Each policy to which this coverage applies shall include either the New Jersey Large Risk—Large Deductible Endorsement or the New Jersey Large Risk — Large Deductible Endorsement, Per Person Basis and, where elected, the New Jersey Large Risk— Large Deductible Retrospective Adjustment Endorsement.

**11. Unit Statistical Reporting.** It is required that gross incurred losses, prior to the application of the deductible, be reported under the Statistical Plan. Total payrolls and audited standard premiums shall also be reported. Total payrolls and losses are to be used in the experience ratings of the employers and in classification experience.

The deductible premium credit or retrospective adjusted deductible premium credit (standard premium minus deductible premium) for the selected deductible(s) shall be reported and, if necessary, revised in subsequent reports under the appropriate statistical code as indicated in 3:3-138 of this Manual.

**12. Financial Reporting.** Case estimates are required by established procedures. Premiums and losses are to be reported separately on a gross and first dollar basis, respectively. Also to be reported are premiums net of the deductible premium credit and insured losses in excess of the deductible. The detailed requirements are included in the instructions which accompany the call for financial data.



★ **NEW JERSEY LARGE RISK—LARGE DEDUCTIBLE PROGRAM  
NOTICE OF ELECTION**

Compensation Rating and Inspection Bureau  
60 Park Place  
Newark, New Jersey 07102

\_\_\_\_\_ Date

The undersigned certify that the named insured has elected and the carrier has accepted this New Jersey Large Risk—Large Deductible Program. The name and address of the insured subject to this rating program is as follows. The use of “et al” is not acceptable:

1. \_\_\_\_\_  
(Name and address)
2. \_\_\_\_\_  
(Policy Number(s))                      (Effective From)                      (To)
3. Total Estimated New Jersey Annual Workers Compensation Standard Premium \$ \_\_\_\_\_
4. Total Estimated Countrywide Annual Workers Compensation Standard Premium, including the premium in item 3 above  
\_\_\_\_\_ \$ \_\_\_\_\_  
(Where there is NJ premium only, enter the premium in items 3 and 4.)
5. Deductible Amount \$ \_\_\_\_\_ each accident. (Dollar Amount)
6. Deductible Amount \$ \_\_\_\_\_ each person/each occurrence. (Dollar Amount )
7. Occurrence Aggregate \$ \_\_\_\_\_ (Dollar Amount or “None”)
8. Countrywide Aggregate Limit \$ \_\_\_\_\_ (Dollar Amount or “None”)
9. Allocated Loss Adjustment Expenses are \_\_\_\_\_ (“Included” or “Excluded”)
10. The Deductible Premium \_\_\_\_\_ “Will” or “Will Not” be subject to retrospective adjustment.
11. Total New Jersey Deductible Premium \$ \_\_\_\_\_ (Dollar Amount)
12. Total Countrywide Deductible Premium \$ \_\_\_\_\_ (Dollar Amount)
13. The entire New Jersey operations of the insured are included except \_\_\_\_\_

14. Form of Security \_\_\_\_\_  
Name and Address of Bank \_\_\_\_\_

15. \_\_\_\_\_  
(Name of Insurance Carrier)

16. Signed \_\_\_\_\_  
(Carrier)

Printed \_\_\_\_\_  
(Carrier)                      (Title)                      (Address)

17. Signed \_\_\_\_\_  
(Insured)                      (Title)                      (Address)

Form NJ LR-LD (6th Rev)

**RESERVED FOR FUTURE USE**

## SECTION 10B. APPROVED MANAGED CARE PROGRAM

**1. Statutory Medical Services.** New Jersey workers compensation insurance policies must include total provision for medical services as required by Statute. Any policy which purports to exclude or limit such liability is not in accord with the New Jersey Statute.

**2. Where Permitted.** A member carrier may apply to the Department of Insurance for approval of its managed care program to provide medical services to injured workers. The program must demonstrate to the Department of Insurance that the managed care program meets the standards as set forth in N.J.A.C. 11:6-2.

or

A member carrier may contract with a managed care organization that has received approval from the Department of Insurance for providing medical services to injured workers.

**3. Premium Reduction.** A member carrier utilizing an approved managed care program may offer such program to its insureds. If the insured agrees to the use of the program, the carrier shall provide the insured with a premium reduction in accordance with procedure described in 4. below. The reduction will apply at the time the program is initiated.

The premium reduction may be revoked if the insured fails to abide by its obligations under the managed care program.

**4. Notification in Writing.** A member carrier utilizing an approved managed care program shall notify the Rating Bureau in writing on the form prescribed for that purpose if it intends to apply a premium reduction. A copy of the form is shown in 9. below. The form and attachments stipulated therein, where applicable, must be completed and signed.

**5. Determination of Premium Reduction.** In determining the appropriateness of the amount of premium reduction, the carrier shall be guided by the estimated savings provided in the approval process. In no event, however, shall the premium reduction be less than five percent (5%).

The premium reduction percentage shall be applied to the **modified premium as described in 3:3-56** of this Manual.

In the event different managed care programs are applicable to an insured because of geographic or other considerations, the premium reduction shall be based on the distribution of exposures.

The premium reduction shall be identified on the policy by statistical Code 9874 and shown in the Information Page in accordance with 3:3-56 of this Manual.

The premium reduction shall be identified on the statistical report by Code 9874 in accordance with 3:13-25(d) of this Manual.

**6. Treatment of Losses.** Medical loss amounts shall be included in the experience rating of the employer as stipulated in 3:11-17 of this Manual.

Administrative fees involved in the use of a managed care program shall be regarded as expenses and not included as loss as stated in 3:13-50A of this Manual. Medical capitation fees based on fee for service also shall not be reported as loss as stated in 3:13-50A of this Manual.

**7. Endorsement.** Each policy to which an approved managed care program and premium reduction are applicable shall contain the New Jersey Approved Managed Care Program Endorsement WC 29 04 09A.

★ **8. New Jersey Workers Compensation Insurance Plan.** An Approved Managed Care Program Premium Reduction shall not be offered or available to any risk written through the New Jersey Workers Compensation Insurance Plan.

Effective January 1, 2008

9. Form Required.

APPLICATION  
FOR AN  
APPROVED MANAGED CARE PROGRAM  
PREMIUM REDUCTION

The \_\_\_\_\_ has  
Name of Insurer

entered into a written agreement with  
the \_\_\_\_\_  
Approved Managed Care Organization



to process claims under policies providing New Jersey workers compensation coverage. The managed care organization has been approved by the Commissioner of Banking and Insurance and a **copy of the written agreement with the managed care organization together with the approval document of the managed care organization are enclosed.**

received approval by the Commissioner of Banking and Insurance for its in-house managed care program for processing claims under policies providing New Jersey workers compensation coverage. **Copy of the approval document is enclosed.**

**A specimen copy of the written agreement which will be executed by the insured is enclosed.** Such agreement contains the stipulation that the use of the managed care program is an exercise of the insured's right of choice of medical provider under the New Jersey Workers' Compensation Law.

Premium reductions will be applied uniformly to each insured at a percentage rate of \_\_\_\_\_%.

The effective date of the program is \_\_\_\_\_

The program will be applicable to individual policies on a:

- new and renewal basis only
- new, renewal and outstanding basis
- other

If "Other" is stipulated, a complete **explanation by separate attachment is required.**

**An Approved Managed Care Program Premium Reduction is not applicable to policies written through the New Jersey Workers Compensation Insurance Plan.**

**A copy of the New Jersey Approved Managed Care Program Endorsement WC 29 04 09A is enclosed.**

The program and procedures included in this form and any accompanying attachments have been reviewed by the management of the insurer and have been found to provide fair and equitable treatment to workers compensation insurance policyholders of the insurer.

\_\_\_\_\_  
Signature Date

Form #Req 11:6-2.3(d)

**SECTION 10C. SCHEDULE RATING PLAN**

**1. Introduction.** For the purposes of this plan, Schedule Rating means the application of judgment credit and debit factors to the modified premium for the purpose of reflecting individual risk characteristics that are not reflected in its experience. The use of any other approved rating plan shall not duplicate the credits or debits considered in this plan. The schedule rating factors apply only to characteristics that reflect potential hazards. The Schedule Rating Plan is not mandatory.

**2. Eligibility.** All risks that generate premium in excess of the classification minimum premium are eligible for schedule rating, except for risks written through the New Jersey Workers Compensation Insurance Plan. In no instance can the premium charged to a risk be less than the minimum premium.

★  
★  
**3. Application.** A schedule rating credit is subject to a maximum total of -20% and a schedule rating debit is subject to a maximum total of +20%. The schedule rating credit or debit factor is applied to the individual risk modified premium to determine the schedule rating premium adjustment. Modified premium is described in 3:3-56 of this Manual. Two or more entities that are combinable for experience rating may be issued on separate policies. In these instances different schedule rating factors may be applied to reflect variances in each entity's operations.

Acceptance of a policy by an insured shall constitute agreement with the amount of schedule rating credit or debit, if applicable, or with the absence of any such credit or debit, if not applicable. No schedule rating credit or debit may be changed midterm without the mutual agreement of the insured risk and the underwriting carrier. Further, no schedule rating credit or debit may be effective prior to the receipt of information about a risk by the underwriting carrier that supports the schedule rating credit or debit in question.

The following risk characteristics are eligible under this plan for assignment of credits or debits subject to the maximum ranges set forth below:

<b>Risk Characteristic</b>	<b>Range of Credits or Debits</b>
Features of workplace maintenance or operation	-10% to + 10%
Risk elements not addressed in the classifications assigned	-10% to + 10%
Availability of medical facilities in or near workplace	-5 % to + 5 %
Safety equipment/devices present or missing from workplace	-5 % to + 5 %
Extraordinary safety programs applicable to workplace	-5 % to + 5 %
Qualifications of employees	-10% to + 10%
Cooperation with carrier by management	-5 % to + 5 %
Considerations related to policy expenses	-5 % to + 5 %
Other risk characteristics not addressed above	-10% to + 10%

**4. Documentation.** Adjustments for schedule rating for any given risk shall be based on information contained in the files or records of the carrier when the credit or debit is determined. This supporting information must be retained by the carrier throughout the period of time in which the policy is subject to audit under the provisions of the policy.

Upon request of either the insured or the Bureau a carrier shall make documentation available that supports the derivation of any schedule rating credit or debit.

**5. Information Page.** The amount of any schedule rating premium credit shall be identified on the policy by statistical code 9887 and shown in the Information Page in accordance with 3:3-56 of this Manual. The amount of any schedule rating premium debit shall be identified on the policy by statistical code 9889 and shown in the Information Page in accordance with 3:3-56 of this Manual.

**6. Audit.** The amount of any schedule rating premium credit or debit is subject to change on audit.

Effective July 1, 2006

7. **Approved Managed Care Program.** A risk that agrees to the use of an Approved Managed Care Program is also eligible for the Schedule Rating Plan. In instances where both an Approved Managed Care Program and Schedule Rating are applicable, there is a maximum combined credit of 20% allowable. Credit from the application of both programs totaling greater than 20% is not permissible.
8. **Statistical Plan Reporting.** The amount of any schedule rating premium credit shall be identified on the statistical report by code 9887 in accordance with 3:13-25(d) of this Manual. The amount of any schedule rating premium debit shall be identified on the statistical report by code 9889 in accordance with 3:13-25(d) of this Manual.
9. **Financial Reporting.** All reporting requirements for the Annual Calls for Financial Data Experience (Schedule W, Schedule Q) are applicable to business written in accordance with this Plan and must be complied with by all carriers using this Plan.

## SECTION 11. EXPERIENCE RATING PLAN

**1. Introduction.** Experience Rating provides a method of comparing the injury record of an individual risk with the standard performance of an average risk of the same size and kind and of adjusting the premium for the individual risk upon the basis of that comparison so as to reward or penalize the employer for the relative success of his efforts to control the frequency and severity of work injuries.

### ADMINISTRATIVE PROCEDURE

**2. Ratings are Based on Unit Statistical Filings.** The Statistical Plan, 3:13 of this Manual, permits almost automatic determination of risks that qualify for experience rating. It is rarely necessary, therefore, for any company to draw attention to the need for applying the Experience Rating Plan to any particular risk. So far as possible, ratings are calculated and promulgated in the order of their effective dates.

**3. Standing Order for Rating Data.** The carrier of record will be supplied automatically with copies of the rating data. One copy will be sent to Home Office and one copy will be sent to servicing office location (Street, City, State and Zip Code) cited in the Information Page. In the event that the location of the servicing office is not shown in the Information Page two copies of the data will be furnished to the Home Office.

If more than one company has filed evidence of coverage for a particular risk, the previous carrier will continue to be recognized as the carrier of record until its coverage has been canceled or withdrawn or until the employer advises the Bureau that another company has been authorized to provide the insurance. The data will be furnished in accordance with the charges set forth in 1:7 of this Manual.

**4. Rating Data Upon Authorization.** Rating data will be furnished to anyone interested upon authorization of the employer. Authorization should be in the form of a letter on the letterhead of the employer over the signature of a responsible employee, copartner or officer and should indicate the data desired and the person to whom it should be sent. An authorization may include any and all previous ratings currently available and may also include the next renewal rating. Authorization beyond the next renewal, however, will not be honored. The data will be furnished in accordance with the charges set forth in 1:7 of this Manual.

Requests for rating data will not be honored unless the request is made upon the approved form and accompanied by the appropriate payment.

**5. Experience Modifications are not Available Over the Telephone.** The experience modification for any risk is available to any inquirer. Modifications will not, however, be furnished over the telephone. Telephone

requests may be made for the experience modification to be furnished by mail or, in urgent cases, by collect telegram.

All experience modifications are available in microfiche, floppy disk and tape formats. Experience modifications are also available through the NJCRIB Web Site at <http://www.njcrib.com>. See 1:7 of this Manual for details.

### GENERAL RULES

**6. Application of the Manual.** The General Rules of this Manual shall apply, except as may otherwise be provided or supplemented in this Section.

**7. Application of Experience Rating Plan.** The application of this Plan of Rating to each risk which qualifies is mandatory, regardless of whether a debit or a credit modification results. It is the intent of this Plan to rate upon the normal anniversary date and it shall not be permissible by cancelation or rewriting or by any extension of a policy term to alter an existing policy for the purpose of enabling a risk to qualify for, or avoid, the application of this Plan.

**8. Manual Rates—Definitions.** For the purpose of this Plan of Rating, manual rates shall mean the rates set forth in this Manual which are effective as of the date for which the experience modification is to be determined.

**9. Experience—Definition.** For the purpose of this Plan, experience shall mean the record of payrolls expended and losses incurred established by a risk under New Jersey Workers Compensation and Employers Liability Insurance as reported and valued in accordance with the provisions of the New Jersey Statistical Plan, 3:13 of this Manual.

**10. Qualification Basis.** A risk shall qualify for rating under this Plan if the payrolls developed during the experience period produce a premium at the manual rates in force on the date for which the rating is to be established of at least \$5,100.

**11. Experience Period.** Except as provided in 3:11-12 of this Manual, the experience period shall be not more than three (3) years, terminating one (1) year prior to the date for which the experience modification is to be established. The entire experience of the risk under all policies which have covered during the three years preceding the close of the experience period shall be used in determining the experience modification provided, however, that any experience developed under a policy with an inception date less than twenty-one (21) months prior to the effective date of the experience rating shall not be used. Completed policy periods only shall be used.

**12. Experience Period Extension.** If for any reason a part of a completed policy period falls outside the three (3) year period, such completed policy period shall be retained provided that:

- (a) Where the policy period overlaps the start of the experience period the retention of the policy period does not serve to increase the experience period beyond three and one-half (3 1/2) years.
- (b) Where the policy period overlaps the end of the experience period the inception date of the policy is not less than twenty-one (21) months prior to the effective date of the rating.

In any case where the conditions described in (a) and (b) above are both present and the retention of both policy periods serves to increase the experience period beyond three and one-half (3 1/2) years, the latest policy period shall be retained and the earliest policy period discarded.

**13. Multiple Policies.** If a risk involves two or more policies varying in expiration date, the experience period shall be determined in accordance with the foregoing rules.

**14. Experience to be Used.** Only experience accruing under New Jersey policies of Workers Compensation and Employers Liability Insurance and furnished by authorized carriers shall be used. Where the carrier is not in possession of the complete record of the experience for the period required by this Plan, the necessary additional data shall be secured by the Rating Bureau from previous carriers.

The entire experience of the risk (except as hereinafter provided) incurred within the experience period on all its operations, whether such operations are normal to the business or otherwise, shall be reported and used in determining the experience modification. The Rating Bureau may at its discretion verify any or all of the data from which the experience modification is to be determined.

The experience of a risk developed under operations which have become self-insured shall not be used in developing experience modifications.

**15. Reserved for Future Use.**

**16. Unavailable Experience.** Any risk, part of whose experience has become unavailable through the insolvency or retirement of one or more insurance carriers, shall be judged as to its eligibility for experience rating upon such other authentic experience as may be developed in accordance with the rules of this Plan. An experience rating shall be promulgated for any risk ★ which qualifies based on the available experience. If the entire experience of any risk becomes unavailable through the insolvency or retirement of one or more insurance carriers manual premium shall apply.

**17. Approved Managed Care Program.** For risks where an approved managed care program is applicable, the losses reported in accordance with 3:13-48A of this Manual shall be included in the experience rating.

**18. Uninsured Subcontractor.** Experience developed on work let to, and performed by, an uninsured subcontractor shall be considered the experience of the primary contractor whose insurance carrier is liable, as respects such work, for the payment of compensation under provisions of the New Jersey Workers' Compensation Law.

**19. Cost Plus Contracts.** If a contractor performs a construction job on a cost plus basis and a policy is issued to cover the insurable interest of both the contractor and the principal, the contractor's experience modification shall apply to the policy and the experience incurred under such policy shall be considered to be the experience of the contractor.

**20. Change of Ownership, Control, Management or Operation.** The following rules govern the use of past experience in future ratings when a change has occurred in ownership, control, management or operation:

- (a) **Use of Incurred Experience.** Except as provided in Rules (d) through (h) below, incurred experience shall be used in future ratings regardless of any change in ownership, control, management or operations.
- (b) **Changes of Management.** The experience incurred on all operations of a risk shall be used in determining the experience modification regardless of, and shall be applicable to, trusteeships, receiverships, bondholders' protective committees and similar temporary changes of management, whether voluntary or at the direction of the courts, which do not involve changes of ownership.



- (c) **Partial Sale.** If a risk disposes of a part of its assets, but otherwise continues to operate its business, all experience incurred prior to the sale shall be used in future ratings of the risk, except as provided below in paragraph (h) (ii).
- (d) **Individual Proprietorship.** If the entire assets and goodwill of an individual proprietorship have been acquired by a new individual, individuals or corporation so that the majority interest becomes held by an owner or group of owners not previously identified with the management, the experience incurred prior to the change shall be discarded from future ratings.
- (e) **Partnership.** If the entire assets and goodwill of a partnership have been acquired by a new individual, individuals or corporation so that the majority interest becomes held by an owner, or group of owners, who collectively held less than 15% ownership of the former partnership, the experience incurred prior to the change shall be discarded from future ratings.
- (f) **Unincorporated Association.** If the entire assets and goodwill of an unincorporated association have been acquired by a new individual, individuals or corporation so that the majority interest becomes held by an owner, or group of owners, who collectively held less than 15% of the ownership or membership of the former association, the experience incurred prior to the change shall be discarded from future ratings.
- (g) **Corporations—Cash Transactions.** If the entire assets and goodwill of a corporation are acquired through outright purchase by an individual, individuals or corporation so that the majority interest becomes held by an owner, or group of owners, who collectively held less than 15% ownership in the former corporation, the experience incurred prior to the change shall be discarded from future ratings.
- (h) **Corporation—Exchange of Stock and Similar Transactions.** If the entire assets and goodwill of a corporation are acquired by another corporation or group of corporations by exchange of stock or similar means resulting in a blending of the ownership of the acquiring and acquired corporations, the experience of the acquired corporation incurred prior to the change shall:

- (i) be discarded from future ratings if the former owners of the acquired unit constitute less than 15% of the new blended ownership;
- (ii) be retained and combined with the acquiring corporation or corporations for use in future ratings if the former owners of the acquired unit constitute 15% or more of the new blended ownership.

For the purpose of applying the provisions of these rules, spousal transactions involving change of sole or majority ownership do not warrant discarding the experience incurred prior to the change.

**21. Joint Ventures.** When two or more entities elect to conduct a joint venture for the purpose of undertaking a construction, erection, or demolition project of limited duration, the premium for the operations involved in such venture shall be subject to an experience modification which shall be the average of the experience modifications of the several entities weighted in accordance with the participation of each entity in the profit or loss of the venture. Such experience modification shall be applicable for a period of 12 months. At the end of the period and annually thereafter a new average experience modification shall be determined.

When, however, the joint venture on the basis of its own developed experience qualifies for rating in accordance with the provisions of this Plan, the experience modification for the future rating of the joint venture shall be based on such experience exclusively.

An experience modification determined in accordance with the foregoing shall be applicable for its effective period to all policies covering the identical contractors collectively as joint ventures. The experience developed under a joint venture shall be excluded from the future rating of the individual contractors.

**22. One Experience Modification.** There shall be not more than one experience modification on a risk at the same time.

**23. Application of Experience Modification.** The experience modification shall be applied to the premium developed by the use of manual rates in force on the effective date of the experience modification.



Effective July 1, 2007

**24. Experience Modification – Period Effective.**

An experience modification once developed shall be effective for a period of twelve (12) months (except as hereinafter provided) and, during that period, shall be applicable to the operations of the risk, regardless of whether the current or any new operations are assigned to the same classifications as were used in establishing such modification. For further reference, see 3:1-2 of this Manual.

**25. Application of the Experience Modification to a Single Policy.**

If a policy on a risk has been terminated by cancelation or otherwise, the experience modification determined for such policy shall be applicable to the new policy until such modification has been in force for a period of one year. At the end of that period a new experience modification shall be established and shall be effective until the expiration of the new policy. The risk shall thereafter be rated annually.

**Exception:** Where a policy is terminated by cancelation or otherwise within three months after its effective date, the experience modification determined for such policy shall be applied for the entire term of the new policy. For further reference, see 3:1-2 of this Manual.

**26. Application of the Experience Modifications to Multiple Policies.**

- (a) If a risk is covered by several policies which differ as to expiration date a single experience modification shall be computed once every twelve months on an anniversary rating date to be determined by the Rating Bureau and shall be applicable to all policies during the ensuing twelve months. At the end of the twelve-month period a new modification shall be computed to apply to the unexpired term of any outstanding policy and to be effective for policies issued within the next twelve months until the next anniversary rating date. The experience modification so calculated shall be based upon the rates and factors in force as of the anniversary rating date.
- (b) If the policy controlling the rating date established by the Rating Bureau has been terminated by cancelation, or is not renewed, a new rating anniversary shall be established in accordance with paragraph (a) above.

**27. Promulgation of Experience Modification.** Experience modifications are promulgated on a monthly basis and released to the carrier of record as promptly as possible after the due date for statistical report filings.

**28. Source of Data for Rating.** The data used for experience rating shall be the individual risk experience data reported and valued in accordance with the provisions of the Statistical Plan, 3:13 of this Manual.

**29. Rating Forms.** To determine the experience modification the prescribed data shall be tabulated by the Rating Bureau on approved experience rating forms.

**30. Payrolls – Tabulation.** The actual audited payroll for each classification for the experience period shall be tabulated by policy year.

**31. Losses – Tabulation.** Incurred losses paid and outstanding shall be tabulated by policy year according to the following divisions between “Minor” and “Serious” cases as required for the rating procedure.

- (a) The indemnity cost of all cases which are reported as closed and which individually do not involve excess indemnity or excess medical shall be grouped and tabulated as minor indemnity losses.
- (b) The total medical cost of all cases which are reported as closed and which individually do not involve excess medical or excess indemnity shall be grouped and tabulated as minor medical losses.
- (c) Any case which involves excess indemnity or excess medical shall be individually tabulated.
- (d) Death and permanent total disability (D. & P.T.D.) cases shall be identified as such and individually tabulated.
- (e) Any case reported as open, regardless of amount, shall be individually tabulated.

★ **Exception:** All claims reported with Catastrophe Number 48 or Catastrophe Number 87 shall be excluded from experience rating calculations. For a definition of losses included under Catastrophe Number 48 and Catastrophe 87, see 3:13-55 of this Manual.

**32. Employers Liability Cases.** All Employers Liability cases (those settled under Part Two of the policy contract) shall be individually tabulated on an actual cost basis and so identified. The actual incurred settlement cost shall be employed in the experience rating calculations uniformly modified by the factor of 1.12 set forth in Table A, 2:5-1 of the Manual.

In no event shall any claim be included in a rating at an amount greater than the applicable basic limit provided under Part Two of the Standard Provisions Policy.

Claims shall be divided to Normal and Excess in accordance with the values in Table A, 2-5:1 of the Manual. The limiting loss values indicated in Table A, 2-5-1 apply to all claims except Admiralty or Federal Employers' Liability Act.

For Admiralty or Federal Employers' Liability Act claims, a maximum per claim limiting value of \$100,000 applies. The medical portion of each claim shall not exceed 25%, or \$25,000.

**33. Reserved for Future Use**

★

**34. Fees.** Whenever the award of the Compensation Referee includes the cost of witness fees, attorney's fees, or expert medical testimony to the injured, pursuant to N.J.S.A. 34:15-64, the amount so awarded shall be considered as part of the indemnity cost and so included in the tabulation of losses.

**35. Final Award.** Where a final award has been made prior to the date of experience valuation, the actual loss incurred as determined by such award shall be included in the experience data.

**36. Moral Responsibility.** No loss shall be excluded from the experience of a risk on the ground that the employer was not morally responsible for the accident that caused such loss.

**37. Revision of Ratings—Losses.** It shall not be permissible to revise the rating of an insured to increase or reduce values because of developments in the nature of injury or because of departmental or judicial decision made subsequent to the date of valuation.

The carrier shall submit a complete statement in each case and ratings shall be revised:

- (a) If loss values are included or excluded through mistake other than error of judgment, or  
if loss values are included, and

- (b) The claimant has recovered in an action against a third party, provided the reported net loss is less than the total incurred loss previously used in the rating, or
- (c) A claim has been officially dismissed by judicial or appropriate departmental ruling (1) as non-compensable or (2) for lack of prosecution where the statute of limitations has expired, or
- (d) The statute of limitations has expired and the claim has been closed with no payment other than medical.
- ★ (e) A settlement has been approved in accordance with N.J.S.A. 34:15-20 of the New Jersey Workers' Compensation Law where the issue involves question of jurisdiction, disability, causal relationship or dependency of the petitioner.
- (f) A claim valued on a life pension basis is settled on a basis other than a life pension.
- (g) A claim should have been reported with Catastrophe Number 48 or Catastrophe Number 87. For a definition of losses included under Catastrophe Number 48 and Catastrophe Number 87, see 3:13-55 of this Manual.

Revisions in accordance with the above shall be made during the effective period of the rating or within three years thereafter. The Rating Bureau, however, may defer any revision of the insured's rating until the time of the preparation of the next renewal rating unless immediate revision is requested by the insured or the carrier.

**38. Revision of Ratings—Payroll.** The carrier shall submit a complete statement in each case and ratings shall be revised:

- (a) If payroll amounts are included or excluded through clerical error, or  
if payrolls are included, and
- (b) The amounts have been revised to reflect an audit or re-audit, or
- (c) If the amounts have been reassigned to other classifications as a result of inspection or correction error.

Revisions in accordance with the above shall be made during the effective period of the rating or within three years thereafter. The Rating Bureau, however, may defer any revision of the insured's rating until the time of the preparation of the next renewal rating unless immediate revision is requested by the insured or the carrier.

## PART THREE

## Section 11

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NEW JERSEY WORKERS COMPENSATION  
AND EMPLOYERS LIABILITY  
INSURANCE MANUAL

**39. Third Party Cases.** In cases where the carrier has received reimbursement under subrogation rights or where the injured employee or his dependents have recovered from a third party, the reported net loss shall be used in experience rating. The net loss shall include allocated claim expense incurred in obtaining recovery. In cases where the claim expense incurred in connection with such recovery exceeds the amount recovered, the net loss tabulated shall not exceed the gross amount of loss prior to recovery.

**40. Losses—Treatment in Ratings.** The reported losses shall be tabulated by year of issue and shall be modified by the appropriate loss modification factors set forth in Table A, 2:5-1 of this Manual. The indicated “excess” loss and the indicated “normal” loss shall be developed separately as follows:

- (a) The medical loss per case shall be divided between “normal” and “excess” and limited in accordance with the amounts provided in Table A.
- (b) The indemnity loss per case shall be divided between “normal” and “excess” and limited in accordance with the amounts provided in Table A.
- (c) **Catastrophes—Accidents involving two or more persons.** In the case of an accident involving injury or death of two or more persons, the individual losses shall be separately modified and analyzed into the normal and excess divisions as provided above. The normal indemnity and medical losses chargeable to the accident and to be used in the rating shall be limited to twice the individual limiting normal values for indemnity and medical for a single case as provided in Table A.

The excess indemnity and medical chargeable to the accident and to be used in the rating shall be the difference between the total adjusted indemnity and medical losses chargeable to the accident (limited to the maximum indemnity and medical amounts provided in Table A) and the applicable normal indemnity and medical amounts, respectively.

**41. Subject Premium.** The premium subject to experience rating, hereinafter referred to as the subject premium, shall be computed by segregating the payrolls of the experience period by classification and according to the coverage provided and extending them at the appropriate manual rates.

If the operations of a risk are reclassified other than as a result of a change in operations the payrolls

reported under the previous classification(s) and used in the experience rating shall be reassigned to the new classification and the premium subject to experience rating computed on the basis of the new classification(s).

**Exception:** Subject premiums for Admiralty or Federal Employers’ Liability Act exposures shall be determined by segregating the payrolls by Coverage I and II classification and extending them at the appropriate, basic manual rates for \$100,000/100,000 limits.

**42. Excess and Normal Subject Premium.** The subject premium shall be divided into two parts by the use of the excess elements provided for each classification in Table B, 2:1-2 through 4 of this Manual, the two parts corresponding to the premium to cover:

- (a) Excess indemnity and excess medical.
- (b) Normal indemnity and normal medical.

The expected loss factor provided in Table A, 2:5-1 of this Manual, shall be applied to both excess and normal parts of the subject premium to produce the corresponding expected loss. The expected loss factor has been adjusted to offset the effect of catastrophe and individual loss limitations as prescribed in other sections of this Plan.

**43. Catastrophe Element.** A list of those classifications for which a catastrophe element has been established are set forth in Table C, 2:5-4 of this Manual. The element shown in Table C is the direct amount that is to be set aside before computing the experience modification. The subject premium shall be determined by using the remaining portion of the rate. The regular rating procedure shall then be observed in establishing the experience modification.

**44. Credibility.** Credibility shall be based upon the expected losses divided into excess and normal parts.

- (a) **Credibility Formulae.** The credibility factor, limited to 100% (1.000), is determined separately for excess and normal from the following formulae:

$$\star Z_e = \frac{E_e}{C_e \times E_e + K_e} \quad Z_n = \frac{E_n}{C_n \times E_n + K_n}$$

Where  $Z_e$  = Excess credibility  
 $Z_n$  = Normal credibility  
 $E_e$  = Excess expected loss  
 $E_n$  = Normal expected loss  
 $C_e$  &  $C_n$ ,  $K_e$  &  $K_n$  are constants, determined as provided in (b) immediately below.

(b) **Determination of “K” and “C” Values.** The “K” and “C” values are based on the following conditions, all on an average excess and normal premium split basis:

- (i) The maximum credit on a risk, which develops subject premium of \$5,100 and incurs no losses during the experience period shall be 3.0%.
- ★ (ii) The maximum charge on a risk, which develops subject premium of \$5,100 and incurs a single claim of \$4,900 indemnity and \$1,800 medical shall be 35.0%.
- ★ (iii) The maximum charge on a risk, which develops subject premium of \$5,100 and incurs a single maximum claim of \$174,000 indemnity and \$177,000 medical shall be 65.0%.
- ★ (iv) A total excess expected loss of \$7,830,000 will produce an excess credibility of 1.000 and a total normal expected loss of \$1,495,530 will produce a normal credibility of 1.000.

The values of “K” and “C” so determined are set forth in 2:5-1 and 2:5-2 of this Manual.

**45. Adjusted Loss.** The total adjusted loss for the risk shall be the sum of the “adjusted incurred loss” and the “adjusted expected loss.”

The formulae are:

- (a) The modified incurred losses, excess and normal, multiplied by the credibility factors, produce the “adjusted incurred loss” according to the following formula:

$$L_1 = A_e \times Z_e + A_n \times Z_n$$

- (b) The expected losses, excess and normal, multiplied by the complements of the credibility factors, produce the “adjusted expected loss” according to the following formula:

$$L_2 = E_e (1 - Z_e) + E_n (1 - Z_n).$$

- Where
- L<sub>1</sub> = Adjusted incurred loss
  - A<sub>e</sub> = Incurred excess modified loss
  - Z<sub>e</sub> = Excess credibility factor
  - A<sub>n</sub> = Incurred normal modified loss
  - Z<sub>n</sub> = Normal credibility factor
  - L<sub>2</sub> = Adjusted expected loss
  - E<sub>e</sub> = Excess expected loss
  - E<sub>n</sub> = Normal expected loss

**46. Experience Modification.** The experience modification shall be determined by comparing the total adjusted loss with the total expected loss. The experience modification (M) is defined by the formulae:

$$M = \frac{L}{E} \text{ where } L = L_1 + L_2, \text{ and } E = E_e + E_n$$

as defined in paragraph 45 immediately above.

**SPECIAL RULES**

**EXPERIENCE UNDER THE UNITED STATES  
LONGSHORE AND HARBOR WORKERS’  
COMPENSATION ACT**

**47. Application of the Manual.** The General Rules of this Plan shall apply except as may otherwise be provided or supplemented in this Section.

**48. Losses—United States Longshore and Harbor Workers’ Compensation Act—Treatment in Rating.** The reported losses shall be treated in accordance with 3:11-40 of this Manual, except that reference shall be made to Table A1, 2:5-2 of this Manual.



## SECTION 12. RETROSPECTIVE RATING PLAN

### DESCRIPTION AND REQUIREMENTS

**1. Optional Retrospective Rating Plan.** This Retrospective Rating Plan is optional and may be used upon election by the insured and acceptance by the insurance carrier.

The completed Notice of Election of Retrospective Rating must be filed with the Bureau within sixty days after the effective date of the rating period. The Notice appears as Form NJRR-2 at the end of this Section.

★ The signature of the insured is optional on the Notice of Election.

#### One or Three Year Rating Period

Retrospective rating applies on either an intrastate or interstate basis to Workers Compensation and Employers Liability Insurance only. It is available for a one or three year rating period to any insured, as defined in paragraph 8, with **estimated** annual standard premium of at least \$25,000.

The premium requirement for Large Construction Projects filed under the exception to paragraph 8 is \$1,000,000 or more per project.

The premium requirement for the Large Risk Alternative Rating Option which is explained in the exception to paragraph 7 is \$100,000 or more per year, but if such New Jersey premium is less than \$100,000 and the insured's countrywide premium is \$100,000 or more per year for Workers Compensation and Employers Liability Insurance, the countrywide premium shall qualify for the Large Risk Alternative Rating Option.

#### Long-Term Rating Period

Long-Term Construction Project. A retrospective rating period equal to the duration of a construction or demolition project at a single location in New Jersey is available where the average annual standard premium is estimated at \$100,000 or more for the project. Road projects, continuous to completion, shall be construed as meeting the qualification of a single location. A letter describing the project shall accompany the Notice of Election. A series of one year policies shall be written for each long-term construction project. Large Construction Projects and the Large Risk Alternative Rating Option may qualify for this long-term retrospective rating period.

**2. General Purpose of the Plan.** Retrospective rating determines the premium for the insurance to which it applies on the basis of losses incurred during the period of coverage and adds the carrier's expense, the allowance for profit or contingency and taxes, subject to the maximum and minimum premiums.

**3. Loss Control Incentive.** The Plan provides an incentive for the insured to control and reduce losses since most of the retrospective premium will be the

result of losses. To the extent that the insured reduces losses, there is a reward through lower premiums. Any concern the insured may have that its premium depends mostly upon losses incurred by other insureds should be dispelled because the greatest part of the retrospective premium is used to pay for the insured's own losses.

**4. Modified Cost-Plus Rating.** Retrospective rating is a modified form of cost-plus rating in that a dollar of premium is charged for an equivalent dollar of losses plus expense, profit or contingency and taxes, but the premium charged cannot be more than the maximum nor less than the minimum premium. The cost-plus nature of retrospective rating may be modified further, if the insured elects loss limitation, to limit the losses which are used in the rating.

**5. Experience Rating.** Retrospective rating is an independent option, but it is not a substitute for experience rating. Retrospective rating is superimposed upon the premium resulting from experience rating. If the insured is not experience rated, the retrospective rating process begins with premium determined by the application of Manual rates.

**6. Premium Discount.** Premium discount applies to the premium excluded from retrospective rating in accordance with paragraphs 9 and 20(d). The standard premium which is subject to retrospective rating shall not be reduced by the premium discount in 3:3-78 of this Manual. The reason is that the basic premium factors used to compute the retrospective premium already include the effect of premium discount.

**7. Retrospective Rating.** The schedule of rating values for the maximum, minimum and loss conversion factor is selected by the insured and the carrier to produce basic premium factors calculated according to paragraph 21. The intent of the selection process, which may also include loss limitation and retrospective development premium, is to provide flexibility so that the rating schedule meets the insurance needs of the insured. The premium and filing requirements are specified in paragraph 1 above.

**Exception: Large Risk Alternative Rating Option.** The schedule of rating values for the maximum, minimum and loss conversion factor is that which is mutually agreed upon by the insured and the carrier to produce basic premium factors not necessarily the result of the rating values published in 2:6 of this Manual but within the general framework of the calculation process detailed in paragraph 21. The intent of this alternative rating option, which may also include loss limitation and retrospective premium development, is to provide the means to adjust retrospective rating to the unique insurance characteristics of large risks. The premium and filing requirements are specified in paragraph 1 above.

**8. Definition of Insured.** For retrospective rating purposes, insured means the employer named in item 1 of the Information Page in the policy or policies to which this Plan is applied. For New Jersey exposures the name of the employer must meet the requirements of the definition of a risk in 3:1-8 of this Manual.

**Exception:** Large Construction Projects. Where separate policies are issued by a single carrier to cover two or more entities engaged in a single construction or demolition project in New Jersey, where such policies limit the coverage to employments at and from such project, the insured shall mean all such entities subject to the Retrospective Rating Plan and the following conditions:

- a) The entities shall be limited to (1) the owner or principal and general contractor, and (2) subcontractors performing work on such project under contracts let on an ex-insurance basis. If the contract between the owner or principal and such general contractor is not on an ex-insurance basis, the owner or principal shall not be an eligible entity under this rule.
- b) The estimated total standard premium with respect to project work to be done by the entities involved shall be \$1,000,000 or more.
- c) The project shall be confined to operations at a single New Jersey location. In connection with the building of roadways, tunnels, waterways or surface or underground conduits, the entire job or sections of the job shall be considered a single location if the construction work is performed by a single general contractor for a single owner or principal.
- d) The project shall be of definite duration involving work to be performed continuously to completion.
- e) All such policies shall contain a common expiration date and the appropriate New Jersey Retrospective Premium Endorsement and also the New Jersey Premium Discount Endorsement if any part of the premium to be developed under the policies is excluded from retrospective rating.
- f) Within sixty days after the retrospective rating date, the carrier shall provide this Bureau with the particulars of the project, including the filing of the Notice of Election of Retrospective Rating. To determine all the information required, contact this Bureau.

**9. Policy Preparation.** These rules govern the endorsements applicable to policies written under the Retrospective Rating Plan. Premium excluded from

retrospective rating shall be reduced by premium discount and such policies shall be prepared as follows.

The procedure for determining the discount is in 3:3-78 and the endorsement forms appear in 3:2 of this Manual.

- a) Each policy shall include the appropriate Retrospective Premium Endorsement.
- b) Each policy shall also include the New Jersey Premium Discount Endorsement if any part of the premium for the policy is excluded from retrospective rating.
- c) Each policy which includes a Manual rate(s) which contains a catastrophe element shall also include the Retrospective Premium Endorsement Non-Ratable Catastrophe Element or Surcharge and the New Jersey Premium Discount Endorsement since the premium developed by the catastrophe element is excluded from retrospective rating.
- d) Each policy which excludes from retrospective rating the premium and losses for Part Two in excess of standard limits shall also include the New Jersey Part Two—Employers Liability Insurance Excess Exclusion Endorsement and the New Jersey Premium Discount Endorsement.
- e) Each policy which excludes aircraft flight or ground classifications from retrospective rating shall also include the Retrospective Premium Endorsement Aviation Exclusion and the New Jersey Premium Discount Endorsement.

**RETROSPECTIVE PREMIUM  
FORMULA AND DEFINITIONS OF  
TERMS USED IN THE FORMULA**

Where the Large Risk Alternative Rating Option is applicable, note that the exception to paragraph 7 allows some departure from the standard procedure explained below.

**10. Retrospective Premium Formula.** The premium for the insured under this Plan is determined by the following formula and shall not be more than the maximum nor less than the minimum retrospective premium:

Retrospective Premium =

- a) Basic Premium  
plus
- b) Converted Losses
- c) Multiply the sum of (a) + (b) by the Tax Multiplier



**11. Retrospective Premium Formula Which Includes the Elective Elements of Excess Loss Premium and Retrospective Development Premium.** The retrospective premium for the insured which has elected loss limitation and retrospective premium development is determined by the following formula and shall not be more than the maximum nor less than the minimum retrospective premium:

Retrospective Premium =

- (a) Basic Premium
- plus
- (b) Converted Losses
- plus
- (c) Excess Loss Premium
- plus
- (d) Retrospective Development Premium

Multiply the sum of (a) + (b) + (c) + (d) by the Tax Multiplier

**12. Basic Premium.** The basic premium is a percentage of the standard premium. It is determined by multiplying the standard premium by the applicable basic premium factor. An example of the calculation process for the basic premium factor is described in paragraph 21.

The basic premium provides the insurance carrier with expense monies for: acquiring and servicing the insured's account; loss control services, premium audit and general administration of the insurance; and an allowance for possible profit or contingencies. The basic premium takes into account the different classification hazard groups, the effect of the limitation of losses and also provides the carrier with an insurance charge for limiting the premium between the maximum and minimum retrospective premium.

**13. Standard Premium.** For reference to the definition of standard premium, see 3:3-75 of this Manual. By agreement between the insured and the carrier, standard premium may exclude the following, for the purpose of retrospective rating:

- a) Premium for increased Part Two Limits, or Admiralty or Federal Employers' Liability Act coverage in excess of standard limits
- b) Premium for aircraft flight or ground operations
- c) Premium for other specified operations or locations

Where a retrospectively rated policy is canceled, refer to paragraphs 26 and 27 or 34 and 35 for the method of computing the standard premium.

**14. Incurred Losses.** In general, incurred losses are the actual losses paid and outstanding, interest on judgments, expenses incurred in obtaining third party recoveries and allocated loss adjustment expenses for employers liability losses.

The incurred losses used in the retrospective rating formula for determining premium under this Plan are those reported under the rules of the Statistical Plan in 3:13 of this Manual and are limited as follows:

- a) In an accident involving more than two persons under any classification for which the Manual rate contains a catastrophe element, the incurred losses shall be limited to the two most costly claims, subject to any further limitation of ratable losses per accident in accordance with 14(d).
- b) Employers liability losses in excess of standard limits for operations in New Jersey can be excluded in item 10 of the Notice of Election of Retrospective Rating. If these losses are excluded, employers liability losses under Part Two of the policy shall be limited per accident to standard limits for employment in New Jersey or limited to the standard limits for Admiralty or the Federal Employers' Liability Act, as the case may be, subject to any further limitation of ratable losses in accordance with 14(d).
- c) If aircraft flight or ground classifications are excluded in item 10 of the Notice of Election of Retrospective Rating, losses assignable to any such classifications shall be excluded in determining the incurred losses.
- d) If loss limitation is elected in item 7 of the Notice of Election of Retrospective Rating in accordance with paragraph 20(e), the incurred loss per accident shall be limited to the amount so elected.

**Note:** The insurance carrier pays all incurred losses for every insured regardless of any loss limitations which limits the losses in the retrospective rating.

**15. Loss Conversion Factor.** The Loss Conversion Factor covers claim adjustment expenses and the cost of the insurance carrier's claim services such as the investigation of claims and filing of claim reports.

**16. Converted Losses.** Converted Losses are based on the incurred losses of the insured during the period of the policy or policies to which this Plan is applied. To provide for the carrier's cost of claim services and claim adjustment expenses, the incurred losses are multiplied by the appropriate loss conversion factor to establish the insured's converted losses. A range for the selection of this factor is allowed, subject to the maximum specified for Schedule X and Schedule Y carriers in 2:6-4 of this Manual.

**17. Additional Elective Elements For The Retrospective Premium Formula.**

- a) **Excess Loss Premium.** Excess loss premium is the premium charge for the elective limitation of losses used in computing the retrospective premium. The election of loss limitation places a limit on the amount of incurred loss which arises out of any one accident and is included in the retrospective premium calculation. The purpose of this elective element is to avoid the increase that high cost losses would add to the retrospective premium. Excess loss premium is computed as shown below:

Standard Premium x Excess Loss Premium  
Factor x Loss Conversion Factor

The retrospective premium for the insured which has elected loss limitation is determined by the formula in paragraph 11 above. Excess Loss Factors appear in 2:6-3 of this Manual.

- b) **Retrospective Development Premium.** The purpose of this elective premium element is to stabilize premium adjustments for risks subject to this Plan. Retrospective Development Premium anticipates future increases in loss costs. The Retrospective Development Premium is included only in the first three adjustments of the retrospective premium and is not included in any later premium computations. If agreement to finalize the cost should occur prior to the fourth adjustment, retrospective development premium should not be included in the calculations. Retrospective Development Premium is computed as shown below:

Standard Premium x Retrospective Development  
Factor x Loss Conversion Factor.

The retrospective premium for the insured which has elected retrospective development premium is determined by the formula in paragraph 11 above. Retrospective Development Factors appear in 2:6-1 of this Manual.

**18. Tax Multiplier.** The Tax Multiplier covers licenses, fees, assessments and taxes which the insurance carrier must pay on the premium which it collects. For an interstate risk, an average of the specified tax multipliers weighted by the state standard premiums shall be used. Tax multipliers are shown on the state retrospective rating pages, and apply separately. Tax multipliers applicable in New Jersey appear in 2:6-5 of this Manual.

**19. Maximum and Minimum Retrospective Rating Premium.** The maximum retrospective premium is a percentage of the standard premium and is the greatest amount of premium to be paid by the insured subject to this Plan. The minimum retrospective premium is a percentage of the standard premium and is the least amount of premium to be paid by the insured. The maximum and minimum retrospective premium factors are established by agreement between the insured and the carrier, so long as the resultant basic premium factors are within the calculation process described in paragraph 21.

**NOTICE OF ELECTION OF  
RETROSPECTIVE RATING**

**20. Completion or Amendment of Notice.** The Notice appears as Form NJRR-2 at the end of this Section. A supply of Notices can be secured from this Bureau without cost. For full particulars regarding the completion or amendment of the Notice, which is self-explanatory, refer to the sample of it and the following:

- a) **Retrospective Rating Date.** The effective date of each Retrospective Rating Plan is established by agreement between the insured and the insurance carrier and is to be specified in the Notice.
- ★ b) **Rating Period.** Each Plan elected and filed under paragraph 1 for one year shall operate for twelve months beginning with the retrospective rating date, except as provided in the rules of this Section governing cancelation or the application of the Plan on a three year or long-term basis. The period of the Plan may be shortened or lengthened for a period not to exceed sixty days, by agreement between the insured and the carrier.
- ★ c) **Withdrawal or Amendment of the Plan Within the First Sixty Days.** The Plan may be withdrawn or amended in any manner consistent with these rules.

- d) **Amendment of the Plan After the First Sixty Days.** The following items may be included or amended or excluded after the first sixty days of the retrospective rating period.

- Locations
- Operations
- Loss Limitation
- Premium and Losses for Part Two in Excess of Standard Limits
- Aircraft Flight or Ground Classifications

- e) **Loss Limitation.** The insured may elect in the Notice to limit the incurred losses resulting from a single accident which are to be used in the retrospective rating. The amount of loss limitation shall be selected from the list of limits in 2:6-3 of this Manual, with these qualifications:

Loss limitation is available if the estimated standard premium is at least \$100,000. The selected limit shall be \$25,000 per accident for a risk with total standard premium of at least \$100,000; higher than \$25,000 for a risk with total standard premium over \$100,000 provided such higher accident loss limitation does not exceed 50% of the standard premium.

For the Large Risk Alternative Rating Option, loss limitation is available either from the list of limits in 2:6-3 or as agreed upon by the insured and the carrier.

If loss limitation is elected, the applicable excess loss premium factor can be found in 2:1-3 of this Manual. The excess loss premium factor is determined on the basis of the loss limitation selected and the hazard group for the classification that has the highest estimated New Jersey premium in the policy subject to retrospective rating. Hazard groups for all classifications are from Table H in 2:6-10 of this Manual. For the Large Risk Alternative Rating Option, the excess loss premium factor may be determined as agreed upon by the insured and the carrier.

**Note:** For the purpose of this rule, losses incurred as the result of disease of one employee shall be deemed to arise out of a single accident.

**21. Calculation of Basic Premium Factors.** The following example illustrates a generally accepted method for determining the basic premium factor. Any other calculation may be used to determine the basic premium factor provided the selected factor is not more than 0.005 different from the factor produced by this method.

Basic premium factors for 50%, 100% and 150% of the estimated standard premium must be determined. Basic premium factors for any lower or higher premium sizes may be selected by agreement. The reason for determining such supplementary factors is the probability that the audited standard premium will be more or less than the estimated standard premium. If the earned standard premium is between the selected premium sizes, the basic premium factor for the retrospective premium is based on straight line interpolation between the basic premium factors, calculated on the estimated standard premiums. If the earned premium is beyond the lowest or highest selected premium sizes, the basic premium factors shall be recalculated.

- ★ For the purposes of this example, it has been assumed that the risk is intrastate, classified under Code 2003 and is insured by a carrier using the Schedule Y system of expenses. Further the insured and carrier have agreed upon a one year rating period, a minimum premium factor of 65%, a maximum premium factor of 130%, a loss conversion factor of 1.150 and a \$150,000 loss limit. The tax multiplier, expected loss ratio, hazard group differential, excess loss premium factor and tables utilized for the example are from 2:6 of the New Jersey Manual effective January 1, 2008. The hazard group differential is from hazard group for the assumed Code 2003. The loss group adjustment factor is produced by the formula  $(1 + 0.8 LER)/(1 - LER)$  where LER, which represents the loss elimination ratio, equals the excess loss factor divided by the expected loss ratio.

**EXAMPLE OF BASIC PREMIUM FACTOR  
CALCULATION—ONE YEAR  
RATING PERIOD**

a)...	Minimum Premium Factor.....	65
b) ..	Maximum Premium Factor.....	1.30
c)...	Loss Conversion Factor.....	1.150
d) ..	Tax Multiplier.....	1.072
e)...	Expected Loss Ratio.....	.609
f)....	Hazard Group Differential .....	1.218
g)...	Excess Loss Premium Factor .....	.222
h)...	Loss Group Adjustment Factor.....	2.035

1.	Estimated Annual Standard Premium.....	\$225,000
2.	Expected Losses (e) x (1) .....	\$137,025
3.	Expense and Profit or Contingency Ratio .....	.231
4.	Expense and Profit or Contingency— Excluding Taxes (3) x (1) .....	\$51,975
5.	Expected Loss and Expense Ratio [(2) + (4)] / (1) .....	.840
6.	Loss and Expense in Converted Losses (e) x (c) .....	.700
7.	Expense and Profit or Contingency in Basic Premium Factor (5) - (6) .....	.140
8.	Expected Limited Loss Ratio (e) - (g).....	.387
9.	Adjusted Expected Losses (2)x(f)x(h)...	\$339,634
9a.	Expected Loss Group if One Year Rating Period Selected .....	47
9b.	Expected Loss Group if Three Year or Long-Term Rating Period Selected .....	—
10.	Minimum Retrospective Premium Factor Excluding Taxes (a) / (d) .....	.606
11.	Maximum Retrospective Premium Factor Excluding Taxes (b) / (d).....	1.213
12.	Table of Insurance Charges Value Difference [(5) - (10)] / [(c) x (8)] .....	.526
12a.	Saving [(11) - (5)] / [(c) x (8)] .....	—
13.	Table of Insurance Charges Entry Difference [(11) - (10)] / [(c) x (8)] .....	1.36
14.	Ratio of Minimum Rated Losses to Expected Losses .....	.13
15.	Ratio of Maximum Rated Losses to Expected Losses .....	1.49
16.	Table of Insurance Charges Premium Charge for (15).....	.361
17.	Table of Insurance Charges Premium Saving for (14) .....	.014
18.	Net Insurance Charge [(16) - (17)] x [(c) x (8)].....	.154
19.	Basic Premium Factor (7) + (18) .....	.294

Explanation of the procedure for the above example:

(1) Estimated Annual Standard Premium.

This is the estimated annual Workers Compensation standard premium for the insurance in the Retrospective Rating agreement. The calculation process in the example requires the estimated annual standard premium in item (1) whether the rating period is for one or three years or for the duration of a long-term construction project. If a

three year or long-term rating period is elected, note that the estimated annual standard premium is used to produce item (7) and the annual estimate multiplied by 3 (years), or the number of years of the long-term construction project would serve as the basis for the expected loss group in 9b to determine the insurance charge in 18 for the elected minimum and maximum premium factors in items (a) and (b) in the example above.

(2) Expected Losses.

The expected losses equal the estimated annual standard premium in item (1) multiplied by the expected loss ratio in item (2). For an interstate risk the expected losses equal the sum of the products of the estimated standard premium for each state and the corresponding expected loss ratio for each state.

(3) Expense and Profit or Contingency Ratio.

This ratio is selected from the Expense Ratio Table—Schedule Y in 2:6-7 of this Manual based on the annual premium in item (1) of the example above. If the carrier uses the Schedule X system of expenses, the table in 2:6-8 would apply. Note that these and other tables and factors are subject to revision. Care should be taken to use current tables and factors when preparing a Plan calculation.

(4) Expense and Profit or Contingency Excluding Taxes.

This item is calculated by multiplying the estimated annual standard premium in item (1) by the ratio in item (3) to provide the expense and profit or contingency for the one year rating period. The procedure is the same for a three year or long-term rating period, since upon final audit, the total of expense, profit or contingency is determined in the retrospective premium by adding together the actual annual amount of expense, profit or contingency for each year of the three year or long-term rating period.

(5) Expected Loss and Expense Ratio.

This ratio is obtained by dividing the sum of the expected losses in item (2) and the expense, profit or contingency (excluding taxes) in item (4) by the estimated annual standard premium in item (1) of the example.

(6) Loss and Expense in Converted Losses.

This factor is the product of the expected loss ratio in (e) multiplied by the loss conversion factor in (c) of the example and represents the expected loss ratio increased to account for loss adjustment expense.

(7) Expense and Profit or Contingency in Basic Premium Factor.

The difference between item (5) and item (6) is the expense and profit or contingency, which is included in the basic premium factor in item (19).

(8) Expected Limited Loss Ratio.

This ratio is determined by subtracting the excess loss premium factor in (g) from the expected loss ratio in (e). The purpose is that if individual losses are limited through the election of loss limitation, then expected losses should be reduced for consistency in the equations that are used to solve for the basic premium factor. If loss limitation is not elected, (g) should be completed as zero.

(9) Adjusted Expected Losses.

The expected losses in item (2) are multiplied by the hazard group differential in (f), the product of which is multiplied by the loss group adjustment factor in (h). This process refines the selection of the expected loss group in (9a) or (9b) by taking into account the hazard group of the classification with the highest estimate of annual New Jersey premium in the policy subject to retrospective rating and also whether loss limitation was elected. If loss limitation was not elected, the factor in (h) is 1.000.

(9a) Expected Loss Group—One Year Rating Period.

The adjusted expected losses in item (9) are used to select the appropriate expected loss group from the Table of Expected Loss Ranges in 2:6-9 of this Manual, to be used in applying the Table of Insurance Charges also in 2:6-9 to determine items (14) through (17) above, in establishing the net insurance charge in item (18) for the one year term of the rating period.

(9b) Expected Loss Group—Three Year or Long-Term Rating Period.

The adjusted expected losses in item (9) are multiplied by 3 (years) or the number of years of the long-term project. The appropriate expected loss group is then selected from the Table of Expected

Loss Ranges in 2:6-9 of this Manual, to be used in applying the Table of Insurance Charges also in 2:6-9 to determine items (14) through (17) above, in establishing the net insurance charge in item (18).

(10) Minimum Retrospective Premium Factor—Excluding Taxes.

This value is determined by dividing the Minimum Premium Factor in (a) by the Tax Multiplier in (d). For an interstate risk tax multipliers are applied separately by state. An average of the state tax multipliers weighted by the state standard premiums should be used.

(11) Maximum Retrospective Premium Factor— Excluding Taxes.

This value is determined by dividing the Maximum Premium Factor in (b) by the Tax Multiplier in (d). For an interstate risk tax multipliers are applied separately by state. An average of the state tax multiplier weighted by the state standard premiums should be used.

(12) Table of Insurance Charges—Value Difference. (see explanation below).

(12a) Saving (see Note below).

(13) Table of Insurance Charges—Entry Ratio Difference.

Items (12) and (13) were designed to facilitate the testing process by which the basic premium factor is established. The values for these two items are computed as shown in the above example.

Item (12), Table of Insurance Charges Value Difference, equals the difference between the charge in the Table for the entry ratio from which the saving is taken and the Table charge for the entry ratio from which the charge is taken. Item (13) Table of Insurance Charges Entry Difference, equals the difference between the entry ratios in (14) and (15) which determine the saving and charge for the example.

To use the Table of Insurance Charges in selecting the entry ratios for (14) and (15), first note the expected loss group in (9a). Then choose two entry ratios from the Expected Loss Group in the Table which have a difference equal to item (13). Make this choice so that the difference in the charges for the selected entry ratios most closely approximates item (12).

To illustrate this testing procedure, six entry ratios and their corresponding values in expected loss group 39 have been reproduced from the Table. These ratios were selected because, when paired properly, their difference equals item (13) and the difference in their charges approximates item (12).

★	Entry Ratios	Charges—Group 39
	.12	.8916
	.13	.8835
	.14	.8754
	Entry Ratios	Charges—Group 39
	1.48	.3622
	1.49	.3605
	1.50	.3587

The pairs of entry ratios with a difference the same as in item (13) are listed together. Note the difference in their charges:

★	Entry Ratios	Charges
	.12 - 1.48 = 1.36	.8916 - .3622 = .5294
	.13 - 1.49 = 1.36	.8835 - .3605 = .5230
	.14 - 1.50 = 1.36	.8754 - .3587 = .5167

The pair of ratios whose charge difference most closely approximates Item (12) is .13 and 1.49 and is recorded in items (14) and (15) of the example.

- (14) Ratio of Minimum Rated Losses to Expected Losses.

This is the entry ratio selected above which is the ratio of the losses underlying the minimum premium factor to the expected losses in the example above.

- (15) Ratio of Maximum Rated Losses to Expected Losses.

This is the entry ratio selected above which is the ratio of the losses underlying the maximum premium factor to the expected losses in the example above.

- (16) Table of Insurance Charges—Premium Charge for (15).

This is the premium charge for the probability of losses in excess of those which would produce the maximum retrospective premium.

- (17) Table of Insurance Charges—Premium Saving for (14).

This is the premium saving for the probability of losses less than those which would produce the minimum retrospective premium. Each value for premium saving can be determined using the formula  $1.00 - \text{Entry Ratio} = \text{Charge} - \text{Saving}$ .

- (18) Net Insurance Charge.

This is the charge for insuring that the retrospective premium will be contained by the minimum and maximum premium factors in (a) and (b) of the example for the elected rating period. The net insurance charge is represented by the difference between the charge for item (16) and the saving for item (17) multiplied by the product of the loss conversion factor in (c) and the expected limited loss ratio in item (8).

- (19) Basic Premium Factor.

The basic premium factor is the sum of the expense, profit or contingency in item (7) and the net insurance charge in item (18) and is expressed as a percentage of the estimated annual standard premium in item (1) in this example for a one year rating period. For a three year or long-term rating period, the basic premium factor also would be composed of the sum of items (7) and (18). Item (17) would be expressed as a percentage of the estimated annual standard premium since expenses are based upon annual periods. Item (18), however, would be expressed as a percentage of the estimated three year or long-term standard premium, since the insurance charges and savings are calculated to apply to the entire term of the rating period.

**Note:** The requirements and explanations listed below apply to the calculation of retrospective rating values.

The minimum premium factor shall not be less than the basic premium factor multiplied by the tax multiplier.

The loss conversion factor shall not be large enough to cause negative expenses in the calculation of the basic premium factors.

Where the minimum (BP x TM) is elected, item (12a) shall be completed. The saving entered in item (12a) is used to determine the entry ratio and charge for the maximum premium factor in items (15) and (16) from the following transposed form of the formula in 2:6-9 of this Manual:  $\text{Entry Ratio} + \text{Charge} = 1.00 + \text{Saving}$ . The entry ratio selected from the Table of Insurance Charges in 2:6-9 for the expected loss group in item (9a) or (9b) plus the charge for the maximum premium factor should approximate 1.00 plus the saving in item (12a) as closely as possible.

The maximum premium factor in (b) when applied to the estimated annual standard premium in item (1) shall not produce premium less than that which would result from the premium in item (1) reduced by the New Jersey Premium Discount.

Where loss limitation is elected, multiply item (16) by item (6). Add the product to the applicable excess loss factor. The total shall not be more than the expected loss ratio.

The highest entry ratio in the Table of Insurance Charges is 3.00. Entry ratios higher than 3.00 may be utilized in calculations. If access to the higher ratios is not available, contact this Bureau.

### **RETROSPECTIVE RATING PROCEDURE**

**22. Retrospective Rating Formula.** The retrospective premium is computed according to the formula in paragraph 10, or in paragraph 11 if loss limitation and/or retrospective development premium is elected. The retrospective premium shall not be more than the maximum premium nor less than the minimum retrospective premium. The minimum and maximum retrospective premiums are explained in paragraph 19. If the coverage is subject to the large Risk Alternative Rating Option, note the departure from standard procedure in the exception to paragraph 7.

**23. Valuation of Experience.** The experience used in determining the retrospective premium shall be valued according to the standard requirements of the Statistical Plan in 3:13 of this Manual.

**24. Computation of Retrospective Premium.** Under this Plan, retrospective premiums always are computed initially by the carrier, using premium and loss data which have been reported under Section 3:13 of this Manual. On a specific request basis, the retrospective premium calculated by the carrier may then be reported to the rating organization for verification. This is achieved by the rating organization use of the duplicate copies of the Unit Statistical Plan reports which must be submitted with the retrospective premium calculation.

**1. First Computation of Retrospective Premium.**

As soon as practicable after data have been prepared in accordance with Section 3:13 of the Manual, the first retrospective premium computation shall be made by the insurance carrier.

On a specific request basis, this computation may be sent to the rating organization for verification before transmittal to the insured. The carrier shall notify the insured and return premium if the retrospective premium is less than premium previously paid. The insured shall pay any premium greater than premium previously paid.

If the insured and carrier agree, the first computation of retrospective premium shall be the final adjustment of premium under this Plan. In the absence of such an agreement, additional retrospective premium computations shall be made by the carrier in accordance with rule 2 below.

For plans on a three year basis, or Long Term or Wrap Up Construction Projects, interim tentative adjustments of premium may be made.

**Note:** In certain cases, the carrier may make an early computation of retrospective premium. Such cases include bankruptcy, liquidation, reorganization, receivership, assignment for benefit of creditors, or other similar situations.

**2. Retrospective Premium Adjustment After First Computation.**

a) If the first or any other retrospective premium computation is not final, a subsequent computation and adjustment of premium subject to this Plan shall be made by the carrier 12 months after the previous computation. The procedure for such later computations shall be the same as in rule 1 above except that such premium calculations shall be based upon the latest Statistical Reports required. If the insured and carrier agree, the latest computation shall be the final retrospective premium. Unless such an agreement has been made, the carrier shall continue to make such additional retrospective premium computations at intervals of 12 months.

b) If a subsequent computation of retrospective premium results in no change from the previous computation, the insurance carrier shall notify the insured that there is no change in the premium payment and that subsequent computations of retrospective premium will be made in accordance with Rule 3a below.

**3. Final Computation of Retrospective Premium.**

a) Subsequent computations of retrospective premium shall be issued by the carrier in accordance with Rule 2 above until both the carrier and insured agree that the latest computation shall be the final retrospective premium under this Plan.

b) When the carrier and insured have agreed to the final retrospective premium calculation, a revision of that premium adjustment is not permitted except for clerical error.





**SPECIAL RULES FOR THE PLAN ON A  
THREE YEAR BASIS**

**28. Application of this Manual to the Retrospective Rating Plan—Three Year Basis.** The rules and procedures in this Manual governing the Plan on a one year basis shall apply to the Plan on a three year basis, except as otherwise stated in these Special Rules.

**29. Eligibility Requirements—Three Year Basis.** Retrospective rating is available on a three year basis to any insured as defined in paragraph 8, provided that the New Jersey estimated standard premium defined in paragraph 13 is at least \$75,000 for the three year rating period. The three year retrospective rating period is also available to employers who qualify for Large Construction Projects or Large Risk Alternative Rating Options as specified in paragraph 1.

**30. Rating Period—Three Year Basis.** Each Retrospective Rating Plan elected under paragraph 1 for three years shall operate for thirty-six months beginning with the retrospective rating date, except as provided in the rules of this Section governing the cancelation or the application of the rating on a one year basis. The period of the rating may be shortened or lengthened for a period not to exceed sixty days, by agreement between the insured and the carrier.

**31. Policy Preparation and Adjustment—Three Year Basis.** Separate policies or one three year policy providing a total of three years of coverage may be written for the insured which has elected the Retrospective Rating Plan with a three year rating period.

If the rating period is extended beyond three years, in accordance with paragraph 30 above, either the last of the separate policies shall be amended to extend the expiration date of the coverage to coincide with the retrospective rating period or an annual or a short-term policy shall be written to supplement the coverage of the three year policy, since a single policy cannot be in effect for more than three years.

**32. Loss Limitation—Three Year Basis.** The premium used to determine the availability of loss limitation in paragraph 20(e) shall be the insured's estimated standard premium for the three year rating period.

**33. Retrospective Rating Procedure—Three Year Basis.** Paragraph 22 shall govern the determination of the retrospective premium for the three year retrospective rating period, provided:

- (a) The basic, maximum and minimum premium factors shall be obtained from the calculated schedule of rating values.
- (b) The schedule of rating values applicable at the beginning of the rating period shall apply for the entire rating period, but if the earned standard premium is beyond the highest or lowest premium size in the schedule, an additional premium size shall be calculated by the carrier and the Bureau shall be so notified.
- (c) Any revision of the tax multipliers, excess loss premium factors or retrospective development factors shall be applied at the beginning of the second and, if applicable, the third year of policies written for a three year rating period, unless such revision is authorized for application to policies outstanding.
- (d) In each schedule of rating values, the carrier's expense ratio shall be determined on the basis of the estimated annual standard premium, but the carrier's net insurance charge shall be based on the estimated standard premium for the three year rating period.
- (e) The experience for the three year rating period shall be used to calculate the retrospective premium on a cumulative basis in this manner:
  - (i) The retrospective premium for the first annual period shall be based upon the standard premium and incurred losses for the period, with the losses valued during the sixth month after the expiration of such period.
  - (ii) The retrospective premium for the first two annual periods shall be based upon the standard premium and incurred losses for such periods, with the losses valued during the sixth month after the expiration of the second annual period.
  - (iii) The retrospective premium for the first three annual periods shall be based upon the standard premium and incurred losses for such periods, with the losses valued during the sixth month after the expiration of the third annual period.



**34. Determination of Retrospective Premium—Cancellation by the Insured—Three Year Basis.** In the event of cancellation by the insured, or failure to renew the policy prior to the expiration of the rating period, the retrospective premium shall be determined by paragraph 33, provided:

- (a) In computing the basic premium and, if applicable, the excess loss premium, the following shall apply:
  - (i) If the cancellation occurs during the first year, the standard premium shall be computed in accordance with paragraph 26(a).
  - (ii) If cancellation occurs during the second or third year, the standard premium shall be the sum of the earned standard premium for such completed period of twelve months and the short rate standard premium for the incomplete period of twelve months, calculated in accordance with paragraph (i) immediately above.
  - (iii) If cancellation occurs at the end of the first or second year, the standard premium shall be earned standard premium for the completed year, or the two year period.

- (b) In computing the maximum retrospective premium, the standard premium shall be computed for the period the rating was in force and then extended pro rata for the remainder of the rating period.
- (c) If cancellation by the insured is for any of the reasons in paragraph 26(c), (i) through (iii), the retrospective premium shall be determined by paragraph 35 below.

**35. Determination of Retrospective Premium—Cancellation by the Carrier—Three Year Basis.** In the event of cancellation by the carrier, the retrospective premium shall be determined in accordance with paragraph 33 on the basis of the earned standard premium for the period from the retrospective rating date to the date of cancellation, but if the cancellation is by the carrier for nonpayment of premium, the maximum retrospective premium shall be determined by paragraph 34(b).

**Example I.** Calculation of the Minimum Retrospective Premium for 34(a) (i) and the Maximum Retrospective Premium for paragraph 34(b). Cancellation by the insured after 185 days:

Actual Payroll for 185 days.....	\$555,000
Authorized Rate per \$100 of payroll.....	\$5.00
Experience Rating Modification .....	1.00
Maximum Retrospective Premium Factor.....	1.60
(a) Payroll extended to annual basis = $\$555,000 \times \frac{365 \text{ days}}{185 \text{ days}}$ = .....	\$1,095,000
(b) Annual Premium = $\$1,095,000 \times \$5.00 \text{ (per } \$100) \times 1.00$ = .....	\$54,750
(c) Short Rate Percentage for 185 days.....	61%
(d) Standard Premium on Short Rate basis = $\$54,750 \times .61$ = .....	\$33,398
(e) Minimum Retrospective Premium = \$33,398	
Explanation: The Standard Premium is the Minimum Retrospective Premium and also is used to determine the Basic Premium, and, if applicable, the Excess Loss Premium and Retrospective Development Premium.	
(f) Maximum Retrospective Premium	
Explanation: The Maximum Premium is based on the Standard Premium without the short rate factor, extended pro rata to a three year basis.	
Calculation:	
(i) Standard Premium for 185 days not short rate = $\$555,000 \times \$5.00 \text{ (per } \$100)$ = .....	\$27,750
(ii) Standard Premium without short rate factor, extended to a three year basis = $\$27,750 \times \frac{1095 \text{ days}}{185 \text{ days}}$ = .....	\$164,250
(iii) Maximum Retrospective Premium = $\$164,250 \times 1.60$ = .....	\$262,800

**Example II.** Calculation of the Minimum Retrospective Premium for 34(a) (ii) and the Maximum Retrospective Premium for paragraph 34(b). Cancellation by the insured after one year and 185 days:

Standard Premium for first year .....	\$50,000
Actual Payroll for 185 days of second year .....	\$555,000
Authorized Rate per \$100 of payroll.....	\$5.00
Experience Rating Modification for each year .....	1.00
Maximum Retrospective Premium Factor .....	1.60

(a) Actual Payroll for 185 days extended to annual basis =  

$$\frac{\$555,000 \times 365 \text{ days}}{185 \text{ days}} = \dots\dots\dots \$1,095,000$$

(b) Annual Premium for second year =  $\$1,095,000 \times \$5.00$  (per \$100)  $\times 1.00 = \dots\dots\dots \$54,750$

(c) Short Rate Percentage for 185 days..... 61%

(d) Short Rate Premium for incomplete second year =  $\$54,750 \times .61 = \dots\dots\dots \$33,398$

(e) Total Standard Premium =  $\$50,000 + \$33,398 = \dots\dots\dots \$83,398$

(f) Minimum Retrospective Premium.....  $\$83,398$

Explanation: The Total Standard Premium is the Minimum Retrospective Premium and also is used to determine the Basic Premium and, if applicable, the Excess Loss Premium and Retrospective Development Premium.

(g) Maximum Retrospective Premium

Explanation: The Maximum Retrospective Premium is based on the Total Standard Premium without the short rate factor, extended pro rata to a three year basis.

Calculation:

(i) Standard Premium for completed year.....  $\$50,000$

(ii) Standard Premium for 185 days =  $\$555,000 \times \$5.00$  (per \$100)  $\times 1.00 = \dots\dots\dots \$27,750$

(iii) Standard Premium for 185 days extended pro rata to an annual basis =  $\$27,750 \times \frac{365 \text{ days}}{185 \text{ days}} = \dots\dots\dots \$54,750$

(iv) Total Standard Premium =  $\$50,000 + \$54,750 = \dots\dots\dots \$104,750$

(v) Total Standard Premium extended pro rata to a three year basis =  $\$104,750 \times \frac{3}{2} = \dots\dots\dots \$157,125$

(vi) Maximum Retrospective Premium =  $\$157,125 \times 1.60 = \dots\dots\dots \$251,400$

**NOTICE OF ELECTION OF  
RETROSPECTIVE RATING PLAN**

The undersigned certify that the named insured has elected the use of the Retrospective Rating Plan as detailed below. It is also certified that the insured understands all terms, conditions and provisions of the Plan, including the method of premium computation, payment, and penalties for cancellation.

The Plan shall apply to all policies indicated below effective \_\_\_\_\_

1. Name of Insured \_\_\_\_\_

2. Address of Insured \_\_\_\_\_  
\_\_\_\_\_

3. Policy Number(s)	Effective Date(s)
_____	_____
_____	_____

4. Indicate:	5. Standard Premium:
A. Minimum Premium Factor _____	A. New Jersey _____
B. Maximum Premium Factor _____	B. Countrywide _____
C. Loss Conversion Factor _____	

★ 6. Term of Plan (Indicate A or B)  
A. 1 Year or B. 3 Year

7. Type of Plan (Indicate A, B, C or D)

★ A. Retrospective rating  
B. NJ Long-Term Construction Project (enter details in 11)  
C. NJ Wrap-Up Construction Project (enter details in 11)  
D. Large Risk Alternative Rating Option

8. Loss Limitation (if applicable) \_\_\_\_\_

9. Do Retrospective Development Factors apply? Yes No

10. States to which Plan applies \_\_\_\_\_

11. Indicate any special conditions which apply to the Plan elected for this insured: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of Carrier \_\_\_\_\_

\_\_\_\_\_  
Signature of Carrier

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Signature of Insured

\_\_\_\_\_  
Date Signed

RETROSPECTIVE RATING  
PLAN

**SECTION 13. STATISTICAL PLAN**

**GENERAL RULES**

**1. Introduction.** The provisions of this Plan shall govern the reporting of experience in accordance with N.J.S.A. 34:15-91.

**2. Effective Date.** Except as otherwise provided in this Section, the Plan shall apply to all policies issued on or after January 1, 1935.

**3. Reportings Required.** An original or first reporting of experience on each and every policy effective prior to January 1, 2001 with scheduled second through fifth reportings is required. Beginning with policies effective January 1, 2001 and all policies thereafter, an original or first reporting of experience with scheduled second through tenth reporting is required. The required reports shall be filed with:

Compensation Rating and Inspection Bureau  
60 Park Place  
Newark, New Jersey 07102

The reports shall not include experience on policies of Deductible Average Insurance which is not permissible in New Jersey, nor shall they include experience on policies of Excess Insurance which may only be written as respects duly qualified self-insurers (N.J.S.A. 34:15-77) and which are not within the scope of these rules. The effects of reinsurance, if any, shall be excluded from the reported experience.

**4. Scope of Report.** The first report of each policy shall set forth the audited basis of premium, the rates and other elements of premium charged. Each claim on which any indemnity is incurred shall be individually set forth showing the total indemnity cost, supported by an individual claim report where required. Any medical only claim from a policy effective on or after January 1, 2013, or from a policy effective prior to January 1, 2013 which is either open or exceeds \$500, shall be individually set forth showing the total medical cost incurred. Medical only claims from policies effective prior to January 1, 2013 which individually amount to \$500 or less may be reported in total for each manual code number, except on those cases that were previously reported individually. Subsequent reports shall set forth any changes which have occurred in any of the items previously reported.

**5. Special Rules and Procedure Applicable in Certain Cases.** Special Rules apply to each of the following as provided in the respective special rules of this Section.

- (a) Supplementary reports shall be made under three year fixed rate policies, when required, for experience rating purposes upon request by the Rating Bureau.

- (b) Special rules apply to annual private residence policies, written on an exclusive per capita basis, in accordance with 3:13-138 of this Manual.
- (c) Special rules apply to the reporting of three year policies, in accordance with 3:13-139 of this Manual.
- (d) Special rules apply on policies covering liability under the United States Longshore and Harbor Workers' Compensation Act in accordance with 3:13-140 of this Manual.
- (e) An annual call for calendar year total experience will be made on or about December 15. The forms and procedures will be included in the call.
- (f) A special midyear call for premium writings will be made on or about June 15 of each year. The forms and procedures will be included in the call.

**6. Forms to be used for Reportings.** The forms (designated by form number) to be used for reporting experience, together with the name of the organization from which they may be obtained, are set forth in the following exhibit:

**STATISTICAL REPORTING FORMS**

<u>Form</u>	<u>Description</u>
USR-ASWG-A	Primary Unit Statistical Reporting Form
USR-ASWG-NJ	Optional NJ-Only Form
ICR-ASWG	Individual Claim Report Form
S-30 NJ	Unit Statistical & Individual Claim Report (Electronic) Transmittal Letter Form
S-31 NJ	Unit Statistical & Individual Claim Report (Manually prepared Reports) Transmittal Letter Form

**See Hard Copy Forms 3:13-142**

Transmittal forms may be secured from the Compensation Rating and Inspection Bureau. The remaining forms may be printed in-house, from the Bureau website or secured from outside vendors. In each case the forms must be properly aligned to accommodate the data fields.

**Exception:** As an alternative to the reporting of statistical experience in hard copy format, it is

★ permissible to submit statistical experience to the Bureau via magnetic tape, by using the Electronic File Transfer Protocol (NJCRIB FTP) or by filing through the Compensation Data Exchange (CDX). Users filing experience by any of these methods of transmission must receive prior approval before use. It is strongly suggested that experience be filed using any of these alternative methods.

The NJCRIB FTP can be accessed from the Bureau website and experience can be submitted directly to the Bureau via NJCRIB FTP. CDX is a web based application used for the transmission of workers compensation insurance experience to data collection organizations. Users who opt to submit experience through CDX must be authorized by the Bureau to access the system.

All data submitted to the Bureau by magnetic tape, by NJCRIB FTP or through CDX uses the "Workers Compensation Insurance Organizations" (WCIO) file format known as WCSTAT. Information on the WCSTAT filing format is described in the "Workers Compensation Data Specifications Manual" available at the WCIO website. It should be noted that WCSTAT uses different coding criteria than the coding criteria for hard copy reports in some fields.

Authorization for filing by magnetic tape, by NJCRIB FTP or through CDX is available by calling 973-622-6014, Ext. 268.

**7. Valuation and Filing Dates.** On the first report under any policy the claims are to be valued and the report is to be filed in accordance with the following table of scheduled dates.

**NORMAL VALUATION AND FILING  
SCHEDULE FIRST REPORTS**

Policy Effective			Claims to be Valued During		Reports to be Filed Not later Than		
Mo	Day	Yr	Mo	Yr	Mo	Day	Yr
Jan.	y	x	July	x+1	Sept.	15	x+1
Feb.	y	x	Aug.	x+1	Oct.	15	x+1
Mar.	y	x	Sept.	x+1	Nov.	15	x+1
Apr.	y	x	Oct.	x+1	Dec.	15	x+1
May	y	x	Nov.	x+1	Jan.	15	x+2
June	y	x	Dec.	x+1	Feb.	15	x+2
July	y	x	Jan.	x+2	Mar.	15	x+2
Aug.	y	x	Feb.	x+2	Apr.	15	x+2
Sept.	y	x	Mar.	x+2	May	15	x+2
Oct.	y	x	Apr.	x+2	June	15	x+2
Nov.	y	x	May	x+2	July	15	x+2
Dec.	y	x	June	x+2	Aug.	15	x+2

On subsequent reports, claims are to be valued as of a date one year later than the preceding report. The subsequent report shall be filed one year later than the preceding report.

**8. Canceled Flat Policies.** Each bulk submission of experience shall be accompanied by a list of "Canceled Flat Policies" for that month.

**9. Transmittal Procedure.** Experience reports shall be sent to the Bureau at the address shown in 3:13-3 of this Manual accompanied by a transmittal letter (Form S-31 NJ) signed by an officer of the company. All items on the letters of transmittal shall be completed. See 3:13-139 of this Manual for special transmittal rules pertaining to three year rate policies.

Special transmittal procedures as stipulated in 3:13-138 of this Manual are applicable for policies which develop private residence or estate per capita experience exclusively.

**IDENTIFICATION OF REPORTS**

**10. Report Number Code.** Report the one-digit numeric code corresponding to the policy valuation date for policies effective prior to January 1, 2001. Report the one or two-digit numeric code corresponding to the policy valuation date for policies effective January 1, 2001 and subsequent.

	Code
Valued as of the 18th month after the month in which the policy became effective.	1
Valued as of the 30th month after the month in which the policy became effective.	2
Valued as of the 42nd month after the month in which the policy became effective.	3
Valued as of the 54th month after the month in which the policy became effective.	4
Valued as of the 66th month after the month in which the policy became effective.	5
Valued as of the 78th month after the month in which the policy became effective.	6
Valued as of the 90th month after the month in which the policy became effective.	7
Valued as of the 102th month after the month in which the policy became effective.	8

Valued as of the 114th month after the month in which the policy became effective. 9

Valued as of the 126th month after the month in which the policy became effective. 10

Termination reports are not required.

**11. Correction Sequence Number.** Report the two digit sequential number that corresponds to the number of correction reports submitted within a particular report level.

**12. Correction Type.** Report the one-position alphabetic code to identify the type of correction being submitted:

- H - Header
- E - Exposure
- L - Loss
- T - Total
- M - Multiple record types

**13. Carrier.** The five-digit NCCI carrier number is required.

**14. Policy Identification Number.** Report the complete alpha/numeric policy number that uniquely identifies the policy and will make it possible to locate the policy records in the company files. This number must be identical to the number as set forth on the policy Information Page.

A given policy number shall not be repeated in a given policy year by the same carrier.

**15. Effective Date, Expiration Date.** The effective date should correspond exactly with that shown on the policy Information Page or endorsements attached thereto, in the case of an interstate policy endorsed after its effective date to provide coverage for New Jersey, the effective date shown on the unit statistical report shall be the effective date of the policy. The endorsement date, however, will be entered into the state effective date (3:13-17).

The expiration date shall be the expiration date shown on the policy Information Page unless the policy is canceled. In that event, the cancellation date shall be recorded as the expiration date.

Dates shall be represented by numeric designation, e.g., April 1, 1980 should appear as 04-01-80.

**16. Exposure State.** The state code number "29" should be inserted in the block provided.

**17. State Effective Date.** Only to be used when NJ is added, mid term, to an interstate policy. In which case the endorsement date shall be entered into this field.

**18. Insured.** The name of the insured may be abbreviated.

**18a. Insured's Address.** The address of the insured is optional.

**19. Administration File No.** The administration file number is for Rating Bureau use. Make no entry in this space.

**19a. Page No. and Last Page No.** To be used in risks with multiple pages.

**19b. Mod Effective Date.** This date is required only when a split period due to anniversary rating date change is reported. Report appropriate dates applicable to their respective exposure periods.

**19c. Rate Effective Date.** See 19b.

**EXPOSURE AND PREMIUM**

**20. Exposure Coverage.** Report the one-digit code that identifies the type of exposure coverage.

- 1 - State Act or Federal Act excluding USL&H.
- 2 - USL&H "F" or USL&H coverage on Non "F" classes.



**21. Classification Code.** The Manual code number under which the basis of premium was actually audited and the insured billed shall be used even though such code number may be obsolete at the time of making the report.

**22. Exposures—Payroll Rated Risks.** Exposures reported shall be audited payrolls, even on minimum premium policies, except in the following cases:

- (a) Instances where an audit is impracticable. Reports of this type shall always be accompanied by an explanation.
- (b) Instances where by reason of circumstances beyond the carrier's control, final audit has not been made up to the time of filing report. In such cases, exposure reported shall include audited payroll for periods audited, and estimated payroll for unaudited periods, and shall be the payroll on which the premium reported is based. The report shall be replaced by a final audit without further request, as soon as audited payrolls are available.
- (c) On policies where the rates or the experience modification have been changed subsequent to the inception date of the policy because of change of anniversary date or any other reason, exposure affected shall be appropriately separated as of the effective date of the change.

- (d) On policies or unit reports where no exposure has developed. In such cases the New Jersey governing class and its manual rate from the policy Information Page shall be shown.



**Note:** Report all exposures to the nearest dollar, counting fifty cents and over as an extra dollar.

**23. Uninsured Subcontractors.** Where experience for uninsured subcontractors has been included on the experience report of a contractor, the payrolls, rates and premiums of each such subcontractor shall be reported in accordance with the Manual Rules (3:3-45).

**24. Rates.** Reports shall exhibit the rates actually charged shown to two decimal places.

**25. Policies Subject to Experience Modification.** All blank lines above line A of the exposure/premium side of the report shall be used for reporting premium items subject to experience modification. Such items include all New Jersey business classifications and the following New Jersey statistical code numbers:

- 0998 Premium resulting from flat increase on outstanding policies due to Law Amendment (3:13-31)
  - 6199 Additional Premium for Increased Limits Charges Part Two Coverage - Other than Maritime/FELA (3:13-30a)
  - 6198 Additional Premium For Increased Limits Charges Part Two Coverage-Maritime/FELA (3:13-30b)
  - 9848 Additional Premium required to meet Part Two Coverage - Other than Maritime/FELA Minimum Charge (3:13-30a)
- (a) Line A, "Total Subject Premium," shall present the sum of the manual premiums immediately above.
- (b) Line B, "Experience Modification," shall contain the approved experience modification expressed as a decimal. Where two modifications have been approved for the policy period being reported, it is required that the second modification and the exposures, rates and premiums affected by the second modification be shown on a second experience report.
- (c) Line C, "Total Modified Premium," shall present the extension of the total subject premium by the experience modification.
- (d) The three blank lines immediately following Line C (Lines D, E, and F) shall be used for reporting items which are not subject to experience modification and are **included in the "Total Standard Premium"**. In general these are limited to items reported under the following

code numbers:

- 0931 Short Rate Penalty (3:13-32)
  - 0990 Additional Premium to Equal Policy Minimum Premium (3:13-28a)
  - 0910, 0912, 0913, 0915 Incidental Per Capita Premium (3:13-27)
  - 9849 Premium to Equal Admiralty/FELA Minimum Premium (3:13-28b)
  - 9874 Premium Reduction Resulting from the Application of an Approved Managed Care Program (3:13-33F)
  - 9046 Premium Credit resulting from the NJ Construction Classification Premium Adjustment Program (3:13-33G).
  - 9887 Premium Credit resulting from the Schedule Rating Plan (3:13-33J)
  - 9889 Premium Debit resulting from the Schedule Rating Plan (3:13-33K)
- (e) Line G "Total Standard Exposure" and "Total Standard Premium" line shall reflect the sum of all exposures and premiums respectively and including those shown in Lines D, E and F above.
- (f) The three blank lines immediately following Line G (Lines J, K and L) shall be used for reporting the following items which are not subject to experience modification and are **not included in the "Total Standard Premium"**.
- 0935 Second Injury Fund Surcharge (3:13-33A)
  - 0936 Uninsured Employers Fund Surcharge (3:13-33A)
  - 0937 Rejection of Voluntary Offer Surcharge (3:13-33D)
  - 0942 Plan Premium Adjustment Program (3:13-33B)
  - 0945 Retrospective Rating Program (3:13-33C)
  - 9663 Deductible Premium Credit Amount (3:13-33E).
  - 9740 Terrorism Premium Charge (3:13-33H)
  - 9741 Catastrophe (Other than Certified Acts of Terrorism) Premium Charge (3:13-33I)

**26. Policies not Subject to Experience Modification.** In reporting exposure, rates and premiums on policies not subject to experience rating, Lines A, B and C shall be disregarded.

**27. Per Capita Classification—Incidental Experience.** Incidental per capita premium on all risks shall be shown on Lines D, E or F using Codes 0910, 0912, 0913 and 0915.



**28. Minimum Premium.**

(a) Other than Maritime or FELA

Where the earned premium including the expense constant, is less than the minimum premium, the additional premium necessary to make up the minimum premium shall be reported on a separate line (D, E, or F) under statistical code number 0990.

Where only the expense constant premium or the policy minimum premium is shown, the governing code that underlies the policy shall be reported.

On interstate policies, where the minimum premium has been collected in another State, the earned premium must be shown on the basis of the audited New Jersey payrolls.

(b) Maritime or FELA

Where earned standard premium is developed under Maritime or FELA classifications and where such premium together with any Maritime or FELA increased limits charge (Code 6198) is less than the stipulated Maritime or FELA minimum premium cited in 3:6-14 of the Manual, the additional premium required to equal such separate minimum premium shall be reported on a separate line (D, E or F) under statistical code number 9849.

**29. Premium Discount.** Premium discount applied in accordance with 3:3-74 through 79 of this Manual shall be reported. Where discounts are applied, the amount of discount shall be shown on the line provided and shall be assigned to statistical code number 0063 for Schedule Y discounts, or to statistical code number 0064 for Schedule X discounts.

**30. Premium Charges for Part II**

(a) Other than Maritime or FELA

Whenever limits of Part Two Coverage higher than the Standard Limits are provided the additional policy premium charge based on the increase percentage for the higher limits shall be reported in the "Premium" column above Line A and assigned to statistical code number 6199. In those cases where the calculated charge is less than the minimum charge for the selected limits the additional premium required to balance to such minimum charge shall be reported in the "Premium" column above Line A and assigned to statistical code number 9848.

(b) Maritime or FELA

Whenever limits of Part Two Coverage higher

than the Standard Limits are provided the additional policy premium charge based on the increase percentage for the higher limits shall be reported in the "Premium" column above Line A and assigned to statistical code number 6198.

**31. Additional Premium Resulting from Flat Increase on Outstanding Policies.** For policies where the effect of a law amendment has been applied during the term of a policy as a flat increase on total premium for the unexpired portion, the additional aggregate premium resulting from the flat increase shall be reported on a manual rate basis prior to application of any experience modification and shall be assigned to Code 0998 and entered in the "Premium" column above Line A. The exposure and manual rate columns shall be left blank.

**32. Cancellation—Pro Rata or Short Rate.** Where policies are canceled prior to normal expiration, the effective date of cancellation shall be indicated in the block provided for "Expiration Date." Where a policy is canceled short rate in accordance with 3:3-80 of this Manual the actual payroll, rate and premium shall be reported without adjustment. The additional premium obtained by application of the short rate cancellation table is the short rate penalty premium which shall be reported on a separate line (D, E or F) and assigned to statistical code number 0931.

**33. Expense Constant.** The New Jersey expense constant premium determined in accordance with 3:3-57 through 60 of this Manual shall be reported on the line provided for that purpose identified as Code 0900.

**33A. Surcharges.** The Second Injury Fund and Uninsured Employers Fund surcharges shall be reported and identified as 0935 and 0936, respectively. The charges are determined by the application of the appropriate surcharge rate to the **modified** premium as **described** in 3:3-56 of this Manual.

★

**33B. Premium Resulting from the Application of the Plan Premium Adjustment Program.** The additional premium resulting from the application of the Plan Premium Adjustment Program in accordance with 3:14-8, subparagraph 13, of this Manual shall be assigned to Statistical Code (0942).

★

**33C. Retrospective Rating Premium for Risks Electing Retrospective Rating.** The Retrospective Rating premium for policies written in accordance with 3:12 of this Manual shall be assigned to Statistical Code (0945).

★

Effective July 1, 2011

**33D. New Jersey Workers Compensation Insurance Plan Surcharge.** Rejection of a voluntary coverage offer of insurance by an Employer insured in the New Jersey Workers Compensation Insurance Plan is subject to surcharge in accordance with 3:14-7g of this Manual. Such surcharge shall be assigned to Statistical Code (0937).

★ **33E. Deductible Premium Credit Amount.** Report the premium credit amount (standard premium - deductible premium) resulting from the application of the Large Risk—Large Deductible Program in accordance with 3:10-A of the Manual shall be assigned to statistical code (9663).

★ **33F. Approved Managed Care Premium Reduction.** The premium reduction resulting from the application of a managed care program in accordance with 3:10B of this Manual shall be assigned to Statistical Code (9874).

★ **33G. NJCCPAP Premium Credit Amount.** Premium credit resulting from the application of the NJ Construction Classification Premium Adjustment Program in accordance with 3:8-8 of this Manual shall be assigned to statistical code (9046).

★ **33H. Terrorism Premium Charge.** The premium resulting from the application of the Terrorism rate in accordance with 3:9 of this Manual shall be assigned to statistical code (9740).

★ **33I. Catastrophe (Other than Certified Acts of Terrorism) Premium Charge.** The premium resulting from the application of the Catastrophe (other than Certified Acts of Terrorism) rate in accordance with 3:9 of the Manual shall be assigned to statistical code (9741).

★ **33J. Schedule Rating Premium Credit.** The premium credit resulting from the application of the Schedule Rating Plan in 3:10C of this Manual shall be assigned to statistical code (9887).

★ **33K. Schedule Rating Premium Debit.** The premium debit resulting from the application of the Schedule Rating Plan in 3:10C of this Manual shall be assigned to statistical code (9889).

#### IDENTIFICATION AND DEFINITION OF CLAIMS

★ **34. Claim Number.** Each claim on which any indemnity has been incurred shall be listed individually and identified by an alpha/numeric number that uniquely identifies the specific claim. Each medical only claim from policies effective on or after January 1, 2013, or from a policy effective prior to January 1, 2013 which is either open or exceeds \$500, shall be listed individually and identified by an alpha/numeric number that uniquely identifies the specific claim.

**35. Accident Date.** Except as noted below, the month, day and year on which the accident occurred shall be clearly shown for each individually listed case. Dates shall be represented by numeric designation, e.g., April 1, 1980 would appear as 04-01-80. For cases involving fatalities, the date of death shall be inserted in the block provided for accident date, and where the death is casually related to a prior accident, the case shall be assigned to the policy under which the original accident occurred.

In cases involving disease the claim shall be assigned to the latest policy year during which there was exposure by the employee. The selected and indicated date of accident shall fall within the policy period.

**36. Class to Which Accident Is Assigned.** The code number to which the particular claim has been assigned shall be reported. In this connection it shall be observed that no claims shall be charged to a classification for which no exposure is reported.

In cases where losses have been incurred under the benefits of a state other than where the payroll is assigned the claim shall be assigned to the state where the payroll is assigned identifying the claim in the "Jurisdiction State" column as stipulated in 3:13-54.

**37. Type of Injury Coding.** The kind of injury shall be indicated in the column captioned "INJ." by means of the following symbols:

- 1 — Death
- 2 — Permanent Total Disability
- 3 — Major Permanent Partial Disability
- 4 — Minor Permanent Partial Disability
- 5 — Temporary Total Disability
- 6 — Non-Compensable Medical Claims

★

**38. Death.** The amount included under indemnity shall include all paid and outstanding benefits as of the valuation date including burial expenses subject to statutory minimum and maximum rates. Any compensation paid to the deceased prior to the death shall also be included. Do not enter as a Death case any case where it has been established that the company has no liability for the death.

**(a) Death Cases – New Jersey Workers’ Compensation Law.** The incurred indemnity cost shall include a life pension to provide for benefits payable to the spouse for the entire period of survivorship. The cost of the life pension shall be determined on the basis of the Surviving Spouse’s Pension Table A found in 3:13-142.

**EXAMPLE OF VALUATION OF  
STATE DEATH CASES  
OCCURRING PRIOR TO 1-14-04**

Date of Valuation	1/1/04
Date of Death	1/1/03
Employee’s Wage	\$600
Age of Widow nearest date of death	43
Age of Child nearest date of valuation	15
Age of Child nearest date of valuation	12
Age of Brother nearest date of valuation	65
Age of Father nearest date of valuation	91

a) Number of Dependents	1	2	3	4	5
b) Type of Dependent (code)	Widow(2)	Son(4)	Daughter(4)	Brother(5)	Father(6)
c) Age nearest valuation date	44	15	12	65	91
d) Benefit years	17.440 x52	3 x52	6** x52	12.526*** x52	3.860*** x52
e) Benefit weeks	907	156	312	651 (450)	201
f) Rearrange by descending wks.	907 -450	450 -312	312 -201	201 -156	156 0
g) Period of dependency	457	138	111	45	156
h) Rate of wage	50%	55%	60%	65%	70%
i) Weekly benefit subject to minimum and maximum rates****	\$300	\$330	\$360	\$390	\$420
j) Future payments (i x g)	\$137,100	\$45,540	\$39,960	\$17,550	\$65,520
k) Accruals if any (indemnity amounts incurred prior to valuation date but not yet paid) = line 8 (ICR)					\$18,200
l) Pension payments to valuation date = line 7 (ICR)					\$14,560
m) Present value future ind. payment (j) = line 9(ICR)					\$305,670
n) Burial cost = line 10(ICR)					\$3,500
o) Legal expense—claimant = line 6 (ICR)					\$1,200
p) Lump sum remarriage payment = line 11 (ICR)					none
q) Total Incurred Indemnity (sum of k thru p) = line 12(ICR)					\$343,130

**EXAMPLE OF VALUATION OF  
STATE DEATH CASES  
OCCURRING 1-14-04 & THEREAFTER**

Date of Valuation	7/1/05
Date of Death	2/1/04
Employee’s Wage	\$600
Age of Widow nearest date of death	44
Age of Child nearest date of valuation	18
Age of Child nearest date of valuation	12
Age of Brother nearest date of valuation	73
Age of Father nearest date of valuation	98

a) Number of Dependents	1	2	3	4	5
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\* From Table A. In using Table A the age of the widow nearest date of death is used to obtain the proper LINE. In this case the age of the widow nearest age date of death is 43. The proper COLUMN is based on the value of [x] which is equal to the difference in number of years between the date of valuation and the date of death. In this case the difference is 17 mos. (7/1/05—2/1/04). Thus, the value of [x] is + 2 so that the third COLUMN is applicable.

\*\* Dependent children are entitled to receive benefits until age 18 (age 23 if student). Thus, in the example son (23 - age 18) = 5 years and daughter (18 - age 12) = 6 years.

\*\*\* When estimating the cost for a dependent other than spouse or child (code 5, 6 and 9) it is necessary to consider whether the age of the dependent will logically permit payment for the maximum of 450 weeks or 8.654 years. For this purpose it is necessary to use Table D.

\*\*\*\* Subject to the maximum benefit rate (75% SAWW) and the minimum benefit rate (20%SAWW).  
© Compensation Rating and Inspection Bureau

b) Type of Dependent (code)	Widow(2)	Son(4)	Daughter(4)	Brother(5)	Father(6)
c) Age nearest valuation date	46	18	12	73	98
d) Benefit years	17.652* x52	5** x52	6** x52	9.546*** x52	2.606*** x52
e) Benefit weeks	918	260	312	496 (450)	136
f) Rate of wage	70% of the average weekly wage subject to minimum and maximum rates ****				
g) Future payments	[e (highest number of weeks) x f]				
h) Accruals if any (indemnity amounts incurred prior to valuation date but not yet paid) = line 8 (ICR)					\$2,000
i) Pension payments to valuation date = line 7 (ICR)					\$30,760
j) Present value future ind. payment (g) = line 9(ICR)					\$385,560
k) Burial cost = line 10(ICR)					\$3,500
l) Legal expense—claimant = line 6 (ICR)					\$ 3,000
m) Lump sum remarriage payment = line 11 (ICR)					none
n) Total Incurred Indemnity (sum of h thru m) = line 12(ICR)					\$424,820

**(b) Death Cases - United States Longshore and Harbor Workers’ Compensation Act.** In valuing surviving spouse’s benefits the Surviving Spouse’s Pension Table B found in 3:13-142 shall be used. In valuing the portion of the reserve for the lump sum dowry the Present Value of Remarriage Dowry, Table C found in 3:13-142 shall be used. In valuing the portion of the reserve for claims where there is no surviving spouse where benefits are payable for life to a parent, brother or sister, Table E found in 3:13-142 shall be used.

**EXAMPLE OF VALUATION OF  
USL DEATH CASES**

Employee Wage:	\$1,200.00
Rate of Compensation:	50%
Initial Weekly Benefit:	\$600.00
Date of Accident and Death:	12/31/01
Spouse’s Birth Date:	8/18/60

**Calculations: 2nd Report**

(1) Valuation date	1/1/04
(2) Spouse’s age nearest accident date	41
(3) Duration since accident date (whole yr.)	1
(4) Weekly benefit	\$649
(5) Annual benefit (4) x 52	\$33,748
(6) Present value (Table B)	30.567
(7) Present value future payments (5) x (6)	\$1,031,575
(8) Two year remarriage payment (5) x 2	\$67,496
(9) Present value (Table C)	0.2304
(10) Present value future remarriage payments (8) x (9)	\$15,551
(11) Payment to valuation date	\$35,802
(12) Funeral allowance	\$3,000
(13) Total incurred loss (7) + (10) + (11) + (12)	\$1,085,928

STATISTICAL PLAN

Effective July 1, 2005

**39. Permanent Total Disability—Defined.** Enter as Permanent Total each case which has been adjudged to constitute permanent total disability, or which in the judgment of the carrier will result in permanent total disability. In any case, the following shall constitute permanent total disability—loss of both hands, both arms, both feet, both legs, both eyes or any two thereof.

**40. Permanent Total Disability Cases—New Jersey Workers' Compensation Law.** In valuing the disabled life portion of the reserve for a Permanent Total Case where benefits are payable for life, Table D (State, ★ Female or Male) found in 3:13-142 shall be used. The incurred indemnity cost shall be the sum of the outstanding amount as of the valuation date and the amount paid or accrued to the valuation date. The total incurred indemnity shall not be less than 450 weeks of compensation at the compensation rates applicable to the injured.

**Example of Valuation of a State Permanent Total Disability Case**

Policy Date: 01/01/03  
Date of Birth: 06/15/63  
Date of Accident: 09/02/03  
Weekly Benefit: \$350  
★ Gender: Female

**Calculations: 2nd Report**

(1) Valuation date	07/01/05
(2) Employee's age nearest date of valuation	42
(3) Annual payment of weekly benefit x 52	\$18,200
(4) Present value \$1.00 per year from Table D	20.731
(5) Present value future payments (3) x (4)	\$377,304
(6) Payments since 09/02/03	\$36,400
(7) Any Non-Pension Incurred Loss	\$2,600
(8) Total Incurred Cost (5) + (6) + (7)	\$416,304

**Permanent Total Disability Cases—United States Longshore and Harbor Workers' Compensation Act.**

In valuing the disabled life portion of the reserve for a Permanent Total Case where the benefits are payable ★ for life, Table D (USL, Female or Male) found in 3:13-142 shall be used. In valuing the portion of the reserve where survivorship benefits are payable, the Present Value of ★ Survivorship Benefits Table F (USL) found in 3:13-142 shall be used.

**EXAMPLE OF VALUATION OF A USL PERMANENT TOTAL DISABILITY CASE**

Employee's Wage Before Injury: \$750  
Rate of Compensation—Total Disability: 66.67%  
Rate of Compensation—Death: 50%  
Date of Accident: 05/01/03  
Employee's Birth Date: 03/16/62  
Spouse's Birth Date: 05/02/64  
★ Gender: Female

**Calculations:**

**2nd Report**

(1) Valuation date	07/01/05
(2) Employee's age nearest date of valuation date	43
(3) Difference in ages (Spouse-Employee)	-2
(4) Weekly Benefit	\$521
(5) Annual Benefit (Weekly Benefit x 52 weeks)	\$27,092
(6) Present value of \$1.00 per year escalated (from Table D)	42,289
(7) Present value of future payments (5) x (6)	\$1,145,694
(8) Annual survivorship benefit \$750 x 50% x 52 wks.	\$19,500
(9) Present value of \$1.00 per year escalated survivorship benefit (from Table F) using (2) and (3) above	10.934
(10) Present value of survivorship benefits (8) x (9)	\$213,213
(11) Payments since 05/01/03	\$54,184
(12) Total incurred indemnity loss (7) + (10) + (11)	\$1,400,982

**41. Major Permanent Partial Disability.** The following shall be classified as major disabilities:

- a) Every permanent injury not constituting permanent total disability, which involves impairment to the extent of 181 weeks or more of compensation.

In the event of multiple injuries sustained for one claim the determination of whether the claim should be classified as a major (Injury Code 3) shall be based on the combined number of permanent partial weeks.

- b) Any death or permanent total claim of questionable compensability and/or where the incurred loss is not valued in accordance with 3:13-38, 39 or 40 of this Manual.

The amount entered as compensation incurred shall include all loss payments incurred on account of major permanent injuries including schedule benefits and compensation for temporary disability.

**42. Minor Permanent Partial Disability.** Enter as Minor Permanent Partial Disability all permanent disability claims not involving permanent total disability or major permanent disability as defined above. The amount entered as compensation shall include all loss payments incurred on account of minor permanent injuries including schedule benefits and compensation for temporary disability.

**43. Temporary Total Disability.** Enter all cases which extend beyond the waiting period specified in the Act, and which are known not to have involved any permanent injuries. The amount shall include only the compensation payments incurred on account of temporary injuries. Temporary disability payments in connection with permanent injuries shall be included with other payments made on such claims as described in 3:13-40 through 42.

**Note:** Claims classified as temporary total shall include those injuries where the total indemnity amount only represents time lost from work. Claims involving temporary total and permanent partial shall be classified as major or minor permanent partial disabilities. Although temporary indemnity may be present with other types of injury. The temporary total category must only be used when the only indemnity involved is time lost from work.

**44. Medical Cost on Compensable Claims.** Opposite each compensable claim enter in the column captioned "Medical" the medical payments incurred in connection with each such claim. Medical shall include all payments to doctors and hospitals as well as physical rehabilitation costs and any reserve for such future payments, but shall not include any claim expense.

★ **45. Medical Only.** Medical only claims from policies effective on or after January 1, 2013, and from policies effective prior to January 1, 2013 which are open or where the incurred cost exceeds \$500, shall be listed individually in the space provided for "Medical." Except as noted below, closed medical only claims from policies effective prior to January 1, 2013 where the incurred cost is less than \$500 shall be reported in aggregate by code number in the following manner:

- (a) The number of claims shall appear in the column captioned "Accident Date or Number of Cases."
- (b) The appropriate code number shall be shown in the column "Class Code."
- (c) Under "INJ." shall be indicated the numeral "6."
- (d) The column captioned "Medical" shall show the amount of medical only claims for the given code number.

★ **Exception:** For policies effective prior to January 1, 2013, closed medical only claims of \$500 or less reported under Catastrophe Number 48 or Catastrophe Number 87 must be grouped separately with "48" or "87" shown in the Catastrophe Number field. For a definition of losses included under Catastrophe Number 48 and Catastrophe Number 87, see 3:13-55 of this Manual.

★ **46. Reserved for future use.**

★ **47. Reserved for future use.**

**48. Expenses—Excluded from Losses.** Expenses must be excluded from losses except as noted in 49. below.

Medical or legal expenses incurred for the benefit of the carrier shall be treated as loss adjustment expense. For expenses developed for the benefit of the claimant, refer to 49. below.

(a) **Allocated Loss Adjustment Expenses.** Allocated Loss Adjustment Expenses encompass the following costs of a carrier which can be directly allocated to a particular claim:

1. Fees of attorneys or other authorized representatives where permitted for legal services, whether by outside or staff representative.
2. Court, Alternate Dispute Resolution and other specific items of expense such as:

Medical examinations of a claimant to determine the extent of the carrier's liability, degree of permanency or length of disability;

Expert medical or other testimony;

Autopsy;

Witnesses and summonses;

Copies of documents such as birth and death certificates, medical treatment records;

Arbitration fees;

Surveillance;

Appeal bond costs and appeal filing fees.

3. Medical cost containment expenses incurred with respect to a particular claim, whether by an outside vendor or done internally by an employer for the purpose of controlling losses, to ensure that only reasonable and necessary costs of services are paid. The expenses include:

Bill auditing expenses for any medical or vocational services rendered, including hospital bills (inpatient or outpatient), nursing home skills, physician bills, chiropractic bills, medical equipment charges, pharmacy charges, physical therapy bills, medical or vocational rehabilitation vendor bills.

Hospital and other treatment utilization reviews, including pre-certification/pre-admission, concurrent or retrospective reviews.

Preferred provider network/organization expenses.

Medical fee review panel expenses.

4. Expenses which are not defined as losses and are directly related to and directly allocated to the handling of a particular claim for services which are required to be performed by statute or regulation.

**(b) Unallocated Loss Adjustment Expenses.**

Unallocated loss adjustment expenses are loss adjustment expenses that are not defined above. These include but are not limited to:

1. Carrier employees' salaries, overhead and traveling expenses which are considered loss adjustment expense and are not incurred while doing activities previously listed as allocated expenses.
2. Fees to independent claims professionals or attorneys (hired to perform the function of claim investigation normally performed by claim adjuster) for developing and investigating a claim so that a determination can be made of the cause, extent of responsibility for the injury or disease, including evaluation and settlement of covered claims.
3. Any penalty or legal fee assessed against the carrier because of unreasonable or negligent delay in the payment of benefits shall not be included in the cost of the claim. Such assessments shall be considered as an element of expense.
4. Special adjustment benefits for permanently and totally disabled workers (N.J.S.A. 34:15-12(b)) and special adjustment benefits for surviving dependents of workers compensation recipients (N.J.S.A. 34:15-13) made pursuant to P.L. 1980c83 shall not be included in the cost of a claim. Credit for such payments is allowed by the Second Injury Fund through the tax assessments made to carriers.

**48A. Approved Managed Care Loss.** The incurred cost of claims (3:13-50) under a managed care program shall be identified in the space provided for "Managed Care Organization (MCO) Type" using the appropriate code shown in 3:13-56 of this Manual.



**49. Expenses—Included in Losses.**

- (a) **Fees.** Whenever the award of the Judge or Referee includes the cost of witness fees, attorney fees, or medical witness fees to the injured, pursuant to N.J.S.A. 34:15-64, the amounts so awarded shall be added to and included with the compensation item entered on the experience report. Stenographic fees, if any, shall not be included as loss payments or reported in any way on the experience report. Such fees shall be regarded as claim expense.
- (b) **Vocational rehabilitation costs** shall be included in the indemnity portion of the claim cost. Vocational rehabilitation costs are those involved with returning an injured worker to gainful employment. Such costs may include educational and training expenses as well as costs involved in making physical alterations to the residence of the injured worker to accommodate the nature of the injury.
- (c) **Physical rehabilitation costs** shall be included in the medical portion of the claim costs. Physical rehabilitation costs are those involved with restoring an injured worker to a healthy status. Such costs may include physical therapy, prosthesis, and medical equipment such as wheel chairs and crutches.
- (d) When a carrier maintains a **rehabilitation facility** or is otherwise directly involved in rehabilitation activities, the cost of each service or activity shall be included in the incurred cost of the claim in accordance with a fixed schedule of charges per service or activity. When such services are performed by outside vendors, the cost of such services shall be included in the incurred cost of the claim. In either event such costs shall be allocated to the incurred indemnity and medical portions of the claim based on the type of service or activity involved as defined above.

**50. Incurred Cost of Claim.** Enter the total of all paid and outstanding compensation in the column captioned "Indemnity," and the total of all paid and outstanding medical in the column captioned "Medical." The outstanding cost shall be the company's individual estimates of future payments. Expenses and any general loadings for contingencies shall be excluded, except as defined in paragraph 49. above.

With regard to the Large Risk—Large Deductible Plan, the incurred losses are to be reported on a gross basis (prior to the application of the deductible).

**50A. Capitation Based Costs.** Where an approved managed care program is used, any administrative fees or capitation fees are not to be reported as losses. Administrative fees and net medical capitation fees shall be regarded as unallocated loss adjustment expense. Net medical capitation fees shall be the fees paid reduced by the value of actual medical services provided by the managed care organization, but not less than zero.

★ **51. Open or Closed Status Code.** Open claims shall be designated by the Number "0" and closed claims by the Number "1" in column captioned "Open or Closed." A claim shall be considered closed when final payment has been made.

★ **52. Reserved For Future Use.**

**53. Loss Conditions.** Report the one-digit code for each of the following loss conditions.

**53A. Act.**

- 1— State Act or Federal Act Excluding USL & H
- 2— USL & H Coverage on "F" and Non "F" classes

★

**53B. Type of Loss.**

- 1— Trauma
- 2— Occupational Disease
- 3— Cumulative Injury other than disease

(a) **Trauma.** An injury resulting in disability or death which is traceable to a definite compensable accident occurring during the employee's employment which cannot be classified as either a Disease Loss or Cumulative Injury as defined below.

(b) **Occupational Disease.** Any condition resulting in disability or death which is not traceable to a definite accident occurring during the employee's employment. The condition is caused by exposure to a disease-producing agent or agents present in the worker's occupational environment.

It is intended that, in order for a claim to be coded as a disease claim, it must have resulted from repetitive exposure extending over a period of time. It is not intended that claims which arise from single identifiable incidents be coded as disease claims even though they may have been caused by inhalation, absorption, ingestion or environmental factors.

(c) **Cumulative Injury Other Than Disease.** Any injury which results in a disability or death and is not traceable to a definite compensable accident occurring during the employee's employment. The injury occurs from, and is aggravated by, a repetitive employment-related activity.

**53C. Type of Recovery.**

- 1— No Recovery
- 2— Second Injury Fund Only
- 3— Subrogation Only (Third Party)
- 4— Subrogation with Second Injury Fund (Third Party)

**53D. Type of Claim.**

- 1— **Workers Compensation (Part One) Only.** Claim incurred under provisions of Part One of Workers Compensation & Employers Liability Insurance Policy.
- 2— **Employers Liability (Part Two) Only.** Claim incurred under provisions of Part Two of Workers Compensation & Employers Liability Insurance Policy.
- 3— **Combination of Workers Compensation (Part One) & Employers Liability (Part Two).** Claim incurred under provisions of both Part One and Part Two of Workers Compensation & Employers Liability Insurance Policy.
- 4— **Liability Over.** Refers to a particular Employer's Liability coverage situation where a third party, who is being sued by an employee, in turn sues the employer. Any damages incurred to the employer are classified as liability over, and are in addition to compensation payments made to the injured employee.

**53E. Type of Settlement.**

- 0— Claim not subject to settlement
  - 3— Stipulated Award (carrier/claimant settlement)
  - 4— Findings and Award (judicial award)
  - 5— Dismissal or take nothing
  - 6— Compromise Settlement (N.J.S.A. 34:15-20)
- (a) **Stipulated Award.** A settlement agreed to by the claimant and the carrier.

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- (b) **Finding and Award.** An award issued by a Judge of Compensation on evidence presented.
- (c) **Dismissal or Take Nothing.** A claim dismissed after judicial review or the claimant fails to pursue the claim.
- (d) **Compromise-Section 20.** A judicial settlement over the issues of applicability and extent of injury in accordance with N.J.S.A. 34:15-20.

**54. Jurisdiction State.** Report the two-digit state code to identify the jurisdiction that will administer the claim and whose statute will apply to the claim adjustment process when the jurisdiction state is not New Jersey (29) but New Jersey is indicated in the exposure state.

**55. Catastrophe Number.** Any accident resulting in a compensable injury to two or more persons shall be considered a catastrophe. In reporting catastrophes, all claims (indemnity as well as medical only) resulting from the accident shall be designated by placing the numeral (1) in the column captioned "Cat. No." opposite each such claim. If there is more than one catastrophe under the policy, each succeeding catastrophe shall be designated by means of a serial number (2), (3), etc., up to and including (10). After the number (10) is assigned the next number in the sequence will reprocess to number (1). Numbers (11) through (99) are reserved for assigned catastrophe codes.

**Definition/Exception:** Report Catastrophe Number 48 for all claims directly arising from the commercial airline hijackings of September 11, 2001 and the resulting subsequent events with accident dates of September 11, 2001 through September 14, 2001.

Report Catastrophe Number 87 for all occupational disease claims emanating from the rescue, recovery and clean-up operations at the World Trade Center site that were undertaken between September 11, 2001 and September 12, 2002, as defined in Article 8-A of the New York Workers' Compensation law (Chapter 446 of the Laws of 2006)

**56. Managed Care Organization Type.** Report the one-digit code to identify if the claim is or is not administered by an Approved Managed Care Organization.

- 0— Claim not administered by an approved managed care organization program.
- 1— Claim is administered by an approved managed care organization program.

**57. Injury Description Code.** Beginning with policies effective January 1, 2006 and for all policies effective thereafter, report the two-digit codes that represent the part of body, nature of injury and cause of injury for all claims except for closed medical only claims that can

be grouped in accordance with 3:13-45 of this Manual. The Injury Description Code should not be completed for the closed medical only claims that can be grouped. The Injury Description Code is not required for any claim from policies effective prior to January 1, 2006. The two-digit codes for part of body, nature of injury and cause of injury can be found in the Injury Description Code Table in 3:13-142 of this Manual.

The Injury Description Code is made up of three separate components as follows:

First two positions (xx----) - identify the part of body injured.

Middle two positions (--xx--) - identify the nature of the injury.

Last two positions (----xx) - identify the specific cause of injury.

**58. Employers Liability Loss Adjustment Expenses.** Employers liability losses include allocated loss adjustment expenses, as defined in 48.(a) above. The entire amount of losses and allocated loss adjustment expenses shall be reported as incurred losses on the unit report.

**59. Joint Coverage Claims.** Where two or more carriers are called upon to contribute to the compensation payment either because they insured the co-employers of the injured employee or because the several carriers have issued duplicate coverage to the same employer, the accident shall be reported by each carrier as a single occurrence and the net amount for which the reporting carrier is held liable shall be entered in the appropriate column. A letter shall be submitted covering each such claim, indicating the names of all carriers contributing toward the total loss payments incurred.

**60. Lump Sum Settlements.** Where a claim is closed by the payment of a lump sum representing the discounted or commuted value of a specific award or benefit, the actual loss payment shall be reported. The individual claim report shall carry a notation stating the amount of discount deducted from the full benefit.

**61. Subrogation.** A recovery action in which losses incurred by a carrier due to the injury of an employee are reimbursed either in part or in whole by a third party. For all claims where recovery is obtained include each claim at a figure equal to the net liability incurred; provided, however, that where the entire cost of any claim is recovered, the claim shall not be reported. When a subrogation recovery is received by the carrier subsequent to the first reporting of the claim, a correction report must be filed reducing the incurred cost on the claim by the amount of the subrogation recovery received.

The net liability incurred shall be determined by deducting from the gross incurred cost, prior to recovery, the amount recovered (and/or credit actually allowed against unpaid amounts) through subrogation less any claim expense incurred in obtaining such recovery. The net liability incurred shall be apportioned to indemnity and medical in the same proportion as the



gross incurred cost. See below:

★ **SAMPLE SUBROGATION CALCULATION**

	Total	Indemnity	Percent		Total
			Total	Medical	
Gross Incurred Costs*	\$15,140	\$ 12,613	83%	\$ 2,527	17%
Subrogation Received					
Recovery Amount	\$ 3,785				
Future Credit**	\$ 9,625				
Gross Recovery	\$13,410				
Claim Expense	\$ 295				
Net Recovery	\$13,115				
Net Cost***	\$ 2,025	\$ 1,681		\$ 344	

**REVISED REPORTS**

**62. Subsequent Reports – Where Required.**

Subsequent reports shall be filed in accordance with the schedule in 3:13-7 of this Manual for each policy where any open claim was previously reported or where there are any previously unreported or reopened claims or where there is any other change in the valuation of claims. Where a claim was previously reported as a separate item and identified with a claim number, it is necessary to continue to report subsequent developments on an individual claim number basis notwithstanding the fact that the claim may have been closed for medical only. Under no circumstances shall a claim from a policy effective prior to January 1, 2013, once individually identified, be included in subsequent reports, in the aggregate medical only item.

**63. Corrections – Where Required.** Correction reports shall be filed whenever there is an error of any kind on a report previously filed, whether such error is discovered by the carrier or by the Rating Bureau.

Where the exposure previously reported has been changed because the previous report was estimated, or by a reaudit or any other adjustment affecting code numbers, payrolls or premiums, a revised report shall be filed showing the code numbers on which there has been a change as well as the total payroll and premium for all code numbers.

It shall not be permissible to revise values because of developments in the nature of injury between two valuation dates, except for the following conditions:

- (a) If loss values are included or excluded through mistake other than error of judgment, or

If loss values are included, and

- (b) The claimant has recovered in an action against a third party, provided the reported net loss is less than the total incurred loss previously used in the rating, or
- (c) A claim has been officially dismissed by judicial or appropriate departmental ruling (1) as non-compensable or (2) for lack of prosecution where the statute of limitations has expired, or
- (d) The statute of limitations has expired and the claim has been closed with no payment other than medical.
- (e) A settlement has been approved in accordance with N.J.S.A. 34:15-20 of the New Jersey Workers' Compensation Law where the issue involves question of jurisdiction, disability, causal relationship or dependency of the petitioner.
- (f) A claim valued on a life pension basis is settled on a basis other than a life pension.
- (g) A claim should have been reported with Catastrophe Number 48 or Catastrophe Number 87. For a definition of losses included under Catastrophe Number 48 and Catastrophe Number 87, see 3:13-55 of this Manual.

**64. Revised Reports – Preparation of Card.** Standard (revised only) and Optional (previous and revised) procedures are available for the preparation of revised reports. Both procedures require the appropriate Update Type designations.

**65. Update Type.** Report the one-position alphabetic code that identifies the reporting subsequent or correction activity of an exposure or loss record.

- (a) Standard (Revised Only) Procedure (See 3:13-66).
  - A-Add
  - C - Change
  - D - Delete
- (b) Optional (Previous and Revised) Procedure (See 3:13-67).
  - P - Previous
  - R - Revised

\* Value of the claim had there been no recovery.

\*\* Future credits are the credits against outstanding payments that would otherwise have had to be made if there were no subrogation recovery. This credit cannot exceed the amount of the outstanding payments.

\*\*\* The division of the net cost between indemnity and medical is to be shown on the accompanying Unit Report.

Effective July 1, 2009

**66. Revised Reports—Preparation of Card—Standard (Revised Only) Procedure.** Revised reports shall indicate only the revised data. The data previously reported is not required, and shall not be reported.

- (a) **Exposures And Losses.** Where there is a change in any of the data previously reported for a particular exposure, individual claim or grouped medical losses, the corrected report shall include both changed and unchanged elements for the associated exposure or loss.

Where split exposure periods are involved and data for a class code number in one of the periods is changing, the unchanged data in the other period, for that particular code number, must also be reported.

- (i) **Additions.** To add a new exposure, individual claim or grouped medical losses, all applicable data elements are to be reported along with an “A” in the update type element.
- (ii) **Deletions.** To eliminate existing exposure and loss information the following key data elements must be reported along with a “D” in the update type element:
- existing exposure.—class code and coverage (ACT) code.
  - individual claim.—claim number and accident date
  - grouped medical losses.—class code, injury type, and loss conditions (ACT).

- (iii) **Changes.** To change an existing exposure, individual claim or grouped medical losses all applicable data elements are to be reported along with a “C” in the update type element.

In order to accommodate key data element changes under this method, both “A” and “D” update type elements along with their associated data elements are to be reported as indicated in the above mentioned Additions and Deletions routines.

- (b) **Totals.** The revised risk totals are required.
- (c) **Experience Modification.** If the revision involves a change in the experience modification, it shall be necessary to report all of the data for each manual class code affected by the modification change as revised (changed) including the manual, modified and standard premium total amounts.

**67. Revised Reports—Preparation of Card—Optional (Previous and Revised) Procedure.** Revised reports shall show the items which were previously reported and the corresponding revised items.

- (a) **Exposures And Losses.** Where there is a change in any of the data previously reported for a particular exposure, individual claim or grouped medical losses, the corrected report shall indicate both changed and unchanged elements for the associated exposure or loss.

- (i) **Additions.** To add a new exposure, individual claim or grouped medical losses, all applicable data elements are to be reported along with an “R” in the update type element:

- (ii) **Deletions.** To eliminate exposure and loss information the following key data elements must be reported along with a “P” in the update type element:

- existing exposure.—class code and coverage (ACT) code.
- individual claim.—claim number and accident date
- grouped medical losses.—class code, injury type, loss conditions (ACT).

- (iii) **Changes.** To change an existing exposure, individual claim or grouped medical losses, both “P” and “R” update type elements along with their appropriate data elements are to be reported.

- (b) **Totals.** The revised risk totals are required.
- (c) **Experience Modification.** If the revision involves a change in the experience modification, it shall be necessary to report all of the data, previously reported as well as revised, for each manual code affected by the modification change including the manual, modified and total premium amounts.

**68. Policy Information (Header) Changes.** Changes involving key-data elements of the unit statistical report’s Information Page section (Report No, Correction No, Carrier Code No, Policy No, Effective Date of Policy, Exposure State) are to be made through a Header (corr-Type H) correction by indicating all previous key-data above, and only revised data below the horizontal lines provided in the associated hard copy elements.

Changes involving non key-data elements such as expiration date policy conditions etc. are also to be made via Header (corr-Type H) corrections however, only the changed non key-data elements along with all key data elements shall be reported.

**INDIVIDUAL CLAIM REPORTS**

★ **69. Claims Requiring Individual Claim Reports.**

Individual **claim** reports are required and shall be filed for certain claims included on experience reports for policies with effective dates prior to January 1, 2009. The filing of individual claim reports is not required for claims from policies effective January 1, 2009 and thereafter. Individual reports shall be filed for the following claims:

- (a) Every claim classified as Death, Permanent Total or Major Permanent Partial Disability.
- (b) Each claim settled under Part Two Coverage of the policy (not Admiralty or FELA) regardless of cost involved.
- (c) Each claim adjudicated pursuant to N.J.S.A. 34:15-20 as amended by Chapter 283, Public Laws of 1979 involving a lump-sum settlement of the controversy of at least \$100,000 or greater.

★ **70. Valuation and Filing of Individual Claim Reports.**

Individual claim reports shall be valued and filed concurrently with the submission of the individual risk experience. Subsequent individual claim reports are required through fifth report only for each claim on which an individual report was previously necessary, regardless of whether or not its revised status places it outside of the criteria. However, any claim not individually reported on a previous reporting, but developing between valuation dates to satisfy the requirements shall be individually reported.

All identifying items on the individual **claim** reports shall agree with the corresponding items on the experience cards.

The form to be used is stipulated in 3:13-6 of this Manual. Where prior approval has been granted it is permissible to file the data in electronic format.

**71. Classification Code.** Report the four-digit numeric code as shown in the accompanying statistical report in accordance with the instructions stipulated in 3:13-36.

**72. Report Number Code.** Report the one or two-digit numeric code as shown on the accompanying statistical report in accordance with the procedure outlined in 3:13-10.

**73. Transaction Type Code.** Report the appropriate one-digit numeric code as follows

	<b>Code</b>
Initial report	1
Subsequent report	2
Revised report (Bureau initiated)	3
Correction report (Carrier initiated)	4

**74. Injury Type Code.** Enter the type of injury shown on the accompanying statistical report in accordance with the instructions set forth in 3:13-37.

**75. Carrier Code.** Enter the five-digit national carrier code number as shown on the accompanying statistical report in accordance with the instructions cited in 3:13-13.

**76. Carrier Name.** Report the name of the insurance company.

**77. Exposure State Code.** This field must be completed in accordance with the instructions stipulated in 3:13-16.

**78. Administration File Number.** Leave blank. This field is for Bureau use only.

**79. Policy Identification Number.** Include the policy number under which the claim occurred. The policy number must agree with that shown on the accompanying statistical report in accordance with the procedure outlined in 3:13-14.

**80. Certificate No.** Leave this field blank.

**81. Policy Effective Date.** Report the month, day and year of the policy under which the claim occurred. Follow the instructions stipulated in 3:13-15.

**82. Claim Identification Number.** This number must agree with that shown on the statistical report for the same claim. The claim number shall be developed on the basis of the criteria set forth in 3:13-34.

**83. Status Code.** Report the one-digit numeric code corresponding to the status on the claim as of the valuation date as follows.

	<b>Code</b>
Open claim (final payment not made)	0
Closed claim (final payment made)	1
Reopened (claim previously closed)	2
Resolved claim (agreement reached or award made but final payment not made)	3

**84. Date Attorney Disclosure.** Leave this field blank.

**85. Reserved For Future Use.**

**86. Loss Conditions.** Report the one-digit code for each loss condition in accordance with 3:13-53 through 53E.

**87. Jurisdiction State.** Report the two-digit state code in accordance with 3:13-54.

**88. Managed Care Organization Type.** Report the one-digit code as stipulated in 3:13-56.

**89. Insured's Name.** Report an abbreviated portion of the name of the insured.

**STATISTICAL PLAN**

Effective January 1, 2007

**90. Accident Date.** Report the month, day and year on which the worker's injury occurred. The month, day and year each require a two-digit numeric code.

**91. Date of Death.** Report the month, day and year on which the worker died. Month, day and year each require a two-digit numeric code. Leave blank for claims not involving death.

**92. Date Reported.** Report the month, day and year on which claim was received by the carrier. Month, day and year each require a two-digit numeric code.

**93. Date of Birth.** Report the month, day and year on which the injured worker was born. Month, day and year each require a two-digit numeric code.

**94. Surgery Code.** Report the one-digit code indicating whether the claimant's injury required surgery.

- 1 = Surgery
- 2 = No Surgery

**95. Attorney Code.** Report a one-digit code indicating claimant's attorney involvement on this claim.

- 2 = Attorney involved
- 3 = No Attorney involved

**96. Workers' Last Name.** Enter last name of injured or deceased worker.

**97. Worker's Sex.** Report the code that indicates the gender of the worker.

- M = Male
- F = Female

**98. Average Weekly Wage.** Enter the average weekly wage of the injured worker as computed in accordance with the statutory provisions regarding determination of average wage. The full wage should be reported rather than the wage sufficient to qualify for the maximum weekly compensation. This amount must be rounded to the nearest whole dollar.

**99. Injury Description Code.** Report the appropriate six-digit numeric code obtained from the Injury Description Code Table found in 3:13-142. This code is made up of three separate components as follows:

First two positions (xx---) —identify the part of body injured.

Middle two positions (--xx--) —identify the nature of the injury.

Last two positions (----xx) —identify the specific cause of injury.

**100. Occupation Description.** Give the regular occupation of the worker as precisely as possible, and not the specific activity that the employee was engaged in at the time of the accident.

**101. Date Closed.** Report the month and year in which the claim was closed in the carrier's statistical/accounting systems. Leave blank on all open claims. Month and year each require a two-digit numeric code.

**102. Reserve Type Code.** Report the two-digit code indicating the type of reserve on which this claim is based.

- 00 — Standard Reserve
- 01 — Stacked Estimate
- 02 — Volunteers
- 03 — Questionable Compensability
- 04 — Second Injury Fund Involvement
- 05 — Partial Dependency
- 06 — Still Exposed
- 07 — Last Exposed
- 08 — Stacked Award
- 13 — Expected Extension of Benefits For Minor Beneficiary
- 14 — Death Claim Without Apparent Beneficiaries

**103. Lump Sum.** Leave this field blank.

**104. Fraud.** Leave this field blank.

**105. Social Security Offset Indicator.** Leave this field blank.

**106. Social Security Number.** Leave this field blank.

**107. Date Single Sum Paid.** Leave this field blank.

**108. Employment Status.** Report the two digit code corresponding to the employment status of the claimant at the date the claim was first reported to the carrier.

- |                |  |
|----------------|--|
| 01. Regular    | 06. Retired                                  |
| 02. Part-time  | 08. Unemployed (due to closing or reduction) |
| 03. Unemployed | 09. Other                                    |
| 04. On Strike  |  |
| 05. Disabled   |  |

**109. Year Last Exposed.** Report the four digit year in which the claimant was last exposed to disease to determine benefit.

**110. Date of Hire.** Report the month, day and year on which the claimant began his/her most recent employment with this employer.

**111. Benefits Other Than Pension.**

(a) **Temporary Disability Indemnity**

(i) **Number of Weeks.** Report the number of weeks upon which the temporary disability indemnity benefit is based.

(ii) **Incurred Loss.** Report the total incurred indemnity amount (paid plus outstanding) as of the valuation date of all benefits to the injured worker related to temporary disability loss of earnings due to lost time from work as a result of an injury or disease. Report dollars only.

**(b) Scheduled Indemnity.**

- (i) **Percent Disability.** Report the percentage of loss, or loss of use, of the specific body member on which the scheduled indemnity benefit is based. Report the percentage rounded to the nearest whole number.
- (ii) **Body Member Code.** Report the numeric code corresponding to the part of the body on which the benefit is based as follows:

	<b>Code</b>
Ear	13
Eye	14
Teeth	16
Arm (upper)	31
Arm (lower)	33
Hand	35
Fingers	36
Thumb	37
Leg	54
Foot	56
Toes	57
Amputation or enucleation	70

- (iii) **Number of Weeks.** Report the number of weeks upon which the scheduled indemnity benefit is based. This is equal to the percent disability times the total number of weeks specified by statute for complete loss or loss of use for the particular part of the body injured. Report whole weeks not rounded.
- (iv) **Incurred Loss.** Report the total incurred indemnity amount (paid plus outstanding) as of the valuation date of all scheduled benefits. Report dollars only.

**(c) Non-Scheduled Indemnity.**

- (i) **Percent Disability.** Report the percentage of the whole body (600 wks.) upon which the non-scheduled indemnity benefit (other than body member in 111(b)(ii) above was determined. Report as a two-digit numeric code, rounded to the nearest whole percentage.
- (ii) **Incurred Loss.** Report the total incurred indemnity amount (paid plus outstanding) as of the valuation date of all non-scheduled benefits. Report dollars only.
- (d) **Employers Liability or Other Indemnity.** Report the incurred cost of the claim settled in accordance with 3:13-58.

Other indemnity resulting from Compromise - Section 20 Settlement [3:13-53E,d)], Lump

Sum Settlement (3:13-60), Benefits of another Jurisdiction and any death or permanent total claim of questionable compensability and/or where the incurred loss is not valued in accordance with 3:13-38, 39 or 40 of this Manual may also be reported in this item.

- (e) **Vocational Rehabilitation.** Total Incurred. Report the incurred amount (paid plus outstanding) of any vocational rehabilitation expenses incurred as of the valuation date. See 3:13-49(b) for the definition of vocational rehabilitation.
- (f) **Claimant's Attorney Fees.** Show witness and attorney fees as stipulated in 3:13-49(a).

**112. Pension Benefits.**

**(a) Beneficiary Data.**

- (i) **Code.** Report the one-digit numeric code corresponding to each different type of beneficiary. A separate code must be given for each beneficiary, even if more than one beneficiary falls within the same code.

	<b>Code</b>
Injured Worker	
Widow	2
Widower	3
Sons and Daughters	4
Brothers or Sisters	5
Mothers or Fathers	6
Other	9

- (ii) **Date of Birth.** Report the month, day and year on which each beneficiary was born. Month, day and year each require a two-digit numeric code.

- (b) **Pension Indemnity Benefits Paid to Valuation Date.** Report the total amount of pension benefits paid as of the valuation date, excluding any lump-sum or remarriage payment. Report amount rounded to nearest whole dollar. This amount must exclude all amounts reported in 3:13-111 (Benefits Other Than Pension).
- (c) **Pension Indemnity Previously Reserved, Not Paid.** Report the pension indemnity amount previously reserved but not yet paid (Accruals).
- (d) **Present Value of Future Indemnity Payments.** Report the present value of total future indemnity payments. Report amount rounded to the nearest whole dollar.
- (e) **Funeral Allowance.** Report the amount of funeral allowance rounded to the nearest whole dollar.

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- (f) **Lump-Sum Remarriage Payment.** Report the amount paid upon the remarriage of the injured worker's spouse. Report amount rounded to the nearest whole dollar.

**113. Total Incurred Indemnity Amount.** Report the total indemnity (paid plus outstanding) for the claim as of the valuation date. Report amount rounded to the nearest whole dollar. This amount must be net of subrogation (see 3:13-61) and net of any Social Security or other benefit offsets shown on Line 16, 3:13-117. The amount shall also include the attorney or witness fees as stipulated in 3:13-49(a) and 3:13-111(f).

**114. Total Incurred Medical Amount.** Report the total medical incurred (paid plus outstanding) as of the valuation date. Report amount rounded to the nearest whole dollar. This amount must be net of any subrogation (see 3:13-61) and net of any Social Security or other benefit offsets shown on Line 16, 3:13-117.

**115. Total Indemnity Paid To Date.** Report the total indemnity paid as of the valuation date. Report amount rounded to the nearest whole dollar.

**116. Total Medical Paid To Date.** Report the total medical paid as of the valuation date. Report amount rounded to the nearest whole dollar.

**117. Social Security or Other Benefit Offset Amount.** Report the amount of any Social Security offset or other type of offset used in the calculation of the total incurred indemnity. Report amount rounded to the nearest whole dollar.

**118. Physician Paid.** Report that portion of the incurred medical amount paid to a physician(s) including office visits or clinics.

**119. Hospital Paid.** Report that portion of the incurred medical amount paid to a hospital(s) including in-patient and out-patient services.

**120. Applicant's Medical Evaluation Paid.** Leave this field blank.

**121. Defense Medical Evaluation Paid.** Leave this field blank.

**122. Independent Medical Evaluation Paid.** Leave this field blank.

**123. Employer's Attorney Fees.** Report any legal expenses paid on behalf of the defense. This element shall not be included in the incurred losses.

**124. Annuity Purchased Amount.** Leave this field blank.

**125. Total Gross Incurred.** Leave this field blank.

**126. Temporary Disability Paid.** Report that portion of the Temporary Disability Indemnity benefits that has been paid as of the valuation date.

**127. Permanent Partial Disability Paid.** Leave this field blank.

**128. Permanent Total Disability Paid.** Leave this field blank.

**129. Death Paid.** Leave this field blank.

**130. Single Sum Paid.** Leave this field blank.

**131. Vocational Rehabilitation Paid.** Report that portion of Vocational Rehabilitation total incurred benefits that has been paid.

**132. Vocational Rehabilitation—Indemnity.** Leave this field blank.

**133. Vocational Rehabilitation—Training.** Leave this field blank.

**134. Vocational Rehabilitation Evaluation.** Leave this field blank.

**135. Data Provider Comments.** Report any information relevant to the reserve or pension calculation.

**136. Revised Individual Claim Reports—Where Required.** Revised individual claim reports are required for:

- a) Each claim so reported previously and marked "open" on the previous report.
- b) Each claim so reported previously and marked "final" which has been reopened or which has changed in status or amount for any reason.
- c) Each claim not previously reported which on later development is found to come within the requirements of 3:13-69 of this Manual.

#### SPECIAL RULES AND PROCEDURES

**137. Experience Rating.** Individual risk experience to be used in ratings pursuant to 3:11 of this Manual shall be valued and filed in accordance with the Schedule contained in 3:13-7.

**138. Exclusive Per Capita Policies.** Policies which develop private residence or estates per capita experience exclusively (whether one or three years) shall be reported by a special call on forms provided for that purpose. Normally, this type of W.C. Policy is written in the absence of a Home Owner's Policy.

**139. Three Year Policies.**

- (a) **Multiple Year Policies.** Multiple year policies written in accordance with 3:3-11 of this Manual shall be considered as separate units of twelve months or less, each of which shall be reported in accordance with the regular rules of this Section.
- (b) **Three Year Fixed Rate Policies.** Subject to the provisions below, Three Year Fixed Rate Policies written in accordance with 3:4 of this Manual shall be reported in accordance with the regular rules of this Section. Policies which develop private residence or estates per capita experience exclusively shall be reported in accordance with 3:13-138 of this Manual.

**Exception:** The first report shall be valued during the 42nd month after the effective date of the policy and the report shall be filed not later than 44 1/2 months after the effective month of the policy.

- (i) These reports shall be identified as fixed rate data and filed separately from other policies.
- (ii) The experience on any such policy may be required on the standard 12-month basis for experience rating purposes.

**140. United States Longshore and Harbor Workers' Compensation Act.**

- (a) **Code Numbers Where Rates Include U.S. Coverage.** In filing experience on such code numbers (those followed by the letter "F" in the Manual), the exposures and premiums shall be reported in accordance with the general provisions of this Manual.

The exposures and incurred claims which are chargeable to the United States Longshore and Harbor Workers' Compensation Act shall be identified in accordance with the instructions set forth in 3:13-53A of this Manual.

- (b) **Code Numbers Where Rates Do Not Include U.S. Coverage.** All experience chargeable to the United States Longshore and Harbor Workers' Compensation Act, including exposure, premiums and losses, shall be reported under the appropriate class code number. The Manual rates for such experience shall be reported in accordance with 2:1-4.

Furthermore, all experience chargeable thereto shall be identified in accordance with the instructions set forth in 3:13-20 and 3:13-53A of this Manual.

**141. Summary of Special Statistical Plan Code Numbers.** (The reference in parentheses, following each code number, refers to the rule of this Manual governing the use of the code number.)

- 0063—Schedule Y Premium Discount (3:13-29)
- 0064—Schedule X Premium Discount (3:13-29)
- 0900—Expense Constant—All classifications (3:13-33)
- 0931—Short Rate Penalty Premium (3:13-32)
- 0935—Second Injury Fund Surcharge (3:13-33A)
- 0936—Uninsured Employers Fund Surcharge (3:13-33A)
- 0937—New Jersey Workers Compensation Insurance Plan Surcharge for employers rejecting voluntary coverage (3:14-7g)



- 0942—Premium Resulting from the Application of the Plan Premium Adjustment Program [3:14-8(13)]
- 0945—Retrospective Rating Premium for Risks Electing New Jersey Retrospective Rating (3:12)
- 0990—Additional Premium to equal policy Minimum Premium (3:13-28a)

0998—For reporting premium resulting from flat increase for law amendment on aggregate premium earned on outstanding policies after effective date of amendment (3:13-31)

6198—Additional Premium for Increased Limits Under Part Two Coverage—Admiralty/FELA (3:13-30b)

6199—Additional Premium for Increased Limits Under Part Two Coverage—Other than Admiralty/FELA (3:13-30a)



9046—Premium Credit amount resulting from the application of the N.J. Construction Classification Premium Adjustment Program (3:13-33G).



9663—Premium Credit amount for Large Deductible Coverage (3:13-33E) which is to be applied after mod.



9740 — Premium for Terrorism (3:13-33H)



9741 — Premium for Catastrophe (Other than Certified Acts of Terrorism) (3:13-33I)

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9848—Additional Premium to equal increased limits  
Part Two minimum charge—Other than Admiralty/  
FELA (3:13-30a)

9849—Additional Premium to equal minimum  
premium for Admiralty/FELA Coverage (3:13-28b)

★ 9874—Premium reduction resulting from the  
application of an Approved Managed Care Program  
(3:13-33F)

★ 9887 — Premium credit resulting from the application  
of the Schedule Rating Plan (3:13-33J)

★ 9889 — Premium debit resulting from the application  
of the Schedule Rating Plan (3:13-33K)

## **TABLES AND EXAMPLES**

### **142. Tables and Illustrations.**

Injury Description Code Table

Table A (State) Surviving Spouse's Pension Table

Table B (USL) Surviving Spouse's Pension Table

Table C (USL) Present Value of Remarriage Dowry

Table D (State) Pension Table (other than Surviving  
Spouse's) — Male

Table D (USL) Pension Table (other than Surviving  
Spouse's) — Male

Table D (State) Pension Table (other than Surviving  
Spouse's) — Female

Table D (USL) Pension Table (other than Surviving  
Spouse's) — Female

Table E (USL) Pension Table (other than Surviving  
Spouse's)

Table F (USL) Present Value of Survivorship  
Benefits

★  
Unit Statistical & Individual Claim Report Forms



## INJURY DESCRIPTION CODE TABLE

★ See 3:13-99 for the proper use of this table

Code	PART OF BODY	Narrative Description
<b>I.</b>	<b>HEAD</b>	
10.	Multiple Head Injury	Any Combination of Below Parts
11.	Skull	
12.	Brain	
13.	Ear(s)	Includes: Hearing, Inside Eardrum
14.	Eye(s)	Includes: Optic Nerves, Vision, Eye Lids
15.	Nose	Includes: Nasal Passage, Sinus, Sense of Smell
16.	Teeth	
17.	Mouth	Includes: Lips, Tongue, Throat, Taste
18.	Soft Tissue	
19.	Facial Bones	Includes: Jaw
<b>II.</b>	<b>NECK</b>	
20.	Multiple Neck Injury	Any Combination of Below Parts
21.	Vertebrae	Includes: Spinal Column Bone, "Cervical Segment"
22.	Disc	Includes: Spinal Column Cartilage, "Cervical Segment"
23.	Spinal Cord	Includes: Nerve Tissue, "Cervical Segment"
24.	Larynx	Includes: Cartilage and Vocal Cords
25.	Soft Tissue	Other than Larynx, Trachea
26.	Trachea	
<b>III.</b>	<b>UPPER EXTREMITIES</b>	
30.	Multiple Upper Extremities	Any Combination of Below Parts, Excluding Hands and Wrists Combined
31.	Upper Arm	Humerus and corresponding Muscles, Excluding Clavicle and Scapula
32.	Elbow	Radial Head
33.	Lower Arm	Forearm-Radius, Ulna and Corresponding Muscles
34.	Wrist	Carpals and Corresponding Muscles
35.	Hand	Metacarpals and Corresponding Muscles-Excluding Wrist or Fingers
36.	Finger(s)	Other than Thumb and Corresponding Muscles
37.	Thumb	
38.	Shoulder(s)	Armpit, Rotator Cuff, Trapezius, Clavicle, Scapula
39.	Wrist(s) and Hand(s)	
<b>IV.</b>	<b>TRUNK</b>	
40.	Multiple Trunk	Any Combination of Below Parts
41.	Upper Back Area	(Thoracic Area) Upper Back Muscles, Excluding Vertebrae, Disc, Spinal Cord
42.	Lower Back Area	(Lumbar Area and Lumbo Sacral) Lower Back Muscles, Excluding Sacrum, Coccyx, Pelvis, Vertebrae, Disc, Spinal Cord
43.	Disc	Spinal Column Cartilage Other than Cervical Segment
44.	Chest	Including Ribs, Sternum, Soft Tissue
45.	Sacrum and Coccyx	Final Nine Vertebrae - Fused
46.	Pelvis	
47.	Spinal Cord	Nerve Tissue Other than Cervical Segment

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## INJURY DESCRIPTION CODE TABLE

★ See 3:13-99 for the proper use of this table

Code	PART OF BODY (cont'd)	Narrative Description
48.	Internal Organs	Other than Heart and Lungs
49.	Heart	
60.	Lungs	
61.	Abdomen Including Groin	Excluding Injury to Internal Organs
62.	Buttocks	Soft Tissue
63.	Lumbar & or Sacral Vertebrae	Bone Portion of the Spinal Column (Vertebra NOC Trunk)
<b>V.</b>	<b>LOWER EXTREMITIES</b>	
50.	Multiple Lower Extremities	Any Combination of Below Parts
51.	Hip	
52.	Upper Leg	Femur and Corresponding Muscles
53.	Knee	Patella
54.	Lower Leg	Tibia, Fibula and Corresponding Muscles
55.	Ankle	Tarsals
56.	Foot	Metatarsals, Heel, Achilles Tendon and Corresponding Muscles Excluding Ankle or Toes
57.	Toes	
58.	Great Toe	
<b>VI.</b>	<b>MULTIPLE BODY PARTS</b>	
64.	Artificial Appliance	Braces, Etc.
65.	Insufficient Info to Properly	Insufficient Information to Identify Part Affected Identify-Unclassified
66.	No Physical Injury	Mental Disorder
90.	Multiple Body Parts (Including Body Systems & Body Parts)	Applies when More than One Major Body Part has been Affected. Such as an Arm and a Leg and Multiple Internal Organs
91.	Body Systems and Multiple Body Systems	Applies to the Functioning of an Entire Body System that has been Affected Without Specific Injury to Any Other Part, as in the Case of Poisoning, Corrosive Action, Inflammation, Affecting Internal Organs, Damage to Nerve Centers, Etc. Does NOT Apply when the Systemic Damage Results from an External Injury Affecting an External Part Such as a Back Injury Which Includes Damage to the Nerves of the Spinal Cord

STATISTICAL PLAN

**INJURY DESCRIPTION CODE TABLE**

See 3:13-99 for the proper use of this table

<b>Code</b>	<b>NATURE OF INJURY</b>	<b>Narrative Description</b>
<b>I.</b>	<b>SPECIFIC INJURY</b>	
01.	No Physical Injury	i.e., Glasses, Contact Lenses, Artificial Appliance, Replacement of Artificial Appliance
02.	Amputation	Cut Off Extremity, Digit, Protruding Part of Body, Usually by Surgery, i.e., Leg, Arm
03.	Angina Pectoris	Chest Pain
04.	Burn	(Heat) Burns or Scald. The Effect of Contact with Hot Substances. (Chemical) Burns, Tissue Damage Resulting from the Corrosive Action Chemicals, Fume, ETC. (Acids, Alkalies)
07.	Concussion	Brain, Cerebral
10.	Contusion	Bruise-Intact Skin Surface, Hematoma
13.	Crushing	To Grind, Pound or Break into Small Bits
★ 16.	Dislocation	Pinched Nerve, Slipped/Ruptured Disc, Herniated Disc, Sciatica, Complete Tear, HNP Subluxation, Medical Doctor Dislocation
19.	Electric Shock	Electrocution
22.	Enucleation	Removal of Organ or Tumor
25.	Foreign Body	
28.	Fracture	Breaking of a Bone or Cartilage
30.	Freezing	Frostbite and Other Effects of Exposure to Low Temperature
31	Hearing Loss or Impairment	Traumatic Only, A Separate Injury, Not the Sequelae of Another Injury
32.	Heat Prostration	Heat Stroke, Sun Stroke, Heat Exhaustion, Heat Cramps and Other Effects of Environmental Heat. Does not include Sunburn
34.	Hernia	The Abnormal Protrusion of an Organ or Part Through the Containing Wall of its Cavity
★ 36.	Infection	The Invasion of a Host by Organisms such as Bacteria, Fungi, Viruses, Mold, Protozoa or Insects. With or Without Manifest Disease.
37.	Inflammation	The Reaction of Tissue to Injury Characterized Clinically by Heat, Swelling, Redness and Pain
40.	Laceration	Cut, Scratches, Abrasions, Superficial Wounds, Calluses. Wound by Tearing
41.	Myocardial Infarction	Heart Attack, Heart Conditions, Hypertension. The Inadequate Blood Flow to the Muscular Tissue of the Heart
42.	Poisoning-General (Not OD or Cumulative Injury)	A Systemic Morbid Condition Resulting from the Inhalation, Ingestion, or Skin Absorption of a Toxic Substance Affecting the Metabolic System, the Nervous System, the Circulatory System, the Digestive System, the Respiratory System, the Excretory System, the Musculoskeletal System, Etc. Includes Chemical or Drug Poisoning, Metal Poisoning, Organic Diseases, and Venomous Reptile and Insect Bites. Does NOT Include Effects of Radiation, Pneumoconiosis, Corrosive Effects of Chemicals; Skin Surface Irritations, Septicemia or Infected Wounds.
43.	Puncture	A Hole Made by the Piercing of a Pointed Instrument
46.	Rupture	

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## INJURY DESCRIPTION CODE TABLE

★ See 3:13-99 for the proper use of this table

Code	NATURE OF INJURY	Narrative Description
47.	Severance	To Separate, Divide or Take Off
49.	Sprain	Internal Derangement, A Trauma or Wrenching of a Joint, Producing Pain and Disability Depending Upon Degree of Injury to Ligaments
52.	Strain	Internal Derangement, The Trauma to the Muscle or the Musculotendinous Unit from Violent Contraction or Excessive Forcible Stretch
53.	Syncope	Swooning, Fainting, Passing Out, No Other Injury
54.	Asphyxiation	Strangulation, Drowning
55.	Vascular	Cerebrovascular and Other Conditions of Circulatory Systems, NOC. Excludes, Heart and Hemorrhoids, Includes, Strokes, Varicose Veins-Non Toxic
58.	Vision Loss	
59.	All Other Specific Injuries NOC	
<b>II.</b>	<b>Occupational Disease or Cumulative Injury</b>	
60.	Dust Disease, NOC	All Other Pneumoconiosis
61.	Asbestosis	Lung Disease, A Form of Pneumoconiosis, Resulting from Protracted Inhalation of Asbestos Particles
62.	Black Lung	The Chronic Lung Disease or Pneumoconiosis Found in Coal Miners
63.	Byssinosis	Pneumoconiosis of Cotton, Flax and Hemp Workers
64.	Silicosis	Pneumoconiosis Resulting from Inhalation of Silica (Quartz) Dust
65.	Respiratory Disorders	Gases, Fumes, Chemicals, Etc.
66.	Poisoning-Chemical,	Man Made or Organic (Other Than Metals)
67.	Poisoning-Metal	Man Made
68.	Dermatitis	Rash, Skin or Tissue Inflammation including Boils, Etc. Generally Resulting from Direct Contact with Irritants or Sensitizing Chemicals such as Drugs, Oils, Biologic Agents, Plants, Woods or Metals Which May be in the Form of Solids, Pastes, Liquids or Vapors and which may be Contacted in the Pure State or in Compounds or in Combination with Other Materials. Do NOT Include Skin Tissue Damage Resulting from Corrosive Action of Chemicals, Burns from Contact with Hot Substances, Effects of Exposure to Radiation, Effects of Exposure to Low Temperatures or Inflammation or Irritation Resulting from Friction or Impact
69.	Mental Disorder	A Clinically Significant Behavioral or Psychological Syndrome or Pattern Typically Associated with either a Distressing Symptom or Impairment of Function, i.e. Acute Anxiety, Neurosis, Stress, Non-Toxic Depression
70.	Radiation	All Forms of Damage to Tissue, Bones or Body Fluids Produced by Exposure to Radiation

STATISTICAL PLAN

**INJURY DESCRIPTION CODE TABLE**

See 3:13-99 for the proper use of this table

<b>Code</b>	<b>NATURE OF INJURY</b>	<b>Narrative Description</b>
71.	All Other Occupational Disease Injury NOC	
72.	Loss of Hearing	
73.	Contagious Diseases	
74.	Cancer	
75.	AIDS	
76.	VDT-Related Diseases	Video Display Terminal Diseases Other than Carpal Tunnel Syndrome
77.	Mental Stress	
78.	Carpal Tunnel Syndrome	Soreness, Tenderness and Weakness of the Muscles of the Thumb Caused by Pressure on the Median Nerve at the Point at which it Goes through the Carpal Tunnel of the Wrist
★ 79.	Hepatitis C	
80.	All Other Cumulative Injury, NOC	
<b>III.</b>	<b>MULTIPLE INJURIES</b>	
90.	Multiple Physical Injuries Only	
91.	Multiple Injuries Including Both Physical and Psychological	

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## INJURY DESCRIPTION CODE TABLE

★ See 3:13-99 for the proper use of this table

Code	CAUSE OF ACCIDENT	Narrative Description
<b>I.</b>	<b>BURN or SCALD-HEAT or COLD EXPOSURES-CONTACT With</b>	
01.	Chemicals	
02.	Hot Objects or Substances	
03.	Temperature Extremes	
04.	Fire or Flame	
05.	Steam or Hot Fluids	
06.	Dust, Gases, Fumes or Vapors	
07.	Welding Operation	
08.	Radiation	
09.	Contact With, NOC	
11.	Cold Objects or Substances	
14.	Abnormal Air Pressure	
84.	Electrical Current	
<b>II.</b>	<b>CAUGHT IN, UNDER or BETWEEN</b>	
10.	Machine or Machinery	
12.	Object Handled	
13.	Caught In, Under or Between, NOC	
20.	Collapsing Materials (Slides	Either Man Made or Natural of Earth)
<b>III.</b>	<b>CUT, PUNCTURE, SCRAPE INJURED BY</b>	
15.	Broken Glass	
16.	Hand Tool, Utensil; Not Powered	
17.	Object Being Lifted or Handled	
18.	Powered Hand Tool, Appliance	
19.	Cut, Puncture, Scrape, NOC	
<b>IV.</b>	<b>FALL, SLIP or TRIP INJURY</b>	
25.	From Different Level (Elevation)	Off Wall, Catwalk, Bridge, Etc.
26.	From Ladder or Scaffolding	
27.	From Liquid or Grease Spills	
28.	Into Openings	Shafts, Excavations, Floor Openings, Etc.
29.	On Same Level	
30.	Slipped, Did Not Fall	

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**INJURY DESCRIPTION CODE TABLE**

★ See 3:13-99 for the proper use of this table

<b>Code</b>	<b>CAUSE OF ACCIDENT</b>	<b>Narrative Description</b>
<b>IV. FALL, SLIP or TRIP INJURY (cont.d)</b>		
31.	Fall, Slip or Trip, NOC	
32.	On Ice or Snow	
33.	On Stairs	
<b>V. MOTOR VEHICLE</b>		
40.	Crash of Water Vehicle	
41.	Crash of Rail Vehicle	
45.	Collision or Sideswipe With Another Vehicle	Both Vehicles in Motion
46.	Collision with a Fixed Object	Standing Vehicle or Stationary Object
47.	Crash of Airplane	
48.	Vehicle Upset	Overtuned or Jackknifed
50.	Motor Vehicle, NOC	
<b>VI. STRAIN or INJURY BY</b>		
52.	Continual Noise	
53.	Twisting	
54.	Jumping	
55.	Holding or Carrying	
56.	Lifting	
57.	Pushing or Pulling	
58.	Reaching	
59.	Using Tool or Machinery	
60.	Strain or Injury By, NOC	
61.	Wielding or Throwing	
97.	Repetitive Motion	Carpel Tunnel Syndrome
<b>VII. STRIKING AGAINST or STEPPING ON</b>		
65.	Moving Part of Machine	
66.	Object Being Lifted or Handled	
67.	Sanding, Scraping, Cleaning Operation	
68.	Stationary Object	
69.	Stepping on Sharp Object	
70.	Striking Against or Stepping On, NOC	

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## INJURY DESCRIPTION CODE TABLE

See 3:13-99 for the proper use of this table

Code	CAUSE OF ACCIDENT	Narrative Description
<b>VIII. STRUCK or INJURED BY – INCLUDES KICKED, STABBED, BIT, ETC.</b>		
74.	Fellow Worker, Patient	Not in Act of a Crime
75.	Falling or Flying Object	
76.	Hand Tool or Machine in Use	
77.	Motor Vehicle	
78.	Moving Parts of Machine	
79.	Object Being Lifted or Handled	
80.	Object Handled By Others	
81.	Struck or Injured by, NOC	Includes Kicked, Stabbed, Bit, Etc., Not in Act of Crime
85.	Animal or Insect	
86.	Explosion or Flare Back	
<b>IX. RUBBED or ABRADED BY</b>		
94.	Repetitive Motion	Callous, Blister, Etc.
95.	Rubbed or Abraded, NOC	
<b>X. MISCELLANEOUS CAUSES</b>		
82.	Absorption, Ingestion or Inhalation, NOC	
87.	Foreign Matter (Body) in Eye(s)	
88.	Natural Disasters	Earthquake, Hurricane, Tornado, etc.
89.	Person in Act of A Crime	Robbery or Criminal Assault
90.	Other Than Physical Cause of Injury	
91.	Mold	
★ 93.	Gunshot	
96.	Terrorism	For use with an assigned Catastrophe Code Only
98.	Cumulative, NOC	All Other
99.	Other Miscellaneous, NOC	

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**NEW JERSEY  
TABLE A (STATE)**

**Surviving Spouse's Pension Table\***  
see 3:13-38 for the proper use of this Table

<b>Age Widowhood (X)</b>	<b>ä [x]</b>	<b>ä [x]+1</b>	<b>ä [x]+2</b>	<b>ä [x]+3</b>	<b>ä [x]+4</b>	<b>ä [x]+5</b>	<b>Attained Age (X+5)</b>
16	11.510	11.837	13.022	13.691	14.240	14.742	21
17	11.579	11.915	13.115	13.796	14.358	14.873	22
18	11.654	12.000	13.216	13.911	14.486	15.015	23
19	11.735	12.091	13.324	14.034	14.624	15.168	24
20	11.823	12.189	13.442	14.167	14.772	15.334	25
21	12.012	12.365	13.611	14.330	14.941	15.512	26
22	12.224	12.551	13.781	14.489	15.108	15.691	27
23	12.453	12.746	13.952	14.643	15.269	15.866	28
24	12.688	12.955	14.140	14.825	15.446	16.036	29
25	12.924	13.166	14.328	15.015	15.626	16.204	30
26	13.157	13.371	14.507	15.199	15.804	16.374	31
27	13.387	13.568	14.675	15.370	15.977	16.548	32
28	13.616	13.758	14.835	15.532	16.149	16.729	33
29	13.851	13.952	14.997	15.694	16.324	16.920	34
30	14.101	14.162	15.177	15.872	16.512	17.120	35
31	14.376	14.404	15.393	16.086	16.722	17.326	36
32	14.685	14.692	15.660	16.353	16.961	17.534	37
33	15.049	15.052	15.982	16.677	17.226	17.735	38
34	15.450	15.461	16.347	17.041	17.505	17.920	39
35	15.863	15.888	16.721	17.408	17.771	18.079	40
36	16.255	16.286	17.059	17.725	17.993	18.204	41
37	16.602	16.623	17.327	17.952	18.150	18.291	42
38	16.879	16.867	17.495	18.060	18.215	18.338	43
39	17.107	17.046	17.593	18.083	18.221	18.344	44
40	17.291	17.174	17.640	18.047	18.186	18.309	45
41	17.442	17.272	17.655	17.979	18.115	18.234	46
42	17.556	17.356	17.655	17.904	18.021	18.121	47
43	17.646	17.440	17.657	17.841	17.920	17.972	48
44	17.721	17.516	17.652	17.781	17.809	17.791	49
45	17.776	17.570	17.629	17.708	17.679	17.583	50
46	17.790	17.580	17.570	17.602	17.518	17.350	51
47	17.751	17.534	17.464	17.449	17.319	17.097	52
48	17.643	17.414	17.295	17.233	17.066	16.827	53
49	17.503	17.257	17.099	16.992	16.797	16.544	54
50	17.333	17.067	16.880	16.733	16.517	16.252	55

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**NEW JERSEY  
TABLE A (STATE) (Continued)**

**Surviving Spouse's Pension Table\***  
see 3:13-38 for the proper use of this Table

Age Widowhood (X)	ä [x]	ä [x]+1	ä [x]+2	ä [x]+3	ä [x]+4	ä [x]+5	Attained Age (X+5)
51	17.134	16.852	16.642	16.460	16.228	15.954	56
52	16.907	16.615	16.388	16.177	15.932	15.650	57
53	16.656	16.356	16.119	15.887	15.631	15.342	58
54	16.389	16.082	15.836	15.590	15.325	15.029	59
55	16.109	15.796	15.543	15.286	15.014	14.711	60
56	15.821	15.502	15.242	14.976	14.696	14.388	61
57	15.525	15.201	14.934	14.660	14.374	14.060	62
58	15.223	14.893	14.620	14.338	14.047	13.729	63
59	14.914	14.579	14.299	14.011	13.715	13.392	64
60	14.599	14.258	13.974	13.679	13.377	13.051	65
61	14.279	13.934	13.645	13.344	13.035	12.704	66
62	13.956	13.607	13.312	13.004	12.688	12.351	67
63	13.634	13.279	12.977	12.661	12.336	11.992	68
64	13.310	12.948	12.637	12.312	11.978	11.628	69
65	12.980	12.611	12.290	11.958	11.616	11.259	70
66	12.638	12.264	11.937	11.598	11.248	10.884	71
67	12.294	11.916	11.578	11.231	10.873	10.502	72
68	11.939	11.559	11.213	10.859	10.492	10.116	73
69	11.579	11.197	10.842	10.480	10.107	9.727	74
70	11.214	10.829	10.466	10.097	9.720	9.338	75
71	10.844	10.456	10.086	9.712	9.332	8.949	76
72	10.467	10.077	9.703	9.326	8.944	8.559	77
73	10.086	9.696	9.319	8.939	8.555	8.170	78
74	9.702	9.312	8.933	8.551	8.167	7.783	79
75	9.316	8.927	8.546	8.163	7.780	7.401	80
76	8.930	8.540	8.159	7.778	7.399	7.026	81
77	8.543	8.153	7.773	7.397	7.025	6.659	82
78	8.156	7.769	7.393	7.022	6.658	6.303	83
79	7.771	7.389	7.019	6.656	6.303	5.963	84
80	7.391	7.016	6.654	6.301	5.962	5.639	85
81	7.019	6.652	6.299	5.961	5.639	5.330	86
82	6.654	6.299	5.960	5.638	5.330	5.036	87
83	6.301	5.960	5.638	5.330	5.035	4.756	88
84	5.961	5.638	5.330	5.035	4.755	4.489	89
85	5.638	5.329	5.035	4.755	4.489	4.238	90

STATISTICAL PLAN

NEW JERSEY  
TABLE A (STATE) (Continued)

Surviving Spouse's Pension Table\*  
see 3:13-38 for the proper use of this Table

Age Widowhood (X)	ä [x]	ä [x]+1	ä [x]+2	ä [x]+3	ä [x]+4	ä [x]+5	Attained Age (X+5)
86	5.329	5.035	4.755	4.489	4.238	4.000	91
87	5.035	4.755	4.489	4.238	4.000	3.775	92
88	4.755	4.489	4.237	4.000	3.775	3.564	93
89	4.489	4.237	3.999	3.775	3.563	3.364	94
90	4.237	3.999	3.775	3.563	3.364	3.176	95
91	3.999	3.775	3.563	3.364	3.176	2.998	96
92	3.775	3.563	3.364	3.176	2.998	2.828	97
93	3.563	3.364	3.175	2.997	2.828	2.665	98
94	3.364	3.175	2.997	2.828	2.665	2.506	99
95	3.175	2.997	2.828	2.665	2.506	2.345	100
96	2.997	2.828	2.665	2.506	2.345	2.215	101
97	2.828	2.665	2.505	2.345	2.214	2.088	102
98	2.665	2.505	2.345	2.214	2.088	1.962	103
99	2.505	2.345	2.214	2.088	1.962	1.840	104
100	2.345	2.214	2.088	1.962	1.840	1.719	105
101	2.213	2.086	1.960	1.837	1.715	1.584	106
102	2.086	1.960	1.837	1.715	1.584	1.433	107
103	1.960	1.837	1.715	1.584	1.433	1.250	108
104	1.837	1.715	1.584	1.433	1.250	0.955	109
105	1.715	1.584	1.433	1.250	0.955	0.500	110
106	1.584	1.433	1.250	0.955	0.500	0.000	111
107	1.433	1.250	0.955	0.500	0.000	0.000	112
108	1.250	0.955	0.500	0.000	0.000	0.000	113
109	0.955	0.500	0.000	0.000	0.000	0.000	114
110	0.500	0.000	0.000	0.000	0.000	0.000	115

\* 1999 United States Life Tables for Female Population  
3.5% Annual Rate of Interest  
0.0% Annual Rate of Escalation

For durations greater than 5 years from date of widowhood, the value in the (x+5) column corresponding to the beneficiary's attained age is used.

STATISTICAL PLAN

Effective January 1, 2004

**TABLE B (USL)**

**Surviving Spouse's Pension Table\***  
see 3:13-38 for the proper use of this Table

Age Widowhood (X)	ä [x]	ä [x]+1	ä [x]+2	ä [x]+3	ä [x]+4	ä [x]+5	Attained Age (X+5)
16	26.047	27.027	29.921	31.560	32.873	34.031	21
17	26.221	27.215	30.137	31.796	33.127	34.302	22
18	26.402	27.411	30.362	32.041	33.390	34.584	23
19	26.591	27.615	30.596	32.296	33.664	34.876	24
20	26.787	27.826	30.838	32.561	33.949	35.180	25
21	27.222	28.214	31.192	32.880	34.263	35.496	26
22	27.697	28.611	31.531	33.175	34.553	35.791	27
23	28.196	29.012	31.855	33.437	34.813	36.059	28
24	28.701	29.435	32.202	33.749	35.087	36.296	29
25	29.193	29.847	32.534	34.060	35.350	36.507	30
26	29.659	30.227	32.827	34.337	35.588	36.700	31
27	30.098	30.567	33.074	34.567	35.796	36.883	32
28	30.516	30.875	33.282	34.753	35.978	37.059	33
29	30.929	31.171	33.477	34.919	36.146	37.232	34
30	31.360	31.487	33.692	35.100	36.319	37.400	35
31	31.834	31.861	33.968	35.340	36.517	37.556	36
32	32.372	32.323	34.341	35.674	36.751	37.688	37
33	33.021	32.926	34.814	36.106	37.016	37.779	38
34	33.732	33.615	35.355	36.598	37.281	37.809	39
35	34.440	34.312	35.886	37.063	37.491	37.761	40
36	35.063	34.909	36.301	37.386	37.580	37.621	41
37	35.541	35.329	36.528	37.490	37.508	37.385	42
38	35.819	35.510	36.511	37.316	37.228	37.053	43
39	35.957	36.520	36.323	36.949	36.815	36.630	44
40	35.974	35.404	36.012	36.450	36.311	36.120	45
41	35.902	35.208	35.624	35.881	35.730	35.529	46
42	35.740	34.974	35.204	35.299	35.107	34.865	47
43	35.525	34.737	34.785	34.743	34.474	34.140	48
44	35.274	34.480	34.354	34.193	33.826	33.363	49
45	34.976	34.173	33.887	33.626	33.149	32.545	50
46	34.593	33.779	33.354	33.000	32.424	31.696	51
47	34.098	33.272	32.732	32.293	31.639	30.826	52
48	33.467	32.625	31.997	31.478	30.769	29.943	53
49	32.781	31.915	31.225	31.633	29.889	29.054	54
50	32.048	31.157	30.424	29.771	29.005	28.167	55

STATISTICAL PLAN

**TABLE B (USL) (Continued)**

**Surviving Spouse's Pension Table\***  
see 3:13-38 for the proper use of this Table

<b>Age Widowhood (X)</b>	<b>ä [x]</b>	<b>ä [x]+1</b>	<b>ä [x]+2</b>	<b>ä [x]+3</b>	<b>ä [x]+4</b>	<b>ä [x]+5</b>	<b>Attained Age (X+5)</b>
51	31.272	30.365	29.604	28.902	28.125	27.287	56
52	30.458	29.549	28.771	28.034	27.250	26.418	57
53	29.615	28.708	27.928	27.171	26.385	25.559	58
54	28.761	27.859	27.080	26.314	25.531	24.711	59
55	27.901	27.007	26.232	25.464	24.685	23.872	60
56	27.043	26.157	25.387	24.621	23.848	23.044	61
57	26.191	25.314	24.550	23.787	23.022	22.227	62
58	25.346	24.478	23.719	22.962	22.205	21.420	63
59	24.507	23.648	22.897	22.147	21.398	20.625	64
60	23.676	22.827	22.086	21.342	20.602	19.839	65
61	22.856	22.019	21.286	20.548	19.815	19.063	66
62	22.049	21.223	20.498	19.767	19.038	18.295	67
63	21.261	20.443	19.723	18.997	18.272	17.537	68
64	20.488	19.676	18.959	18.237	17.516	16.788	69
65	19.722	18.918	18.203	17.486	16.770	16.049	70
66	18.956	18.161	17.454	16.743	16.033	15.319	71
67	18.204	17.421	16.713	16.009	15.304	14.598	72
68	17.453	16.683	15.981	15.283	14.584	13.887	73
69	16.711	15.957	15.259	14.567	13.876	13.191	74
70	15.980	15.240	14.547	13.861	13.181	12.511	75
71	15.259	14.532	13.846	13.170	12.503	11.847	76
72	14.547	13.833	13.157	12.494	11.841	11.199	77
73	13.844	13.147	12.484	11.834	11.194	10.567	78
74	13.155	12.475	11.826	11.189	10.563	9.954	79
75	12.480	11.817	11.181	10.559	9.950	9.362	80
76	11.821	11.173	10.552	9.947	9.359	8.792	81
77	11.177	10.546	9.941	9.356	8.791	8.247	82
78	10.548	9.935	9.351	8.788	8.246	7.728	83
79	9.937	9.346	8.784	8.243	7.727	7.240	84
80	9.349	8.780	8.240	7.725	7.239	6.784	85
81	8.783	8.238	7.723	7.237	6.783	6.354	86
82	8.241	7.723	7.236	6.782	6.354	5.951	87
83	7.725	7.236	6.782	6.353	5.951	5.573	88
84	7.238	6.782	6.353	5.950	5.573	5.219	89
85	6.782	6.353	5.950	5.573	5.219	4.889	90

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**TABLE B (USL) (Continued)**

**Surviving Spouse's Pension Table\***  
see 3:13-38 for the proper use of this Table

Age Widowhood (X)	ä [x]	ä [x]+1	ä [x]+2	ä [x]+3	ä [x]+4	ä [x]+5	Attained Age (X+5)
86	6.353	5.950	5.572	5.219	4.889	4.580	91
87	5.950	5.572	5.219	4.889	4.580	4.293	92
88	5.572	5.218	4.888	4.580	4.293	4.025	93
89	5.218	4.888	4.580	4.292	4.025	3.775	94
90	4.888	4.580	4.292	4.024	3.774	3.541	95
91	4.580	4.292	4.024	3.774	3.541	3.322	96
92	4.292	4.024	3.774	3.540	3.322	3.116	97
93	4.024	3.774	3.540	3.322	3.116	2.920	98
94	3.774	3.540	3.322	3.116	2.919	2.730	99
95	3.540	3.322	3.116	2.919	2.730	2.542	100
96	3.322	3.116	2.919	2.729	2.542	2.387	101
97	3.116	2.919	2.729	2.541	2.387	2.240	102
98	2.919	2.729	2.541	2.387	2.240	2.093	103
99	2.729	2.541	2.387	2.239	2.093	1.951	104
100	2.541	2.387	2.239	2.093	1.951	1.812	105
101	2.387	2.240	2.093	1.951	1.812	1.662	106
102	2.240	2.093	1.951	1.812	1.662	1.487	107
103	2.093	1.951	1.812	1.662	1.487	1.275	108
104	1.951	1.812	1.662	1.487	1.275	0.964	109
105	1.812	1.662	1.487	1.275	0.964	0.500	110
106	1.662	1.487	1.275	0.964	0.500	0.000	111
107	1.487	1.275	0.964	0.500	0.000	0.000	112
108	1.275	0.964	0.500	0.000	0.000	0.000	113
109	0.964	0.500	0.000	0.000	0.000	0.000	114
110	0.500	0.000	0.000	0.000	0.000	0.000	115

STATISTICAL PLAN

\* 1999 United States Life Tables for Female Population  
3.5% Annual Rate of Interest  
4.0% Annual Rate of Escalation

For durations greater than 5 years from date of widowhood, the value in the (x+5) column corresponding to the beneficiary's attained age is used.

**TABLE C (USL)**

**Present Value of Remarriage Dowry\*  
see 3:13-38 for the proper use of this Table**

<b>Age Widowhood (X)</b>	<b>ä [x]</b>	<b>ä [x]+1</b>	<b>ä [x]+2</b>	<b>ä [x]+3</b>	<b>ä [x]+4</b>	<b>ä [x]+5</b>	<b>Attained Age (X+5)</b>
16	0.7847	0.7634	0.7240	0.6947	0.6675	0.6408	21
17	0.7729	0.7508	0.7096	0.6790	0.6506	0.6228	22
18	0.7608	0.7377	0.6946	0.6626	0.6330	0.6041	23
19	0.7482	0.7241	0.6790	0.6457	0.6148	0.5847	24
20	0.7351	0.7101	0.6629	0.6281	0.5959	0.5645	25
21	0.7189	0.6935	0.6449	0.6093	0.5761	0.5436	26
22	0.7017	0.6763	0.6265	0.5902	0.5560	0.5224	27
23	0.6836	0.6584	0.6078	0.5710	0.5357	0.5009	28
24	0.6646	0.6396	0.5881	0.5506	0.5146	0.4792	29
25	0.6451	0.6202	★ 0.5680	0.5295	0.4930	0.4574	30
26	0.6252	0.6006	0.5478	0.5083	0.4713	0.4351	31
27	0.6049	0.5809	0.5276	0.4871	0.4493	0.4125	32
28	0.5843	0.5611	0.5075	0.4661	0.4272	0.3894	33
29	0.5630	0.5409	0.4870	0.4448	0.4047	0.3658	34
30	0.5406	0.5196	0.4656	0.4227	0.3816	0.3416	35
31	0.5167	0.4967	0.4426	0.3990	0.3574	0.3171	36
32	0.4907	0.4714	0.4171	0.3729	0.3320	0.2924	37
33	0.4617	0.4427	0.3890	0.3443	0.3053	0.2680	38
34	0.4304	0.4113	0.3586	0.3135	0.2778	0.2442	39
35	0.3979	0.3786	0.3274	0.2823	0.2506	0.2214	40
36	0.3659	0.3466	0.2974	0.2529	0.2252	0.2000	41
37	0.3358	0.3171	0.2704	0.2271	0.2025	0.1803	42
38	0.3089	0.2918	0.2478	0.2067	0.1838	0.1623	43
39	0.2843	0.2695	0.2284	0.1901	0.1678	0.1460	44
40	0.2616	0.2493	0.2114	0.1763	0.1536	0.1316	45
41	0.2402	0.2304	0.1958	0.1640	0.1411	0.1190	46
42	0.2201	0.2118	0.1807	0.1519	0.1296	0.1080	47
43	0.2005	0.1926	0.1650	0.1390	0.1181	0.0985	48
44	0.1810	0.1732	0.1493	0.1257	0.1070	0.0905	49
45	0.1619	0.1544	0.1340	0.1125	0.0964	0.0836	50
46	0.1444	0.1372	0.1200	0.1006	0.0870	0.0777	51
47	0.1294	0.1226	0.1082	0.0908	0.0794	0.0725	52
48	0.1180	0.1117	0.0995	0.0842	0.0743	0.0680	53
49	0.1078	0.1023	0.0918	0.0785	0.0697	0.0638	54
50	0.0989	0.0942	0.0850	0.0734	0.0654	0.0599	55

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**TABLE C (USL) (Continued)**

**Present Value of Remarriage Dowry\***  
see 3:13-38 for the proper use of this Table

Age Widowhood (X)	ä [x]	ä [x]+1	ä [x]+2	ä [x]+3	ä [x]+4	ä [x]+5	Attained Age (X+5)
51	0.0912	0.0872	0.0789	0.0688	0.0613	0.0561	56
52	0.0847	0.0809	0.0733	0.0644	0.0574	0.0523	57
53	0.0792	0.0756	0.0682	0.0602	0.0535	0.0485	58
54	0.0742	0.0708	0.0635	0.0561	0.0496	0.0448	59
55	0.0697	0.0664	0.0593	0.0522	0.0458	0.0411	60
56	0.0654	0.0622	0.0552	0.0483	0.0420	0.0374	61
57	0.0613	0.0582	0.0513	0.0446	0.0383	0.0338	62
58	0.0574	0.0544	0.0475	0.0409	0.0347	0.0302	63
59	0.0536	0.0506	0.0438	0.0373	0.0312	0.0267	64
60	0.0499	0.0470	0.0402	0.0339	0.0279	0.0234	65
61	0.0462	0.0434	0.0366	0.0305	0.0246	0.0202	66
62	0.0424	0.0398	0.0331	0.0271	0.0215	0.0172	67
63	0.0384	0.0359	0.0294	0.0237	0.0185	0.0145	68
64	0.0341	0.0320	0.0259	0.0205	0.0156	0.0120	69
65	0.0300	0.0282	0.0225	0.0174	0.0131	0.0099	70
66	0.0265	0.0250	0.0194	0.0147	0.0109	0.0081	71
67	0.0229	0.0215	0.0167	0.0125	0.0091	0.0067	72
68	0.0200	0.0187	0.0144	0.0106	0.0077	0.0058	73
69	0.0173	0.0161	0.0123	0.0090	0.0065	0.0047	74
70	0.0149	0.0138	0.0105	0.0076	0.0055	0.0039	75
71	0.0127	0.0117	0.0088	0.0064	0.0045	0.0032	76
72	0.0108	0.0099	0.0074	0.0053	0.0038	0.0027	77
73	0.0092	0.0083	0.0062	0.0044	0.0031	0.0022	78
74	0.0078	0.0071	0.0052	0.0037	0.0026	0.0018	79
75	0.0068	0.0061	0.0044	0.0030	0.0021	0.0014	80
76	0.0058	0.0052	0.0037	0.0025	0.0017	0.0011	81
77	0.0050	0.0045	0.0031	0.0020	0.0013	0.0009	82
78	0.0043	0.0039	0.0026	0.0017	0.0011	0.0008	83
79	0.0037	0.0033	0.0022	0.0014	0.0009	0.0006	84
80	0.0030	0.0027	0.0018	0.0012	0.0008	0.0005	85
81	0.0024	0.0022	0.0015	0.0010	0.0007	0.0004	86
82	0.0018	0.0016	0.0011	0.0008	0.0005	0.0004	87
83	0.0013	0.0012	0.0008	0.0006	0.0004	0.0003	88
84	0.0019	0.0008	0.0006	0.0004	0.0003	0.0003	89
85	0.0018	0.0007	0.0005	0.0004	0.0003	0.0002	90

STATISTICAL PLAN



**TABLE C (USL) (Continued)**

**Present Value of Remarriage Dowry\***  
see 3:13-38 for the proper use of this Table

Age Widowhood (X)	ä [x]	ä [x]+1	ä [x]+2	ä [x]+3	ä [x]+4	ä [x]+5	Attained Age (X+5)
86	0.0007	0.0006	0.0005	0.0003	0.0002	0.0002	91
87	0.0006	0.0006	0.0004	0.0003	0.0002	0.0002	92
88	0.0005	0.0005	0.0004	0.0003	0.0002	0.0001	93
89	0.0005	0.0005	0.0003	0.0002	0.0002	0.0001	94
90	0.0004	0.0004	0.0003	0.0002	0.0002	0.0001	95
91	0.0004	0.0004	0.0003	0.0002	0.0001	0.0001	96
92	0.0004	0.0003	0.0002	0.0002	0.0001	0.0001	97
93	0.0003	0.0003	0.0002	0.0002	0.0001	0.0001	98
94	0.0003	0.0003	0.0002	0.0002	0.0001	0.0000	99
95	0.0003	0.0003	0.0002	0.0002	0.0001	0.0000	100
96	0.0002	0.0002	0.0002	0.0002	0.0001	0.0000	101
97	0.0002	0.0002	0.0002	0.0002	0.0001	0.0000	102
98	0.0002	0.0002	0.0002	0.0001	0.0001	0.0000	103
99	0.0002	0.0002	0.0002	0.0001	0.0001	0.0000	104
100	0.0002	0.0002	0.0002	0.0001	0.0001	0.0000	105
101	0.0001	0.0002	0.0002	0.0001	0.0001	0.0000	106
102	0.0001	0.0002	0.0002	0.0001	0.0001	0.0000	107
103	0.0001	0.0001	0.0002	0.0001	0.0001	0.0000	108
104	0.0001	0.0001	0.0001	0.0001	0.0001	0.0000	109
105	0.0001	0.0001	0.0001	0.0001	0.0001	0.0000	110

\* 1999 United States Life Tables for Female Population  
3.5% Annual Rate of Interest  
4.0% Annual Rate of Escalation

For durations greater than 5 years from date of widowhood, the value in the (x+5) column corresponding to the beneficiary's attained age is used.

**TABLE D (STATE)**

**Pension Table (Other than Surviving Spouse's)\***

(Present value of \$1.00 per annum payable until death  
see 3:13-40 for the proper use of this Table)

**Male**

11	25.203	41	19.632	71	9.426
12	25.071	42	19.357	72	9.069
13	24.935	43	19.076	73	8.713
14	24.799	44	18.789	74	8.359
15	24.662	45	18.496	75	8.008
16	24.524	46	18.198	76	7.660
17	24.386	47	17.896	77	7.312
18	24.247	48	17.587	78	6.966
19	24.106	49	17.273	79	6.623
20	23.961	50	16.952	80	6.286
21	23.813	51	16.624	81	5.960
22	23.662	52	16.289	82	5.647
23	23.506	53	15.948	83	5.351
24	23.345	54	15.602	84	5.067
25	23.178	55	15.252	85	4.796
26	23.005	56	14.899	86	4.538
27	22.824	57	14.544	87	4.293
28	22.637	58	14.186	88	4.061
29	22.444	59	13.826	89	3.843
30	22.244	60	13.463	90	3.636
31	22.038	61	13.097	91	3.442
32	21.826	62	12.729	92	3.260
33	21.608	63	12.360	93	3.088
34	21.383	64	11.991	94	2.927
35	21.152	65	11.622	95	2.776
36	20.915	66	11.252	96	2.633
37	20.671	67	10.883	97	2.497
38	20.421	68	10.514	98	2.365
39	20.164	69	10.148	99	2.238
40	19.901	70	9.785	100	2.108

\* 1999 United States Life for Total Population  
3.5% Annual Rate of Interest  
0.0% Annual Rate of Escalation

**TABLE D (USL)**

**Pension Table (Other than Surviving Spouse's)\***

(Present value of \$1.00 per annum payable until death  
see 3:13-40 for the proper use of this Table)

**Male**

11	75.314	41	39.262	71	12.747
12	73.964	42	38.184	72	12.123
13	72.624	43	37.115	73	11.516
14	71.301	44	36.059	74	10.926
15	69.995	45	35.013	75	10.353
16	68.708	46	33.981	76	9.796
17	67.438	47	32.961	77	9.253
18	66.183	48	31.954	78	8.724
19	64.940	49	30.957	79	8.211
20	63.706	50	29.971	80	7.718
21	62.482	51	28.995	81	7.249
22	61.268	52	28.030	82	6.806
23	60.061	53	27.076	83	6.392
24	58.860	54	26.136	84	6.003
25	57.661	55	25.211	85	5.635
26	56.465	56	24.303	86	5.290
27	55.273	57	23.412	87	4.968
28	54.083	58	22.538	88	4.666
29	52.900	59	21.681	89	4.385
30	51.722	60	20.840	90	4.122
31	50.551	61	20.014	91	3.878
32	49.387	62	19.205	92	3.651
33	48.229	63	18.414	93	3.439
34	47.080	64	17.641	94	3.242
35	45.937	65	16.887	95	3.058
36	44.803	66	16.150	96	2.885
37	43.677	67	15.430	97	2.723
38	42.559	68	14.728	98	2.568
39	41.450	69	14.047	99	2.419
40	40.351	70	13.387	100	2.268

\* 1999 United States Life for Male Population  
3.5% Annual Rate of Interest  
4.0% Annual Rate of Escalation

**TABLE D (STATE)**

**Pension Table (Other than Surviving Spouse's)\***

(Present value of \$1.00 per annum payable until death  
see 3:13-40 for the proper use of this Table)

Female		
11	25.950	71 10.947
12	25.844	72 10.552
13	25.734	73 10.156
14	25.623	74 9.759
15	25.509	75 9.364
16	25.392	76 8.970
17	25.274	77 8.575
18	25.152	78 8.182
19	25.027	79 7.792
20	24.897	80 7.408
21	24.763	81 7.031
22	24.623	82 6.663
23	24.480	83 6.307
24	24.331	84 5.965
25	24.178	85 5.641
26	24.019	86 5.332
27	23.855	87 5.037
28	23.686	88 4.756
29	23.512	89 4.490
30	23.332	90 4.238
31	23.147	91 4.000
32	22.955	92 3.775
33	22.759	93 3.563
34	22.557	94 3.364
35	22.349	95 3.175
36	22.136	96 2.996
37	21.917	97 2.827
38	21.693	98 2.663
39	21.461	99 2.502
40	21.224	100 2.341

\* 1999 United States Life for Total Population  
3.5% Annual Rate of Interest  
0.0% Annual Rate of Escalation

**TABLE D (USL)**

**Pension Table (Other than Surviving Spouse's)\***

(Present value of \$1.00 per annum payable until death  
see 3:13-40 for the proper use of this Table)

Female		
11	82.580	71 15.418
12	81.196	72 14.675
13	79.819	73 13.948
14	78.453	74 13.239
15	77.098	75 12.549
16	75.755	76 11.877
17	74.422	77 11.222
18	73.099	78 10.585
19	71.783	79 9.967
20	70.474	80 9.372
21	69.170	81 8.800
22	67.871	82 8.252
23	66.580	83 7.733
24	65.294	84 7.243
25	64.015	85 6.786
26	62.742	86 6.356
27	61.476	87 5.952
28	60.217	88 5.574
29	58.965	89 5.220
30	57.720	90 4.889
31	56.482	91 4.580
32	55.251	92 4.292
33	54.029	93 4.024
34	52.815	94 3.774
35	51.611	95 3.539
36	50.415	96 3.320
37	49.228	97 3.113
38	48.049	98 2.916
39	46.880	99 2.725
40	45.719	100 2.535

\* 1999 United States Life for Female Population  
3.5% Annual Rate of Interest  
4.0% Annual Rate of Escalation

**STATISTICAL PLAN**

Effective January 1, 2004

**TABLE F (USL)  
PRESENT VALUE OF SURVIVORSHIP BENEFITS\***

Age difference (spouse's age minus claimant's age)  
see 3:13-40 for the proper use of this Table

Claimant's Age	-5	-4	-3	-2	-1	0	Age
16						10.877	16
17					11.497	10.819	17
18				12.138	11.436	10.761	18
19			12.798	12.073	11.374	10.701	19
20		13.477	12.730	12.008	11.312	10.641	20
21	14.172	13.406	12.663	11.943	11.249	10.581	21
22	14.098	13.336	12.595	11.878	11.186	10.519	22
23	14.025	13.265	12.527	11.812	11.122	10.457	23
24	13.952	13.195	12.458	11.745	11.057	10.395	24
25	13.879	13.124	12.390	11.679	10.993	10.332	25
26	13.806	13.053	12.321	11.612	10.928	10.269	26
27	13.733	12.983	12.253	11.546	10.864	10.207	27
28	13.660	12.912	12.184	11.479	10.799	10.144	28
29	13.587	12.840	12.115	11.412	10.734	10.081	29
30	13.512	12.768	12.045	11.344	10.669	10.018	30
31	13.438	12.696	11.974	11.276	10.602	9.953	31
32	13.362	12.622	11.903	11.207	10.535	9.888	32
33	13.285	12.548	11.831	11.136	10.466	9.821	33
34	13.208	12.472	11.757	11.064	10.396	9.752	34
35	13.128	12.395	11.682	10.991	10.324	9.682	35
36	13.048	12.316	11.604	10.915	10.250	9.609	36
37	12.965	12.235	11.525	10.837	10.174	9.534	37
38	12.881	12.152	11.444	10.757	10.095	9.457	38
39	12.794	12.066	11.359	10.674	10.014	9.378	39
40	12.704	11.978	11.272	10.589	9.930	9.296	40
41	12.611	11.886	11.181	10.500	9.843	9.211	41
42	12.514	11.791	11.088	10.408	9.753	9.123	42
43	12.414	11.692	10.991	10.313	9.660	9.032	43
44	12.310	11.590	10.891	10.215	9.564	8.938	44
45	12.202	11.484	10.787	10.113	9.465	8.841	45
46	12.090	11.374	10.679	10.007	9.361	8.740	46
47	11.974	11.259	10.566	9.897	9.253	8.634	47
48	11.852	11.140	10.449	9.782	9.141	8.525	48
49	11.727	11.017	10.329	9.664	9.026	8.414	49
50	11.598	10.890	10.204	9.543	8.908	8.300	50
51	11.465	10.759	10.077	9.419	8.788	8.184	51
52	11.327	10.625	9.946	9.292	8.665	8.065	52
53	11.186	10.487	9.812	9.163	8.540	7.944	53
54	11.039	10.345	9.674	9.029	8.411	7.820	54
55	10.888	10.198	9.532	8.891	8.278	7.693	55
56	10.730	10.045	9.383	9.748	8.141	7.561	56
57	10.565	9.886	9.230	8.600	7.999	7.425	57
58	10.395	9.720	9.070	8.447	7.852	7.284	58
59	10.219	9.551	8.907	8.291	7.702	7.140	59
60	10.039	9.378	8.741	8.131	7.548	6.992	60

STATISTICAL PLAN

**TABLE F (USL)  
PRESENT VALUE OF SURVIVORSHIP BENEFITS\***

**Age difference (spouse's age minus claimant's age)  
see 3:13-40 for the proper use of this Table**

<b>Claimant's Age</b>	<b>-5</b>	<b>-4</b>	<b>-3</b>	<b>-2</b>	<b>-1</b>	<b>0</b>	<b>Age</b>
61	9.856	9.201	8.571	7.967	7.391	6.841	61
62	9.668	9.020	8.397	7.800	7.230	6.687	62
63	9.475	8.834	8.218	7.628	7.065	6.529	63
64	9.277	8.643	8.034	7.451	6.896	6.367	64
65	9.074	8.448	7.847	7.271	6.723	6.200	65
66	8.868	8.250	7.656	7.088	6.546	6.031	66
67	8.659	8.048	7.462	6.901	6.367	5.859	67
68	8.445	7.842	7.263	6.710	6.183	5.683	68
69	8.226	7.631	7.060	6.514	5.996	5.504	69
70	8.001	7.414	6.851	6.314	5.804	5.321	70
71	7.771	7.193	6.638	6.110	5.609	5.135	71
72	7.538	6.969	6.424	5.905	5.413	5.013	72
73	7.303	6.743	6.207	5.698	5.291	4.906	73
74	7.064	6.514	5.988	5.577	5.186	4.724	74
75	6.822	6.282	5.868	5.473	4.994	4.542	75
76	6.577	6.164	5.768	5.271	4.802	4.361	76
77	6.464	6.071	5.558	5.072	4.614	4.183	77
78	6.381	5.851	5.349	4.875	4.427	4.007	78
79	6.150	5.633	5.142	4.679	4.242	3.834	79
80	5.919	5.414	4.934	4.482	4.059	3.664	80
81	5.686	5.192	4.725	4.286	3.876	3.496	81
82	5.448	4.967	4.514	4.090	3.695	3.330	82
83	5.206	4.740	4.302	3.894	3.515	3.167	83
84	4.962	4.511	4.090	3.699	3.338	3.007	84
85	4.716	4.283	3.879	3.506	3.164	2.853	85
86	4.472	4.057	3.673	3.320	2.998	2.704	86
87	4.232	3.838	3.474	3.142	2.838	2.560	87
88	3.999	3.626	3.285	2.971	2.684	2.423	88
89	3.775	3.425	3.102	2.807	2.537	2.291	89
90	3.562	3.232	2.928	2.650	2.396	2.165	90
91	3.358	3.047	2.761	2.500	2.262	2.045	91
92	3.163	2.871	2.603	2.358	2.135	1.931	92
93	2.978	2.703	2.452	2.223	2.014	1.824	93
94	2.802	2.545	2.310	2.095	1.899	1.721	94
95	2.635	2.395	2.175	1.974	1.791	1.623	95
96	2.479	2.254	2.048	1.860	1.688	1.530	96
97	2.332	2.122	1.929	1.752	1.590	1.440	97
98	2.196	1.999	1.818	1.652	1.498	1.354	98
99	2.071	1.886	1.716	1.558	1.411	1.273	99
100	1.960	1.786	1.624	1.473	1.331	1.197	100
101	1.842	1.677	1.523	1.378	1.241	1.127	101
102	1.730	1.573	1.425	1.285	1.168	1.058	102
103	1.624	1.473	1.329	1.210	1.097	0.988	103
104	1.520	1.373	1.252	1.136	1.025	0.918	104
105	1.420	1.295	1.178	1.063	0.953	0.845	105

**STATISTICAL PLAN**

\* 1999 United States Life Tables for Female Population  
3.5% Annual Rate of Interest  
4.0% Annual Rate of Escalation

When spouse's age exceeds claimant's age, the 0 age difference value is to be used. When claimant's age exceeds spouse's age by more than 5, the -5 age difference value is to be used.

*Effective January 1, 2011*

**HARD COPY FORMS**

★ 1.	USR-ASWG	Form A	(Primary Unit Statistical Reporting Form)	-11" X 8 1/2"
2.	USR-ASWG	Form NJ	(Optional - Special NJ Only Form)	-11" X 8 1/2"
3.	ICR-ASWG		(Individual Claim Report Form)	- 11" X 8 1/2"
4.	S-30 NJ		(Transmittal Letter Form - Electronic)	- 8 1/2" X 11"
5.	S-31 NJ		(Transmittal Letter Form - Manually Prepared Reports)	- 8" X 5"

PRIMARY UNIT STATISTICAL REPORTING FORM



UNIT STATISTICAL REPORT														
POLICY INFORMATION														
Report No.	Corr. No.	Rate Effective Date	Replace Rpt. Ind.	Carrier Code	Policy Number	Policy Effective Date	Policy Expiration Date	Expos. State	State Effective Date	Certificate Number	Card Serial No.	Risk ID Number	Page No.	Last Page No.
Insured's Name:						F.E.I.N. →						Pending File No.		
Insured's Address:						T.P.E. / F.E.I.N. →								
Mod. Effective Date			Rate Effective Date			Policy Conditions			Policy Type ID			Deductible		
3 YR. FIR Policy			Multistate Policy			Interstate Rating			Retro Policy			C.H.C. Indicator		
Exposure Amount			Manual Rate			Premium Amount			Acc. Date/No. Claims			Incurred Indemnity		
Exp. Cov.			Class Code			Exposure Amount			Part Nature Cause			Occupation Description		
Upld Type			Upld Type			Upld Type			Employer's Attorney Fees			Deductible Reimbursement		
C			S			U			B			J		
D			E			S			C			T		
O			S			U			B			J		
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Effective January 1, 2007



**Optional New Jersey Only Form**

**(This Form May Be Used In Place Of USR-ASWG Form A & B)**

**STATISTICAL PLAN**

UNIT STATISTICAL REPORT																		
POLICY INFORMATION																		
Report No.	Corr. No.	Corr. Type	Carrier Code	Policy Number	Policy Effective Date	Policy Expiration Date	Expos State	State Effective Date	Page No.	Last Page No.	For Carrier Use				For Bureau Use			
Insured's Name:																		
Insured's Address:																		
Mnt. Effective Date																		
Rate Effective Date																		
EXPOSURE INFORMATION																		
Exp. Cov.	Class Code	Exposure Amount	Manual Rate	Premium Amount	Ujcd	Type	Claim Number	Acc. Date/No. Claims	Incurred Indemnity	Incurred Medical	Class Code	Injury	Status	Loss Conditions	Jurisdic State	Cat. No.	MCO Type	
C	O	D	E	S	S	U	B	J	E	C	T	Ad	Type	Recei	Clim	Sevlt		
A. Total Subject Premium																		
B. Experience Mod (XX.XXX)																		
C. Total Modified Premium																		
N	O	T	S	B	J	Total Standard Exposure												
D.																		
E.																		
F.																		
G.																		
Total Standard Exposure																		
H. 006 Premium Discount Amount																		
I. 0900 Expense Constant Amount																		
J.																		
K.																		
L.																		
LOSS TOTALS																		
Total No. Claims										Total Incurred Indemnity			Total Incurred Medical					

USR-ASWG Form NJ (optional) Rev. 1/1/07. THIS NJ FORM MAY BE USED IN PLACE OF USR-ASWG FORM A AND USR-ASWG FORM B





**INDIVIDUAL CLAIM REPORT FORM**

**UNIT STATISTICAL PLAN - INDIVIDUAL CLAIM REPORT**

Class Code	Report No. Code*	Trans. Type Code*	Injury Type Code*	Carrier Code	Carrier Name	Exposure State Code*	Adm. File Number
Policy Number	Certificate No. ***	Policy Effective Date Mo. Day Yr.	Claim Number	Status Code*	Date Attry. Disc. Mo. Day Yr. Act Type Recov Clm Settl	Loss Conditions	Jurisdct. State MCO Type
Insured's Name		Accident Date Mo. Day Yr.		Date of Death Mo. Day Yr.		Date of Birth Mo. Day Yr.	
Worker's Last Name	Workers Sex	Avg. Weekly Wage	Injury Description, Code* →	Part Nature Cause	Occupation Description	Date Closed Mo. Yr. Typ. Code*	Lump Sum Offset ***
Social Security Number ***	Date Single Sum Paid →	Mo. Day Yr. ***	Mo. Day Yr. ***	Yr. Employment Status →	Year Last Exposed →	CCYY	Date of Hire Mo. Day Yr.
<b>BENEFITS OTHER THAN PENSION</b>				<b>PENSION BENEFITS</b>			
KIND OF BENEFIT	% Disab.	Body Memb. Code*	No. Weeks	Injured	Beneficiary Data*	Data Provider Comments	
1. Temporary Disability Indemnity	XXX	XXX			Code DATE OF BIRTH MO DAY YR		
2. Scheduled Indemnity							
3. Non-Scheduled Indemnity		XXX	XXXX				
4. Employers Liability OR Other Indemnity							
5. Vocational Rehabilitation Total Incurred							
6. Claimant's Attorney Fees							
Physician Paid					7. Pension Indem. Paid To Val. Date		
Hospital Paid					8. Pens. Indem. Prev. Rsvd., Not Paid		
App. Med. Eval. Paid	***			***	9. Present Value Future Indem. Payment.		
Defense Med. Eval Paid	***			***	10. Funeral Allowance		
Indep. Med. Eval. Paid	***			***	11. Lump Sum Remarriage		
Employer's Attorney Fees					12. Total Incurred Indemnity (Sum 1-6 & 7-11)		
Annuity Purchase Amt.	***			***	13. Total Incurred Medical		
Total Gross Incurred	***			***	14. Total Indemnity Paid To Valuation Date		
				***	15. Total Medical Paid To Valuation Date		
				***	16. Soc. Sec. or Other Offset Amount.		

\*SEE MANUAL FOR CODING

Effective July 1, 2005

**CODES FOR COMPLETING REPORT**

**REFER TO INDIVIDUAL STATE STATISTICAL PLANS FOR APPLICABILITY**

<b>REPORT NUMBER CODE</b>	<b>CODE</b>	<b>BODY MEMBER CODE</b>	<b>CODE</b>
Valued as of 18 months after Policy Effective Date	1	Ear	13
Valued as of 30 months after Policy Effective Date	2	Eye	14
Valued as of 42 months after Policy Effective Date	3	Teeth	16
Valued as of 54 months after Policy Effective Date	4	Arm (upper)	31
Valued as of 66 months after Policy Effective Date	5	Arm (lower)	33
Valued as of 78 months after Policy Effective Date	6	Hand	35
Valued as of 90 months after Policy Effective Date	7	Fingers	36
Valued as of 102 months after Policy Effective Date	8	Thumb	37
Valued as of 114 months after Policy Effective Date	9	Leg	54
Valued as of 126 months after Policy Effective Date	10	Foot	56
<b>TRANS TYPE CODE</b>	<b>CODE</b>	Toes	57
Initial	1	Amputation or Enucleation	70
Subsequent	2	Other	99
Revised (Bureau Initiated)	3	<b>BENEFICIARY CODE</b>	<b>CODE</b>
Correction (Carrier Initiated)	4	Injured Worker	1
<b>TYPE OF INJURY CODE – See Statistical Plan</b>		Widow	2
<b>EXPOSURE STATE CODE – See Statistical Plan</b>		Widower	3
<b>LOSS CONDITIONS – See Statistical Plan</b>		Sons and Daughters	4
<b>INJURY DESCRIPTION CODE – See Statistical Plan</b>		Brothers and Sisters	5
<b>STATUS CODE – See Statistical Plan</b>		Mothers and Fathers	6
<b>EMPLOYMENT STATUS</b>	<b>CODE</b>	Handicapped Child	7
Regular	1	Other	9
Part-Time	2	<b>RESERVE TYPE CODE</b>	<b>CODE</b>
Unemployed	3	Standard Reserve	00
On Strike	4	Staked Estimate	01
Disabled	5	Volunteers	02
Retired	6	Questionable Compensability	03
Unemployed (due to work-force reduction)	8	Second Injury Fund Involvement	04
Other	9	Partial Dependency	05
<b>SURGERY CODE – See Statistical Plan</b>		Still Exposed	06
<b>ATTORNEY CODE – See Statistical Plan</b>		Last Exposed	07
		Stacked Award	08

NEW JERSEY

**TRANSMITTAL LETTER  
STATISTICAL AND INDIVIDUAL CLAIM REPORTS**  
(tape submissions only)

**Name and address of Rating Organization**

Compensation Rating and Inspection Bureau  
60 Park Place  
Newark, NJ 07102  
Attn: ITS Division

Pursuant to the requirements in the Statistical Plan of the above Rating Organization, the insurance carrier indicated below herewith transmits the statistical data together with the individual claim reports as indicated below.

**Carrier Information:**

Carrier Code: \_\_\_\_\_  
Carrier Name: \_\_\_\_\_  
Attention: \_\_\_\_\_ Phone # (     ) \_\_\_\_\_  
Street: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_

**Control Data**

Primary Effective Month/Year: \_\_\_\_\_

Serial No.	Detail Count	Total Unit Reports Submitted	Total Number ICR Records
_____	_____	_____	_____

Cancelled Flat List Enclosed Yes \_\_\_\_\_ No \_\_\_\_\_

The person signatory hereto certifies on behalf of the company that all data furnished herewith are correct and in accordance with the company's records. The losses reported do not include any case declared non-compensable by a competent authority.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**RATING ORGANIZATION PROCESSING INFORMATION**

Date Received \_\_\_\_\_

Date Processed \_\_\_\_\_

Initialed by \_\_\_\_\_

Effective January 1, 2013

NEW JERSEY

**TRANSMITTAL LETTER**  
**STATISTICAL AND INDIVIDUAL CLAIM REPORTS**  
(hardcopy submissions)

Name and address of Rating Organization

Compensation Rating and Inspection Bureau  
60 Park Place  
Newark, NJ 07102  
Attn: Actuarial & Statistical Division

Carrier Code: \_\_\_\_\_

Carrier Name: \_\_\_\_\_

RE: Experience Reports - Policy Year \_\_\_\_\_ Month \_\_\_\_\_ Report \_\_\_\_\_

No. of Reports included in this submission \_\_\_\_\_

Pursuant to the requirements as set forth in the Statistical Plan, Part 3, Section 13 of the New Jersey Workers Compensation and Employers Liability Insurance Manual, the insurance carrier indicated above is herewith transmitting the number of individual risk experience forms indicated above, together with all individual claim reports as required.

The person signatory hereto certifies on behalf of the company that all entries on the forms transmitted herewith are correct and in accordance with the company's records. The losses reported do not include any case declared non-compensable by a competent authority.

\_\_\_\_\_  
(Officer)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

STATISTICAL PLAN

SECTION 14. NEW JERSEY WORKERS COMPENSATION PLAN

ADMINISTRATIVE PROCEDURE

**1. Copies of Plan Available.** Copies of the New Jersey Workers Compensation Insurance Plan (hereinafter referred to as the "Plan") consisting of the text and three copies of the Application Form, are available to anyone without cost from the Rating Bureau. The number of sets that will be furnished is limited to avoid the accumulation of obsolete forms.

**2. Insurance Company and Employer Accept Plan.** The text is the complete Plan and establishes the obligations and responsibilities of both the employer and the designated insurance company. Each insurance company accepts all of the provisions of the Plan as a condition of membership in the Rating Bureau. The employer accepts all of the provisions of the Plan and complete responsibility for the statements in the Application Form when he affixes his signature thereto.

**3. Responsibility of Person other than Applicant who prepares Application Form.** In any case where the Application Form is secured and completed by another for the signature of the employer, it is the responsibility of the person securing and completing it to inform the employer fully of his responsibilities and the conditions under which it is applicable.

★ **4. Incomplete and Obsolete Application Form.** Incomplete Application Forms will be returned. If an obsolete form is submitted, an insurance company will be designated but a new form will be required.

**5. How Insurance is Effected.** The effective date of insurance is governed by the provisions of 3:14-8, subparagraph 3 of this Manual.

**6. Employer Responsibility for Securing Insurance.** The employer is responsible for securing Workers Compensation Insurance to comply with the requirements of law with respect to its liability under the New Jersey Workers Compensation law. Except as is otherwise provided by the Statute, it is a violation of New Jersey law to engage employees unless the employer insures his liability under the Workers Compensation Law.

Every effort is made by the Rating Bureau to designate a member insurance company to provide the employer with Workers Compensation Insurance as promptly as possible after the Application has been received. Notification is sent to the designated member insurance company, to the employer, and to the designated producer, if any, but the Rating Bureau does not take any responsibility for delays caused by any circumstances whatsoever or for miscarriage of its communications. The employer should ascertain the status of the Application and of the insurance that it seeks before incurring any liability under the New Jersey Workers Compensation Law.

**7. Credit Procedure with respect to Plan Risks written as Regular Business.** In the distribution of risks under 3:14-8, subparagraph 4 of this Manual, credit shall be allowed the member insurance companies for

Plan risks written as regular business subject to the following:

- (a) The risk is insured under the Plan.
- (b) The voluntary insurance company recognizes the licensed producer authorized by the employer at the time voluntary insurance is consummated.
- (c) Credit shall begin in the month following the effective month of the policy or in the month following the occurrence of (i) or (ii) below, whichever is later.
  - (i) The Rating Bureau, in its regular routine operations, determines that such risk has been written as regular business.
  - (ii) The member insurance company notifies the Rating Bureau by letter that it has written such risk as regular business. The letter shall accompany the regular filing of Information Page and attaching endorsements.

If such risk is one insured under the Plan by the member insurance company that writes it as regular business, written notification (ii) above will be necessary to assure credit.

- (d) Credit for the period ending one hundred and twenty months following the effective date of the policy shall be allowed the member insurance company which removes the risk from the Plan regardless of any subsequent change in insurance company or other developments. Credit shall be discontinued if the risk again becomes insured under the Plan.
- (e) During the first seventy-two months of the credit period the estimated annual premium at which the initial policy is originally written shall be the amount credited. Where the estimated premium is less than \$10,000, the credited amount shall be doubled. During the next forty-eight months the amount credited shall be the following proportions of the premium at which the initial policy was credited:

First twelve months	—80%
Second twelve months	—60%
Third twelve months	—40%
Fourth twelve months	—20%

- (f) If the insurance company receiving credit cancels or refuses to renew a policy except for nonpayment of undisputed premium, it shall be the responsibility of the insurance company to notify the Rating Bureau by letter and to continue its insurance for a period of fifteen days following receipt of notice by the Rating Bureau to enable the insured to effect insurance under the Plan. It shall not be necessary under such circumstances for the insured to file any further Application Form. The responsibility of the insurance company under this paragraph

Effective July 1, 2012

shall be limited to the one hundred and twenty month credit period and shall terminate earlier upon either issuance of insurance under the Plan, or the issuance of insurance by another insurance company as regular business.

- (g) The Rating Bureau shall be advised by the member insurance company of any voluntary offer to insure a Plan risk. The Bureau shall inform the employer, in writing, of the effort of the member insurance company to provide the required insurance through the normal business channels. The voluntary offer may also have required acceptance of a retrospective rating program. For purposes of application of this rule, the issuance of renewal coverage in the voluntary market constitutes an offer. Where the voluntary offer of insurance is rejected, the employer shall be subject to a surcharge of 15% applied to the standard premium.
- (h) The Rating Bureau shall publish a monthly circular of Plan risk expirations and include a tabulation of current credits allowed the member insurance companies for Plan risks written as regular business. The monthly circular of Plan risk expirations is available online at the NJCRIB Web Site - <http://www.njcrib.com>.

**8. Text.**

New Jersey Workers Compensation and Employers Liability Insurance Manual  
Part 3, Section 14

**New Jersey Workers Compensation Insurance Plan Preamble.** This Plan has been adopted by the insurance company members of the Compensation Rating and Inspection Bureau and approved by the Commissioner of Insurance for the benefit of employers subject to the New Jersey Workers Compensation Law. It provides the means for an employer to satisfy the requirements of that law if unable to purchase Workers Compensation Insurance through normal channels. The Plan is a vehicle for distributing the insurance for such employers among the members of the Compensation Rating and Inspection Bureau. In other respects the dealings between an employer and the insurance company will follow normal business routine as closely as possible.

The employer may designate a licensed producer and, with respect to any renewal of insurance under the Plan, may change the designated producer by written notice to the insurance company prior to the date of such renewal or, with the consent of the insurance company, at any other time. The name of the designated producer, if any, shall appear on the Information Page of the policy. The insurance company shall pay a fee to the producer designated by the employer based on the advance premium, subject to adjustment at the time the earned premium is determined. If, as a result of additional or return premium, the adjustment is less than five dollars, such adjustment shall be waived. The fee shall be based on New Jersey standard premium and paid at the rate of:

8% on the first	\$1,000
6% on the next	4,000
4% on the next	95,000
2% in excess of	\$ 100,000

Standard premium as defined in 3:3-75 of the Manual excludes any surcharges and the expense constant.

Application for insurance under this Plan shall be made to the Compensation Rating and Inspection Bureau hereinafter referred to as the "Rating Bureau" and mailed to:

**Compensation Rating and Inspection Bureau  
60 Park Place  
Newark, N.J. 07102**

Application may also be submitted electronically via the NJWC Online Insurance Plan Application available on the Bureau's web site at [www.njcrib.com](http://www.njcrib.com), subject to all application Plan rules contained herein. Regardless of the method of submission, incomplete applications will be returned to the submitting party for completion prior to the designation of an insurance company.

- ★ (1) This Plan is available to any employer in good faith entitled to insurance under the New Jersey Workers' Compensation Law, who is unable to secure insurance for his liability under that law. Carriers that issue new Plan policies on or after July 1, 2012 are not required to provide coverage to any employer who, at the time of application, has outstanding any uncontested, unpaid premium in connection with any prior policy of Workers Compensation and Employers Liability Insurance.
- (2) The employer may apply to the Rating Bureau directly or through a designated producer, if any, either by personal visit or by mail, for assistance in securing the insurance. The Application shall be in writing on the Form provided by the Rating Bureau.
- (3) As soon as possible after receipt of the employer's completed Application, the Rating Bureau shall designate a member insurance company to afford insurance on behalf of the employer and shall notify such insurance company, the employer and the designated producer, if any. The effective date of the insurance shall be 12:01 A.M. on the day following the date of mailing of the Application and prescribed advance premium to the Rating Bureau as shown by the postmark on the transmittal envelope. If the postmark is not legible, or metered mail is used, the insurance will be effective at 12:01 A.M. on the day of receipt of the Application and prescribed advance premium in the Rating Bureau. If an earlier mailing date is established by proof of mailing with a recognized Post Office receipt, insurance shall be effective 12:01 A.M. on the day following the date of such mailing. In the event an Application and prescribed advance premium are delivered to the Rating Bureau by means other than the United States Postal Service, insurance shall be made effective at 12:01 A.M. on the day following the receipt

of the Application and prescribed advance premium in the Rating Bureau. The pickup date of a recognized overnight delivery or courier service shall be deemed the equivalent of the United States Postal Service postmark and coverage made effective at 12:01 A.M. on the following day. In the event there is in force a policy terminating at a date later than the date that would be fixed pursuant to this rule, or if the employer desires insurance at a later date, the employer shall indicate such a date in the Application and the Rating Bureau shall fix the date when the insurance becomes effective as 12:01 A.M. on the stated termination date of the policy in force or as of the later date specified by the employer.

The Rating Bureau shall forward to the designated insurance company one copy of the Application, the notice of the effective date of the insurance and the advance premium, same to be credited by the insurance company against the policy premium.

If the estimated annual premium is less than five hundred dollars, such estimated annual premium shall accompany the Application. If the estimated annual premium is more than five hundred dollars, the Application shall be accompanied by such estimated annual premium or forty percent thereof as advance premium but in no event less than five hundred dollars. The balance, if any, of the estimated annual premium shall be paid within 30 days after notice of premium due.

In the event that the designated insurance company and the employer agree to interim adjustment of premium, the following additional premium is required to complete the deposit premium; quarterly basis—10% of estimated annual premium, semi-annual basis—35% of estimated annual premium. Such additional premium shall be paid within 30 days after notice of premium due.

In the event an Application is received without the required advance premium, it will be rejected without processing and the parties notified. The effective date of the insurance will be established with due recognition of the method of dispatch, delivery and receipt of the prescribed advance premium by the Rating Bureau.

- (4) The Rating Bureau will designate its member insurance companies to insure eligible employers by premium in like proportion to the distribution of written premiums among the insurance companies for New Jersey Workers Compensation and Employers Liability Insurance, so far as that is practicable. In this regard member insurance companies may arrange to have designated Plan policies serviced by a third party provided, however, that the contract of insurance is issued in the

name of the designated member company and that all information including correspondence furnished the Rating Bureau also is in the name of the designated member company.

The reinsurance mechanism, known as the National Workers Compensation Reinsurance Association NFP, also is recognized as an acceptable means by which member carriers may meet their obligations under this Plan. An insurer may choose to satisfy its obligations under this Plan by subscribing to the National Workers Compensation Reinsurance Association NFP By-Laws. In the distribution, the Rating Bureau will recognize the National Workers Compensation Reinsurance Association NFP by designating only servicing insurance company members thereof.

Two or more insurance companies under the same management may designate one or more of such companies to receive all of their Plan risks.

In the distribution and in accordance with the procedure authorized by the Governing Committee, credit shall be allowed for Plan risks written as regular business.

- (5) The insurance shall be issued for a period of one year unless the employer requests short term insurance which may then be issued in accordance with the rules of this Manual. The insurance may be provided initially by binder.
- (6) An insurance company may appeal to the Governing Committee for relief from any Plan or from any subsequent renewal but, pending such appeal, shall not withhold or delay the issuance of the insurance required by paragraph 3.
- (7) Workers Compensation and Employers Liability Insurance provided under this Plan shall be subject to the rules, rates, minimum premiums, classifications, and the applicable rating plans of this Manual. Except as provided in paragraph 8, no insurance company shall charge any rate or premium other than as so determined.
- (8) If, in the opinion of the insurance company, the rates or minimum premium are seriously inadequate because of unusual or abnormal hazards or because of the prior loss experience of the Plan risk, the insurance company may make written request for the Governing Committee to fix rates or minimum premium which it deems adequate. The employer and designated producer, if any, shall be furnished with full particulars regarding the request of the insurance company.

A Governing Committee hearing shall be scheduled and the employer and the designated producer, if any, shall be invited to attend. Notice of the hearing shall be mailed to the insurance company and the employer and designated producer, if any, at least ten days before the date scheduled for the hearing.



The Governing Committee, following the hearing, may adopt such rates and minimum premium as, in its opinion, are both reasonable and adequate and upon approval of the Commissioner of Insurance and the insurance company shall provide the insurance in accordance therewith.

(9) Default by the employer in the payment of any Workers Compensation and Employers Liability Insurance premium, when due, shall automatically be considered as grounds for cancelation of the insurance, whether the premium has become due under the current or preceding insurance. If, after the issuance of cancelation in accordance with this paragraph, the employer pays the premium that was due, the insurance company shall:

- (a) Reinstate the insurance, without lapse, if the premium is paid before the effective date of the cancelation, or
- (b) If the premium is paid after the effective date of cancelation, the short term insurance shall be issued to expire on the same date as the expiration date of the canceled insurance.
- (c) The effective date of coverage of the short term insurance shall be determined in a manner consistent with 3:14-8, subparagraph 3 of the Plan.

If the premium is not paid within thirty days, the insurance company shall then notify the Rating Bureau of the amount due and the Rating Bureau, after notifying the employer and designated producer, if any, shall formally withdraw the risk from the Plan. No further insurance under the Plan shall be afforded on behalf of such employer until the premium has been paid and the Rating Bureau is satisfied that the employer is in good faith entitled to insurance.

(10) If, after the issuance of insurance, it shall appear that the employer is not or ceases to be in good faith entitled to insurance, the insurance company may make written request to the Rating Bureau to authorize cancellation of the insurance. The employer and designated producer, if any, shall be furnished with full particulars regarding the request of the insurance company. Upon written request of the employer, a Rating Bureau hearing may be scheduled and the employer and designated producer, if any, shall be invited to attend. Notice of the hearing shall be mailed to the insurance company, the employer and designated producer, if any, at least ten day before the date scheduled for the hearing.

If the appeal of the insurance company is based upon physical conditions of the workplaces,

lack of safeguards, or failure to comply with the safety recommendations, the appeal shall be accompanied by conclusive evidence that the conditions under which the employer operates do not meet the minimum legal requirements of the State of New Jersey.

The Rating Bureau, following the hearing, may authorize the insurance company to cancel the insurance. If the insurance is so canceled, no further insurance under the Plan shall be afforded on behalf of the employer until the Rating Bureau is satisfied that the employer is in good faith entitled to insurance.

(11) Each policy of insurance issued pursuant to the provisions of the New Jersey Workers' Compensation Insurance Plan shall have attached Endorsement WC 29 03 09 A "New Jersey Limited Other States Insurance Endorsement" and WC 29 03 10 "New Jersey Workers' Compensation Insurance Plan Eligibility Endorsement."

The Procedure for carrier request for termination of coverage for employer non-compliance with the provision of WC 29 03 10 shall be as follows:

- ★ (a) Written documentation to the Rating Bureau citing the Endorsement provision(s) in violation, to include certified mailing delivery confirmation to the employer and producer, if any, for compliance.
- ★ (b) After review, and upon the Rating Bureau's satisfaction of the carrier's efforts, the Rating Bureau will notify the employer, and producer, if any, in writing, of the carrier's formal request for termination. Such notification will allow the employer an additional 20 business days to comply with the policy provisions and authorize the carrier to begin cancellation if the carrier is not contacted within 20 business days.
- ★ (c) Issuance by the carrier of the approved notice of cancellation shall provide the employer with 30 days advance notice of termination.
- ★ (d) Resultant compliance by the employer prior to, or within 30 days after, the effective date of cancellation shall result in reinstatement or issuance of short term insurance as provided for in 3:14-8(14)(a), (b) and (c) of the Plan.
- ★ (e) Continued non-compliance beyond the times prescribed herein will result in the employer being considered no longer in good faith entitled to coverage through the Plan until such time as the Rating Bureau is satisfied that any violations have been corrected.



(12) It shall be the obligation of the insurance company to arrange to afford renewal insurance for each employer insured by it in accordance with the provisions of this Plan. Approximately thirty days prior to the renewal date, the insurance company shall arrange for the particulars incident to the renewal of the insurance and provided the deposit premium is paid by the employer prior to the renewal date, the renewal insurance shall be issued without lapse.

The deposit premium shall not be more than the following schedule:

Estimated Annual Premium	Program	Deposit	Additional Payments
Under \$5,000	Annual	100%	0
\$ 5,000-\$ 9,999	Semi-Annual	75%	1
\$10,000-\$24,999	Quarterly	50%	3
\$25,000 & OVER	Monthly	25%	8

The effective date of coverage of the renewal insurance shall be determined in a manner consistent with 3:14-8, subparagraph 3 of the Plan regarding method of dispatch, delivery and receipt of premium by the designated insurance company.

If insurance is not effected within sixty days of expiration the insurance company shall notify the Rating Bureau. The Rating Bureau shall inform the employer and designated producer, if any, and in the absence of premium payment leading to the issuance of insurance shall relieve the insurance company of the assignment.

**(13) Plan Premium Adjustment Program (PPAP)**

**A) Introduction**—The Plan Premium Adjustment Program shall be applied to all risks insured in the New Jersey Workers Compensation Insurance Plan except for those issued or audited at minimum premium. For purposes of this Program, minimum premium is defined as the total of the policy minimum premium and each applicable minimum charge for Part II (Employers' Liability), FELA (Federal Employers Liability Act), and/or Maritime Increased Limits. It shall be applied to each qualifying risk by use of a PPAP adjustment factor. The amount of the adjustment factor is determined in accordance with 3:14-8(13B) and 3:14-8(13C) of the Manual. The adjustment factor is to be applied to the standard premium, exclusive of premium developed under classification codes 0910, 0912, 0913 and 0915, to determine the PPAP premium charge. If multiple policies are written to insure a single risk in the Plan, the adjustment factor shall apply to all such policies.

The PPAP premium charge must be separately exhibited in Item 4 of the Policy Information Page under statistical code 0942. The PPAP premium charge is to be shown after the standard premium and is subject to change on audit.

★ **B) PPAP Adjustment Factor (Non-Rated Risks)** — A 17% adjustment factor is applicable to all qualifying Plan risks that are not experience rated.

★ **C) PPAP Adjustment Factor (Rated Risks)** — An adjustment factor of 17% is applicable to all qualifying Plan risks that are experience rated and have expected losses of less than \$10,000 in their experience modification calculation. The adjustment factor for risks with expected losses of \$10,000 or greater is determined in accordance with the PPAP formula in 3:14-8(13D). The minimum adjustment factor for risks subject to the PPAP formula is 17%. If the PPAP formula indicates an adjustment factor greater than 17%, that adjustment factor will be applicable subject to the maximum adjustment factors in 3:14-8(13E). The adjustment factor for qualifying Plan risks that are experience rated will be shown on the experience rating data.

**D) PPAP Formula—**

1. After the calculation of the experience modification factor (M) for the qualifying risks (risks with expected losses of \$10,000 or greater in their experience modification calculation), a weighted ratio (R) is calculated.

$$R = \frac{(0.5 - 0.5W) An}{(M) (En)} + \frac{(0.5 + 0.5W) A}{(M) (E)}$$

where:

- W** is the excess credibility
- A** is the modified total losses
- An** is the modified normal losses
- E** is the total expected losses
- En** is the expected normal losses
- M** is the calculated experience modification
- R** is the weighted ratio, limited to 2.0

All values except R are those used in the experience rating modification calculation.

2. If R is greater than 1.0, an adjustment factor (AF) will be calculated using the following formula:

$$AF = \frac{(0.08) (E) (R - 1)^{1.25}}{(E + 3)^{0.5}}$$

where:

- E** is the total expected losses of the particular insured (in thousands), limited to 40.

3. The adjustment factor will be shown on all experience rating forms (ERM-1). The adjustment factor will be applied to standard premium and will be applicable to all policies insuring a risk in the Plan.

**E) Maximum Adjustment Factor (Rated Risks)** — There are maximum adjustment factors for those risks that are subject to the PPAP formula in 3:14-8 (13D) of this Manual. Maximum adjustment factors are applied on the basis of expected losses in the experience rating modification calculation. The following table shows maximum adjustment factors by

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expected loss size.

Risk Expected Losses	Maximum Adjustments
10,000-24,999	19%
25,000-39,999	28%
40,000 and over	35%

1. **Weighted Ratio—A** comparison of the modified losses to the expected losses. A ratio greater than 1.00 is subject to the PPAP. This ratio is limited to 2.00.

★ 2. **PPAP Adjustment Factor—**The factor is applied to the standard premium. This factor is determined by the formula in D-2 using the weighted ratio in D-1.

(14) If the insurance company desires to be relieved of the continuing obligation to insure the employer, it shall notify the Rating Bureau, in writing, not less than sixty days before expiration. Upon review and approval by the Rating Bureau in accordance with this rule, the Rating Bureau shall relieve the insurance company of its obligation and shall designate another insurance company to provide the renewal insurance in accordance with paragraph 3.

Individual carrier requests for relief shall not exceed 3% of the total annual residual market policy count for the carrier making such request, as determined by the Rating Bureau on January 1st of each year.

Upon receipt by the newly designated carrier of the renewal deposit premium, the carrier may provide the employer with a new application to be fully completed, executed and returned within thirty days. Upon receipt, the carrier shall then file a copy of the application with the Rating Bureau.

Failure by the employer to comply with the provisions contained herein will result in carrier notification to the Rating Bureau. The Rating Bureau will then notify the employer and producer, if any, in writing, advising that failure to provide the required application within ten days will constitute grounds for cancellation of the coverage for non-compliance. If, after the issuance of cancellation in accordance with this paragraph, the employer submits the required application, the insurance company shall:

- (a) Reinstate the insurance, without lapse, if the application is received before the effective date of cancellation, or
- (b) If the application is received within thirty days after the effective date of cancellation, short term insurance shall be issued to expire on the same date as the expiration date of the cancelled insurance.

(c) The effective date of coverage of the short term insurance shall be determined in the manner consistent with 3:14-8, paragraph (3) of the Plan.

(15) In the event that a policy issued by an insurance company is canceled because Workers Compensation and Employers Liability Insurance is to be provided by it or another insurance company as regular business, such cancelation shall be pro rata and the responsibility of the designated insurance company shall automatically terminate as of the effective date of the voluntary insurance.

No employer may apply to the Rating Bureau for insurance under the Plan after an insurance company has issued a renewal or offered to provide the insurance as regular business. In such cases, the employer must accept such voluntary offer, otherwise the standard premium will be subject to a 15% surcharge in accordance with 3:14-7(g) of this Manual.

It is improper for a member insurer to request that an employer be placed in the Plan before an offer of voluntary coverage is made. In each such documented situation, a monetary fine of \$5,000 will be levied against the insurer.

It is improper for a licensed producer to reject an offer of voluntary coverage on behalf of an employer unless the producer has informed the employer that the 15% surcharge referenced above will be applied. In each such documented situation, where the producer has failed to notify the employer of the surcharge, a fine of \$1,000 will be levied against the producer.

(16) The acceptance of the Plan is a condition of membership in the Compensation Rating and Inspection Bureau.

(17) Every insurance company which is or becomes a member of the Rating Bureau shall file an acceptance of this Plan upon such form as the Rating Bureau shall provide, as a condition of its membership in the Rating Bureau, indicating therein the location of the office of the insurance company which will handle Plan risk correspondence and the name and title of the individual in that office to whom such correspondence is to be addressed. Such insurance company shall also indicate therein whether it is or is not a member of the National Workers Compensation Reinsurance Association NFP and whether it is a servicing or nonservicing member thereof. The Rating Bureau authorizes the Administrator of the National Workers Compensation Reinsurance Association NFP (NWCRA) to:

★

- ★ i. Conduct a selection process for NWCRA servicing carriers to insure eligible employers assigned under this Plan, subject to approval and final selection by the New Jersey Compensation Rating and Inspection Bureau;
  - ii. To fairly and equitably allocate the expenses associated with the reinsurance provided;
  - iii. Establish compensation for such servicing carriers in accordance with the selection process conducted, subject to approval by the New Jersey Compensation Rating and Inspection Bureau;
  - iv. Oversee the performance of the servicing carriers; and
  - v. Establish and administer a resolution process for disputes and appeals arising out of the servicing carrier selection, oversight, incentive, or compensation processes, or the reinsurance provided.
- (18) New Jersey may be included in Item 3C “Other States Insurance” of the information page for residual market policies issued in other jurisdictions.
- (19) Catastrophe Provisions. For policies written in accordance with the New Jersey Workers Compensation Insurance Plan, the procedures set forth in 3:3-55 of this Manual are applicable.

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**NEW JERSEY WORKERS COMPENSATION INSURANCE PLAN  
INSTRUCTIONS AND RULES**

COMPENSATION RATING AND INSPECTION BUREAU  
60 PARK PLACE, NEWARK, NEW JERSEY 07102  
(973) 622-6014

**FOR YOUR PROTECTION - READ THESE OBSERVATIONS, INSTRUCTIONS AND  
APPROPRIATE MANUAL RULES CAREFULLY**

The following observations and instructions apply to requests for coverage through the New Jersey Workers' Compensation Insurance Plan (Plan). The full text of the Plan Rules may be found in Part 3, Section 14 of the New Jersey Workers' Compensation & Employer's Liability Insurance Manual (Manual). Appropriate forms include the Application for Designation of an Insurance Company (ACORD 133 NJ), Notice of Election - Proprietors and Partners (ACORD 134 NJ), Supplemental Employee Leasing Application/Client Supplemental Employee Leasing Application (ACORD 135 NJ), Truckers Supplemental Application (ACORD 136 NJ).

**OBSERVATIONS**

1. File paper applications in duplicate. For both paper and electronic submissions, make a copy and keep it for your records.
2. The application mailing or electronic submission date governs the insurance effective date (3:14-8.(3) of the Manual).
3. Premium payment must accompany the application. Do NOT send cash. Make checks payable to "New Jersey Workers' Compensation Insurance Plan."
4. If applicable, you must complete the "Notice of Election - Proprietors and Partners", "Supplemental Employee Leasing Application", "Client Supplemental Employee Leasing Application", and/or "Truckers Supplemental Application".
5. We will return an incomplete application and delay processing it until you answer omitted items.

**INSTRUCTIONS FOR COMPLETING APPLICATION**

The numbers to left refer to the numbers on the application. If you need more space for any question, use supplemental sheets or, for electronic submissions, the "Supplemental" screen. Applicants completing an application without the help of a licensed producer (Item #15) may contact the Rating Bureau at (973) 622 - 6014 for help.

**1. NAME OF APPLICANT**

Give the full legal name(s). Show the name of the individual owner or partners in addition to the registered trade name. For corporations, show the full name as registered with the Secretary of State of the State of incorporation. The policy will use the name as given and will afford correct coverage only if you show the complete and accurate name(s). Include the New Jersey Taxpayer Identification Number(s), Federal Employers Identification Number(s) (or Social Security Number) and your business telephone. Show the full legal name(s) of all commonly owned entities, whether coverage is requested or not. Any entity not requiring coverage under the policy applied for must provide full details, including reason for exclusion, name of insurance company providing coverage, policy number and effective dates, if any.

**2. APPLICANT ADDRESS**

- a. State your complete and exact mailing address (Do not use the address of your producer or other representative). For Employee Leasing, Professional Employer Organizations or Temporary Help Services, this will be your principal physical location (PO Box is not acceptable as a location).
- b. Principal physical location of applicant (PO Box is not acceptable as a location).

**3. DATE BUSINESS OR OPERATION BEGAN**

State the date the business or operations identified in Item #1 began in New Jersey. If the operation is seasonal or not continuous, explain on supplemental page.

**4. LEGAL STATUS**

Check the proper box to signify the legal status of the business. If you check "Other," you must further identify the type of organization, using separate sheet, if necessary.

**5. LOCATION OF ALL NEW JERSEY SHOPS, YARDS OR WORK PLACES**

State the addresses of all locations from which you conduct business operations, other than the mailing address contained in Item 2.a. This is to include all locations of all commonly owned entities, whether or not coverage is requested. "If Any," "Various," PO Boxes or similar descriptions are not acceptable. Each workplace must include a complete and exact address as well as the maximum number of employees per shift, per location. "If Any" employees is not acceptable. The number of employees as of the date of this application must be shown, including temporary, leased or part-time employees, as well as sub-contractors. Use Supplemental sheet to provide necessary additional explanations.

**6. BOOKS AND RECORDS REFLECTING REMUNERATION**

Specify the records you maintain of all compensation or remuneration to all persons or entities; including, but not limited to, employees, owner/operators, sub-contractors, independent contractors, consultants and vendors. These records include all ledgers, journals, registers, vouchers, contracts, tax reports, payroll and disbursement records, and all programs for storing and retrieving data. If you use contractors or sub-contractors, cite the manner of payment and the records maintained. State whether contractors or sub-contractors provide you with Certificates of Insurance. If you use a payroll service and/or accountant for record maintenance, provide full name(s), address(es) and telephone number(s) where they may be examined for audit purposes.

**7. OWNERSHIP INFORMATION**

Include the name, duties and annual remuneration of each regular corporate officer. This includes those known as President, Vice President, Secretary and/or Treasurer. Include this remuneration in the premium calculations. Also show the percent of stock owned by each.

For individuals, give the name and 100% as the amount of interest. For a partnership, show the names of all the partners and ownership percentage each partner holds in the business.

**In every case the total interest must equal 100%. If you cannot clearly state the ownership, give the facts separately.**

**8. INSURANCE RECORD**

Answer the question by checking "Yes" or "No". Complete the remaining questions.

If you have had workers' compensation insurance within the past three years, give the insurance company name, the last policy number and effective date, as well as the Governing Classification, annual premium and audited payrolls. If the name of the insured on that policy differs from the name for the insurance needed here, cite the proper name of the insured. If there is current insurance, give a detailed reason for filing this application.

**9. INSURANCE COMPANIES WHO HAVE OFFERED/REFUSED INSURANCE**

Answer the question by checking "Yes" or "No." Complete the remaining section.

List the names of three insurance companies, and their representatives' names, refusing to provide this insurance to the applicant identified in Item #1 within the last 60 days. Agency names and representatives are not acceptable.

There is a 15% penalty surcharge to the annual premium for rejecting any offer of voluntary insurance [3:14-8.(15) of the Manual].

**10. NATURE OF BUSINESS/DESCRIPTION OF OPERATIONS**

Completely describe all operations of the applicant, including products manufactured, assembled, sold or serviced. For a manufacturing business, give raw materials, processes, machinery used and the product manufactured. If a service operation, give the nature and details. For mercantile businesses, show whether wholesale or retail and nature of merchandise sold. If a contractor, show the type of work performed, including work performed by sub-contractors. Classifications may not be changed from those established by the Rating Bureau without specific written consent of the Bureau.

**11. GENERAL INFORMATION**

Answer all questions by answering "Yes" or "No." If "YES," a detailed explanation must be provided on Supplemental sheet.

**12a. CURRENT CLASSIFICATION OF OPERATIONS**

List each Manual classification, phraseology and code number separately. If multiple locations, code should be shown separately for each location. Opposite each classification, show the total number of employees per code/per location, the code number, manual rate, annual payroll by classification and resultant premium. Compensation and remuneration reflected may be no less than those verified by tax documentation for the last taxable year, or that compensation or remuneration previously established by audit or inspection (3:3-36 & 37 of the Manual).

"IF ANY" is not acceptable as a number of employees or as an estimated payroll.

**12b. PROJECTED CLASSIFICATIONS**

Projected classifications are required. Calculations should be made by taking into account not only Current Classification of Operations as shown in 12a. above, but also projected classification(s) of operations, total number of employees per code/per location, code number, manual rate, and compensation or remuneration by classification for the upcoming policy period. This section must reflect both historical information and known or expected future operations and business experience.

**13. PREMIUM PAYMENT**

If the total estimated annual premium is less than five hundred dollars, the full estimated annual premium must accompany the application. If the estimated premium is more than five hundred dollars, submit 40% of it, or \$500, whichever is greater.

**14. APPLICANT CERTIFICATION**

The application is incomplete unless the accuracy of the information contained therein is certified through the signature of a person legally authorized to act on behalf of the Applicant named in Item #1. Include the date you sign the application or, in the case of an electronic submission, sign and date the "Authorization For Release of Funds and Certification".

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**15. PRODUCER CERTIFICATION**

If you are an authorized licensed producer, cite the name, complete address and telephone number of the agency; include your federal employer identification number or social security number. You must also date and sign the application or, in the case of an electronic submission, you must sign and date the "Authorization For Release of Funds and Certification".

**\*\* IMPORTANT NOTE \*\***

**THE APPLICATION AND APPROPRIATE SUPPLEMENTS MUST BE FULLY AND ACCURATELY COMPLETED, EXECUTED AND SUBMITTED TO THE RATING BUREAU WITH A PROPER DEPOSIT PREMIUM IN ACCORDANCE WITH THESE INSTRUCTIONS. MISSING, INACCURATE OR INCOMPLETE INFORMATION WILL RESULT IN REJECTION OF THE APPLICATION AND WILL DELAY PROCESSING UNTIL A PROPERLY COMPLETED APPLICATION IS RECEIVED BY THE RATING BUREAU.**

**\*\* IMPORTANT NOTE \*\***



**NEW JERSEY WORKERS COMPENSATION INSURANCE PLAN  
APPLICATION FOR DESIGNATION OF AN INSURANCE COMPANY**

DATE (MM/DD/YYYY)

COMPENSATION RATING AND INSPECTION BUREAU  
60 PARK PLACE, NEWARK, NEW JERSEY 07102, (973) 622-6014

**IMPORTANT - FILE IN DUPLICATE**

**Complete fully. See instruction sheet. Type or Print. Attach separate sheet, if necessary.**

This applicant is unable to purchase Workers Compensation and Employers Liability Insurance for its liability under the New Jersey Workers Compensation Law. At least three non-affiliated companies have declined to provide voluntary coverage. For that reason the applicant applies for selection of an insurance company through the New Jersey Workers Compensation Insurance Plan.

BUREAU FILE NUMBER	COVERAGE REQUESTED EFFECTIVE DATE	NEW JERSEY TAXPAYER IDENTIFICATION #
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1. NAME OF APPLICANT	TELEPHONE NUMBER	FEDERAL EMPLOYER ID #/SOCIAL SECURITY #
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2. a. MAILING ADDRESS (Including ZIP code)	2. b. FULL ADDRESS OF PRINCIPAL PHYSICAL LOCATION (No P.O. Box)	3. DATE BUSINESS OR OPERATION BEGAN	4. LEGAL STATUS - IMPORTANT - REFER TO INSTRUCTIONS <input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> CORPORATION <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> SUBCHAPTER "S" CORP OTHER:
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**5. LOCATION OF ALL NEW JERSEY SHOPS, YARDS OR WORK PLACES ("IF ANY" is NOT acceptable for Locations or # of Employees)**

#	STREET, CITY, COUNTY, STATE, ZIP CODE	MAX # EMP PER SHIFT	#	STREET, CITY, COUNTY, STATE, ZIP CODE	MAX # EMP PER SHIFT

**6. BOOKS AND RECORDS REFLECTING REMUNERATION**

WHAT RECORDS DO YOU MAINTAIN SHOWING ALL REMUNERATION, AND WHERE (LOCATION) MAY THEY BE EXAMINED?

AUDIT INFORMATION CONTACT NAME: \_\_\_\_\_ TELEPHONE NUMBER: \_\_\_\_\_

AUDIT ADDRESS (Physical Location): \_\_\_\_\_

IF PAYROLL SERVICE IS USED PROVIDE NAME, ADDRESS AND TELEPHONE # OF SERVICE: \_\_\_\_\_

**7. OWNERSHIP INFORMATION**

LIST BELOW NAMES, TITLES, DUTIES AND APPROXIMATE ANNUAL REMUNERATION OF CORPORATE OFFICERS. SIMILARLY, INCLUDE ANY PROPRIETORS AND PARTNERS WHERE THE NOTICE OF ELECTION-PROPRIETORS AND PARTNERS HAS BEEN COMPLETED. INCLUDE THEIR REMUNERATION IN THE PREMIUM COMPUTATIONS. ALSO GIVE THE PERCENT OF STOCK OWNED BY EACH OFFICER AND PARTNER. ATTACH SEPARATE SHEET IF NECESSARY.

NAME	TITLE	% OF STOCK OWNED	DUTIES	APPROXIMATE ANNUAL REMUNERATION

IF YOU HAVE NOT INCLUDED THE OFFICER'S, OWNERS OR PARTNERS PAYROLL IN THE PREMIUM CALCULATION, EXPLAIN:

**8. INSURANCE RECORD**

ANY PREVIOUS NJ WORKERS COMP INSURANCE COVERAGE?  YES  NO

IF YES, WAS COVERAGE THROUGH:  PLAN  VOLUNTARY

REASON FOR FILING APPLICATION:  
 IF NO,  NEW BUSINESS  SELF INSURANCE  OTHER: \_\_\_\_\_

INSURANCE RECORD - THREE PREVIOUS YEARS (ATTACH SEPARATE SHEET, IF NECESSARY)

STATE	LOCATION	INSURANCE COMPANY	POLICY NUMBER	POLICY PERIOD FROM	TO	GOVERNING CLASS	ANNUAL PREMIUMS	AUDITED PAYROLL

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**9. INSURANCE COMPANIES WHO HAVE OFFERED/REFUSED INSURANCE**

LIST BELOW NAMES AND REPRESENTATIVES OF THREE COMPANIES WHICH HAVE REFUSED COVERAGE IN THE PAST SIXTY DAYS. THE REPRESENTATIVES NAMED MUST BE FULL-TIME EMPLOYEES OF THE INSURANCE COMPANY. IF APPLICABLE, ONE OF THESE COMPANIES SHOULD BE THE ONE PROVIDING WORKERS COMPENSATION INSURANCE TO THE APPLICANT AT THE TIME OF APPLICATION. ALSO, HAVE YOU RECEIVED ANY OFFERS OF VOLUNTARY COVERAGE?  YES  NO  
IF YES, EXPLAIN ON A SEPARATE SHEET.

INSURANCE COMPANY NAME	REPRESENTATIVE'S NAME

THERE IS A 15% PENALTY SURCHARGE TO THE ANNUAL PREMIUM FOR REJECTING ANY OFFER OF VOLUNTARY INSURANCE.

**10. NATURE OF BUSINESS/DESCRIPTION OF OPERATIONS**

GIVE COMPLETE DESCRIPTION OF BUSINESS AND OPERATIONS INCLUDING PRODUCTS MANUFACTURED, SOLD OR SERVICED.

**11. GENERAL INFORMATION**

EXPLAIN ALL "YES" RESPONSES; ATTACH SEPARATE SHEET IF NECESSARY	YES	NO
1. DO YOU HAVE OPERATIONS IN STATES OTHER THAN NEW JERSEY? IF YES, LIST THE STATES AND LENGTH OF TIME IN BUSINESS BY STATE:		
2. HAS THERE BEEN A NAME CHANGE OR A CONSOLIDATION, MERGER OR OTHER OWNERSHIP CHANGE DURING THE PAST THREE YEARS? IF YES, ATTACH A SEPARATE SIGNED OWNERSHIP STATEMENT ON EMPLOYERS LETTERHEAD WITH PREVIOUS BUSINESS NAME, OWNERS, INCLUDING PERCENTAGE OF STOCK, AND DATE OF CHANGE.		
3. DOES ANY OWNER NAMED IN ITEM # 7 HAVE AN OWNERSHIP INTEREST IN ANY OTHER BUSINESS? IF YES, DESCRIBE FULLY.		
4. HAS ANY OWNER EVER BEEN IN BUSINESS UNDER A DIFFERENT NAME? IF YES, GIVE NAME(S) AND DATE(S) OF OPERATION.		
5. HAS ANY OWNER FILED FOR BANKRUPTCY? IF YES, GIVE DATE AND STATE OF FILING.		
6. DO YOU OR ANY COMMONLY OWNED OR MANAGED ENTERPRISES OWE ANY UNPAID WORKERS COMPENSATION INSURANCE PREMIUMS?		
7. HAS ANY INSURANCE COMPANY EVER CANCELED YOUR WORKERS COMPENSATION POLICY FOR NONPAYMENT OR FOR ANY OTHER REASON?		
8. DO YOU LEASE EMPLOYEES TO OR FROM OTHER EMPLOYERS? IF YES, COMPLETE SUPPLEMENTAL EMPLOYEE LEASING APPLICATION.		
9. DO YOU HAVE ANY TRUCKING OPERATIONS? IF YES, COMPLETE TRUCKERS SUPPLEMENTAL APPLICATION.		
10. DO YOU USE SUBCONTRACTORS?		
11. IF YES, DO YOU OBTAIN CERTIFICATES OF INSURANCE?		

**12a. CURRENT CLASSIFICATION OF OPERATIONS**

CLASSIFICATION PHRASEOLOGY	TOTAL # OF EMP PER CODE	CLASS CODE	RATE	TOTAL PREMIUM BASIS	
				TOTAL WAGES	PREMIUM
CLERICAL OFFICE EMPLOYEES		8810			
SALESPERSONS - OUTSIDE		8742			
DRIVERS NOC		7380			
TOTAL PREMIUM EXCLUDING MOD / PPAP / SURCHARGES					

**NJWC  
INSURANCE PLAN**



**12b. PROJECTED CLASSIFICATION OF OPERATIONS**

CLASSIFICATION PHRASEOLOGY	TOTAL # OF EMP PER CODE	CLASS CODE	RATE	TOTAL PREMIUM BASIS	
				TOTAL WAGES	PREMIUM
CLERICAL OFFICE EMPLOYEES		8810			
SALESPERSONS - OUTSIDE		8742			
DRIVERS NOC		7380			
TOTAL PREMIUM SUBJECT TO THE EXPERIENCE MODIFICATION					
* PREMIUM MODIFIED TO REFLECT EXP MOD					
OTHER PREMIUM CHARGES					
TOTAL ESTIMATED STANDARD PREMIUM					
** PLAN PREMIUM ADJUSTMENT					
(0900) EXPENSE CONSTANT					
(9740) TERRORISM PREMIUM CHARGE - \$ 0.0300 PER \$100 OF PAYROLL					
(9741) CATASTROPHE (OTHER THAN CERTIFIED ACTS OF TERRORISM) PREMIUM CHARGE - \$ 0.0100 PER \$100 OF PAYROLL					
TOTAL ESTIMATED PREMIUM					
(0935) SECOND INJURY FUND SURCHARGE					
(0936) UNINSURED EMPLOYERS FUND SURCHARGE					
TOTAL ESTIMATED COST \$					
*** DEPOSIT PREMIUM WITH APPLICATION					

**13. PREMIUM PAYMENT**

THE ATTACHED CHECK FOR \$ \_\_\_\_\_ PAYABLE TO NJ WORKERS COMPENSATION INS PLAN REPRESENTS ADVANCE PREMIUM ACCORDING TO PARAGRAPH 3 OF THE PLAN.

**14. APPLICANT CERTIFICATION**

I HEREBY ACKNOWLEDGE THAT I HAVE FULLY READ THE INSTRUCTIONS RELATED TO THE COMPLETION OF THIS APPLICATION AS WELL AS ABOVE STATEMENTS AND PERSONALLY CERTIFY THAT THE FOREGOING STATEMENTS AND INFORMATION CONTAINED IN THIS APPLICATION ARE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND, THAT I, AS AN OWNER/OFFICER, AM FULLY AUTHORIZED TO SIGN THIS APPLICATION ON BEHALF OF THE APPLICANT, AND TO BIND THE APPLICANT. I UNDERSTAND THAT UNDER NEW JERSEY CRIMINAL LAW, INSURANCE FRAUD IS PUNISHABLE BY UP TO TEN (10) YEARS IMPRISONMENT AND FINES UP TO \$150,000, AS WELL AS CIVIL PENALTIES AUTHORIZED BY THE NEW JERSEY INSURANCE FRAUD PREVENTION ACT. IF THIS APPLICATION FOR COVERAGE REPRESENTS AN ELECTRONIC SUBMISSION FOR COVERAGE, I FURTHER ACKNOWLEDGE RECEIPT OF COPIES OF ALL INSTRUMENTS RELATING TO SUCH SUBMISSION, INCLUDING THE INSTRUCTIONS FOR COMPLETING APPLICATION, THE FULLY COMPLETED APPLICATION AND ADDENDUMS AND THE AUTHORIZATION FOR RELEASE OF FUNDS AND CERTIFICATION.

I UNDERSTAND THAT, AS THE APPLICANT, THE INFORMATION PROVIDED HEREIN IS MATERIAL AND WILL BE RELIED UPON BY THE COMPENSATION RATING & INSPECTION BUREAU, AS WELL AS BY THE DESIGNATED INSURANCE COMPANY, TO PROVIDE THE REQUESTED INSURANCE AND WILL BE USED TO CALCULATE MY PRELIMINARY WORKERS' COMPENSATION PREMIUM.

I ALSO UNDERSTAND THAT I HAVE A CONTINUING OBLIGATION TO PROMPTLY NOTIFY THE DESIGNATED CARRIER OF CHANGES IN:

- THE KIND OF WORK CONDUCTED BY THE BUSINESS
- THE SIZE OF AND/OR CLASSIFICATION OF OUR WORKFORCE
- THE AMOUNT OF REMUNERATION
- THE BUSINESS OWNERSHIP OR BUSINESS STRUCTURE
- CHANGE OF MAILING ADDRESS AND/OR PRINCIPAL PHYSICAL LOCATION

I AGREE TO MAKE AVAILABLE ALL RECORDS NECESSARY FOR A CARRIER OR RATING BUREAU AUDIT AND TO PERMIT THE AUDITOR OR OTHER REPRESENTATIVE TO MAKE A PHYSICAL INSPECTION OF OUR PREMISES/OPERATIONS. I UNDERSTAND THAT FAILURE TO DO THIS MAY RESULT IN TERMINATION OF THE COVERAGE PROVIDED, CIVIL PENALTIES AND/OR CRIMINAL PROSECUTION.

IT IS FURTHER UNDERSTOOD THAT IF THERE IS WORKERS' COMPENSATION LIABILITY UNDER THE LAW(S) OF ANY OTHER STATE(S), OTHER ARRANGEMENTS MUST BE MADE.

IN ACCORDANCE WITH NEW JERSEY LAW, IF I/WE INTENTIONALLY UNDERSTATE OR CONCEAL REMUNERATION, OR MISREPRESENT OR CONCEAL EMPLOYEE DUTIES, SO AS TO AVOID PROPER CLASSIFICATION FOR PREMIUM CALCULATIONS, OR MISREPRESENT OR CONCEAL INFORMATION PERTINENT TO THE COMPUTATION AND APPLICATION OF AN EXPERIENCE RATING MODIFICATION FACTOR, I/WE SHALL BE SUBJECT TO CIVIL PENALTIES AUTHORIZED BY THE NEW JERSEY INSURANCE FRAUD PREVENTION ACT, AS WELL AS PROSECUTION UNDER THE CRIMINAL LAWS OF THIS STATE.

PRINT APPLICANT NAME AND TITLE	NJ DRIVER'S LICENSE # OR NJ MVC ID #
APPLICANT'S SIGNATURE	DATE

*Effective January 1, 2009*

**15. PRODUCER CERTIFICATION**

DESIGNATED LICENSED PRODUCER, IF ANY (INCLUDE ADDRESS)		FEDERAL EMPLOYER ID #/SOCIAL SECURITY NUMBER	
<p>I HEREBY CERTIFY THAT I HAVE READ AND UNDERSTAND THE INSTRUCTIONS RELATED TO THIS APPLICATION AND HAVE FULLY EXPLAINED THE RULES AND PROCEDURES OF THE NEW JERSEY WORKERS' COMPENSATION INSURANCE PLAN TO THE APPLICANT. I UNDERSTAND THAT INTENTIONAL MISSTATEMENT OF INFORMATION IN THIS APPLICATION MAY SUBJECT ME TO PENALTIES AS ARE PROVIDED BY LAW INCLUDING, BUT NOT LIMITED TO LOSS OF LICENSE.</p> <p>I FURTHER UNDERSTAND THAT UNDER NEW JERSEY CRIMINAL LAW, INSURANCE FRAUD IS PUNISHABLE BY UP TO TEN (10) YEARS IMPRISONMENT AND FINES UP TO \$150,000 AS WELL AS CIVIL PENALTIES AUTHORIZED BY THE NEW JERSEY INSURANCE FRAUD PREVENTION ACT. I FURTHER CERTIFY THAT I HAVE WITNESSED THE APPLICANT'S SIGNATURE TO THIS APPLICATION.</p> <p>IF THIS APPLICATION FOR COVERAGE REPRESENTS AN ELECTRONIC SUBMISSION FOR COVERAGE, I CERTIFY THAT I HAVE WITNESSED THE APPLICANT'S SIGNATURE TO THE "AUTHORIZATION FOR RELEASE OF FUNDS AND CERTIFICATION" AND THAT THE APPLICANT HAS RECEIVED COPIES OF ALL INSTRUMENTS RELATING TO SUCH SUBMISSION, INCLUDING THE INSTRUCTIONS FOR COMPLETING APPLICATION, THE FULLY COMPLETED APPLICATION AND ADDENDUMS AND THE AUTHORIZATION FOR RELEASE OF FUNDS AND CERTIFICATION.</p>		TELEPHONE NUMBER	
PRINT PRODUCER'S NAME AND TITLE		PRODUCER'S NJ LICENSE #	NATIONAL PRODUCER NUMBER
PRODUCER'S SIGNATURE		DATE	

**REMARKS**

<b>ACORD™</b>	<b>NEW JERSEY WORKERS COMPENSATION INSURANCE PLAN NOTICE OF ELECTION - PROPRIETORS AND PARTNERS</b>	DATE
<p>(SUBMIT IN DUPLICATE) PLEASE PRINT OR TYPE, ATTACH SEPARATE FORMS IF NECESSARY)</p> <p><b>NOTICE OF ELECTION - PROPRIETORS AND PARTNERS WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY INSURANCE</b></p> <p>THIS NOTICE MUST BE COMPLETED IF ANY ENTITY IS OPERATED AS A PROPRIETORSHIP OR ANY TYPE OF PARTNERSHIP INCLUDING A LIMITED LIABILITY PARTNERSHIP OR LIMITED LIABILITY COMPANY.</p> <p>THE NEW JERSEY WORKERS' COMPENSATION LAW WAS AMENDED EFFECTIVE APRIL 13, 2000. THE AMENDMENT PERMITS ELECTION BY A SELF-EMPLOYED PERSON OR PARTNERS OF ANY PARTNERSHIP INCLUDING PARTNERS OF A LIMITED LIABILITY PARTNERSHIP AND MEMBERS OF A LIMITED LIABILITY COMPANY ACTIVELY PERFORMING SERVICES ON BEHALF OF THE BUSINESS TO BE DEEMED EMPLOYEES FOR THE PURPOSE OF RECEIPT OF BENEFITS AND THE PAYMENT OF PREMIUMS. THIS ELECTION DOES NOT AFFECT THE INSURANCE OBLIGATIONS FOR EMPLOYEES OTHER THAN THE SELF-EMPLOYED PERSON, PARTNERS OR MEMBERS.</p> <p>THIS ELECTION MUST BE MADE AT THE TIME THE POLICY IS PURCHASED OR RENEWED AND MUST BE EFFECTIVE AT THE INCEPTION DATE OF THE POLICY. IT IS IMPORTANT TO NOTE THAT THE ELECTION CANNOT BE RESCINDED DURING THE POLICY PERIOD AND THAT IN THE CASE OF ANY PARTNERSHIP INCLUDING A LIMITED LIABILITY PARTNERSHIP OR LIMITED LIABILITY COMPANY, <b>ALL</b> OF THE PARTNERS OR <b>ALL</b> OF THE MEMBERS MUST ELECT THE COVERAGE. YOU WILL BE REQUIRED TO PAY A PREMIUM BASED ON THE REMUNERATION AND DUTIES OF THE SELF-EMPLOYED PERSON OR EACH PARTNER OR EACH MEMBER.</p> <p>THE INSURER OR INSURANCE PRODUCER SHALL NOT BE LIABLE IN AN ACTION FOR DAMAGES ON ACCOUNT OF THE FAILURE OF THE BUSINESS, LIMITED LIABILITY PARTNERSHIP, LIMITED LIABILITY COMPANY OR PARTNERSHIP TO ELECT TO OBTAIN WORKERS' COMPENSATION COVERAGE FOR A SELF-EMPLOYED PERSON, LIMITED LIABILITY PARTNER, LIMITED LIABILITY COMPANY MEMBERS OR PARTNER, UNLESS THE INSURER OR INSURANCE PRODUCER CAUSES DAMAGE BY A WILLFUL, WANTON OR GROSSLY NEGLIGENT ACT OF COMMISSION OR OMISSION.</p> <p>WHETHER ELECTING OR REJECTING COVERAGE, IT WILL BE NECESSARY TO COMPLETE ALL OF THE INFORMATION REQUESTED BELOW. THIS COMPLETED FORM MUST THEN BE RETURNED TO THE CARRIER/PRODUCER. A COPY OF THIS NOTICE AND PROOF OF MAILING SHOULD BE RETAINED FOR YOUR RECORDS.</p>		
<b><u>ALWAYS COMPLETE THIS SECTION</u></b>		
NAME OF BUSINESS _____		
COVERAGE IS ELECTED <input type="checkbox"/> COVERAGE IS REJECTED <input type="checkbox"/> BUSINESS IS A CORPORATION OR OTHER FORM OF ORGANIZATION <input type="checkbox"/>		
<b><u>COMPLETE THIS SECTION ONLY WHEN COVERAGE IS ELECTED</u></b>		
NAME(S) OF PROPRIETOR OR ALL PARTNERS (PLEASE PRINT)	ESTIMATED ANNUAL WAGE	DUTIES
1.		
2.		
3.		
4.		
5.		
6.		
<b><u>ALWAYS COMPLETE THIS SECTION</u></b>		
SIGNATURE: _____		DATE: _____
PROPRIETOR OR A PARTNER		

**NJWC  
INSURANCE PLAN**

Effective September 1, 2009



**NEW JERSEY WORKERS COMPENSATION INSURANCE PLAN  
EMPLOYEE LEASING SUPPLEMENTAL APPLICATION**

DATE (MM/DD/YYYY)

A labor contractor leasing workers to another entity or entities must answer all questions on this application. Exclude any temporary help service provided. For this purpose temporary help service means a service where the labor contractor hires its own employees and assigns them to clients for temporary periods to add to the client's work force in special work situations, such as employee absences, temporary skill shortages and seasonal workloads. Where necessary, use supplemental sheets to provide required detail.

Name of Labor Contractor: \_\_\_\_\_

1. Has the labor contractor operated under any other name, in any jurisdiction, in the past five (5) years? If "YES", complete the following.						YES	NO
<input type="checkbox"/>	<input type="checkbox"/>						
STATE NAME(S)	INSURANCE COMPANY	POLICY #	FROM	TO	ANNUAL PREMIUM		

2. OWNERSHIP. List every person or entity owning a 5% or more interest in the Labor Contractor now. Include the percentage of ownership for each person or entity, duties and annual salary.				
NAME	TITLE	% OWNERSHIP	DUTIES	ANNUAL SALARY

3. Do any principal owners of the labor contractor have any ownership interest in any other business entities, in any jurisdiction? If "YES", provide name and address(es) of other business interests, names of all owners, percentage of ownership, name of insurance carrier and policy number.	<input type="checkbox"/>	<input type="checkbox"/>
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4. List all clients of the labor contractor, whether or not covered by this insurance, including any other name(s) the client operated under in the last five (5) years. Include the address, NJTIN, FEIN and physical location of payroll records for each firm.		
<b>CLIENT INFORMATION</b> - The labor contractor must submit the following information for each client.		
LEGAL BUSINESS NAME OF CLIENT	NJTIN	FEIN
COMPLETE PHYSICAL ADDRESS	PAYROLL ADDRESS	

5. Does the labor contractor have any outstanding premium due on any workers' compensation policy? If "YES", amount owed, to which company, whether the amount is disputed. Include explanation.	YES	NO
<input type="checkbox"/>	<input type="checkbox"/>	
6. Is labor contractor duly registered with the NJ Dept. of Labor and Workforce Development? If "NO", explain.	<input type="checkbox"/>	<input type="checkbox"/>

**FOR LABOR CONTRACTOR / CLIENT COVERAGE**

1. Is there a written contract between the labor contractor and the client?	<input type="checkbox"/>	<input type="checkbox"/>
2. Does client lease entire workforce from this labor contractor? If "NO", explain and provide coverage information for non-leased workers.	<input type="checkbox"/>	<input type="checkbox"/>
3. Is client contractually affiliated with any other labor contractor? If "YES", explain fully including legal name, mailing address and coverage information.	<input type="checkbox"/>	<input type="checkbox"/>
4. Does client firm have any outstanding premium due on any workers' compensation policy? If "YES", provide name of insurance company, policy number, effective dates and amount outstanding.	<input type="checkbox"/>	<input type="checkbox"/>
5. Do any other clients of labor contractor have current coverage through NJWCIP? If "YES", provide name of client(s) and assigned carrier(s).	<input type="checkbox"/>	<input type="checkbox"/>

**LABOR CONTRACTOR'S STATEMENT**

The labor contractor certifies that all information contained herein, as well as that contained in the primary application, is true, complete and accurate. As a co-employer of the client entity, it is hereby certified that the labor contractor has fully read the Instructions and Applicant Certification and, by signature below, understands and acknowledges that the responsibilities and liabilities contained therein are co-extensive with the client. Labor contractor further certifies that client(s) have been fully apprised of contents, and been provided copies of all documents attendant to procuring the required coverage.

Name of Labor Contractor: \_\_\_\_\_

Signature and Title of Officer, owner or person authorized to legally bind the labor contractor \_\_\_\_\_ Date \_\_\_\_\_

Print Name of Officer, owner or person whose signature appears above. \_\_\_\_\_

NJWC  
INSURANCE PLAN



**NEW JERSEY WORKERS COMPENSATION INSURANCE PLAN  
TRUCKERS SUPPLEMENTAL APPLICATION**

DATE (MM/DD/YYYY)

(Submit in duplicate)

If space restricts a complete answer, attach answer on separate sheets of paper, in duplicate.

<p>1. NAME</p> <hr/> <p>2. BUSINESS ADDRESS</p>	<p>3. HOME PHONE</p> <hr/> <p>BUSINESS PHONE</p> <hr/> <p>4. FEIN</p> <hr/> <p>NJTIN</p>
---	--

5. If you or your employees operate out of a base terminal, give terminal address(es): You must attach a list of drivers assigned to each terminal.

--

6. If you or your employees spend a majority of driving time in a certain state, name that State for yourself and each employee:

--

7. If you do not drive a majority of time in any one state, give yours and your employees' state(s) of residence:

--

8. Do you use any owner-operators?  Yes  No  
If "YES", list them below:

NAME - ALL DRIVERS	HOME ADDRESS(ES)

9. Do you have workers compensation certificates of insurance on file for each owner-operator?  Yes  No  
If "NO", is payroll included on application for coverage?  Yes  No

10. Do you lease employees to other firms?  Yes  No If "YES", list firm name(s) and street address(es) of locations where leased employees operate: Include Supplemental Employee Leasing Application.

--

11. With whom is your largest hauling contract?

FIRM	ADDRESS

**12. Agreement of Applicant**

I certify I read and understand the statements in this application. Also, I certify the statements in this application are true and agree to the following conditions:

- A. To maintain a complete payroll transaction record as the insurance company may require, and to have these records available to the company and Rating Bureau at the business address.
- B. To obey all laws, orders, and rules of the public authorities and with recommendations made by the insurance company about the welfare, health and safety of the employees.

_____	_____
Business Name of Employer	Signature
_____	_____
Date of Application	Title

\* Definitions  
Base Terminal: A permanent location with central loading docks or storage facilities where a trucker regularly loads, unloads, stores or transfers freight.  
State of Residence: The state where the trucker lives and files Federal Income Tax returns.

**NJWC  
INSURANCE PLAN**

Effective July 1, 2010

<b>00619262</b>	NEW JERSEY WORKERS COMPENSATION INSURANCE PLAN AUTHORIZATION FOR RELEASE OF FUNDS AND CERTIFICATION	<b>00619262</b>
Employer:		
NJCRIB 60 PARK PLACE NEWARK NJ 07102	NJ Taxpayer ID #: Federal Employer ID or SS#: 1234567890 Date business began: 1917 Coverage requested effective date: 04/30/2010	
<b>Check amt: 244.00</b>		
<b>If <b>**final review**</b> has not been completed at time of fax - this fax will be null and void no coverage will be effected until application has passed <b>** final review **</b></b>		
<b>Please attach a voided check before faxing:</b>		
<b>You must print this form and fax to njcrib.</b>		
Attach voided check here.		
Only Fax's received at bureau on (973) 622-0553 will be processed!		
Coverage will become effective in accordance with 3:14-8 of the N.J. manual after receipt of application and fax authorization.		
Note: Your application (00619262) will not be processed until this fax is received		
<b>You must sign in pen and fax to njcrib. (3 SIGNATURES REQUIRED.)</b>		
I authorize drafting funds for the above named bank account.		
Signature:	Title:	Date:
<b>A: APPLICANT CERTIFICATION</b>		
I hereby acknowledge that I have fully read the instructions related to the completion of this application as well as above statements and personally certify that the foregoing statements and information contained in this application are true and accurate to the best of my knowledge and, that I, as an owner/officer, am fully authorized to sign this application on behalf of the applicant, and to bind the applicant. I am aware that my typewritten signature is included on the "APPLICATION FOR DESIGNATION OF AN INSURANCE COMPANY"(ACORD 133NJ) and the following forms, if applicable, to obtaining the required insurance through the New Jersey Workers' Compensation Insurance Plan: 1. Notice Of Election. Form PP1A(ACORD 134NJ) 2. Employee Leasing Supplemental Application(ACORD 135NJ) 3. Truckers Supplemental Application(ACORD 136NJ). I agree that my handwritten signature on this Applicant Certification shall also constitute my original signature on any and all forms required for the completion of the Application process. I have read the completed forms that are part of this application and I agree to be bound by said forms. I understand that under New Jersey criminal law, insurance fraud is punishable by up to ten (10) years imprisonment and fines up to \$150,000, as well as civil penalties authorized by the New Jersey insurance fraud prevention act. If this application for coverage represents an electronic submission for coverage, I further acknowledge receipt of copies of all instruments relating to such submission, including the instructions for completing application, the fully completed application and addendums and the authorization for release of funds and certification. I understand that, as the applicant, the information provided herein is material and will be relied upon by the Compensation Rating & Inspection Bureau, as well as by the designated insurance company, to provide the requested insurance and will be used to calculate my preliminary workers compensation premium. I also understand that I have a continuing obligation to promptly notify the designated carrier of changes in: o The kind of work conducted by the business   o The size of and/or classification of our workforce   o The amount of remuneration o The business ownership or business structure   o Change of mailing address and/or principal physical location I agree to make available all records necessary for a carrier or rating bureau audit and to permit the auditor or other representative to make a physical inspection of our premises/operations. I understand that failure to do this may result in termination of the coverage provided, civil penalties and/or criminal prosecution. It is further understood that if there is workers compensation liability under the law(s) of any other state(s), other arrangements must be made. In accordance with New Jersey law, if I/we intentionally understate or conceal remuneration, or misrepresent or conceal employee duties, so as to avoid proper classification for premium calculations, or misrepresent or conceal information pertinent to the computation and application of an experience rating modification factor, I/we shall be subject to civil penalties authorized by the New Jersey insurance fraud prevention act, as well as prosecution under the criminal laws of this state.		
Applicants Signature:	Title:	Date:
<b>B: PRODUCER CERTIFICATION</b>		
I hereby certify that I have read and understand the instructions related to this application and have fully explained the rules and procedures of the New Jersey workers' compensation insurance plan to the applicant. I understand that intentional misstatement of information in this application may subject me to penalties as are provided by law including, but not limited to loss of license. I further understand that under New Jersey criminal law, insurance fraud is punishable by up to ten (10) years imprisonment and fines up to \$150,000 as well as civil penalties authorized by the New Jersey insurance fraud prevention act. I further certify that I have witnessed the applicant's signature to this application. If this application for coverage represents an electronic submission for coverage, I certify that I have witnessed the applicant's signature to the "authorization for release of funds and certification" and that the applicant has received copies of all instruments relating to such submission, including the instructions for completing application, the fully completed application and addendums and the authorization for release of funds and certification.		
Producers Signature:	Title:	Date:

NJWC  
INSURANCE PLAN

★ 10. **Supplementary Procedure—Employers Insured Under Plans in Other States**

- (a) **Application of the Manual.** The New Jersey Workers Compensation Insurance Plan shall apply in all respects, except as is herein indicated, to insurance effected under this procedure.
- (b) **Qualifying for Same Insurance Company in New Jersey as in Other States.** Any employer insured under Plans in any state other than New Jersey for Workers Compensation Insurance may qualify for designation of the same insurance company in accordance with the New Jersey Workers Compensation Insurance Plan by
  - (i) contacting the designated servicing carrier, or
  - (ii) filing with the Rating Bureau a New Jersey Workers Compensation Insurance Plan application with a letter or explanation in which the need for such designation is indicated.

- ★ (c) **Procedure.** Upon receipt of the request from the employer the designated insurance company shall compute the additional deposit premium for the extension in accordance with paragraph 3 of the Plan and shall file a copy of the New Jersey portion of the policy Information Page with the Rating Bureau. The Information Page shall be stamped WCIP (Workers Compensation Insurance Plan) to indicate the coverage has been designated. If the request is made through the Rating Bureau, it shall send a Notice of Designation to the servicing carrier, employer, and designated producer (if any). Insurance will be effected in accordance with paragraph 3 of the Plan.
- (d) The procedure in (b) is optional with the employer and the insurance company designated in the other state. If it is rejected by either party, the Rating Bureau will designate an insurance company in accordance with paragraph 4 of the Plan.
- (e) The procedure in (b) is available only if the insurance company designated in the other state is a member of the Rating Bureau and licensed to write Workers Compensation and Employers Liability Insurance in New Jersey.





**PART 4  
SECTION 1. CLASSIFICATIONS**

**RATES AND RATING VALUES WILL BE FOUND IN 2:1-2 OF THIS MANUAL.**

PHRASEOLOGY	CODE NO.
<b>ABRASIVE WHEEL MFG—CERAMIC OR RESIN BONDED— &amp; Drivers</b> .....	<b>1754</b>
Ore crushing or the mfg. of artificial abrasives to be separately rated.	
<b>ACCOUNTING FIRM—ALL EMPLOYEES &amp; Clerical, Messengers, Drivers NPD</b> .....	<b>8860</b>
<b>ACETYLENE GAS MFG &amp; Drivers</b> .....	<b>4635</b>
Includes tank charging.	
<b>ADDING, Computing, Recording or Office MACHINE MFG NOC</b> .....	<b>3574</b>
<b>ADDRESSING or Mailing CO NPD</b> .....	<b>8800</b>
<b>ADVERTISING CO &amp; Drivers</b> .....	<b>9549</b>
Applicable to outdoor advertising companies and includes shop operations; the erection, painting, repair, maintenance or removal of signs; sign painting or lettering in or upon buildings or structures; and bill posting.	
<b>AGRICULTURAL MACHInery MFG</b> .....	<b>3507</b>

**\* AGRICULTURE OR HORICULTURE:**

Servants Occasional .....	<b>0910</b>
Inservants Full time.....	<b>0913</b>

(Rates for Code 0910 and 0913 are set forth in 3:5-12 of this Manual.)

Outservants:

The classifications set forth below are:

1. Subject to the rules and definitions of this Manual, except as modified by the special rules for Private Residences, Estates and Farms (3:5 of this Manual).
2. Mutually unavailable for division of payroll except that separate farms which constitute separate and distinct enterprises shall be separately rated.
3. Applicable without regard to any farming operations conducted for the sole and exclusive purpose of providing food for work animals, for the employer, the employees and their families.

Subject to the above and the specific provisions of each classification, that single classification shall be applied which most accurately describes the principal (in terms of payroll expended) operations. In no instance shall the acreage planted, the value of crops or any standard other than payroll expended be used in determining the applicable classification.

**BERRY FARM or Vineyard—no dairying or raising of livestock or grain— & Drivers. (PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.)**..... **0079**

Includes picking, grading, sorting or packing. A farm engaged principally in the raising of berries or operating a vineyard, but which also conducts dairying operations or raises livestock or grain, shall be assigned to 0075 vegetable, berry, flower or bulb farm or vineyard—including incidental dairying or general farming.

Breeding Farm-See "Equine Industry"

**BULB or Flower FARM—No dairying or raising of livestock or grain— & Drivers. (PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.)**..... **0086**

Includes picking, grading, sorting or packing. A farm engaged principally in the raising of flowers or bulbs, but which also conducts dairying operations or raises livestock or grain, shall be assigned to 0075 vegetable, berry, flower or bulb farm or vineyard—including incidental dairying or general farming.

**CATTLE or Livestock AUCTIONEER OR COMMISSION MERCHANT. (PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.)** ..... **0081**

Not applicable to risks which buy, sell, handle or transport or care for animals. Such risks shall be assigned to 0082 cattle or livestock dealer.

**CATTLE or Livestock DEALER— & Drivers. (PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.)** ..... **0082**

\* Capitalized heading need not be included in the policy.  
© Compensation Rating and Inspection Bureau

**AGRICULTURE OR HORTICULTURE: Continued**

**CATTLE** or Livestock **FARM**—no collection of waste for food—& Drivers. **(PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.)**..... 0083

Risks which raise livestock and in addition collect waste for food shall be assigned to 0073 piggery.

**CHICK, Squab or Fish HATCHERY**—& Drivers. **(PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.)** ..... 0055

Includes grading, sorting or packing.

**DAIRY FARM**—& Drivers. **(PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.)**..... 0084

Subject to the general rules of this Manual, pasteurizing plants or the retail delivery of milk shall be separately rated as 2070 milk depot or milk dealer.

**EGG** or Poultry **PRODUCER**—& Drivers. **(PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.)** ..... 0034

Includes grading, sorting or packing.

**FARM NOC**—& Drivers. **(PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.)**..... 0085

Includes picking, grading, sorting or packing.

★ **FARM—Nursery Employees & Drivers** ..... 0005

Applies to all facilities devoted to the propagation of trees, shrubs, plants or flowering shrubs and plants not included under Code 0035. Operations involve planting, fertilizing, watering, trimming, potting and repotting plants, and transplanting at the nursery location. Additionally, these insureds may deliver their products to customers and also plant these products at their customers' location(s). Wholesale or retail sales conducted from the nursery location and sod dealers are also assigned to Code 0005.

**FISH, Chick or Squab HATCHERY**—& Drivers. **(PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.)** ..... 0055

Includes grading, sorting or packing.

**FLORIST**—cultivation under glass—& Drivers. **(PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.)** ..... 0035

Includes picking, grading, sorting or packing. A farm engaged principally in the raising of field grown flowers or bulbs shall be assigned to 0086 flower or bulb farm.

**FLOWER** or Bulb **FARM**—no dairying or raising of livestock or grain—& Drivers. **(PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.)**..... 0086

Includes picking, grading, sorting or packing. A farm engaged principally in the raising of flowers or bulbs, but which also conducts dairying operations or raises livestock or grain, shall be assigned to 0075 vegetable, berry, flower or bulb farm or vineyard—including incidental dairying or general farming.

**FRUIT FARM OR ORCHARD**—& Drivers. **(PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.)** ..... 0089

Includes picking, grading, sorting or packing.

**FUR BEARING ANIMAL OR RABBIT FARM**—& Drivers. **(PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.)**..... 9727

Includes grading, sorting or packing.

**LIVESTOCK** or Cattle **AUCTIONEER OR COMMISSION MERCHANT**. **(PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.)**..... 0081

Not applicable to risks which buy, sell, handle or transport or care for animals. Such risks shall be assigned to 0082 cattle or livestock dealer.

**LIVESTOCK** or Cattle **DEALER**—& Drivers. **(PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.)** ..... 0082

**LIVESTOCK** or Cattle **FARM**—no collection of waste for food—& Drivers. **(PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.)** ..... 0083

Risks which raise livestock and in addition collect waste for food shall be assigned to 0073 piggery.

**ORCHARD** or **FRUIT FARM**—& Drivers. **(PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.)** ..... 0089

Includes picking, grading, sorting or packing.

**PIGGERY**—& Drivers. **(PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.)** ..... 0073

Includes the collection of waste for food.

**POULTRY** or Egg **PRODUCER**—& Drivers. **(PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.)** ..... 0034

Includes grading, sorting or packing.

\* Capitalized heading need not be included in the policy.  
© Compensation Rating and Inspection Bureau

**\* AGRICULTURE OR HORTICULTURE: Continued**

**RABBIT or Fur Bearing Animal FARM-& Drivers. (PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.) ..... 9727**  
Includes grading, sorting or packing.

**SQUAB, Chick or Fish HATCHERY-& Drivers. (PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.) ..... 0055**  
Includes grading, sorting or packing.

**VEGETABLE, BERRY, FLOWER OR BULB FARM OR VINEYARD-including incidental dairying or general farming, Drivers. (PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.)..... 0075**  
Includes picking, grading, sorting or packing. It is not applicable to a farm engaged principally in dairying or general farming.

**VEGETABLE FARM-no dairying or raising of live-stock or grain-& Drivers. (PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.)..... 0074**  
Includes picking, grading, sorting or packing. A farm engaged principally in the raising of vegetables, but which also conducts dairying operations or raises livestock or grain, shall be assigned to 0075 vegetable, berry, flower or bulb farm or vineyard-including incidental dairying or general farming.

**VINEYARD or Berry Farm-no dairying or raising of livestock or grain-& Drivers. (PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.)..... 0079**  
Includes picking, grading, sorting or packing. A farm engaged principally in the raising of berries or operating a vineyard, but which also conducts dairying operations or raises livestock or grain, shall be assigned to 0075 vegetable, berry, flower or bulb farm or vineyard-including incidental dairying or general farming.

**AIRCRAFT ENGINE MFG ..... 3826**

**\* AVIATION FLIGHT AND GROUND OPERATION:**

★ The classifications described under this capitalized heading apply to fixed wing and other aircraft. The phrase "member of flying crew" refers to all employees who constitute the normal complement of flying personnel or who are engaged in aviation operations or the care of passengers or cargo as such. It includes but is not limited to employees designated as:

- |                  |                   |
|------------------|-------------------|
| Pilots           | Hosts             |
| Co-Pilots        | Hostesses         |
| Flight Engineers | Flight Attendants |
| Navigators       | Pursers           |
| Radio Operators  |                   |

Ticket sellers or information clerks in connection with any of the aviation classifications are to be separately rated as 8810-Clerical.

★ **AVIATION-Charter or Air Taxi-FLYING CREW ..... 7431**

Applies to air charter, air taxi and similar operations using fixed-wing aircraft that conduct operations outside of Part 121 of the Federal Aviation Regulations. Separately rate all other employers and drivers.

★ **AVIATION-Air Carrier-Scheduled, Commuter or Supplemental-FLYING CREW ..... 7405**

Applies to scheduled, commuter or commercial air carriers including cargo carriers, that conduct operations with fixed-wing aircraft under Part 121 of the Federal Aviation Regulations. Separately rate all other employees and drivers.

★ **AVIATION-GROUND OPERATIONS & Drivers ..... 7428**

Applies to operations other than scheduled, irregular or non-scheduled airlines and includes field or hangar instructors. Classroom instructors to be separately rated as 8868, colleges or schools. Ground photographic laboratory employees to be separately rated as 4361-Photographers. Payroll for flying days of members of flying crews to be separately rated.

In the event that the non-flying duties of pilots and members of flying crews are not otherwise specifically described by a manual classification, this classification shall be applied to the payroll for each day the pilot and the crew do not fly. For each day flown, the payroll of the pilot and members of the flying crew shall be classified and rated in accordance with the actual flying operations as described by the following schedule. The daily payroll for each such day shall be computed on the basis of 300 days per year.

★ **AVIATION-PATROL, OR PHOTOGRAPHY-FLYING CREW-Other than mapping or survey work, skywriting, advertising. .... 7426**

Separately rate helicopter flying crew to Code 7425.

\* Capitalized heading need not be included in the policy.  
© Compensation Rating and Inspection Bureau

**CLASSIFICATIONS**

**AVIATION FLIGHT AND GROUND  
OPERATIONS : Continued**

**AVIATION-PUBLIC EXHIBITION-FLYING**

**CREW**-Involving stunt flying, racing or parachute jumping. .... **7427**  
Separately rate helicopter flying crew to Code 7425.

The earned premium for this classification shall be separately determined and if less than the minimum premium for the classification, the minimum premium shall be substituted for the earned premium and collected in addition to any other premium developed by the policy.

**AVIATION-SALES OR SERVICE AGENCY-**

**FLYING CREW-Student Instruction**..... **7424**  
Separately rate helicopter flying crew to Code 7425.

**AVIATION-TESTING AIRCRAFT-FLYING**

**CREW** ..... **7426**  
Mfd. under an approved type certificate.  
Separately rate helicopter flying crew to code 7425.

**AVIATION FLYING CREW-TRANSPORTATION  
OF PERSONNEL in conduct of employer's  
business**..... **7424**

Commercial aviation operation to be separately rated. Separately rate helicopter flying crew to Code 7425.

**AVIATION-transportation of personnel in conduct  
of employer's business-Ground Crew &  
Drivers**..... **7428**

Refer to Code 7424 for flying crew.

**AVIATION-FLYING CREW**-Involving dusting, spraying  
or aerial firefighting ..... **7427**

Separately rate helicopter flying crew to Code 7425.

**AVIATION-FLYING CREW NOC**..... **7424**

Separately rate helicopter flying crew to Code 7425

**AVIATION AIRLINE OPERATION-GROUND**

**EMPLOYEES & Drivers**..... **7403**

Applies to ground personnel such as, but not limited to, maintenance and service personnel, information clerks, air traffic controllers and security personnel. Ticket sellers or information clerks to be separately rated as Code 8810-Clerical. Members of flying crew to be separately rated under the appropriate aviation classification.

**AIRPORT OR HELICOPTER OPERATOR-ALL  
EMPLOYEE & Drivers** ..... **7435**

Applies to ground personnel such as, but not limited to, maintenance and service personnel, information clerks, air traffic controllers and security personnel. Ticket sellers or information to be separately rated as Code 8810-Clerical. Members of flying crews to be separately rated under the appropriate aviation classification.

**AVIATION-Helicopters-FLYING CREW**..... **7425**

Code 7425 applies to all helicopter operations, including those normally conducted by fixed-wing aircraft. Separately rate all other employees and drivers.

**AVIATION-Mapping, Surveying, Skywriting or  
Advertising-FLIGHT CREW** ..... **7424**

**AIRPLANE MFG** ..... **3830**

**AIR PRESSURE or Steam GAUGE MFG** ..... **3571**

**ALCOHOL MFG-GRAIN-ALL OPERATIONS** .... **2130**

**ALE or Beer DEALER-WHOLESALE-&  
Drivers**..... **7390**  
NPD with 2121 brewery.

Aluminum Siding Installation-See "Building Siding"

**ALUMINUM WARE MFG**..... **3227**

Applies to goods manufactured from sheet aluminum. Rolling mills or smelting to be separately rated.

**AMUSEMENT DEVICE OPERATION NOC-not  
traveling-Driver**..... **9180**

Includes ticket sellers or collectors and applies to the operation and maintenance of merry-go-rounds, swings, roller coasters and similar amusement devices not otherwise classified.

**AMUSEMENT DEVICE OPERATOR, Carnival or  
Circus-TRAVELING-& Drivers**..... **9186**

The actual remuneration of directors, players, entertainers, or musicians shall be included in the basis of premium, subject, however, to a maximum of \$2,320 per week per person.

**AMUSEMENT PARK or Exhibition OPERATION &  
Drivers**..... **9016**

Applies to the operation by owners or lessees and includes musicians and box office employees. Operation or maintenance of amusement devices to be separately rated. The two foregoing classifications do not apply to amusements, exhibitions or other operations separately classified in this Manual (such as bathhouses, billiard halls, boat livery, bowling lanes, dance halls, garages, restaurants, retail stores, theaters) whether operated by the owner or lessee of the exhibition or amusement park or through independent concession.

\* Capitalized heading need not be included in the policy.  
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**AMUSEMENT PARK, PLACE OR BOARDWALK-GAMES NOT INVOLVING POWER DRIVEN OR MECHANICAL DEVICES..... 8090**

Includes Japanese ballgame, ringtoss, wheels of chance, penny arcades and similar games.

**AMUSEMENT PARK, PLACE OR BOARDWALK-PURVEYORS OF FOOD OR DRINK. (PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES) ..... 9079**

Includes "hot dogs," orangeade, ice cream, peanuts, popcorn, candy, waffles, custards and similar articles of food and drink.

**ANALYTICAL CHEMIST—NPD ..... { 4571  
..... { 4572**

Includes laboratory and outside employees.

**ANIMAL SHELTER & Drivers. (PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES)..... 9726**

Includes dog wardens and animal control, humane societies, local or county units, the Society for the Prevention of Cruelty to Animals.

**ANTI-TOXIN, Serum or Virus MFG & Drivers..... .5951**

**ARCHITECT or Engineer—CONSULTING NPD ..... 8601**

Not engaged in actual construction. May only be used upon specific approval of the Rating Bureau.

**ARTIFICIAL BREEDING OF CATTLE—Non-professional employees & Drivers. (PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES) ..... 0083**

Professional employees to be separately rated as 8831 hospital—veterinary.

**ASBESTOS CONTRACTOR—Employees engaged in asbestos removal, replacement, repair, enclosure or encapsulation & Drivers. .... 5473**

**ASHES, Garbage or Refuse COLLECTION & Drivers..... 9403**

Reduction, rendering or fertilizer plants to be separately rated.

**ASPHALT or Tar DISTILLING OR REFINING & Drivers ..... 4741**

Includes the mfg. of products obtained from the distilling or refining of tar or asphalt and the saturation of paper or felt with tar or asphalt. Felt or paper mfg. or coke burning to be separately rated. Chemical works or manufacturers of dyes or products used as explosives to be separately rated.

**ASPHALT WORKS & Drivers..... 1463**

Includes grinding, pulverizing or mixing asphalt. Digging, mining or quarrying to be separately rated.

**ASSAYING—NPD ..... { 4571  
..... { 4572**

Includes laboratory and outside employees.

**ASSISTED LIVING FACILITY & Drivers. (PREMIUM BASIS SHALL NOT INCLUDE BOARD OR LODGING.) ..... 8829**

Applies to those risks providing on-site intermediate and/or skilled health care for residents. Independent Living facilities operated in conjunction with, but separate from, the Assisted Living facility to be separately rated as 9015 - Building NOC - Operation by Owner or Lessee.

Asylum—See "Hospital"

**\* ATHLETIC SPORTS OR PARK:**

**★ CONTACT SPORTS..... .9179**

Applies to players, coaches, managers, trainers, equipment managers or sports officials and includes all players on salary list of insured, whether regularly played or not. Contact sports include, but are not limited to, football, hockey and roller derbies.

The actual remuneration of players shall be included in the basis of premium, subject, however, to minimum annual salary of \$2,320 per player and a maximum annual salary of \$120,640. This classification is not applicable for amateur, youth, or recreational sports, in which the athletes are generally not paid. Refer to code 9063 for these risks.

**★ NON-CONTACT SPORTS ..... 9178**

Applies to players, coaches, managers, trainers, equipment managers or sports officials and includes all players on salary list of insured, whether regularly played or not. Non-contact sports include, but not limited to, baseball, basketball and soccer.

The actual remuneration of players shall be included in the basis of premium, subject, however, to minimum annual salary of \$2,320 per player and a maximum annual salary of \$120,640. This classification is not applicable for amateur, youth, or recreational sports, in which the athletes are generally not paid. Refer to Code 9063 for these risks

**OPERATION & Drivers..... 9182**

Applies to all employees other than players, coaches, managers, trainers, equipment managers or sport officials.

**ATTORNEY—ALL EMPLOYEES & Clerical, Messengers, Drivers NPD ..... 8820**

**AUCTIONEERS & Salespersons..... 8090**

Includes solicitors and appraisers. Not livestock sales stables. Includes inside salespersons.

\* Capitalized heading need not be included in the policy.  
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**AUDIO** or Visual Recording Media Mfg. .... **4923**  
Includes tapes or disks. Phonograph Record Mfg.  
to be separately rated as 4431.

**AUDITOR**, or Factory Cost or Office **SYSTEMATIZER—  
TRAVELING**..... **8803**  
Includes insurance company premium  
auditors.

**AUTOMATIC SCREW MACHINE PRODUCTS MFG  
NPD** ..... **3145**

**AUTOMATIC SPRINKLER INSTALLATION &  
Drivers**..... **5188**  
Applies to automatic sprinklers intended for fire  
extinguishing purposes. Lawn Sprinkler  
Installation to be rated as Code 5183.

**AUTOMATIC STOKER, GAS OR OIL BURNER—  
INSTALLATION OR SERVICE—COMMERCIAL-  
& Drivers** ..... **3724**

Automobile Accessory Store—See “Store”

★ **AUTOMOBILE BODY REPAIR** ..... **8393**  
Applies to the repair of metal automobile bodies and  
light panel truck bodies. Includes upholstering and  
painting. NPD with 3815 truck body mfg. or repair  
NOC or 8397 automobile garage or repair shop.

**AUTOMOBILE CAR WASH & Drivers** ..... **8396**  
Includes incidental greasing, polishing and  
servicing. NPD with 8387 automobile accessories  
service station or any of its cross references, 8392  
automobile storage garage or parking station,  
8397 automobile garage or repair shop or 8398  
automobile sales or service agency.

**AUTOMOBILE DELIVERY—DRIVEAWAY—&  
Drivers**..... **7380**

Automobile Delivery—Haulaway—See “Truckmen”

**AUTOMOBILE DISMANTLING & Drivers**..... **3821**  
Includes the salvage or junking of parts. Store  
operations which are physically separated from  
salvage and parts storage areas, and are conducted  
with no interchange of labor, to be separately  
rated as 8046 — STORE: Automobile Accessories  
— Retail — NOC.

**AUTOMOBILE GARAGE** or Repair Shop—& parts  
department employees, **Drivers**..... **8397**

**AUTOMOBILE STORAGE, GARAGE, PARKING LOT  
OR PARKING STATION, VALET SERVICE,  
CASHIERS OR COUNTER PERSONNEL &  
Drivers**..... **8392**  
NPD with 8397 — Automobile repair shop or  
garage or 8398 — Automobile Sales or Service  
Agency. The classification is intended to cover  
automobile storage garages or parking lots where

the operations are restricted to the storing or parking  
of automobiles with incidental sale of gasoline or oil  
or servicing such as washing, polishing or greasing  
but is not applicable to a risk engaged in repairing  
automobiles.

**AUTOMOBILE RADIATOR MFG NPD** ..... **3807**

**AUTOMOBILE** or truck **RENTAL OR LEASING** or Livery  
**Company**..... **7369**

Chauffeurs of Private Passenger Vehicles ..... **7380**

Drivers of Tank Trucks..... **7196**

Drivers of Trucks NOC or other Commercial  
Vehicles ..... **7219**

**AUTOMOBILE REPAIR SHOP** or Garage—& parts  
department employees, **Drivers**..... **8397**

**AUTOMOBILE SALES** or Service **AGENCY—&** parts,  
service department employees, **Drivers** ..... **8398**

**AUTOMOBILE SALESPERSONS**..... **8748**

**ACCESSORY OR SPARE PARTS STORE** ..... **8010**  
Applicable only if the store is at a separate location  
which is conducted as a separate enterprise without  
interchange of labor.

**AUTOMOBILE SERVICE STATION—& Drivers** ..... **8387**  
Applies to automobile accessories. NPD with 8392  
automobile storage garages or parking station, 8396  
automobile car wash, 8397 automobile garage or  
repair shop, or 8398 automobile sales or service  
agency. The following phraseologies are cross  
referenced to this classification; gasoline station—  
retail—& drivers, rubber tire dealer—retail—& drivers  
and storage battery service station—& drivers.

**AUTOMOBILE Storage Garage or PARKING STATION  
& Drivers** ..... **8392**

NPD with 8397 automobile garage or repair shop  
or 8398 automobile sale or service agency. The  
classification is intended to cover automobile  
storage garages or parking stations where  
the operations are restricted to the storing or  
parking of automobiles with incidental sale of  
gasoline or oil or servicing such as washing,  
polishing or greasing but is not applicable to a  
risk engaged in repairing automobiles.

**AUTOMOTIVE LIGHTING, IGNITION OR STARTING  
APPARATUS MFG NOC** ..... **3648**

**AUTOMOTIVE REPLACEMENT PARTS  
DISTRIBUTOR—WHOLESALE—MACHINE  
SHOP—no work on motor vehicles**..... **3632**  
Includes cylinder reboring, valve grinding,  
turning down brake drums or rebabbiting  
connecting rods. Store employees shall be  
assigned to 8010 hardware store.

<b>AWNING MFG—METAL—SHOP WORK ONLY.....</b>	<b>3076</b>	<b>BATTERY MFG—storage—NOC.....</b>	<b>3656</b>
<b>AWNING or Tent ERECTION— &amp; SHOP OPERATION, Drivers.....</b>	<b>9538</b>	<b>BEACH CHAIRS—rental .....</b>	<b>9015</b>
<b>AWNING OR TENT MFG—SHOP.....</b>	<b>2576</b>	<b>BEAN SORTING OR HANDLING.....</b>	<b>8102</b>
No erection.		<b>BEAUTY PARLOR, or Barber Shop. (PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.....</b>	<b>9586</b>
<b>BABY CARRIAGE MFG.....</b>	<b>3865</b>	<b>BED SPRING or Wire Mattress MFG.....</b>	<b>3300</b>
<b>BAG MFG—PAPER .....</b>	<b>4273</b>	<b>BEDSTEAD MFG OR ASSEMBLY—METAL .....</b>	<b>3076</b>
Paper mfg. to be separately rated as 4239.		<b>BEER DISPENSING EQUIPMENT INSTALLation OR SERVICE &amp; Drivers.....</b>	<b>5183</b>
<b>BAG or Sack MFG—CLOTH .....</b>	<b>2578</b>	Beer Garden or Beer Parlor—See “Tavern”	
Applies to the mfr. of cotton, burlap or gunny bags or sacks. Bag renovating or repairing to be separately rated as 2575 bag renovating.		<b>BEER or Ale DEALER—WHOLESALE &amp; Drivers</b>	<b>7390</b>
<b>BAG RENOVATING .....</b>	<b>2575</b>	NPD with 2121 brewery.	
Applies to the renovating or repairing of cotton, burlap or gunny bags or sacks and includes sewing.		<b>BELL INSTALLation—tower— &amp; Drivers.....</b>	<b>9530</b>
<b>BAKERY &amp; Drivers, Route Supervisors .....</b>	<b>2003</b>	<b>BEVERAGE MFG—CARBONATED—NOC &amp; Route Supervisors, Drivers.....</b>	<b>2157</b>
<b>BALL or Roller BEARING MFG NPD.....</b>	<b>3638</b>	<b>BICYCLE MFG OR ASSEMBLY .....</b>	<b>3865</b>
<b>BANK or Trust Company—CLERICAL.....</b>	<b>8810</b>	<b>BILLIARD HALL NPD.....</b>	<b>9089</b>
Special officers, uniformed attendants, ushers, doormen or employees engaged in care, custody and maintenance to be separately rated as 9015 building NOC.		No bowling lanes.	
Runners or messengers to be separately rated as 8742 salesperson. Armored car crews or chauffeurs to be separately rated as 7380 drivers, chauffeurs and their helpers.		<b>BLACKSMITH NPD.....</b>	<b>3111</b>
<b>BAR, LOUNGE OR TAVERN. (PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.).....</b>	<b>9079</b>	Boardwalk Rug Auctioneer—See “Store”	
Musicians, players or entertainers to be separately rated as 9156 musicians.		Boardwalks—See “Amusement”	
<b>BARBER SHOP or Beauty Parlor. (PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.).....</b>	<b>9586</b>	Boarding House—See “Hotel”	
Barges, Scows, Canal Boats or Lighters—See 3:6 of this Manual.		<b>BOAT BUILDING OR REPAIR &amp; Drivers.....</b>	<b>6824</b>
<b>BARRICADE or Guard Rail CONSTRUCTION— PERMANENT &amp; Drivers .....</b>	<b>5403</b>	Includes shop and yard work and is applicable to the construction or repair of wood, metal, fiberglass or plastic yachts, motor boats, sailboats or rowboats not exceeding 65 feet in overall length. NPD with 6801F boat building or 6872F shipwright work.	
Such operations performed in connection with street or road construction projects to be rated as 6042.		<b>BOAT BUILDING—WOOD—NOC &amp; Drivers ...</b>	<b>6801 F</b>
<b>BATHHOUSE—BEACH.....</b>	<b>9015</b>	Includes shop and yard work. NPD with 6872 ship- wright work. The “F” rate for this classification con- templated operations subject to the United States Longshore and Harbor Workers’ Compensation Act. Where none of the employees is engaged in operations subject to the United States Longshore and Harbor Workers’ Compensation Act, the rates and rating values set forth in 2:1-4(b) of this Manual shall be applicable.	
<b>BATHS NOC &amp; Clerical.....</b>	<b>9053</b>	<b>BOILER INSPECTION .....</b>	<b>8731</b>
<b>BATTERY MFG—DRY .....</b>	<b>3642</b>	<b>BOILER INSTALLation OR REPAIR—steam.....</b>	<b>3726</b>
		Includes the construction or repair of foundations.	

**BOILER** or Steam Pipe **INSULATING & shop, Drivers..... 5184**  
Applies to the use of cork, asbestos or other nonconducting materials.

**BOILERMAKING ..... 3620**

**BOILER SCALING NPD ..... 3726**

**BOLT** or Nut **MFG ..... 3132**  
Steel making or rolling mills to be separately rated.

**BONE** or Ivory **GOODS MFG..... 4452**

**BOOKBINDING ..... 4307**

**BOOKBINDING** or Printing **MACHine MFG..... 3548**

**BOOT** or Shoe **MFG NOC ..... 2660**

**BOOT** or Shoe **PATTERN MFG NPD ..... 4282**

**BOTTLE DEALER—USED—& Drivers NPD ..... 8264**  
Includes beverage bottle or can recycling. No collecting or handling of scrap iron or steel.

**BOTTLED BEVERAGE DEALER** or Delivery **NOC & Route Supervisors, Drivers ..... 2157**

**BOTTLED GASES DEALER** or Delivery—**COMMERCIAL & Drivers ..... 4635**

**BOTTLED BEVERAGE DEALER** or Delivery **NOC — NO CARBONATED LIQUIDS & Route Supervisors, Drivers..... 2156**

**BOTTLING NOC & Route Supervisors, Drivers .. 2157**

**BOWLING LANE & Drivers..... 9093**  
Includes bowling lanes with billiard halls.

**BOX MFG— FOLDING PAPER—NOC ..... 4243**  
Paper or paperboard mfg. to be separately rated.

**BOX MFG—SET-UP PAPER ..... 4240**  
Paper or paperboard mfg. to be separately rated.

**BOX OR BOX SHOOK MFG ..... 2759**

**BOX SPRING** or Mattress **MFG..... 2570**  
Includes pillow, quilt or cushion mfg. Separately rate the mfg. of wire springs or excelsior.

**BRAID** or Fringe **MFG..... 2380**

**BRAKE** or **MUFFLER INSTALLATION, SERVICE OR REPAIR STATION & Drivers..... 8387**

**BRASS** or Copper **GOODS MFG..... 3315**

**BREAD DEALER** or Delivery—& **Route Supervisors, Drivers..... 2003**

**BREAKWATER** or Jetty **CONSTRuction— & Drivers..... 6005**  
Applies to all operations to completion. Caisson, cofferdam work or pile driving to be separately rated.

Breeding Farm or Stable—See “Agriculture or Horticulture”

**BREWERY & Drivers..... 2121**

**BRICK MFG—FIRE OR ENAMELED— & Drivers ....4024**  
Applies to fire, enamel, repressed or hydraulic pressed brick exclusively. Clay digging, mining or quarrying to be separately rated.

**BRICK MFG NOC—& Drivers ..... 4027**  
Includes the construction or reconstruction of sheds or kilns. Mining, quarrying or clay digging to be separately rated.

**BRIDGE** or Vehicular Tunnel **OPERATION & Drivers ..... 7720**  
Applies to toll or free bridges or tunnels. Includes approaches or maintenance. Structural alterations or repairs or the painting of the bridge or tunnel structure to be separately rated.

Ticket sellers or ticket or toll collectors having no other duties in connection with the operation or maintenance of the bridge or tunnel to be separately rated as 9410 municipal, township, county or state employees NOC.

**BRUSH OR BROOM ASSEMBLY ..... 2835**  
Applies to assembly only with no sawing, molding or turning of backs or handles.

**BRUSH OR BROOM HANDLE MFG ..... 2841**  
Applies only to the sawing, molding or turning of backs or handles, with no assembling.

**BRUSH OR BROOM MFG NOC ..... 2836**  
Includes assembling and sawing, molding or turning of backs and handles.

**BUILDING AND LOAN APPRAISERS ..... 8742**

**BUILDING MATERIAL YARD & LOCAL MANAGERS, Drivers..... 8204**  
Applies to a dealer in used building materials. Wrecking or salvage operations to be separately rated.

**BUILDING MATERIALS DEALER—NO SECOND-HAND MATERIALS—& LOCAL MANAGERS, Drivers..... 8232**

**BUILDING** or Roofing **PAPER** or Felt **PREPARation —no installation ..... 4283**  
Not applicable to asphalt or tar distillation or refining plants which include the saturating of paper or felt as a part of their operations. Paper or felt mfg. to be separately rated.

**BUILDING RAISING OR MOVING & Drivers ..... 5703**  
Includes incidental shoring, and removal or rebuilding of walls, foundations, columns or piers.



**BUILDINGS—OPERATION BY CONTRACTOR & Drivers..... 9014**

At any location where the contractor does not perform janitorial services, operations such as window cleaning, painting, maintenance or repair work are to be separately rated.

**Power Washing of Buildings**

Applies to power washing from ground level only:

**Fire Extinguisher Refilling, Service or Repair**

**Window Washing**

Applies to window washing or cleaning less than 2 stories in height, with no use of protective devices such as harnesses, baskets, scaffolds, etc. Separately rate window cleaning over 2 stories or involving any protective devices under Code 9170.

**BUILDINGS NOC—OPERATION BY OWNER or Lessee..... 9015**

Not applicable to an owner or lessee of a building who occupies the entire or major portion of the premises for mfg. or mercantile purposes. At any location where the owner or lessee does not perform janitorial services, operations such as window cleaning, painting, maintenance or repair work are to be separately rated. This classification is not applicable to the operation or maintenance of amusement devices.

**BURGLAR ALARM INSTALLATION OR REPAIR & Drivers..... 7605**

**BURIAL GARMENT MFG and Casket or Coffin Upholstering ..... 9522**

**BUS Company—FRANCHISED OR CHARTERED— & Drivers ..... 7384**

**GARAGE EMPLOYEES ..... 8385**

**BUS OPERATOR-SCHOOL & Drivers ..... 7381**

**GARAGE EMPLOYEES ..... 8385**

**BUTCHERING ..... 2081**

Includes the handling of livestock, preparation of dressed meat, rendering, washing of casings, salting of hides or cooking of offal. NPD with 2089 packing house.

**BUTTER or Cheese MFG & Route Supervisors, Drivers..... 2070**

**BUTTON or Fastener MFG—METAL ..... 3131**

**BUTTON MFG NOC ..... 4479**

**CABLE INSTALLation & Drivers..... 7536**  
Applies to cable installation in conduits or subways. Conduit construction to be separately rated as 6325.

**CABLE MFG—INSULATION ELECTRICAL ..... 4470**  
Wire drawing to be separately rated as 1924 or 3241.

**CABLE MFG or Wire Drawing—NOT IRON OR STEEL..... 1924**

**CABLE TV or CABLEVISION INSTALLation & Drivers..... 7600**  
Applies to customer service connections, maintenance and repair.

**CAISSON WORK..... 6252**  
Applies to all operations to completion. Includes pile driving, excavation, masonry or concrete work. Applies to all employees working under air pressure and all others engaged in or upon the caisson or the apparatus connected therewith.

**CALCIUM CARBIDE MFG & Drivers ..... 1438**

**CAMP OPERATION—Recreational or Educational ..... 9015**

**CAMP OPERATION NOC..... 9015**

**CAN MFG..... 3220**

**CANDLE MFG NPD..... 4710**

**CANDY CHOCOLATE, CONFECTION MFG ..... 2041**  
Products within this classification are defined as sweet confection rich in sugar, artificial sweeteners and/or other sweeteners. The finished product may be sweet, sour or tart. Includes cocoa manufacturing from beans. Products include but are not limited to candy bars, chocolate bars, chewing gum, taffy, jellybeans, marzipan and mochi.

**CANNERY NOC..... 2111**  
Can mfg. to be separately rated as 3220.

Canning or Bottling Carbonated Beverages— See “Carbonated Beverage Mfg. NOC” or “Bottling NOC”

Canvas Goods Erection—See “Awning or Tent Erection”

**CANVAS GOODS MFG NOC—shop..... 2576**

**CAR MFG—RAILROAD—& Drivers..... 3881**

**CARBON PAPER or Typewriter Ribbon MFG ..... 2383**  
Paper mfg. to be separately rated as 4239.

**CARBONATED BEVERAGE MFG NOC & Route Supervisors, Drivers..... 2157**  
Includes sign erection or repair.

**CARBONIC ACID GAS MFG & Drivers..... 4635**  
Includes tank charging.

**CARNIVAL, Circus or Amusement Device Operator—  
TRAVELING—& Drivers ..... 9186**  
The actual remuneration of directors, players,  
entertainers or musicians shall be included in  
the basis of premium, subject, however, to a  
maximum of \$2,320 per week per person.

★

**CARPENTRY—CONSTRUCTION OF RESIDENTIAL  
DWELLINGS EXCEEDING THREE STORIES IN  
HEIGHT, OR COMMERCIAL BUILDINGS AND  
STRUCTURES & DRIVERS ..... 5403**  
Applies to the construction of multi-unit  
residential buildings exceeding three stories in  
height and to the construction of commercial  
buildings or structures, including mixed-use  
buildings, with no height restriction. Includes all  
carpentry work when performed by employees  
of the same carpentry contractor or general  
contractor responsible for the entire dwelling  
construction project. The construction of  
residential dwellings not exceeding three  
stories in height to be separately rated as Code  
5645.

**CARPENTRY—CONSTRUCTION OF RESIDENTIAL  
DWELLINGS NOT EXCEEDING THREE STORIES  
IN HEIGHT & DRIVERS ..... 5645**  
Includes all carpentry work in connection with  
the construction of residential dwellings when  
performed by employees of the same carpentry  
contractor or general contractor responsible  
for the entire construction project. Carpentry  
work includes the construction of the sill, rough  
framework, rough floor, wood or light gauge  
steel studs, wood or light gauge steel joists,  
rafters, roof deck, all types of roofing materials,  
sidewall sheathing, siding, doors, wallboard  
installation, lathing, windows, stairs, finished  
flooring, cabinet installation, fencing, decking,  
detached structures, and all interior wood trim.  
Residential dwellings include detached, semi-  
detached, and attached multi-unit residential  
buildings. The construction of multi-unit  
residential buildings exceeding three stories  
in height and the construction of commercial  
buildings or structures, including mixed-use  
buildings, with no height restriction must be  
separately rated to Code 5403.

**CARPENTRY—INSTALLATION OF FINISHED  
WOODEN FLOORING ..... 5437**  
Includes installation of parquet flooring. Not  
applicable to risks engaged in any other  
carpentry operations. May be used only upon  
specific approval of the Rating Bureau.

**CARPENTRY—INSTALLATION OF CABINET WORK  
OR INTERIOR TRIM & DRIVERS..... 5437**  
Not applicable to contractors who perform  
any other carpentry operations at the same  
job or location; refer to Code 5645 or Code  
5403. Includes the installation of countertops  
made from materials such as, but not limited  
to, laminated plastic, veneer, particleboard, or  
pressed wood; Corian or similar solid surfaces  
or high-density plastic base materials; and non-  
laminated solid wood or butcher block. Refer  
to code 5348 for the installation of tile, granite,  
marble, and other stone countertops.

**CARPENTRY—SHOP ONLY—& Drivers..... 2802**  
Includes shop fabrication of wood roof and building  
trusses, stairs, stair steps, rails, railings, banisters,  
sash, door or assembled millwork, planing or  
molding mills, wood fence manufacturing, pallet  
manufacturing, laminated wood building beams and  
columns manufacturing. Installation to be separately  
rated. Where a risk deals in any lumber or building  
materials or in any fuel and materials in addition  
to performing carpentry shop operations, all yard  
operations, including all drivers, shall be rated in the  
appropriate yard classification, 8232. NPD with any  
other Carpentry Shop Class.

**CARPENTRY NOC & Drivers ..... 5403**  
Carpet Installation—See “House Furnishing Installation”

**CARPET or Rug MFG NOC..... 2402**

**CARPET, Rug or Upholstery CLEANING—Shop— &  
Drivers..... 2585**  
Outside work to be separately rated as 9014  
Building—Operations by Contractors.

**CARRIAGE or Wagon MFG OR ASSEMBLY ..... 3864**  
Baby carriage mfg. to be separately rated as 3865.

**CARRIER SYSTEM— PNEUMATIC— INSTALLATION  
OR REPAIR & Drivers..... 5183**  
Applies to work inside of buildings. Installation  
of freight carrier systems rated as 3724  
millwright work.

Cartridge Mfg. or Loading—See “Explosives”

**CASH REGISTER MFG ..... 3574**

**CASINO—HOTEL—ALL EMPLOYEES & Clerical,  
Salesmen, Drivers. (PREMIUM BASIS SHALL NOT  
INCLUDE BOARD, LODGING OR GRATUITIES.)  
..... 9044**  
Musicians, players or entertainers to be  
separately rated as 9156.

**CASKET or Coffin MFG OR ASSEMBLY-METAL ..... 3076**

**CASKET** or Coffin **UPHOLSTERING** and Burial  
Garment Mfg..... **9522**

**CATERER. (PREMIUM BASIS SHALL NOT INCLUDE  
BOARD, LODGING OR GRATUITIES.)** ..... **9079**  
Musicians, players or entertainers to be  
separately rated as 9156.

**CATHEDRAL** or Art Glass **WINDOW MFG**..... **4133**  
Includes glass mfg.

**CATHODE RAY OR TELEVISION TUBE MFG** ... **4115**

Cattle Auctioneer, Cattle Dealer, Cattle Farm—See  
“Agriculture or Horticulture”

**CEILINGS—SUSPENDED OR CEMENTED—  
INSTALLATION & Drivers**..... **5409**  
Applies to prefabricated finished tiles or  
panels.

**CEMENT MFG** ..... **1701**  
Excavation or digging, dredging, mining or quarrying  
to be separately rated.

**CEMENT WORK—SIDEWALKS, CELLAR FLOORS,  
DRIVEWAYS & Drivers** ..... **5200**  
Includes non-reinforced cement or granolithic  
floors. NPD with any manual classification for  
concrete construction work.

**CEMETERY OPERATION & Drivers**..... **9220**

**CERAMIC TILE, INDOOR STONE, MARBLE OR  
MOSAIC WORK & DRIVERS**..... **5348**  
Not fireproof tile construction. The installation  
of ceramic and mosaic tiles outdoors for  
decorative, artistic, and ornamental purposes  
is included in Code 5348. Outdoor paver  
installation to be separately rated under Code  
5200. Separately rate tile work performed in  
connection with construction. The installation of  
tile, granite, marble, or other stone countertops  
is also included in Code 5348. Refer to  
Code 5437 for countertops made from other  
materials.

**CHAIN MFG—FORGED** ..... **3110**

**CHARCOAL DEALER & Drivers**..... **7380**

**CHARITABLE OR WELFARE ORGANIZATIONS-ALL  
OPERATIONS & Drivers**..... **8836**

**CHAUFFEURS & HELPERS NOC—COMMERCIAL..**  
..... **7380**  
Subject to the Standard Exceptions Manual Rule.

**CHECKERS, INSPECTORS, SAMPLERS OR  
WEIGHERS OF MERCHANDISE—NPD .... 8709F**

Applicable only to employers whose entire  
operation is described by the classification.  
Weighers, samplers, checkers, tallymen or  
inspectors of merchandise in connection with  
any other operation shall be included with such  
operation. May be used only upon specific  
approval of the Rating Bureau.

**CHEESE OR BUTTER MFG & Route Supervisors,  
Drivers**..... **2070**

**CHEMICAL BLENDING OR MIXING NOC ALL  
OPERATION & Drivers** ..... **4828**

Shall not be assigned to a risk engaged in the  
manufacture of chemicals.

**CHEMICAL MFG NOC ALL OPERATIONS  
& Drivers** ..... **4829**

Includes blending or mixing. Shall not be assigned  
to a risk that is engaged exclusively in blending or  
mixing of chemicals. The following is a partial list of  
chemical manufacturing processes contemplated  
by code 4829:alcoholysis; alkylation; amination;  
calcination; carboxylation; compression of gases;  
distillation; esterification; halogention; nitration;  
oxidation; reduction; sulphonation.

Child Care Center—See “School”

**CHIMNEY CONSTRUCTION—NOT METAL**..... **5000**

Includes foundation and applies to stone, brick or  
concrete chimneys. Also includes guniting and  
lining operations.

**CHIMNEY SWEEPS—SEE “FURNACE CLEANING—  
DOMESTIC”**

**CHINA DECORATING NPD** ..... **4050**

\* **CHURCH:**

**RELIGIOUS ORGANIZATION & Clerical** ..... **8840**

Includes clergy, professional assistants, organist  
and choir members.

**NON-PROFESSIONAL EMPLOYEES &  
Drivers** ..... **9107**

**CINDER DEALER & Driver** ..... **8232**

\* **CIRCUS, Carnival or Amusement Device Operator—  
TRAVELING—& Drivers** ..... **9186**

The actual remuneration of directors, players,  
entertainers or musicians shall be included in  
the basis of premium, subject, however, to a  
maximum of \$2,320 per week per person.

\* Capitalized heading need not be included in the policy.  
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**CLAIM ADJUSTERS** or Special Agents—Insurance Co ..... **8742**

**CLAY** or Shale **DIGGING & Drivers**..... **4000**  
No canal, sewer or cellar excavation or underground mining. Includes construction, repair and maintenance of all buildings, structures or equipment, and installation of machinery.

Clay Products Mfg NOC—See “Brick, Tile or Earthenware”

★ **CLEANER—DEBRIS REMOVAL – CONSTRUCTION**..... **5610**  
Does not apply to the payroll for cleaners except when the payroll for cleaners, timekeepers, and watchguards is more than all other payroll of the insured that is subject to construction classifications at the same job or location. Cleaners included in Code 5610 remove debris left by the construction crews after construction has been completed. Refer to Code 9014 for cleaning service contractors who provide clean-up crews to wash windows and sweep and mop floors to prepare a location for its intended use. Refer to the appropriate construction code for laborers who perform work to complete tasks that have been identified as part of a post-construction “punch-out” list.

**CLEANING** or Dyeing & Route Supervisors, Drivers..... **2586**  
Includes repairing or pressing. Not textile piece goods. NPD with 2585 laundry NOC.

**CLEANING** or Dyeing **COLLECTING OR DISTRIBUTING STATION** ..... **2582**  
No cleaning or dyeing at the same location. Drivers to be separately rated as 2586 cleaning or dyeing.

**CLEANING** or Renovating **BUILDING EXTERIORS—NO SANDBLASTING OR USE OF SILICEOUS MATERIAL & Drivers** ..... **5458**

**CLEANING** or Renovating **BUILDING EXTERIORS—NOC & Drivers** ..... **5459**

**CLERICAL OFFICE EMPLOYEES NOC** ..... **8810**  
Subject to the Standard Exceptions Manual Rule.

**CLIPPINGS DEALER & Drivers**..... **8103**  
Applies to a dealer in new textile fabrics only. Not rag or paper stock dealers. Dealers in used fabrics shall be assigned to 8264 paper stock or rag dealer.

**CLOCK MFG**..... **3382**  
Cloth Printing—See “Textile Piece Goods Finishing”

**CLOTH POLE ERECTION & Drivers**..... **7538**

**CLOTHING MFG** ..... **2501**

**CLUB—COUNTRY**, golf, fishing or yacht & Clerical. **(PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.)** ..... **9060**

The actual remuneration of all caddies shall be included with the payroll of the regular club employees in computing the premium for the risk. In case the actual remuneration is not available, the payroll for caddies shall be taken at \$50 per club member per season subject to a maximum of four hundred fifty members per course of eighteen holes or less, which limit shall be adjusted pro rata for larger courses, provided, however, that if the club is open to the public, four hundred fifty members per course of eighteen holes shall constitute the minimum number of club members for the purpose of applying this rule.

Club-Riding—See “Equine Industry”

**CLUB—SHOOTING & Drivers**..... **9180**

**CLUB NOC & CLERICAL. (PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.)**..... **9061**

**CLUB—TENNIS & Clerical. (PREMIUM BASIS SHALL NOT INCLUDE BOARD. LODGING OR GRATUITIES.)**..... **9065**

**COAL BILLET OR BRIQUET MFG & Drivers**..... **1463**  
Mfg. of by-products to be separately rated.

**COFFEE**, Tea or Grocery **DEALER—RETAIL—& Drivers**..... **8753**  
Applies to house-to-house sales of coffee, tea or groceries and includes incidental stores or warehouses.

**COFFER-DAM WORK**..... **6252**  
Applicable only where the coffer-dam or other protective structure is located in free water such as bays, rivers or ponds, or requires internal air pressure. Applies to all operations to completion within or upon the cofferdam or associated with the supervision, operation or maintenance of the coffer-dam including pile driving, excavation, masonry or concrete work.

**COFFIN** or Casket **MFG OR ASSEMBLY-METAL**..... **3076**

**COFFIN** or Casket **UPHOLSTERING** and Burial Garment Mfg..... **9522**

**COIN OPERATED** or Vending **MACHINE MFG NOC**..... **3649**  
Applies only to risks engaged in the mfg. of electrical coin or electronic vending or coin operated machines.

**COIN OPERATED** or Vending **MACHINES**  
**INSTALLATION SERVICE, REPAIR & Salesmen,**  
Drivers ..... **5192**  
Includes storage, shop and outside  
operations.

**COLD STORAGE LOCKER**—frozen foods & **Salesmen**  
Drivers..... **8031**  
Includes incidental preparation of meats and  
produce. Slaughtering to be separately rated  
as 2081.

**COLLAPSIBLE WHITE METAL TUBE** and Cap  
**MFG** ..... **3228**

**COLLAR MFG.**..... **2501**

**\* COLLEGE:**

**PROFESSIONAL EMPLOYEES & Clerical ... 8868**

**NON-PROFESSIONAL EMPLOYEES &**  
Drivers ..... **9106**

**COLOR GRINDING, BLEEDING** or Testing  
**NPD** ..... **5954**  
Applies to operations involving dry materials  
with no handling of flammable, poisonous,  
caustic, corrosive or oxidizing materials. Not  
applicable to the mfg. of ingredients.

**COMMISSARY WORK**..... **9078**  
Applies only in connection with construction,  
erection, lumbering or mining operations and  
includes cooks, waiters and other employees  
engaged in furnishing board or lodging.

**COMPUTER CHIP MFG**..... **4150**

**COMPUTER DEVICE INSTALLATION, INSPECTION**  
**SERVICE or REPAIR** ..... **5191**  
Includes Shop Operations. Computer Mfg. to  
be separately rated.

**COMPUTER, Recording or Office MACHINE MFG**  
**NOC** ..... **3574**

**COMPUTER SYSTEM DESIGNERS** or  
Programmers ..... **8810**

**CONCRETE CONSTRUCTION** in connection with  
**BRIDGES OR CULVERTS**..... **5222**  
Applies only when clearance is more than 10  
feet at any point or entire distance between  
terminal abutments exceeds 20 feet. Includes:  
making, setting up or taking down forms,  
scaffolds, false work or concrete distributing  
apparatus; the mfg. of concrete piles at the job  
location; and the pouring of concrete into hollow  
steel piles. Excavation, pile driving, all work in  
tunnels, subways, caissons or cofferdams to  
be separately rated.

**CONCRETE CONSTRUCTION NOC & Drivers** ..... **5213**  
Includes foundations or the making, setting up or  
taking down forms, scaffolds, false work or concrete  
distributing apparatus. Excavation, pile driving,  
all work in sewers, tunnels, subways, caissons or  
cofferdams to be separately rated.

NPD with 5222 concrete construction in connection  
with bridges or culverts, 5500 street or road paving  
or 6042 street or road construction.

**CONCRETE** or Cement **DISTRIBUTING TOWERS**—  
**INSTALLATION, repair or removal—Drivers .... 9529**  
Erection, repair or removal of concrete or cement  
distributing towers by contractors as an incidental  
part of their construction work shall be included  
in the classification with which the work is  
associated.

Concrete or Cement Work—Sidewalks, Floors,  
Driveways—See “Cement Work”

**CONCRETE PRODUCTS MFG & Drivers**..... **4034**  
Applies to shop or yard work only. Includes the mfg.  
of concrete blocks, bricks, poles, piles, beams,  
sewer pipes, tile, or similar products, and may  
be applied only when the operations described  
are conducted as a commercial enterprise at a  
permanent location. Not available at a construction  
site or for any plant established or operated in  
connection with construction work.

**CONCRETE MIXING IN TRANSIT & Drivers** ..... **8232**

**CONCRETE WORK**—incidental to the **CONSTRUCTION**  
**OF private RESIDENCE** ..... **5215**  
Applies only to buildings designed primarily for  
dwelling occupancy by one or two families and  
includes garages in connection therewith. No  
monolithic concrete building construction.

**CONDUIT CONSTRUCTION—FOR CABLES OR**  
**WIRES—& Drivers**..... **6325**

**CONSTRUCTION ELEVATOR** or Hod Hoist  
**INSTALLATION, Repair or Removal &**  
Drivers..... **9529**  
Such operations performed by contractors  
who erect, repair or remove hod hoists or  
construction elevators as an incidental part  
of their construction work are to be included  
in the classification with which the work is  
associated.

**CONSTRUCTION MACHINERY, Dredge or Steam Shovel**  
**MFG NOC**..... **3507**

\* Capitalized heading need not be included in the policy.  
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**CONTAINER or Tube MFG**—cardboard or paper-spiral or convolute wound ..... **4245**  
 With or without metal or cardboard ends.

**CONSTRUCTION OR ERECTION PERMANENT YARD** ..... **8227**  
 Applies only to a permanent yard maintained by a construction or erection risk for the storage of material or the storage and maintenance of equipment. Not available at a construction site. Mill operations or fabrication to be separately rated. May be used only upon specific approval of the Rating Bureau.

**CONTRACTOR—EXECUTIVE SUPERVISOR**.... **5606**  
 Applies to supervision of construction or erection exercised through superintendents or foremen, not directly. Superintendents or foremen in the charge of construction or erection work, watchmen, timekeepers or cleaners shall be assigned to the governing classification.

**CONVALESCENT OR NURSING HOME & Drivers. (PREMIUM BASIS SHALL NOT INCLUDE BOARD OR LODGING.)**..... **8829**

**COPPER or Brass GOODS MFG**..... **3315**

**COPPERSMITH—SHOP** ..... **3075**

**CORDAGE, Rope or Twine MFG NOC** ..... **2352**

**CORN PRODUCTS MFG** ..... **4703**

**CORRECTIONAL INSTITUTION GUARDS, Policemen Sheriffs' Officers—PUBLIC & Drivers**..... **7720**

**CORRUGATED or Fiber Board CONTAINER MFG**..... **4244**  
 Includes corrugating or laminating of paper. Paper or paper board mfg. to be separately rated.

**CORSET MFG** ..... **2501**

**COTTON BATTING, Wadding or Waste MFG**..... **2211**  
 Cotton Bleacheries—See “Textile Piece Goods Finishing”

**COTTON GIN MACHINE MFG**..... **3507**

**COTTON SPINNING AND WEAVING** ..... **2222**

**COTTON SEED OIL REFINING** ..... **4683**  
 Cottonseed oil mfg. to be separately rated.

County Employees NOC—See “Municipal”

**COURIER OR Messenger Service Companies & Drivers**..... **7231**  
 Applies to pick up and local delivery of envelopes and small packages less than 100 lbs. in vehicles less than 10,000 lbs. gross

vehicle weight. Separately rate trucking as 7219 “Trucking NOC,” warehousing as 8292 “Storage Warehouse NOC.”

★ **CRACKER OR COOKIE MFG & Route Supervisors, Drivers**..... **2003**

**CRAYON, Pencil or Penholder MFG**..... **2942**

**CREAMERY & Route Supervisors, Drivers** ..... **2070**  
 Includes the mfg. of butter or cheese. Ice cream mfg. to be separately rated as 2039.

**CREMATORY OPERATION & Drivers**..... **9620**

Curator—See “Library” or “Museum”

**CUSHION, Pillow or Quilt MFG** ..... **2571**  
 No mattress or box spring mfg.

**CUTLERY MFG NOC** ..... **3122**

Dairy Farm—See “Agriculture or Horticulture”

**DAM OR LOCK CONSTRUCTION:**

**CONCRETE WORK** ..... **6017**  
 Includes work on foundations, or the making, setting up or taking down of forms, scaffolds, false work or concrete distributing apparatus. With respect to non-pneumatic caisson or non-pneumatic cofferdam operations, the appropriate caisson or cofferdam classification shall apply only to the construction, maintenance or removal of the caisson or cofferdam. Excavation, pile driving, shaft sinking, tunneling, caisson or cofferdam work to be separately rated.

**TIMBER Cutting and Removal & Drivers** ..... **2702**  
 Includes incidental brush cutting and removal. Brush cutting and removal only shall be rated under code 6217.

Day Nursery—See “School”

**DECORATING—INTERIOR OR EXTERIOR—Hanging flags or bunting for conventions or celebrations— & SHOP OPERATIONS, DRIVER**..... **9538**

**DENTAL LABORATORY**..... **4692**

**DENTIST & Clerical** ..... **8832**  
 Includes maintenance of the professional office.

**DETECTIVE or Patrol AGENCY— & Drivers** ..... **7723**  
 Includes the operation of armored car services, watchmen, guards or patrolmen engaged in safeguarding property not owned by the risk.

**DETINNING NPD**..... **3372**

**DEXTRINE MFG** ..... **4703**

**DIAMOND CUTTING or Polishing NPD** ..... **3384**

**DIAMOND DIE MFG..... 4150**

**DIAPER SERVICE & Route Supervisors,  
Drivers..... 2585**  
Also applies to infant's apparel laundry.

**DIE CASTING MFG NPD..... 1925**

**DIKE or Revetment CONSTRUCTION &  
Drivers..... 6005**  
Applies to river work only and includes all operations to completion. Pile driving to be separately rated as 6003.

Dismantling of Pre-fabricated Dwellings— See "Wrecking"

**DISTILLERY—SPIRITUOUS LIQUOR..... 2130**  
Includes grain alcohol mfg. Warehousing, blending, rectifying or bottling to be separately rated as 2131 spirituous liquor bottling.

Diving—See 3:6 of this Manual.

**DOG KENNEL or DOG BREEDING & Drivers  
(PREMIUM BASIS SHALL NOT INCLUDE  
BOARD, LODGING OR GRATUITIES.) ..... 9728**  
Includes grooming, obedience training, boarding of cats and incidental sale of pet supplies.

\* **DOG SHOW:**

**KENNELMEN & Drivers ..... 9728**

**OPERATION by owner or lessee & Drivers... 9016**  
Includes musicians and box office employees. Operation or maintenance of amusement devices to be separately rated as 9180 amusement device operation NOC.

**DOLL CLOTHING or Cloth Dolls or Cloth Parts  
MFG..... 2501**  
Includes dressing of dolls.

**DOOR, Door Frame or Sash ERECTION OR REPAIR—  
metal or metal covered & Drivers ..... 5103**  
Installation of storm doors or storm sash on private residences to be separately rated as 5645 Carpentry. Overhead door installation to be separately rated as 3724 Millwright Work.

**DOOR, Door Frame or Sash MFG—WOOD—METAL  
COVERED ..... 3060**

**DRAFTSMEN ..... 8810**  
Subject to the Standard Exceptions Manual Rule.

**DRAINAGE or Irrigation SYSTEM CONSTRUCTION &  
Drivers..... 6229**  
Pile driving, dredging, tunneling or dam or sewer construction to be separately rated.

**DREDGE, Steam Shovel or Construction Machinery  
MFG NOC..... 3507**

Dredging—See 3:6 of this Manual.

**DRESS FORM MFG ..... 4038**  
Applies to paper maché or plaster forms.

**DRESSING or Polish MFG..... 4597**  
Applies to shoe, stove, harness, furniture, automobile or metal polish or dressing mfg. Can mfg. to be separately rated as 3220.

**DRESS PATTERN MFG—paper..... 4282**  
Includes designers, draftsmen, cutters. Magazine printing to be separately rated as 4299 printing.

**DRESSMAKING or Tailoring—CUSTOM exclusively  
NPD ..... 2503**  
Not mfg.

**DRILLING NOC & Drivers NPD..... 6204**

**DRIVERS, Chauffeurs and their Helpers NOC—  
commercial ..... 7380**  
Subject to the Standard Exceptions Manual Rule.

**DRIVEWAY CONSTRUCTION—RESIDENTIAL—&  
Drivers..... 5200**

**DRUG, Medicine or Pharmaceutical Preparation  
MFG ..... { 4835  
..... 4836**  
Includes Mfg. of ingredients. NPD with 4829 Chemical Mfg. NOC or 4611 Drug, Medicine Or Pharmaceutical Preparation. Mfg. of metal containers to be separately rated as 3220 Can Mfg.

**DRUG, Medicine or Pharmaceutical PREPARATION,  
Compounding or Blending—no mfg. of  
ingredients ..... 4611**  
NPD with 4828 Chemical Blending and Mixing NOC or 4835, 4836 Drug, Medicine or Pharmaceutical Preparation mfg. Metal container mfg. to be separately rated as 3220 Can Mfg.

Dry Cleaning—See "Cleaning or Dyeing"

Dry Dock Operation—See "Ship Building"

**DRY-WALL CONSTRUCTION—within buildings—&  
Drivers..... 5445**

**DYE or Dye Intermediate MFG NOC ..... 4827**  
Includes risks engaged in the grinding and blending of dyes.

\* Capitalized heading need not be included in the policy.  
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**DYEING or Cleaning & Route Supervisors, Drivers..... 2586**  
Includes repairing or pressing. Not textile piece goods. NPD with 2585 laundry NOC.

**EARTHENWARE or Tile MFG NOC—& Drivers.. 4023**  
Includes the mfr. of roof, drainage or fireproofing tile, wall copings, flue linings, conduits, retorts, sewer or drain pipe or similar products. Mining, quarrying or clay digging to be separately rated.

Egg or Poultry Producer—See “Agriculture or Horticulture”

**ELECTRIC Light or POWER CO NOC & Drivers 7539**  
Includes store employees, meter readers. Construction of buildings, dams or reservoirs to be separately rated.

**ELECTRIC Light or Power COOPERative REA project only—& Drivers ..... 7540**  
Includes store employees, meter readers. Construction of buildings, dams or reservoirs to be separately rated. Superintendents, easement solicitors and project coordinators from the time of project initiation to the energizing of any portion of the system shall be assigned to 8742 real estate agency. -

**ELECTRIC Light or POWER LINE CONSTRUCTION & Drivers..... 7538**  
NPD with 7539 electric light or power co. or with 7540 electric light or power cooperative.

**ELECTRIC LIGHTing FIXTURE MFG OR ASSEMBLY—FLUORESCENT ..... 3194**

**ELECTRIC or Gas LIGHTing FIXTURE MFG OR ASSEMBLY NOC..... 3193**

**ELECTRIC POWER or Transmission EQUIPMENT MFG..... 3643**  
Includes the mfg. or repair of motors, generators, converters, transformers, switchboards, circuit breakers, switches or switchboard apparatus or incidental equipment.

**ELECTRICAL APPARATUS INSTALLation OR REPAIR & Drivers ..... 3724**  
NPD of employees of insured engaged in the installation or repair of electrical apparatus on the premises of the insured. Such payroll must be included in the governing classification. Erection of poles, stringing of wires, installation of service transformers on poles or on the outside of buildings or the making of service connections to be separately rated as 7538 electric light or power line construction.

**ELECTRICAL APPARATUS MFG NOC ..... 3179**  
Includes electrical fixtures or appliances. NPD with 3643 electric power or transmission equipment mfg.

**ELECTRICAL Cord Set, Radio or Ignition HARNESS ASSEMBLY..... 3681**

**ELECTRICAL WIRING—WITHIN BUILDINGS & Drivers..... 5190**  
Includes installation or repair of fixtures or appliances. Installation of electrical machinery or auxiliary apparatus to be separately rated as 3724 electrical apparatus installation.

**ELECTROPLATING NPD ..... 3372**

**ELEVATOR ERECTION OR REPAIR..... 5160**

**ELEVATOR INSPECTING..... 8731**

**ELEVATOR or Escalator MFG ..... 3042**

**EMBROIDERY MFG ..... 2388**

**EMERGENCY MANAGEMENT — Volunteers & Drivers..... 7712**  
Includes operations involved in authorized rendering of assistance in connection with events affecting the public health and safety. Also includes authorized construction, installation, alteration, maintenance or equipment owned or used by the emergency management unit, participation in any authorized public drill, showing or parade.

The payroll for volunteer emergency management personnel shall be the amount determined by applying \$1,300 per annum to each active volunteer.

**EMERY WORKS & Drivers ..... 1747**  
Applies to crushing or grinding. Digging, mining or quarrying to be separately rated.

**ENGINE MFG—AIRCRAFT ..... 3826**

**ENGINE MFG NOC ..... 3612**  
Foundry operations to be separately rated.

**ENGINEER or Architect—CONSULTING NPD. 8601**  
Not engaged in actual construction. May be used only upon specific approval of the Rating Bureau.

**ENGRAVING ..... 4352**



**EQUINE INDUSTRY:**

**BREEDING FARM & Drivers (PREMIUM BASIS SHALL NOT INCLUDE BOARD LODGING OR GRATUITIES)..... 8279**

This classification is applicable to employees engaged in the breeding and raising of horses. Employees engaged in operations related to the racing of horses are to be separately classified under classification code 8280.

**RACING STABLE & Drivers ..... 8280**

This classification is applicable to employees engaged in operations related to the racing of horses and includes, jockeys, trainers, exercise riders, drivers, and other related employments. The actual remuneration of jockeys and trainers shall be included in the basis of premium subject, however to a maximum of \$120,640 annually. The minimum premium shall not be subject to pro rata adjustment.

**LIVERY OR BOARDING STABLE—NOT SALES STABLE—& Drivers ..... 7201**

Applies to risks engaged in providing accommodation for the care of horses.

**CLUB RIDING—& Drivers ..... 7207**

**RIDING ACADEMY OR CLUB & Drivers..... 7207**

**HORSE SHOW—STABLEPERSONS & Drivers ..... 7207**

**ESCALATOR OR ELEVATOR MFG..... 3042**

**ESSENTIAL OILS MFG & DISTILLATION ..... 4628**

**EXCAVATION—ROCK—& Drivers ..... 1605**  
Not tunneling or street or road construction.

**EXCAVATION NOC & Drivers..... 6217**  
Includes borrowing, filling or backfilling. Mass rock excavation, grading or excavation in connection with street or road construction, pile driving, shaft sinking, caisson or coffer-dam work to be separately rated.

**EXERCISE OR HEALTH INSTITUTE & Clerical.. 9053**

**EXPLOSIVES OR AMMUNITION MFG:**

**EXPLOSIVE OR AMMUNITION MFG - NOC & Drivers..... 4771**

Includes the following operations whether conducted as a single or multiple enterprise: bag loading - propellant charges; black powder mfg; cap, primer, fuse, booster, or detonator assembly; cartridge charging or loading; fireworks mfg; high explosives mfg; projectile, bomb, mine or grenade loading; projectile or shell mfg; shell case loading and smokeless powder mfg - single base.

Express Co.—See “Truckmen”

**EXTERMINATOR & Drivers ..... 9014**  
Includes termite control. Carpentry repair or use of poisonous gases to be separately rated.

**EXTRACT MFG—DYEWOOD, licorice or tanning ..... 4627**

**EXTRACT MFG—PERFUMERY, medicinal or flavoring ..... 4628**  
Includes distillation of essential oils.

**EYELET MFG..... 3270**

**FABRIC COATING or Impregnating NOC ..... 4493**  
Includes the coating or impregnating of fabrics with oils, varnishes, lacquers, plastics or rubber.

**FACTORY COST or Office SYSTEMATIZER, or Auditor—TRAVELING..... 8803**  
Includes insurance company premium auditors.

**FARM MACHinery DEALER & Drivers ..... 8116**  
Includes demonstration.

**FARM MACHinery OPERATION—by contractors—& Drivers..... 0050**  
Sales or manufacturing of merchandise, machinery or equipment to be separately rated.

Farming—See “Agriculture or Horticulture”

**FASTENER or Button MFG—METAL..... 3131**

**FEATHER or Flower MFG—artificial ..... 2534**

**FEATHER PILLOW MFG ..... 2571**  
No mattress or box spring mfg.

Federal War Housing Dismantling or Wrecking—See “Wrecking”

**FEED, Fertilizer, Hay, or Grain Dealer & Local Managers, Drivers - NO MFG..... 8215**  
Includes incidental blending. Application of fertilizer by use of farm machinery or equipment to be separately rated under Code 0050. Fertilizer mfg. to be separately rated under Code 4583.

**FEED MFG ..... 2014**  
Includes the preparation of cereal or compound feeds for livestock.

**FELT or Building or Roofing Paper PREPreparation —no Installation..... 4283**  
Not applicable to asphalt or tar distillation or refining plants, which include the saturating of paper or felt as a part of their operations. Paper or felt mfg. to be separately rated.

\* Capitalized heading need not be included in the policy.  
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**FENCE ERECTION—METAL ..... 6400**

Ferries—See 3:6 of this Manual.

**FERTILIZER MFG & Drivers ..... 4583**

Not rendering or garbage works. Includes manufacturing plants solely engaged in the wet or dry mixing of fertilizers. Fertilizer dealer to be separately rated under Code 8215. Codes 4583 and 2089 - Packing house shall not be assigned to the same risk unless the operations described by these classifications are conducted as separate and distinct businesses.

**FERTILIZER Dealer & Local Managers, Drivers • NO MFG ..... 8215**

Includes incidental blending. Application of fertilizer by use of farm machinery or equipment to be separately rated under Code 0050. Fertilizer mfg. to be separately rated under Code 4583.

**FILE MFG ..... 3117**

**FILM or Plastic Dealer or RECLAIMER & Drivers ..... 8268**

**FIRE ALARM INSTALLATION OR REPAIR & Drivers ..... 7605**

**FIRE ALARM, Telephone or Telegraph LINE CONSTRUCTION & Drivers ..... 7601**  
NPD with 7600 telephone or telegraph co.

**FIREMEN—PAID & Drivers ..... 7710**

**FIREMEN—VOLUNTEER & Drivers ..... 7711**

Includes authorized construction, installation, alteration, maintenance or repair work upon premises, apparatus or other equipment owned or used by the fire company, participation in any authorized public drill, showing, exhibition or parade and, when authorized, rendering of assistance in connection with events affecting the public health and safety.

The payroll for volunteer firemen for each fire company shall be the amount determined by applying \$1,300 per annum to each active volunteer fireman (whether exempt or not) but to no others, subject to the maximums stated below.

No. of Pieces of Apparatus	Maximum Payroll Per Company for Volunteers	Maximum No. of Volunteers
1	\$ 36,400	28
2	59,800	46
3	83,200	64
4	101,400	78
5	119,600	92
6	137,800	106
7	156,000	120
8	174,200	134

9	192,400	148
10 *	210,600	162

\* Maximum payroll for companies with more than ten pieces of apparatus may be secured from the Rating Bureau.

Apparatus shall be defined as, and limited to, self-powered equipment specifically designed for fire fighting purposes.

The Information Page shall show for each company (1) the number of pieces of apparatus and (2) the number of volunteers.

**FIREPROOF EQUIPMENT MFG ..... 3076**

Includes metal furniture, filing equipment and incidental woodworking. Not applicable to the mfg. of fireproof doors or shutters which are wood, covered with metal, or structural or reinforcing materials.

**FIREWORKS EXHIBITION & Drivers ..... 9088**

Fireworks Mfg—See “Explosives”

**FIRST AID or RESCUE SQUAD-PAID & PUBLIC & Drivers ..... 7714**

**FIRST AID or RESCUE SQUAD—VOLUNTEER & Drivers ..... 7715**

The payroll for each first aid or rescue squad worker shall be the amount determined by applying \$1,300 per annum to each active volunteer first aid or rescue squad worker (whether exempt or not) but to no others, subject to the maximums slated below.

No. of Pieces of Apparatus	Maximum Payroll Per Company for Volunteers	Maximum No. of Volunteers
1	\$ 36,400	28
2	59,800	46
3	83,200	64
4	101,400	78
5	119,600	92
6	137,800	106
7	156,000	120
8	174,200	134
9	192,400	148
10 *	210,600	162

\* Maximum payroll for squads with more than ten pieces of apparatus may be secured from the Rating Bureau.

Apparatus shall be defined as, and limited to, self-powered equipment specifically designed for first aid or rescue purposes.

This classification is not applicable to and no separate charge shall be made for first aid or rescue operations performed by a regularly constituted and insured volunteer fire company or department.

The Information Page shall show for each squad (1) the number of pieces of apparatus and (2) the number of volunteers.

**FISHING ROD AND TACKLE MFG..... 4902**

Fishing Vessels—See 3:6 of this Manual

**FIXTURES or Furniture INSTALLation—portable—  
NOC..... 5146**

Applies to installation in offices or stores.

**FLINT or Spar GRINDING & Drivers ..... 1741**

Digging, mining or quarrying to be separately rated.

**FLOOR SCRAPING OR FINISHING ..... 5437**

Florist—See “Agriculture or Horticulture”

Florist—Store—See “Store”

**FLOWER or Feather MFG—artificial..... 2534**

**FOIL or Paper GOODS MFG—PRINTED..... 4249**

Applies to the mfg. of advertising displays, labels, tags or cartons but is not available to risks which do not print the paper or foil goods mfg. Corrugated or fiber board container or paper or foil mfg. to be separately rated.

★ **FOOD PRODUCTS MFG NOC..... 6504**

All milling must be separately rated. Includes, but is not limited to, cleaning, grinding, sorting, or mixing coffee, sugars, pastry flours, spices or nuts; baking powder manufacturing; coconut shredding or drying; coffee cleaning, roasting or grinding; flour mixing and blending (no milling); malted milk mfg. (from powdered milk, sugar, malt, cocoa); mayonnaise mfg.; nut cleaning or shelling; peanut butter mfg.; spice mills, and yeast mfg. Miso & Poi mfg. are also included.

**FORGING WORK—DROP OR MACHINE..... 3110**

Includes trimming. The machining of forgings or die making operations shall be assigned to 3632 machine shop.

**FOUNDRY—INVESTMENT CASTING..... 3339**

Applies to the manufacture of metal castings by the lost wax or investment process.

**FOUNDRY—NON-FERROUS—NOC ..... 3085**

**FOUNDRY—FERROUS—NOC ..... 3081**

**FREIGHT HANDLER NOC ..... 7360F**

Applies to packing, handling or shipping merchandise on docks or railroad platforms including freight checkers. Stevedoring to be separately rated;

drivers to be separately rated as 7219 truckmen NOC. May be used only upon specific approval of the Rating Bureau.

The “F” rate for this classification contemplates operations subject to the United States Longshore and Harbor Workers’ Compensation Act Where none of the employees is engaged in operations subject to the United States Longshore and Harbor Workers’ Compensation Act, the rates and rating values set forth in 2:1-4 (b) of this Manual shall be applicable.

**FRINGE or Braid MFG ..... 2380**

**FROZEN FOOD PRODUCTS—**Processing of frozen food products shall be assigned to the classification which otherwise would apply if the product were not frozen.

**FRUIT Evaporating or PRESERVING ..... 2112**

Includes jam, jelly or cooked fruit syrup mfg. No canneries. No fruit juice mfg. Can mfg. to be separately rated as 3220.

**FRUIT JUICE MFG ..... 2143**

Includes incidental fruit preserving or bottling. No bottling of carbonated liquids. Can mfg. to be separately rated as 3220.

**FUEL AND MATERIAL DEALER NOC—no second-hand building materials or lumber—& LOCAL MANAGERS, Drivers..... 8232**

Applicable to risks dealing in at least three of the following classifications of materials:

1. Coal, fuel oil, wood or ice
2. New building materials including lumber
3. Hay, grain, feed or seed
4. Agricultural implements

**FUEL INJECTION DEVICE MFG ..... 3581**

Includes the manufacture or rebuilding of devices used in vehicles or other equipment to monitor, meter or distribute fuel such as but not limited to carburetors, fuel pumps, superchargers, turbochargers and throttle bodies.

**FUMIGATION—GAS—9014 plus 50 percent & Drivers..... 9014**

Division of payroll with 9014 exterminator shall be in accordance with the classification procedure applicable to construction or erection work.

**FUNERAL DIRECTOR & Drivers..... 9620**

**FUR PROCESSING—preparing skins ..... 2600**

Includes pasting fur on paper backing and hatter’s fur manufacturing.

**FURNACE CLEANING—DOMESTIC—& Drivers..... 5183**

**FURNISHING GOODS MFG NOC ..... 2501**  
Includes wearing apparel, draperies or household furnishings from textile fabrics.

★ **FURNITURE MANUFACTURING & CABINET SHOP—ASSEMBLY BY HAND—WOOD ..... 2881**  
Includes hand assembling of parts manufactured by others and finishing. NPD with any other Carpentry Shop Class.

**FURNITURE MFG—METAL..... 3076**

★ **FURNITURE MANUFACTURING & CABINET SHOP—WOOD—NOC..... 2883**  
Includes assembling or finishing. Types of materials used in the manufacture of either furniture or cabinets include wood, laminates, engineered wood products, hardy plank, plywood, and formica. Any paint, stain or lacquer that may be applied is also included. Other operations assigned to this code include, but are not limited to: billiard table manufacturing and installation; cabinet manufacturing for audio or visual devices and the installation of components; bathroom or kitchen cabinet or vanity manufacturing—installation to be separately rated under Code 5437; and piano case manufacturing. NPD with any other Carpentry Shop Class and Code 2923 - “Piano Mfg.”

**FURNITURE MOVING & STORAGE, Drivers..... 8293**

**FURNITURE or Fixtures INSTALLation— portable— NOC..... 5146**  
Applies to installation in offices or stores.

**FURNITURE UPHOLSTERING ..... 9522**

**GALVANIZING or Tinning— not electrolytic NPD ..... 3373**

**GARBAGE, Ashes or Refuse COLLECTION & Drivers..... 9403**  
Reduction, rendering or fertilizer plants to be separately rated.

**GARBAGE WORKS..... 7590**  
Applies to reduction or incineration. Drivers to be separately rated as 9403 garbage collection.

Gardening— Market or Truck— See “Agriculture or Horticulture”

**GAS or Oil BURNER, Automatic Stoker— INSTALLation or SERVICE— COMMERCIAL— & Drivers... 3724**

★ **GAS COMPANY:**

**Gas Co.— NATURAL gas— LOCAL DISTRIBUTion— & Drivers ..... 7502**

Applies to all operations including store employees and meter readers. Separately rate: drilling or operations of wells, construction or operation of cross-country pipelines or construction of buildings or gasholders.

**GAS DEALER— L.P.G.— & Drivers..... 8353**  
Applies to all operations including store employees; installation, servicing or repair of customers’ equipment or appliances.

**GAS OR ELECTRIC LIGHTING FIXTURES MFG OR ASSEMBLY NOC..... 3193**

**GAS or Oil LEASE OPERATOR— NATURAL gas & Drivers..... 1320F**  
Separately rate: erecting or dismantling of derricks, drilling, installation or recovery of casing; well shooting; cementing, tank building; topping operations or gasoline recovery.

**GAS MAIN or Connection CONSTRUCTION & Drivers..... 6319**  
Includes tunneling at street crossings when not performed under air pressure. All other tunneling to be separately rated. Separately rate: the construction of pipelines between natural gas producing fields and points of connection with local distributing systems. Such cross-country pipeline construction shall be rated as 6233 oil or gas pipeline construction NPD with 7502 gas co.

**GAS METER MFG ..... 3574**

Gas Well or Pipeline— See “Oil or Gas”

**GASOLINE or Oil DEALER & Drivers ..... 8350**  
Retail gasoline stations to be separately rated as 8387 gasoline station.

**GASOLINE PUMP INSTALLATION & Drivers..... 3724**  
Applies to installation, service and maintenance of gasoline pumps at stations. Excavation to be separately rated as 6217. Sign erection to be separately rated.

**GASoline STATION— retail— & Drivers ..... 8387**  
Applies to retail gasoline or diesel station. NPD with 8392 automobile storage garage or parking station, 8396 automobile car wash, 8397 automobile repair shop or garage, or 8398 automobile sales or service agency. Separately rate under Code 8006 Grocery Store— Retail, a convenience store that is physically separate from the station and with a separate work force that does not interchange between the store and the station. For list of cross-references to Code 8387, see automobile service station & drivers.

**GEAR MFG OR GRINDING NPD ..... 3635**

**CLASSIFICATIONS**

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<b>GEOPHYSICAL EXPLORATION—Seismic &amp; Drivers.....</b>	<b>8606</b>	<b>GREASE or Oil MIXING OR BLENDING.....</b>	<b>4712</b>
		NPD with 4740 oil refining or 8350 oil or gasoline dealer. No rendering or petroleum refining. Can mfg. to be separately rated as 3220.	
<b>GEOGRAPHICAL EXPLORATION NOC &amp; Drivers.....</b>	<b>8607</b>	<b>GREENHOUSE ERECTION .....</b>	<b>5402</b>
<b>GLASS MFG—CUT .....</b>	<b>4113</b>	<b>GROCERY, Tea or Coffee DEALER—RETAIL &amp; Drivers.....</b>	<b>8753</b>
<b>GLASS MERCHANT.....</b>	<b>4130</b>	Applies to house-to-house sale of coffee, tea, or groceries and includes incidental stores or warehouses.	
Includes bending, grinding, beveling or silvering of plate glass.		<b>GUARD RAIL or Barricade CONSTRUCTION—PERMANENT &amp; Drivers .....</b>	<b>5403</b>
<b>GLASS WINDOW MFG—stained .....</b>	<b>4133</b>	Such operations performed in connection with street or road construction projects to be rated as 6042.	
Includes glass mfg.		<b>GUNITING—NOT CHIMNEY &amp; Drivers.....</b>	<b>5213</b>
<b>GLASSWARE MFG—NO AUTOMATIC BLOWING MACHINES .....</b>	<b>4111</b>	Guniting on chimneys or bridges to be separately rated as 5000 chimney construction.	
Digging or quarrying to be separately rated.		<b>HVAC Installation, Service or Repair &amp; Drivers - Commercial &amp; Residential.....</b>	<b>3724</b>
<b>GLASSWARE MFG NOC.....</b>	<b>4114</b>	Applies to the installation, service or repair of residential and commercial heating, ventilating and/or air conditioning systems.	
Digging or quarrying to be separately rated.		<b>HAIR GOODS MFG .....</b>	<b>2534</b>
<b>GLAZIER—AWAY FROM SHOP—&amp; Drivers.....</b>	<b>5462</b>	Applies to products made from human hair.	
<b>GLOVE MFG—LEATHER OR TEXTILE .....</b>	<b>2670</b>	<b>HARDWARE MFG NOC .....</b>	<b>3146</b>
Tanning of leather or mfg. of textile fabric to be separately rated.		Hatchery—See “Agriculture or Horticulture”	
<b>GLUE MFG &amp; Drivers NPD .....</b>	<b>4653</b>	<b>HAT CLEANING.....</b>	<b>2582</b>
<b>GOLD LEAF MFG .....</b>	<b>3383</b>	<b>HAT MFG—OTHER THAN STRAW or Cloth—NO BLOWING, Starting or Forming OF FELT HAT SHAPES.....</b>	<b>2537</b>
<b>GOLF COURSE—PUBLIC &amp; Drivers .....</b>	<b>9182</b>	No hatters’ fur mfg.	
The actual remuneration of all caddies shall be included with the payroll of the regular employees in computing the premium for this risk. In case the actual remuneration is not available, the payroll for caddies shall be taken at \$22,500.		<b>HAT MFG—STRAW .....</b>	<b>2531</b>
<b>GOLF DRIVING RANGE—&amp; Drivers .....</b>	<b>9182</b>	<b>HAY BALING &amp; Drivers.....</b>	<b>0050</b>
<b>GRADING OF LAND NOC &amp; Drivers.....</b>	<b>6039</b>	<b>HAY, Grain, Feed, or Fertilizer Dealer &amp; Local Managers, .....</b>	<b>8215</b>
Includes borrowing, filling or backfilling, Mass rock excavation, pile driving to be separately rated.		Includes incidental blending. Application of fertilizer by use of farm machinery or equipment to be separately rated under Code 0050. Fertilizer mfg. to be separately rated under Code 4583.	
<b>GRAIN, Feed or Hay DEALER &amp; LOCAL MANAGERS, Drivers—NO MFG .....</b>	<b>8215</b>	<b>★ HEALTH CARE SERVICE AGENCIES:</b>	
Includes incidental blending. Application of fertilizer by use of farm machinery or equipment to be separately rated under Code 0050. Fertilizer mfg. to be separately rated under Code 4583.		<b>Registered Nurses &amp; Nurse Practitioners..</b>	<b>9045</b>
<b>GRAIN MILLING .....</b>	<b>2014</b>	Employees other than RN’s and NP’s Licensed or Certified by N.J. Department of Health & Sr. Services or N.J. Board of Nursing .....	<b>8835</b>
<b>GRAPHITE—MFG—not artificial—&amp; Drivers.....</b>	<b>1452</b>	Homemaker Service .....	<b>8828</b>
Artificial graphite mfg. rated as 1438.		Clerical .....	<b>8810</b>
<b>GRAVEL or Sand DIGGING &amp; Drivers .....</b>	<b>4000</b>		
No canal, sewer or cellar excavation or underground mining. Includes: construction, repair or maintenance of all buildings, structures or equipment and the installation of machinery.			

**HEALTH** or Exercise **INSTITUTE & Clerical** ..... **9053**

**HEALTH SPA** or **STEAM BATH NOC & Clerical** ..... **9053**

**HEATING OR AIR CONDITIONING DUCT WORK—Shop and Outside—& Drivers** ..... **5538**

**HEAT TREATING—metal NPD** ..... **3307**

**HOD HOIST** or Construction Elevators **INSTALLation, Repair or Removal & Drivers**..... **9529**  
Such operations performed by contractors who erect, repair or remove hod hoists or construction elevators as an incidental part of their construction work are to be included in the classification with which the work is associated.

Home for Aged-See “Convalescent or Nursing Home”

**HOMEMAKER SERVICE**..... **8828**  
Applies to non-profit organizations providing home help services to families with children, convalescent, aged, acutely or chronically ill or disabled persons. Employees engaged solely in clerical or promotional work shall be separately rated as 8810; outside social case workers as 8742 salesperson.

**HORN GOODS MFG—Fabricated Products Mfg** **4452**  
Applies to the mfg. of horn goods by such operations as machining, bending, buffing or polishing.

**HORSE SHOE MFG**..... **3146**  
Steel making or rolling mills to be separately rated.

**\* HORSE SHOW:**

Stable Persons—See “Equine Industry”

**OPERATION** by owner or lessee **& Drivers** ..... **9016**  
Includes musicians and box office employees. Operation or maintenance of amusement devices to be separately rated as 9180 amusement device operation NOC.

**HOSIERY DYEING**..... **2361**

**HOSIERY MFG** ..... **2361**  
Yarn mfg. to be separately rated.

**HOSPITAL—& Clerical, Drivers. (PREMIUM BASIS SHALL NOT INCLUDE BOARD OR LODGING.** ..... **9045**  
The actual remuneration of students, enrolled in a course of study approved by the New Jersey Board of Nursing for the training of professional nurses, shall be included in the payroll subject

to audit and premium charge. In no case, however, shall the remuneration of any such student nurse be taken at an amount less than \$10 per week.

**HOSPITAL—VETERINARY—& Drivers**..... **8831**

**HOT HOUSE ERECTION** ..... **5402**

**HOTEL—& Clerical, Salesmen, Drivers. (PREMIUM BASE SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.)** ..... **9052**  
Musicians, players or entertainers to be separately rated as 9156 musicians. Restaurant operations to be separately rated under Code 9079 restaurants.

**HOUSE FURNISHINGS INSTALLation NOC & upholstering** ..... **9521**

**HOUSEHOLD APPLIANCES— ELECTRICAL—Service or Repair & Drivers**..... **9519**  
Applies to the service or repair of toasters, fans, vacuum cleaners, fixtures, electric toys, electric hand tools, electric lawn mowers, radios, home tools and similar appliances. Includes shop, outside or incidental parts department employees. Electrical wiring or plumbing to be separately rated.

**HOUSING AUTHORITY & Clerical, Salesmen, Drivers** ..... **9033**  
Applies to all employees of housing authorities operating completed public housing projects. New construction and major alteration work to be separately rated.

**HYDROGEN** or Oxygen **MFG & Drivers** ..... **4635**

**ICE CREAM DEALER** or Delivery—& Route Supervisors, Drivers..... **2039**

**ICE CREAM MFG & Drivers** ..... **2039**

**ICE DEALER & Drivers** ..... **8203**  
Ice harvesting to be separately rated.

**ICE MFG** ..... **2150**  
Drivers to be separately rated under 8203 ice dealer.

**INCANDESCENT LAMP MFG** ..... **4112**

**INK MFG—PRINTING** ..... **4557**  
Mfr. of spirit or lacquer type inks to be separately rated as 4439 lacquer mfg.

**INK (writing) Mucilage or Paste MFG**..... **4597**

**INKED RIBBON PREPARATION**..... **2383**  
Paper mfg. to be separately rated as 4239.

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**INSPECTORS, Samplers, Checkers, or Weighers OF  
MERCHANDISE NPD ..... 8709F**

Applicable only to employers whose entire operation is described by the classification. Inspectors, samplers, checkers, tallymen or weighers of merchandise in connection with any other operation shall be included with such operation. May be used only upon specific approval of the Rating Bureau.

**INSPECTION of Risks FOR INSURANCE OR Valuation  
PURPOSES NOC ..... 8720**

Applies to mercantile, manufacturing or marine risks.

**INSTRUMENT MFG NOC ..... 3685**

Applies to professional or scientific instruments.

**INSULATION—STEAM PIPE OR BOILER &  
Drivers ..... 5184**

Includes shop. Applies to the use of cork, asbestos or other non-conducting materials.

**INSULATION WORK NOC & Drivers ..... 5479**

Includes the installation or application of acoustical or thermal insulating materials in buildings or within building walls. Applies only when insulation or acoustical work is performed as a separate operation not part of, or incidental to, any other construction operation performed by the same contractor at the same job or location.

**INTERCOMMUNICATION SYSTEMS INSTALLATION  
OR REPAIR & Drivers..... 7605**

**★ INTERIOR FRAMING INCIDENTAL TO WALLBOARD  
INSTALLATION & DRIVERS ..... 5445**

Applies only to employees of the contractor also installing the wallboard.

**INVESTIGATING Company..... 8742**

Includes theater investigating, shopping service, credit reporting or similar activities and is not applicable to detective or patrol agencies.

**\* IRON OR STEEL:**

**Manufacturing**

**ROLLING MILL & Drivers..... 3018**

Applies to all iron or steel rolling mills with or without puddling furnaces. Not applicable to rolling mills in plants operating open hearth, Bessemer, electric or crucible steel furnaces. Steel making, blast furnace operation, coke mfg. to be separately rated.

**STEEL MAKING & Drivers ..... 3004**

Applies to electric or open hearth furnaces, Bessemer or crucible processes. Includes blooming mills or forging or rolling mills. Blast furnace operation or coke mfg. to be separately rated.

**Fabrication**

**IRON OR STEEL WORKS—SHOP-  
STRUCTURAL—& Drivers ..... 3030**

Applies to fabricating or assembling structural iron or steel. Blast furnace or converter operation, casting of steel, or rolling mills to be separately rated.

**IRON WORKS—SHOP—ORNAMENTAL—&  
Drivers..... 3040**

Not fabricating or assembling structural iron or steel. Includes fabricating, assembling or mfg. ornamental brass, bronze or iron work, railings, balconies, fire escapes, staircases, iron shutters or other nonstructural iron or steel work. Blast furnace or converter operation, casting of steel, rolling mills to be separately rated.

**IRON WORKS—SHOP—DECORATIVE or  
artistic—& FOUNDRIES, Drivers..... 3041**

Applies to the mfg. fabricating or assembling of decorative or artistic brass, bronze or iron work. NPD with 3040 iron works. May be used only upon specific approval of the Rating Bureau.

**Erection**

**DOOR, Door Frame OR SASH ERECTION  
OR REPAIR METAL or metal covered &  
Drivers..... 5103**

Installation of storm doors or storm sash on private residences to be separately rated as 5645 Carpentry. Overhead door installation to be separately rated as 3724 Millright Work.

**ERECTION—DECORATIVE or Artistic  
Exclusively ..... 5099**

Includes brass or bronze work. NPD with any iron or steel erection classification.

**ERECTION—CONSTRUCTION OF DWELLINGS NOT  
OVER TWO STORIES in height ..... 5069**

NPD with any iron or steel erection classification. May be used only upon specific approval of the Rating Bureau.

**ERECTION—FRAME STRUCTURES..... 5040**

Ornamental iron work to be separately rated as 5057 iron or steel erection NOC.

**ERECTION—FRAME STRUCTURES NOT OVER  
TWO STORIES in height ..... 5059**

NPD with 5040 iron or steel erection—frame structures.

**ERECTION—BRIDGES ..... 5040**

**ERECTION—RADIO, television or water TOWERS,  
Smokestacks or gas holders ..... 5040**

**ERECTION NOC..... 5057**

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★ **IRON OR STEEL-ERECTION-STEEL FRAME-INTERIOR-LIGHT GAUGE STEEL-BY CONTRACTORS ENGAGED IN WALLBOARD INSTALLATION & DRIVERS** ..... 5445  
Applies only to employees of the contractor also installing the wallboard.

**IRON or Steel MERCHANT & Drivers** ..... 8106  
Not applicable to junk dealers or steel scrap dealers.

**IRON or Steel SCRAP DEALER & Drivers NPD** ..... 8265  
Wrecking or salvaging to be separately rated.

**IRRIGATION or Drainage SYSTEM CONSTRUCTION & Drivers**..... 6229  
Pile driving, dredging, tunneling or dam or sewer construction to be separately rated.

**IVORY OR BONE GOODS MFG** ..... 4452  
Jails—See “Correctional Institution”

Janitorial Services—Contract—See “Building—Operations by Contractors”

**JETTY or Breakwater CONSTRUCTION— & Drivers**..... 6005  
Applies to all operations to completion. Caisson, cofferdam work or pile driving to be separately rated.

**JEWELRY MFG** ..... 3383

**JUNK DEALER & Drivers NPD**..... 8263  
Applicable only to those risks engaged in collecting or handling a miscellaneous line of secondhand materials, such as bottles, rags, paper, bones, rubber, non-ferrous scrap metals and, in addition, ferrous scrap metals. Risks primarily engaged in collecting or handling ferrous scrap metals shall be assigned to 8265 iron or steel scrap dealer. Wrecking or salvaging to be separately rated.

**KITCHEN EQUIPMENT MFG—SHEET METAL—Shop & Installation** ..... 3061

**KNIT GOODS MFG NOC** ..... 2362  
Yarn mfg. to be separately rated.

**LABOR UNION** ..... 8755  
Includes business agents and organizers.

**LACE MFG**..... 2386

**LACQUER or Spirit Varnish MFG** ..... 4439  
Includes mixing of thinners or solvents but no nitrocellulose mfg. Refer risks engaged in the mfg. of nitrocellulose, thinners, or solvents to the Home Office for individual treatment.

**LAMP MFG OR ASSEMBLY—ELECTRIC—Floor or Table**..... 3192

**LAMP SHADE MFG OR ASSEMBLY** ..... 2557  
Does not apply to metal or glass lamp shades.

**LANDSCAPE EROSION CONTROL & Drivers** ... 0042  
Applies to seeding, sodding or planting shrubs or trees along road right-of-way and incidental fine grading. Such operations performed in connection with street or road construction projects to be rated as 6042.

**LANDSCAPE GARDENING & Drivers**..... 0042  
Includes laying out of grounds, planting trees, shrubs, flowers or lawns. Excavation, filling or backfilling to be separately rated as 6217, Excavation—NOC. Lawn maintenance to be separately rated as 9102.

**LAST or Shoe Form MFG** ..... 2790

**LATHING & Drivers** ..... 5443  
Metal lathing used as reinforcement for concrete shall be assigned to the appropriate concrete construction classification.

**LAUNDRY—HAND WORK EXCLUSIVELY—NPD** ..... 2582  
Available only to laundries having no machinery or having only incidental machinery of the portable and household type exclusively.

**LAUNDRY—SELF SERVICE—& Clerical, Salesmen, Drivers**..... 2588  
Applies where machinery is operated principally by customers. Includes incidental service.

**LAUNDRY NOC—& Route Supervisors, Drivers**..... 2585  
NPD with 2586 cleaning or dyeing.

**LAUNDRY COLLECTING OR DISTRIBUTING STATION**..... 2582  
No laundering at the same location. Drivers to be separately rated as 2585 laundry NOC.

**LAW OFFICE—ALL EMPLOYEES & Clerical, Messengers, Drivers NPD** ..... 8820

**LAWN MAINTENANCE—COMMERCIAL or DOMESTIC & Drivers**..... 9102  
Includes grass cutting, weed control and lawn spraying. This classification does not apply to a risk whose principal business is tree pruning, tree spraying or exterminating. Landscaping to be separated rated as 0042.

**LEAD WORKS** ..... 3331  
Includes sheet, pipe or shot. Smelting to be separately rated.

**LEATHER MFG—IMITATION** ..... 4493

**LEATHER MFG—PATENT OR ENAMEL** ..... 2623

**LEATHER BELTING MFG**..... 2686



**LEATHER or Textile FINISHERS, SOFTENERS OR SIZES MFG—OIL BASE ..... 4707**  
 NPD with 4720 soap or soap powder mfg. and 4712 grease or oil mixing or blending.

**LEATHER GOODS MFG NOC..... 2688**

**LENS MFG—GROUND ..... 4150**

**LETTER SERVICE SHOP NPD ..... 8800**

**LIBRARY — PUBLIC — NON-PROFESSIONAL EMPLOYEES & Drivers..... 9106**

**LIBRARY — PUBLIC — PROFESSIONAL EMPLOYEES & Clerical..... 8838**

**LIGHTING ROD INSTALLation & Drivers ..... 7601**  
 Installation of lightning rods on industrial smokestacks and chimneys to be separately rated.

**LIMOUSINE or CAR SERVICE CO. & DRIVERS ..... 7382**  
 Premium basis shall not include Board, Lodging or Gratuities. Garage employees to be separately rated under Code 8385.

**GARAGE EMPLOYEES ..... 8385**

**LINGERIE MFG..... 2501**

**LINOLEUM MFG—Burlap or Felt Base..... 4491**

**LINOLEUM MFG ..... 4493**

**LITHOGRAPHING ..... 4299**  
 Includes incidental assembling, stapling or binding of circulars, pamphlets or catalogues. Artists, designers, proofreaders, editors or clerical office employees to be separately rated as 8810 clerical. Reporters, advertising or circulation solicitors to be separately rated as 8742 salesmen.

Liquefied Petroleum Gas—See “Gas Distributing”

**LIVERY or Automobile or Truck RENTAL OR LEASING Company..... 7369**

Chauffeurs of Private Passenger Vehicles ..... **7380**

Drivers of Tank Trucks..... **7196**

Drivers of Trucks NOC or other Commercial Vehicles..... **7219**

Livery or Boarding Stable—See “Equine Industry”

Livestock Dealer—See “Agriculture or Horticulture”

Livestock Farm—See “Agriculture or Horticulture”

Lock or Dam Construction—See “Dam or Lock Construction”

**LOCOMOTIVE WORKS ..... 3507**

**LOGGING OR LUMBERING & Drivers ..... 2702**  
 Includes incidental saw mill, transportation of logs to mill, construction, operation, maintenance or extension of logging roads or logging railroads.

**LOOSE-LEAF LEDGER or Notebook MFG..... 4251**  
 Mfg. of metal rings, posts, screws, separators or fittings to be separately rated.

**LUGGAGE MFG..... 2683**  
 Applies to the manufacture of traveling bags and hand luggage.

**LUMBERYARD—NOSECOND-HAND MATERIALS— & LOCAL MANAGERS, Drivers ..... 8232**

**MACHINE SHOP NOC ..... 3632**  
 Foundry operations to be separately rated.

**MACHINERY DEALER NOC—store or yard— & Drivers..... 8107**  
 Operations away from premises of insured to be separately rated.

**MACHINERY or EQUIPMENT ERECTION or REPAIR NOC & Drivers ..... 3724**  
 Code 3724 shall not be assigned to employees of insureds engaged in such work on the premises of the insured. Such payroll must be included in the governing classification.

**MAGNETIC OR OPTICAL RECORDING MEDIA MFG..... 4431**  
 Includes audio or visual recording media manufacturing and tape or disk manufacturing.

**MAILING or Addressing CO NPD..... 8800**

**MALT HOUSE & Drivers ..... 2121**

**MANURE DEALER— & Drivers..... 9403**

**MARINA or BOAT BASIN & Drivers ..... 6826**  
 Applicable to waterfront operations including boat docks, mooring, storage, incidental repair of boats and engines, sale of parts or accessories, dockside snack bars. The operation of showrooms, motels, restaurants, swimming pools, bowling lanes or other recreational facilities at a separate location shall be separately rated. Boat building shall be separately rated as Code 6824.

**MARINE APPRAISER OR SURVEYOR ..... 8720**

**MARINE RAILWAY OPERATION & Drivers ..... 6872F**

**MASONRY NOC ..... 5022**

**MATTRESS or Box Spring MFG..... 2570**  
 Includes pillow, quilt or cushion mfg. Separately rate the mfg. of wire springs or excelsior.

Meat Dealer or Store—See “Store”

**MEAT PRODUCTS MFG NOC ..... 2095**

NPD with 2089 packing house. No butchering or handling of livestock.

**MEDICINE, Drug or Pharmaceutical Preparation MFG ..... { 4835**

..... { 4836  
Includes Mfg. of ingredients. NPD with 4829 Chemical mfg. NOC or 4611 Drug, Medicine Or Pharmaceutical Preparation. Mfg. of metal containers to be separately rated as 3220 Can Mfg.

**MEDICINE, Drug or Pharmaceutical PREPparation Compounding or Blending—no mfg. of ingredients**

..... **4611**  
NPD with 4828 Chemical Blending and Mixing NOC or 4835, 4836 Drug, Medicine or Pharmaceutical Preparation mfg. Metal Container mfg. to be separately rated as 3220 Can Mfg.

**MESSENGER OR Courier Service Companies & Drivers..... 7231**

Applies to pick up and local delivery of envelopes and small packages less than 100 lbs. in vehicles less than 10,000 lbs. gross vehicle weight. Separately rate trucking as 7219 “Trucking NOC,” warehousing as 8292 “Storage Warehouse NOC.”

**METAL or Metal Alloy POWDER MFG & Drivers 1937**

**METAL CEILING or Wall Covering INSTALLation & Shop Drivers ..... 5538**

**METAL GOODS MFG NOC..... 3400**

**METAL SCRAP DEALER & Drivers NPD..... 8506**

Applies to the collection and reduction of nonferrous scrap metals and includes the “handling or processing of lead. No collection or handling of scrap iron or steel.

**METAL SCRAP DEALER—NO LEAD & Drivers NPD ..... 8507**

Applies to the collection and reduction of nonferrous scrap metals. No handling or processing of lead or collection or handling of scrap iron or steel.

**METAL STAMPING WORK—SHOP ..... 3400**

Applies to production of metal parts by semi-automatic or automatic presses. Includes die making and all machining, finishing, assembling and forming operations in connection therewith.

**MICA GOODS MFG & mica preparing ..... 1853**  
Mining to be separately rated.

**MILK DEALER or Delivery—& Route Supervisors, Drivers..... 2070**

**MILK Depot or Milk DEALER & Route Supervisors, Drivers..... 2070**

Includes preparation of products for distribution. Ice cream mfg. to be separately rated as 2039.

**MILLING GRAIN ..... 2014**

**MILLWRIGHT WORK NOC & Drivers ..... 3724**

Applies to the erection or repair of machinery or equipment. NPD of insured’s employees engaged in millwright work on the premises of the insured. Such payroll must be included in the governing classification. Sign erection to be separately rated.

**MINING or Ore Milling MACHinery MFG ..... 3507**

**MIRROR MFG ..... 4131**

NPD with 4130 glass merchant. Mfg. of glass, frames, backs or handles to be separately rated.

**MITTEN or Glove MFG knit ..... 2362**  
Yarn mfg. to be separately rated.

**MOBILE CRANE and Hoisting Service Contractors— NOC & Drivers ..... 9530**

Applicable to specialists engaged in leasing cranes to raise or lower objects or materials for construction and erection projects.

**MOSQUITO EXTERMINATION COMMISSION—& Clerical, Drivers..... 9423**

**MOTEL, Motor Court, Tourist Court or Cabin— & Clerical, Salesmen, Drivers. (PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES..... 9052**

Musicians, players or entertainers to be separately rated as 9156 musicians. Restaurant operations to be separately rated under Code 9079 restaurants.

**\* MOTION PICTURE:**

**PRODUCTION—in studios or outside— & Drivers..... 9610**

Applies to all operations up to the development of negatives. The actual remuneration of directors, players, entertainers, or musicians shall be included in the basis of premium, subject, however, to a maximum average individual payroll of \$2,320 per week.

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**DEVELOPMENT OF NEGATIVES, PRINTING AND ALL SUBSEQUENT OPERATIONS..... 4360**

Digital media processing and editing, as well as marketing through film exchanges, are included under Code 4360, whether performed by a contractor or the production company.

\* Capitalized heading need not be included in the policy.  
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**DUPLICATION & REPLICATION SERVICE OF  
PRERECORDED AUDIO, VIDEO OR  
DATA..... 4360**

**MUCILAGE, Ink (writing) or Paste MFG ..... 4597**

**MUNICIPAL, TOWNSHIP, COUNTY OR STATE  
EMPLOYEES NOC..... 9410**

Includes employees engaged in laboratory work, inspectors of the Board of Health, electrical inspectors, building inspectors and similar operations. Workers, mechanics or others engaged in manual labor or supervisors of construction work to be separately rated.

**MUSEUMS—PUBLIC—NON-PROFESSIONAL  
EMPLOYEES—A Drivers ..... 9106**

**MUSEUMS—PUBLIC—PROFESSIONAL  
EMPLOYEES—& Clerical..... 8838**

Includes curators and professional assistants.

**MUSIC ROLL MFG—perforated paper ..... 4282**  
Paper mfg. to be separately rated as 4239.

**MUSICAL INSTRUMENT MFG—METAL—  
NOC ..... 3686**

**MUSICAL INSTRUMENT MFG—WOOD—  
NOC..... 2923**

**MUSICIANS, PLAYERS OR ENTERTAINERS.... 9156**

The actual remuneration of directors, players, entertainers or musicians shall be included in the basis of premium, subject, however, to a maximum average individual payroll of \$2,320 per week.

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**NET MFG ..... 2380**  
Not applicable to wire nets. Cordage or twine mfg. to be separately rated.

**NEWS AGENT or Distributor of Magazines or Other  
Periodicals—NOT RETAIL DEALER—& Salesmen,  
Drivers..... 8745**

**NEWSPAPER PUBLISHING—& Clerical, Salesmen,  
Drivers..... 4313**

The actual remuneration, excluding tips of employees engaged as newsboys shall be included in the payroll subject to audit and premium charge. If the actual remuneration is not available, the remuneration shall be determined on the basis of \$1.50 per day worked per newsboy.

**NOTEBOOK or Loose-Leaf Ledger MFG ..... 4251**  
Mfg. of metal rings, posts, screws, separators or fittings to be separately rated.

Nurserymen—See “Agriculture or Horticulture”

Nurses Registry—See Health Care Service Agencies

**NURSING—HOME HEALTH PUBLIC and  
TRAVELING..... 8835**

See Health Care Service Agencies Schedule

**NURSING or Convalescent HOME & Drivers.  
(PREMIUM BASIS SHALL NOT INCLUDE  
BOARD OR LODGING.)..... 8829**

**NUT or Bolt MFG ..... 3132**  
Steel making or rolling mills to be separately rated.

**OFFICE MACHIne or Appliance INSTALLation,  
Inspection, Adjustment OR REPAIR ..... 5191**  
Includes shop. Mfg. operations to be separately rated.

**OFFICE or Factory Cost SYSTEMATIZER, or Auditor—  
TRAVELING..... 8803**

**OIL BURNER—INSTALLation OR SERVICE-  
COMMERCIAL & Drivers ..... 3724**

Oil Mfg—Cottonseed—See “Cottonseed Oil Mfg.”

**OIL MFG—VEGETABLE—NOC ..... 4683**

**OIL OR GAS LEASE OPERATOR—& Drivers... 1320F**  
Separately rate: erecting or dismantling of derricks, drilling, installation or recovery of casing, well shooting, cementing, tank building, topping operations or gasoline recovery.

**OIL OR GAS PIPELINE CONSTRUCTION &  
Drivers ..... 6233**  
Pile driving, dredging or tunneling to be separately rated.

**OIL OR GAS PIPELINE OPERATION &  
Drivers..... 7515**  
Construction, operation of wells, or oil refining to be separately rated.

**\* OIL OR GAS WELL:**

**DRILLING OR REDRILLING & Drivers..... 6235F**  
Includes installation of casing.

**SUPPLIES OR EQUIPMENT DEALER—NEW—  
store or yard only—& Drivers..... 8107**

**SUPPLIES OR EQUIPMENT DEALER—USED—  
& LOCAL MANAGERS, Drivers ..... 8204**  
Includes incidental reconditioning or repairing. Installation, erection, dismantling or salvage operations to be separately rated.

**OIL or Gasoline DEALER & Drivers..... 8350**  
Operating of retail gasoline stations to be separately rated as 8387 gasoline station.

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**OIL or Grease MIXING OR BLENDING ..... 4712**  
NPD with 4740 oil refining or 8350 oil or gasoline dealer. No rendering or petroleum refining. Can mfg. to be separately rated as 3220.

**OIL REFINING—petroleum—& Drivers ..... 4740**  
Oil producing to be separately rated.

**OIL STILL ERECTION OR REPAIR ..... 3719**  
Applies to the erection or repair of oil stills and incidental structures or connections which are integral parts of the distillation units such as control, pump and compressor houses. Separately rate the erection or repair of office buildings, warehouses, storage tanks, power plants, or other structures incidental to an oil refinery but not integral parts of the distillation units, chimney construction and pile driving.

**OPTICAL GOODS MFG NOC ..... 4150**

**OPTICIAN ..... 8013**  
Lens grinding to be separately rated under 4150 lens mfg.

**★ OPTOMETRIST—& Clerical ..... 8832**  
Includes incidental sale of optical goods. Lens grinding to be separately rated under Code 4150 lens mfg. Includes maintenance of the professional office.

**ORE MILLING & Drivers ..... 1452**  
Includes concentration or amalgamation. NPD with 1438 smelting.

**ORE MILLING or Mining MACHInery MFG..... 3507**

**ORGAN BUILDING & INSTALLATION..... 2923**

**ORNAMENT or Plaster Statuary MFG..... 4038**

**OXYGEN or Hydrogen MFG & Drivers ..... 4635**  
Includes tank charging.

**OYSTERMEN..... 2114**  
Applies to shore or dock work only. Includes sorting, shucking, washing or packing. NPD with 2111 cannery.

**OYSTERMEN—PLANTING, HARVESTING, BOAT OPERATION—See 3:6 of this Manual.**

Package or Parcel Delivery—See “Truckmen”

**PACKAGING—CONTRACT—RETAIL SIZE PACKAGES ..... 8055**

Applies to risks engaged in packaging cosmetics, toiletries, pharmaceuticals, soaps, cleaning agents, hardware, advertising materials and similar merchandise owned by others in retail size packages as a contract service. Does not apply to the packaging or crating of machinery, furniture or similar heavy items and does

not apply to the packaging or repacking of explosives.

**PACKAGING HOUSE—MEAT NPD ..... 2089**  
Includes butchering or the handling of livestock.

**PAINT MFG ..... 4558**  
Pigment or lead compound mfg. to be separately rated.

**\* PAINTING:**

**OIL OR GASOLINE STORAGE TANKS & SHOP, Drivers..... 5475**

**SHIP HULLS..... 6874F**

**SHOP ONLY—& Drivers NPD ..... 9501**  
Not available for division of payroll in mfg. plants or with 5474 painting or decorating.

**STEEL STRUCTURES OR BRIDGES..... 5038**  
Painting of oil or gasoline storage tanks to be separately rated as 5475.

**PAINTING OR DECORATING—INTERIOR OR EXTERIOR WORK NOC & Drivers ..... 5474**  
Includes shop operations. Painting steel structures or bridges to be separately rated as 5038; oil or gasoline storage tanks as 5475.

**PAPER COATING ..... 4250**  
Not building, roofing paper or felt preparation. Paper mfg. to be separately rated as 4239.

**PAPER CORRUGATING OR LAMINATING ..... 4250**  
NPD with 4244 corrugated or fiber board container mfg. Paper mfg. to be separately rated as 4239.

**PAPER CREPEING ..... 4250**  
Paper mfg. to be separately rated as 4239.

**PAPER GOODS MFG NOC ..... 4279**  
Paper mfg. to be separately rated as 4239.

**PAPER HANGING & Drivers..... 5491**

**PAPER MFG ..... 4239**  
Includes card, bristol, paper, straw, fiber or leather-board. Wood pulp mfg. to be separately rated.

**PAPER OILING, Paraffining, Parchmentizing OR WAXING ..... 4250**  
Paper mfg. to be separately rated as 4239.

**PAPER or foil GOODS MFG—PRINTED ..... 4249**  
Applies to the mfg. of advertising displays, labels, tags or cartons but is not available to risks which do not print the paper or foil goods mfg. Corrugated or fiber board container or paper or foil mfg. to be separately rated.

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**PAPER STOCK or Rag DEALER—USED—& Drivers  
NPD ..... 8264**

No collecting or handling scrap iron or steel. Laundry operations performed by wiping cloth or rag dealers to be separately rated as 2585 laundry NOC.

**PARACHUTE MFG ..... 2688**

Mfg. of cloth canopies to be separately rated as 2501 furnishing goods mfg.

Parcel or Package Delivery—See Truckmen”

**PARK NOC—& Drivers ..... 9102**

Separately rate operation, care and maintenance of amusement devices. This classification does not apply to a risk whose principal business is tree pruning, tree spraying or exterminating. Landscaping to be separately rated as 0042.

**PARK WORKERS—Volunteer—& Drivers ..... 9109**

Applicable to persons under the general supervision of the Palisades Interstate Park Commission in volunteer programs in that part of the Palisades Interstate Park located in New Jersey.

Applicable to persons doing volunteer work for the Division of Parks and Forestry, the Division of Fish, Game and Wildlife, the New Jersey Natural Lands Trust or the New Jersey Historic Trust as authorized by the Commissioner of Environmental Protection.

The annual payroll shall be determined by applying \$500 to each volunteer.

**PASTA OR NOODLE MFG ..... 2002**

Code 2002 includes, but is not limited to, spaghetti, macaroni, noodles and other pasta products whose main ingredients are water and flour. Other ingredients, coloring, fillings, flavorings may be added to the mix to make a wide range of pasta that comes in many shapes and sizes. Noodles differ from other pasta products in that eggs are added to the mixture in their production.

**PASTE, Ink (writing) or Mucilage MFG..... 4597**

**PATROL or Detective AGENCY & Drivers..... 7723**

Includes the operation of armored car services, watchmen, guards or patrolmen engaged in safeguarding property not owned by the risk.

**PATTERN-MAKING NOC NPD ..... 2790**

Not applicable to the mfg. of metal jigs, fixtures or dies.

Paving—See “Street or Road”

Paving—Residential Driveways—See “Driveway Construction”

**PEANUT HANDLING..... 8102**

Applies to cleaning, grading or shelling. Hull grinding or mfg. of oil to be separately rated.

**PEN MFG ..... 4432**

Includes the manufacture of handwriting instruments. Pencil Mfg. - wood to be separately rated as code

**PENCIL MFG—MECHANICAL ..... 4432**

Includes the manufacture of handwriting instruments. Pencil Mfg. - wood to be separately rated as code 2942.

**PENCIL, Penholder or Crayon MFG ..... 2942**

**PENHOLDER, Crayon or Pencil MFG ..... 2942**

**PET SHOP—RETAIL ..... 8017**

Includes animal grooming.

**PET SITTING SERVICES & DRIVERS ..... 0917**

**PHARMACEUTICAL or Surgical GOODS MFG  
NOC ..... 4693**

**PHARMACEUTICAL, Drug or Medicine Preparation  
MFG ..... { 4835  
4836**

Includes Mfg. of - ingredients. NPD with “4829 Chemical mfg. NOC or 4611 Drug, Medicine Or Pharmaceutical Preparation. Mfg. of metal containers to be separately rated as 3220 Can Mfg.

**PHARMACEUTICAL, Drug or Medicine PREPreparation  
Compounding or Blending—no mfg. of  
ingredients ..... 4611**

NPD with 4828 Chemical Blending and Mixing NOC or 4835, 4836 Drug, Medicine Or Pharmaceutical Preparation mfg. Metal container mfg. to be separately rated as 3220 Can Mfg.

**PHOTOENGRAVING ..... 4351**

**PHOTOGRAPHER—ALL EMPLOYEES & Clerical,  
Salesmen, Drivers ..... 4361**

Includes incidental retail store employees and photo processing employees. As respects aerial photography, the payroll of all members of the flying crew and aircraft ground employees shall be assigned to the appropriate aircraft flying and ground classification.

**PHOTOGRAPHIC SUPPLIES MFG ..... 4923**

Chemical manufacturing plants or manufacturers of non safety film to be separately rated. Manufacture of audio or visual recording media to be rated under 4431— Magnetic & Optical Recording Media Mfg.

**PHYSICIAN & Clerical ..... 8832**

Includes maintenance of the professional office.

**PIANO MFG** ..... **2923**  
Includes assembling or finishing operations, and mfg. of the piano action. Also applies to player pianos.

**PIANO TUNING**—away from shop ..... **5191**

**PICKLE MFG** ..... **2110**

**PIGMENT COLORS, LAKES OR TONERS MFG** ..... **4824**

**PILE DRIVING & Drivers** ..... **6003**  
Includes pile driving operations in connection with building foundations and timber wharf building. The mfg. of concrete piles at the job location or the pouring of concrete into hollow steel piles shall be rated as concrete construction. Pile driving operations performed in connection with caisson work to be separately rated as 6252.

**PILLOW, Quilt or Cushion MFG** ..... **2571**  
No mattress or box spring mfg.

**PIN MFG** ..... **3270**

**PIPE BENDING AND CUTTING**..... **3111**  
Shall not be assigned to a risk engaged in operations described by another classification unless the operations subject to Code 3111 are conducted as a separate and distinct business.

**PIPE COATING—CONTRACT—SHOP AND YARD & Drivers**..... **8265**  
Applies to a risk engaged, at its fixed plant or yard location, in applying protective coating to pipe owned by others.

Pipeline or Gas Well—See “Oil or Gas”

**PIPE or Tube MFG—IRON OR STEEL**—not cast iron— **& Drivers**..... **3028**  
Iron or steel making to be separately rated.

**PIPE or Tube MFG—LEAD** ..... **3331**  
Smelting to be separately rated.

**PIPE or Tube MFG NOC & Drivers** ..... **3022**

**PLASTER BOARD or Plaster Block MFG & Drivers**..... **4036**  
Quarrying, crushing or grinding to be separately rated.

**PLASTER or Staff MIXING & Drivers NPD**..... **4036**  
No crushing or grinding operations.

**PLASTER STATUARY or Ornament MFG** ..... **4038**

**PLASTERING NOC & Drivers**..... **5480**

**PLASTERING or Stucco WORK—on OUTSIDE OF BUILDINGS** ..... **5022**

**PLASTIC or Film Dealer or RECLAIMER & Drivers**..... **8268**

\* **PLASTICS MFG:**

**SHEETS, RODS, or TUBES**..... **4459**  
Includes the mixing or grinding of molding materials. Not applicable to the nitration of cellulose.

**FABRICATED PRODUCTS NOC**..... **4452**  
Applicable to the mfg. of plastic goods by such operations as machining, bending, buffing or polishing, using raw materials in the form of sheets, rods or tubes. Also applicable to the mfg. of plastic goods by a dipping process.

**MOLDED PRODUCTS NOC**..... **4484**  
Applicable to the mfg. of plastic goods by injection or compression molding. Includes die making and all the machining, finishing, assembling and forming operations in connection with the molded products.

**PLAYING CARDS MFG** ..... **4299**  
Paper or cardboard mfg. to be separately rated as 4239.

**PLUMBERS’ SUPPLIES DEALER & Drivers NPD** ..... **8111**  
No mfg. Applies to wholesale or retail dealers of gas, steam or hot water equipment.

**PLUMBERS’ SUPPLIES MFG NOC** ..... **3188**  
Foundry operations to be separately rated.

**PLUMBING NOC & Drivers** ..... **5183**  
Applicable to gas, steam, hot water or other pipe fitting. Includes house connections and shop operation. Automatic sprinkler installation to be separately rated as 5188.

**POCKETBOOK MFG**..... **2688**  
Applies to the mfg. of leather or fabric pocketbooks.

**POLE, Post or Tie YARD & Drivers**..... **2960**  
Includes preserving operations. NPD with 8232 lumberyard or with 2702 logging or lumbering.

**POLICEMEN, Sheriffs’ Officers or Correctional Institutional Guards—PAID—PUBLIC & Drivers**..... **7720**

**POLICEMEN—Special, Reserve or Auxiliary—VOLUNTEER—PUBLIC & Drivers** ..... **7728**  
Includes authorized construction, installation, alteration, maintenance or repair work upon the premises, apparatus or other equipment owned or used by the special, reserve, auxiliary unit, participating in any authorized

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public drill, showing exhibition, or parade and when authorized rendering of assistance in connection with events affecting the public health and safety.

The payroll for each active volunteer policeman shall be determined by applying \$1,300 per annum to each active volunteer policeman.

**POLISH or Dressing MFG..... 4597**  
Applies to shoe, stove, harness, furniture, automobile or metal polish or dressing mfg. Can mfg. to be separately rated as 3220.

**\* POTTERY MFG:**

**CHINA OR TABLEWARE..... 4053**  
Mining, quarrying or clay digging to be separately rated.

**EARTHENWARE—glazed or porcelain—HAND MOLDED OR CAST..... 4061**  
NPD with 4062 pottery mfg.—porcelain ware— press forming. Mining, quarrying or clay digging to be separately rated.

**PORCELAIN WARE—mechanical PRESS FORMING..... 4062**  
Mining, quarrying or clay digging to be separately rated.

Poultry or Egg Producer—See “Agriculture or Horticulture”

**POWER PLOW or Traction Engine MFG..... 3507**

**PRE-CAST FLOOR SLAB INSTALLation..... 5022**

**PRE-CAST ROOF SLAB INSTALLation & Drivers..... 5551**

**PRECIOUS STONE SETTING NPD..... 3384**

**PRINTING..... 4299**  
Includes incidental assembling, stapling or binding of circulars, pamphlets or catalogues. Artists, designers, proofreaders, editors or clerical office employees to be separately rated as 8810 clerical; reporters, advertising or circulation solicitors to be separately rated as 8742 salesperson.

**PRINTING or Bookbinding MACHINE MFG..... 3548**

**PRIVATE RESIDENCE REPAIRING—miscellaneous carpentry & Drivers..... 5645**  
Not applicable to siding or re-siding or to roofing or re-roofing specialists.

Projectile or Shell Mfg—See “Explosives”

Public Library or Museum—See “Library or “Museum”

**PUMP MFG..... 3612**  
Foundry operations to be separately rated.

**QUARRY NOC & Drivers..... 1624**  
Includes: operation of crushers; construction, repair or maintenance of all buildings, structures or equipment; installation of machinery.

**QUILT, Cushion or Pillow MFG..... 2571**  
No mattress or box spring mfg.

**RACETRACK—HORSE—JUDGES, TIMEKEEPERS. HANDICAPPERS OR THEIR ASSISTANTS. 8720**  
Employees engaged in maintenance work or other manual labor including employees having any direct exposure to the horses in their maintenance, management or handling, including drivers to be separately rated as 9016 amusement park. Pari-mutuel employees to be separately rated as 8810 clerical.

**RADIATOR MFG-AUTOMOBILE NPD..... 3807**

**RADIO APPARATUS MFG OR ASSEMBLY NOC..... 3681**

**RADIO or Television BROADCASTING STATION-ALL EMPLOYEES & Drivers..... 7610**  
Includes entertainers and musicians. The actual remuneration of players, entertainers or musicians shall be included in basis of premium, subject, however, to a maximum average individual payroll of \$2,320 per week.

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**RADIO OR Television Set INSTALLation, SERVICE OR REPAIR & Drivers..... 9519**  
Includes shop or outside employees, incidental parts Department employees, erection of antennae. Electrical wiring or tower erection to be separately rated.

**RADIO TUBE MFG..... 4112**

**RAG or Paper Stock DEALER—USED— & Drivers NPD..... 8264**  
Risks which also collect or handle scrap iron or steel to be rated as 8265 iron or steel scrap dealer. Laundry operations to be separately rated as 2585 laundry NOC.

**RAILROAD CONSTRUCTION BY CONTRACTOR-LAYING or Relaying of TRACKS OR MAINTENANCE of way— Drivers..... 7855**

**RAILROAD OPERATION NOC & Drivers..... 7133**  
All employees connected with the operation or maintenance of automobile bus lines shall be separately rated.

The classifications for railroad construction and railroad operation do not contemplate insurance

\* Capitalized heading need not be included in the policy.  
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**CLASSIFICATIONS**

under the Federal Employers' Liability Act or voluntary compensation coverage for any operations subject to that Act. For such insurance see 3-6 of this Manual.

**RATTAN**, Willow or Twisted Fiber **PRODUCTS MFG**..... **2913**  
Includes upholstery.

**RAZOR MFG NOC** ..... **3122**

**REAL ESTATE AGENCY—OUTSIDE** employees & Collectors..... **8742**  
Care, custody and maintenance or construction work to be separately rated.

**RECONDITIONING BASKETS OR CRATES—& Drivers**..... **8048**

**RECORDING TAPE or DISK MFG** ..... **4923**  
Phonograph Record Mfg. to be separately rated as Code 4431.

Recycling—Bottles or Cans—See “Bottle Dealer”

**REED** or Loom Harness **MFG**..... **3516**

Refractory Products—See “Brick,” “Tile” or “Earthenware”

**REFRIGERATOR—INSTALLation OR SERVICE-COMMERCIAL & Driver**..... **3724**

**REFRIGERATOR CAR LOADING OR UNLOADING**..... **7360F**  
Includes caring for freight in cars during transit. Stevedoring to be separately rated. Drivers to be separately rated as 7219 truckmen. May be used only upon specific approval of the Rating Bureau.

**REFUSE**, Ashes or Garbage **COLLECTION & Drivers**..... **9403**  
Reduction, rendering or fertilizer plants to be separately rated.

**RENDERING WORKS NOC & Drivers** ..... **4665**  
No garbage reduction, NPD with 4583 fertilizer mfg. or with 2089 packing house.

**RENOVATING** or Cleaning **BUILDING EXTERIORS-NO SANDBLASTING OR USE OF SILICEOUS MATERIALS & Drivers**..... **5458**

**RENOVATING** or Cleaning **BUILDING EXTERIORS—NOC & Drivers** ..... **5459**

★ **RESCUE MISSION — ALL OPERATIONS & Drivers** ..... **8836**

Residence—Private—See 2:1-3 and 3:3 of this Manual.

**RESIDENTIAL CLEANING SERVICES BY CONTRACTOR-INSIDE**..... **0917**

Applicable to businesses engaged in providing residential services performed inside a customer's residence. Refer to Code 9014 for commercial cleaning services and cleaning service contractors who provide clean-up crews to prepare residential properties for future occupants. Domestic workers employed by a business, other than a business described by Code 0917, are classified to the appropriate domestic code.

**RESTAURANT (PREMIUM BASIS SHALL NOT INCLUDE BOARD, LODGING OR GRATUITIES.)**..... **9079**

Musicians, players or entertainers to be separately rated as 9156 musicians. Hotel or motel operations to be separately rated under Code 9052.

Rest Home—See “Convalescent or Nursing Home”

**REVTMENT** or Dike **CONSTRUCTION & Drivers**..... **6005**

Applies to river work only and includes all operations to completion. Pile driving to be separately rated as 6003.

Riding Academy or Club—See “Equine Industry”

**RIGGING NOC & Drivers** ..... **9530**

Road Construction, Maintenance, Paving—See “Street or Road”

**ROAD** or Street **MAKING MACHInery MFG** ..... **3507**

**ROCK EXCAVATION & Drivers** ..... **1605**  
Not tunneling or street or road construction.

**ROCK WOOL MFG**..... **1699**  
Excavation or digging, dredging, mining or quarrying to be separately rated.

**ROLLER** or Ball **BEARING MFG NPD** ..... **3638**

**ROLLING CHAIR OPERATION**..... **9720**

Rolling Mill-Iron or Steel-See -Iron or Steel

**ROLLING MILL NOC & Drivers**..... **3027**  
Applicable to brass, copper or other soft metals. Not copper coated steel bars. Wire drawing, steel making or iron or steel rolling to be separately rated.

**ROOFING-ALL KINDS & Drivers** ..... **5551**

**ROOFING** or Building **PAPER OR FELT PREP**aration -no Installation ..... **4283**  
Not applicable to asphalt or tar distillation or refining plants, which include the saturating of



paper or felt as a part of their operations. Paper or felt mfg. to be separately rated.

- ROOFING SLATE MFG or Slate Splitting & Drivers..... 1624**  
Includes: quarrying; construction, repair or maintenance of all buildings, structures or equipment; installation of machinery.
- Rooming House-See -Hotel-
- ROPE, Cordage or Twine MFG NOC ..... 2352**
- RUBBER GOODS MFG NOC..... 4410**
- RUBBER STAMP MFG OR ASSEMBLY ..... 4299**  
Mfg. of frames, backs or handles to be separately rated.
- RUBBER STOCK DEALER-USED & Drivers NPD ..... 8264**  
No collecting or handling scrap iron or steel.
- RUBBER TIRE DEALER- retail- Drivers..... 8387**  
Includes repairing, vulcanizing, the adjustment of tires to vehicles away from the premises of insured. NPD with 8392 automobile storage garages or parking station, 8396 automobile carwash, 8397 automobile repair shop garages or 8398 automobile sales or service agency.  
  
For list of cross-references to Code 8387, see automobile service stations-& drivers.
- RUG, Carpet or Upholstery CLEANING-shop-& Drivers..... 2585**  
Outside work to be separately rated as 9014 Building-Operations by Contractors.
- RUG or Carpet MFG NOC ..... 2402**
- SACK or Bag MFG-CLOTH ..... 2578**  
Applies to the mfg. of cotton, burlap or gunny bags or sacks. Sack renovating or repairing to be separately rated as 2575 bag renovating.
- SAFE MFG OR REPAIRING ..... 3507**
- SAIL MAKING..... 2576**  
Applies to shop operations.
- Sailing Vessels-See 3:6 of this Manual.
- Sales Stable-See -Agriculture or Horticulture-
- SALESPERSONS-OUTSIDE ..... 8742**  
Subject to the Standard Exceptions Manual Rule.
- SALVAGE OPERATION & INCIDENTAL WRECKING, shoring or other structural work..... 5701**  
Includes the handling of machinery in damaged buildings. Drivers to be separately rated as 8204 building material yard.

**SAMPLERS, Checkers, Inspectors or Weighers OF MERCHANDISE—NPD..... 8709F**

Applicable only to employers whose entire operation is described by the classification. Weighers, samplers, checkers, tallymen or inspectors of merchandise in connection with any other operation shall be included with such operation. May be used only upon specific approval of the Rating Bureau.

**SAND or Gravel DIGGING & Drivers ..... 4000**

No canal, sewer or cellar excavation or underground mining. Includes: construction, repair or maintenance of all buildings, structures or equipment and the installation of machinery.

Sanitarium—See “Hospital”

**SASH, Door or Assembled Millwork MFG—WOOD— & Drivers ..... 2737**

NPD with 2731 planing or molding mill or with 2802 carpentry, shop only. Commercial lumberyards, building material dealers or fuel and material dealers to be separately rated as 8204 building material yard or 8232 building material dealer. Where a risk deals in any lumber, building materials or fuel and materials in addition to products manufactured, all yard operations, including all drivers, shall be assigned to 8232.

**SASH, Door or Assembled Millwork DEALER & Drivers..... 8235**

Includes incidental assembling, glazing or mfg. of special sizes. Applicable only to concerns which buy and sell finished millwork exclusively (including incidental assembling or glazing or incidental mfg. of special sizes), such as finished flooring, doors, frames, sash, screens, moldings, baseboards, stair trim, columns, paneling, cupboards, shelving or furniture such as kitchen cabinets, ironing boards, breakfast sets, window seats, mantels, wall cabinets or cases. NPD with 2737 sash mfg., 2802 carpentry or 8232 building material dealer.

**SAUSAGE or Sausage Casing MFG..... 2095**

NPD with 2089 packing house. No butchering or handling of livestock.

**SAW MFG ..... 3118**

**SAW MILL ..... 2710**

Storage and subsequent handling of processed lumber to be separately rated.

**SAWDUST DEALER— & Drivers..... 7380**

**SCAFFOLDS OR SIDEWALK BRIDGES—  
INSTALLation, repair or removal—&  
Drivers..... 9529**

Not applicable to contractors who erect, repair or remove scaffolds, concrete or cement distributing towers, sidewalk bridges or hod hoists or construction elevators as an incidental part of their construction work. Such operations, when so performed, to be included in the classification with which the work is associated.

**\* SCHOOL:**

**PROFESSIONAL EMPLOYEES & Clerical ... 8868**

**NON-PROFESSIONAL EMPLOYEES &  
Drivers..... 9106**

**SCHOOL BUS OPERATOR & Drivers ..... 7381**

**GARAGE EMPLOYEES ..... 8385**

**SCOUTING COUNCIL—EXECUTIVE SECRETARIES  
or Clerical..... 8868**  
Camp operation to be separately rated as 9015  
camp operation.

**SCREW MFG ..... 3145**

Security Guard Service—See “Patrol Agency”

**SEED MERCHANT ..... 8102**  
Includes operation of seed sorting machinery.

Self Service Laundry—See “Laundry”

**SERUM, Anti-toxin or Virus MFG & Drivers..... 5951**

**SEWAGE DISPOSAL PLANT OPERATION &  
Drivers..... 7580**

**SEWER CLEANING & Drivers ..... 9402**

**SEWER CONSTRUCTION & Drivers ..... 6306**  
Applies to all operations to completion. Includes tunneling at street crossings when not performed under air pressure. All other tunneling to be separately rated as 6251. Surface restoration to be separately rated.

**SEWING MACHIne MFG ..... 3561**

**SHADE ROLLER MFG-wood ..... 2841**  
Includes mfg. of metal parts.

**SHAFT SINKING..... 6252**  
Applies to all operations to completion. Includes pile driving, excavation, concrete work or lining.

**SHALE or Clay DIGGING & DRIVER..... 4000**  
No canal, sewer or cellar excavation or

underground mining. Includes construction, repair and maintenance of all buildings, structures or equipment, and installation of machinery.

**SHEET METAL EXTERIOR WALL INSTALLation-  
COMMERCIAL BUILDINGS & SHOP,  
Drivers..... 5103**

Includes floor decking or roof decking. Erection of framework, roofing to be separately rated.

**SHEET METAL WORK-SHOP..... 3066**  
May be used only upon specific approval of the Rating Bureau.

**★ SHEET METAL WORK - shop and outside-& Drivers  
NOC ..... 5538**  
HEATING OR AIR CONDITIONING DUCT WORK -  
Shop and Outside-& Drivers

**SHEET ROCK INSTALLATION-WITHIN BUILDINGS  
& Drivers ..... 5445**  
Shell or Projectile Mfg-See “Explosives”

**SHERIFFS’ OFFICERS, Policemen or Correctional  
Institution Guards-PUBLIC, & Drivers..... 7720**

Ship Building-Naval-See “Ship Building”

**★ BOILERMAKING ..... 3620**

**★ SHIP BUILDING: FOUNDRY-ferrous-NOC.....3081**

**★ SHIP BUILDING: FOUNDRY-non-ferrous metals-NOC.. 3085**

**★ MACHINE SHOP (other than maintenance machine  
shop) ..... 3632**

Ship Chandler-See “Store”

**SHIPWRIGHT WORK & Drivers ..... 6872F**  
Includes shop or yard work, operation of dry docks or marine railways. Not applicable to operation performed on board ship by independent concerns whose operations are otherwise specifically classified in this Manual.

Ship Repair or Conversion-See “Shipwright Work”

**SHIPSCALING ..... 6874F**

**SHOE FINDINGS MFG NPD ..... 2654**  
Applies to the mfg. of tongues, linings or facings.

**SHOE FORM or Last MFG ..... 2790**

**SHOE or Boot MFG NOC ..... 2660**

**SHOE or Boot PATTERN MFG NPD ..... 4282**

**SHOE REPAIR ESTABLISHMENT ..... 2582**  
Includes shoe shining.

**SHOE SHINING ESTABLISHMENT ..... 2582**

**SHOOTING GALLERY & Drivers..... 9180**

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**SHUTTLE MFG..... 2841**

★ **SIDING INSTALLATION—ALL TYPES—RESIDENTIAL DWELLINGS NOT EXCEEDING THREE STORIES IN HEIGHT & DRIVERS ..... 5645**  
Applies to specialist contractors installing all types of siding on residential dwellings. Refer to Code 5403 for the installation of siding on all other buildings or structures.

★ **SIDING INSTALLATION—ALL TYPES—ALL OTHER BUILDINGS OR STRUCTURES—INCLUDING RESIDENTIAL DWELLINGS EXCEEDING THREE STORIES IN HEIGHT & DRIVERS..... 5403**  
Applies to specialist contractors installing all types of siding. Refer to Code 5645 for the installation of siding on residential dwellings not exceeding three stories in height. Sheet metal siding installed on the exterior of a steel frame structure is assigned to Code 5103.

**SIGN ERECTION OR REMOVAL-& Drivers NPD ..... 9554**

**SIGN MFG ERECTION OR REPAIR-NEON OR ELECTRIC-& Drivers NPD ..... 9555**

**SIGN MFG ERECTION OR REPAIR-NOC-& Drivers..... 9556**  
Includes sign painting on outside of buildings.

**SIGN PAINTING or LETTERING-HAND WORK OR SILK SCREEN PROCESS & Drivers NPD .... 9557**  
Includes sign painting or lettering inside buildings away from shop. May be used only upon specific approval of the Rating Bureau.

**SILICA GRINDING & Drivers..... 1741**  
Digging, mining or quarrying to be separately rated.

**SILK SCREEN MFG—& Clerical, Salesmen, Drivers - NPD ..... 4353**

**SILK THREAD OR YARN MFG ..... 2302**

**SILK THROWING AND WEAVING..... 2303**

**SILVERWARE MFG ..... 3381**

**SKATE MFG..... 3146**

**SKATING RINK OPERATION & Drivers..... 9093**  
Applies to the operation of ice or roller skating rinks by owners or lessees and includes musicians and box office employees. Operation or maintenance of amusement devices to be separately rated as 9180 amusement device operation NOC.

Slate Milling—See “Stone Cutting or Polishing”

**SLATE SPLITTING or Roofing Slate MFG & Drivers..... 1624**

Includes: quarrying; construction, repair or maintenance of all buildings, structures or equipment; installation of machinery.

**SLAUGHTERING ..... 2081**  
Includes the handling of livestock, preparation of dressed meat, rendering, washing of casings, salting of hides or cooking of offal. NPD with 2089 packing house.

**SMELTING—ELECTRIC process—& Drivers ..... 1438**  
Includes the mfg. of artificial abrasives, carbon or graphite. Blast furnace operation or steel mfg. to be separately rated.

**SMELTING, Sintering or Refining—METALS—NOT IRON OR LEAD—NOC & Drivers ..... 1438**

**SMOKESTACK or Chimney LINING— NOT METAL ..... 5000**

**SNOW REMOVAL—& Drivers-NPD WITH 5509 street or road maintenance ..... 9402**

**SOAP or Synthetic Detergent MFG ..... 4720**  
Contemplates the mfg. of bar soap, granulated, powdered and sprayed soaps, soap chips and flakes, liquid soap and synthetic detergents which have characteristics and end-uses similar to soap.

**SOUND SYSTEMS INSTALLATION OR REPAIR & Drivers..... 7605**  
Soundproofing—See “Insulation Work NOC”

**SPAR or Flint GRINDING & Drivers ..... 1741**  
Digging, mining or quarrying to be separately rated.

**SPIKE MFG..... 3132**  
Steel making or rolling mills to be separately rated.

**SPIRITUOUS LIQUOR BOTTLING ..... 2131**  
Includes warehousing, rectifying or blending. Distilling of spirituous liquor to be separately rated as 2130 spirituous liquor distillery.

**SPIRITUOUS LIQUOR DISTILLERY..... 2130**  
Includes grain alcohol mfg. Warehousing, blending, rectifying or bottling to be separately rated as 2131 spirituous liquor bottling.

**SPIRIT VARNISH or Lacquer MFG ..... 4439**  
Includes mixing of thinners or solvents but no nitrocellulose mfg. Refer risks engaged in the mfg. of nitrocellulose to the Home Office for individual treatment.

**SPORTING GOODS MFG NOC ..... 4902**

**SPRINKLER HEAD MFG..... 3634**  
Applies to automatic sprinklers.

**SPRINKLER INSTALLation & Drivers ..... 5188**  
Applies to automatic sprinklers intended for fire extinguishing purposes. Lawn Sprinkler Installation to be rated as Code 5183.

Stable—See “Agriculture or Horticulture”

**STAFF or Plaster MIXING & Driver NPD ..... 4036**  
No crushing or grinding operations.

Stamp Dealer—See “Store”

**STARCH MFG..... 4703**

State Employees NOC—See “Municipal”

**STATIONERY MFG NPD ..... 4251**  
Mfg. of metal rings, posts, screws, separators or fittings to be separately rated.

**STEAM or Air Pressure GAUGE MFG ..... 3571**

**STEAM Heating or POWER CO—& Salesmen, Drivers..... 7570**  
Not electric. Includes store employees and meter readers. Construction of buildings to be separately rated.

**STEAM MAINS or Connections CONSTRUCTION & Drivers..... 6319**  
Includes tunneling at street crossings when not performed under air pressure. All other tunneling to be separately rated as 6251. NPD with 7570 steam heating or power co.

**STEAM PIPE or Boiler INSULATING & Drivers.. 5184**  
Includes shop. Applies to the application of cork, asbestos or other non-conducting materials.

**STEAM SHOVEL, Dredge or Construction Machinery MFG NOC ..... 3507**

Steamers—See 3:6 of this Manual.

**STEAMSHIP LINE OR AGENCY—PORT EMPLOYEES:**

**SUPERINTENDENTS, CAPTAINS, ENGINEERS, STEWARDS, PAYCLERKS ..... 8726F**

**TALLYMEN, CHECKING CLERKS or employees engaged in mending or repacking of damaged containers ..... 8711F**

**STEEL BARREL OR DRUM MFG—& Drivers .... 3045**

**STEEL DRUM OR STEEL BARREL DEALER—secondhand—& Drivers..... 8269**  
Includes the reconditioning of steel drums or barrels.

**STEEL or Iron MERCHANT & Drivers ..... 8106**  
Not applicable to junk dealers or iron or steel scrap dealers.

**STEEL or Iron SCRAP DEALER & Drivers NPD ..... 8265**  
Wrecking or salvaging to be separately rated.

Steel mfg., Fabrication or Erection—See “Iron or Steel”

**\* STEVEDORING:**

**CONTAINERIZED FREIGHT & Drivers ..... 7327F**  
Loading and unloading ships designed for freight carrying containers. No work in holds. NPD in connection with a single vessel. Over-the-road trucking operations to be separately rated as 7219. May be used only upon specific approval of the Rating Bureau.

**FREIGHT HANDLER NOC ..... 7360F**  
Applies to packing, handling, or shipping merchandise on docks—including freight checkers. Stevedoring to be separately rated; drivers to be separately rated as 7219 truckmen NOC. May be used only upon specific approval of the Rating Bureau.

**NOC ..... 7309F**  
Drivers to be separately rated as 7219 truckmen.

Stockyard—Not Butchering—See “Agriculture or Horticulture”

**STOCKYARD & BUTCHERING..... 2081**  
Includes preparation of dressed meat, rendering, washing of casings, salting of hides or cooking of offal. NPD with 2089 packing house.

**STONE OR BRICK PAVER INSTALLATION —OUTSIDE & DRIVERS ..... 5200**

**STONE CRUSHING & Drivers NPD ..... 1710**  
No quarrying. Includes: construction, repair or maintenance of all buildings, structures or equipment and the installation of machinery.

**STONE CUTTING or Polishing NOC & Drivers ... 1814**  
Quarrying or mining to be separately rated. Stone cutting in quarries shall be rated as 1624 quarry.

**STONE CUTTING or Polishing—NO GRANITE OR SANDSTONE—& Drivers ..... 1815**  
Quarrying or mining to be separately rated. Stone cutting in quarries shall be rated as 1624 quarry.

**STORAGE BATTERY SERVICE STATION & Drivers..... 8387**  
NPD with 8392 automobile storage garages or parking station, 8396 automobile car wash, 8397 automobile repair shop or garage or 8398 automobile sales or service agency.

For list of cross-references to Code 8387, see automobile service station—& drivers.

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**STORAGE WAREHOUSE—COLD..... 8291**

**STORAGE WAREHOUSE—FURNITURE & Drivers..... 8293**  
Includes packing or handling household goods away from insured's premises.

**STORAGE WAREHOUSE NOC ..... 8292**  
Applies to the storage of non-owned goods, for periods of time, at a fee. Storage of owned merchandise to be separately rated under the appropriate "Store, Dealer" or "Merchant" classification. Drivers to be separately rated as 7219 truckmen.

**\* STORE:**

Cashiers. Cashiers in retail stores shall be assigned to the governing class for the store in which they work.

Concessions. An Independent Concession in a store shall be classified and rated in accordance with the operations of the concession as though it were a separate store.

**AUTOMOBILE ACCESSORIES—RETAIL—NOC..... 8046**

**BOARDWALK RUG AUCTIONEERS ..... 8017**

**CLOTHING, Wearing Apparel or Dry Goods—RETAIL..... 8008**

**CLOTHING, Wearing Apparel or Dry Goods—WHOLESALE ..... 8032**

**COFFEE, Tea or Spice—RETAIL & Drivers ..... 8006**

**DAIRY PRODUCTS—RETAIL—& Drivers..... 8006**

**DELICATESSEN—RETAIL—& Drivers..... 8006**  
No selling of uncooked fresh meats.

**DEPARTMENT—RETAIL..... 8039**  
Includes the installation of house furnishings and applies to risks in which the following conditions obtain:

1. The payroll subject to this classification shall be at least \$400,000 per annum.
2. (a) The merchandise handled shall include in all cases Wearing Apparel, Linens/Domestics, House Furnishings (other than furniture) and any two or more of the following:  
  
(b) Cosmetics Furniture Giftware Hardware Jewelry Luggage Sporting Goods Stationery/Greeting Cards Toys
3. The combined annual sales of items described in 2 (a) above must exceed 50% of the total annual sales.

Stores which qualify under item 2 above as department stores because of the classes of goods handled but which do not qualify under items 1 and 3 shall be rated as 8017 Store— Retail—NOC.

**DRUG—RETAIL—& Clerical, Salesmen, Drivers..... 8045**

**DRUG—WHOLESALE..... 8047**

**DRY GOODS—RETAIL..... 8008**

**DRY GOODS—WHOLESALE ..... 8032**

**FISH, Meat or Poultry DEALER- WHOLESALE ..... 8021**  
NPD with 2089 packing house.

**FISH, Meat or Poultry—RETAIL—& Salesmen, Drivers..... 8031**

**FLORIST & Drivers ..... 8001**  
Includes service away from store premises. Cultivating or gardening to be separately rated.

**FROZEN or Frosted FOOD—RETAIL—& Drivers ..... 8006**

**FRUIT or Vegetable—RETAIL—& Drivers..... 8006**  
No handling of fresh meats.

**FRUIT or Vegetable DEALER—WHOLESALE—& BUYERS, Salesmen, Drivers ..... 8048**

**FURNITURE & Drivers..... 8044**  
Applies to wholesale or retail stores and includes installation of house furnishings.

**GROCERY—RETAIL—& DRIVERS..... 8006**  
No handling of fresh meats.

**GROCERY—WHOLESALE ..... 8034**

**HARDWARE ..... 8010**

**HEARING AID..... 8013**  
Applies to wholesale or retail stores.

**HIDE or Leather DEALER..... 8105**

**HOME Outfitters of Household FURNISHINGS SPECIALIST—RETAIL—& Clerical, Salesmen, Drivers..... 8051**  
Applies to house-to-house collection of installment payments and sale of clothing, bedding and linens, including incidental jewelry, furniture and appliances but shall not apply if the principal business is the sale of furniture, stoves, ranges, refrigerators, radios and television sets.

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**\* STORE: Continued**

- JEWELRY** ..... 8013  
Applies to wholesale or retail stores.
- LEATHER or Hide DEALER** ..... 8105
- MAIL ORDER HOUSE:**  
Operations other than mfg. or retail store shall be assigned to the classification that would be used for a wholesale store dealing in the commodities handled.
- MEAT, Fish or Poultry DEALER-WHOLESALE** ..... 8021  
NPD with 2089 packing house.
- MEAT, Fish or Poultry—RETAIL—& Salesmen, Drivers**..... 8031
- MEAT, GROCERY AND PROVISION (COMBINED)—RETAIL—NOC & Salesmen, Drivers** ..... 8033  
Applies to a store where the insured's books of accounts show that the cost of fresh and cured meats, poultry or fish did not exceed 65% of the total cost of all merchandise purchased during the policy period. Where the insured cannot satisfactorily establish that the cost of fresh and cured meats, poultry or fish constituted less than 65% of the total cost of all merchandise purchased during the policy period the store shall be assigned to 8031 meat, fish or poultry—retail. It is to be emphasized that cost and not sales govern the application of this classification.
- PET SHOP-RETAIL**  
Includes animal grooming..... 8017
- PIANO, Radio or Television—& Drivers**..... 8053  
Applies to wholesale or retail store. Stores which also handle refrigerators, stoves or washing machines shall be assigned to 8054 refrigerator, stove or washing machine store.
- RADIO, Piano or Television—& Drivers** ..... 8053  
Applies to wholesale or retail store. Stores which also handle refrigerators, stoves or washing machines shall be assigned to 8054 refrigerator, stove or washing machine store.
- RADIO or Television PARTS AND ACCESSORIES** ..... 8010  
Applies to wholesale or retail stores.
- REFRIGERATOR, Stove or Washing Machine-& Drivers**..... 8054  
Applies to wholesale or retail store and includes pianos, radios or television when handled in addition to any of the items listed.

- RETAIL NOC**..... 8017
- SHIP CHANDLER**..... 8010  
No mfg. operations.
- SHOE RETAIL**..... 8008
- SHOE-WHOLESALE** ..... 8032
- STAMP DEALER-& Clerical**..... 8810
- STOVE, Refrigerator or Washing Machine-& Drivers**..... 8054  
Applies to wholesale or retail store and includes pianos, radios or televisions when handled in addition to any of the items listed.  
  
Supermarket-See -Store-; "Meat"
- TELEVISION, Piano or Radio-& Drivers**..... 8053  
Applies to wholesale or retail store. Stores which also handle refrigerators, stoves or washing machines shall be assigned to 8054 refrigerator, stove or washing machine store.
- TELEVISION or Radio PARTS AND ACCESSORIES** ..... 8010  
Applies to wholesale or retail store.
- VEGETABLE or Fruit-RETAIL-& Drivers** ..... 8006  
No handling of fresh meats.
- VEGETABLE or Fruit DEALER-WHOLESALE-& BUYERS, Salesmen, Drivers** ..... 8048
- WASHING MACHIne, Stove or Refrigerator-& Drivers**..... 8054  
Applies to wholesale or retail store and includes pianos, radios or televisions when handled in addition to any of the items listed.
- WHOLESALE NOC**..... 8018
- STORM WINDOW, STORM DOOR MFG-Metal**  
Installation to be separately rated as Code 5645  
Storm Windows or Storm Doors 3062
- STORM WINDOWS OR STORM DOORS—Wood or metal-INSTALLation on private residence-& Drivers**..... 5645
- STOVE Heaters or Ranges-NOT ELECTRIC-★ INSTALLation or SERVICE-DOMESTic-& Drivers**..... 5183
- STOVE MFG** ..... 3169
- STREET CLEANING & Drivers** ..... 9402
- STREET or Road CONSTRuction & Drivers**..... 6042  
Applies to jobs involving the preparation of the right-of-way (such as clearing, earth moving, placing of overload or grading) as well as jobs involving the construction of the actual road. Also applicable

CLASSIFICATIONS

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**\* STORE: Continued**

to the installation of pipe drainage systems when performed as an incident to the above described jobs.

Wrecking, tunneling, pile driving, installation of sand core drains, bridge building where clearance is more than 10 feet at any point or the entire distance between terminal abutments exceeds 20 feet, quarrying or stone crushing to be separately rated.

**STREET or Road MAINTENANCE-MUNICIPAL-COUNTY or STATE DEPARTMENTS &**

**Drivers..... 5509**  
Includes oiling, patching or scraping of roads, weed cutting, snow removal, center stripe or marker painting. Street or road construction to be separately rated as 6042.

**STREET or Road MAKING MACHinery MFG..... 3507**

**STREET or Road OILING OR MAINTENANCE, Drivers-NPD WITH 6042 street or road construction ..... 5500**

**STREET or Road PAVING, Surfacing or Resurfacing, Drivers-NPD WITH 6042 street or road construction ..... 5500**

Not applicable to jobs on which the contractor also constructs the base of foundation of the roadway, widens or relocates the roadbed, or lays concrete roads or concrete pavements. Jobs which involve the foregoing operations as well as paving shall be classified as 6042 street or road construction.

Street or Road-Rock Excavation-See -Street or Road Construction

**STUCCO or Plastering WORK-on OUTSIDE of BUILDINGS ..... 5022**

**SUGAR MANUFACTURING or PREFINING from SUGAR CANE or SUGAR BEETS..... 6504**  
Includes the manufacturing or blending of molasses or syrup refining and honey processing.

**SULPHUR REPINING:**  
Refer risks of this character to the Home Office for individual treatment.

Supply Boats—See 3:6 of this Manual

**SURGICAL or Pharmaceutical GOODS MFG NOC..... 4693**

**SURVEYOR NPD..... 8601**  
Applies to land surveying. Not engaged in actual construction. May be used only upon specific

approval of the Rating Bureau.

**SUSPENDER MFG ..... 2501**  
Buckle, webbing or leather parts mfg. to be separately rated.

**SWIMMING POOL CONSTRUCTION—not iron or steel- & Drivers ..... 5223**  
Code 5213 concrete construction NOC shall not be assigned at the same job or location to which Code 5223 applies.

Excavation to be separately rated as 6217 excavation NOC. Construction of iron or steel pools to be separately rated as 5069 iron or steel erection. Maintenance work to be separately rated as 9014 buildings - operation, provided the operations described by Codes 5223 and 9014 are conducted by separate crews with no interchange of labor and separate payroll records are maintained.

**SYNTHETIC RESIN MFG NOC—NPD ..... 4598**  
Applicable to the mfg. of friable synthetic resins for use in coating and printing ink mfg. It is not applicable to the mfg. of durable substances capable of conversion into sheets, rods, tubing and molded products which can be machined.

**TACK MFG..... 3270**

**TAILOR OR VALET SHOP..... 2582**  
Includes pressing, spot cleaning, repairing or altering of garments.

**TAILORING or Dressmaking—CUSTOM exclusively NPD ..... 2503**

**TALC MILL & Drivers..... 1747**  
Digging, mining or quarrying to be separately rated.

Tallymen-Steamship Line—See “Steamship Line or Agency”

**TANK BUILDING—METAL—SHOP..... 3620**

**TANK ERECTION OR REPAIR—METAL—WITHIN BUILDINGS exclusively..... 3726**  
Includes the construction or repair of foundations.

**TANNING ..... 2623**

Tar-See -Asphalt or Tar

**TAXICAB Company—& Drivers ..... 7370**  
The actual remuneration of all taxicab drivers shall be included in computing the premium for the risk. Where, however, the owner of taxicabs leases or rents such vehicles the premium charged the owner shall be determined on the basis of \$32,400 per vehicle per policy year. The payroll amount is in consideration of gratuities, downtime, vacation



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time, or for other periods during which the vehicle is not in operation. The amount shall be prorated only where a vehicle is owned by the insured for a portion of the policy period.

**GARAGE EMPLOYEES** ..... 8385

**TAXIDERMIST** ..... 9600

**TEA, Coffee or Grocery DEALER—RETAIL—& Drivers**..... 8753  
 Applicable to house-to-house sale of coffee, tea or groceries and includes incidental stores or warehouses.

**TELEPHONE or Telegraph APPARATUS MFG ...** 3681

**TELEPHONE OR TELEGRAPH CO—OFFICE or exchange EMPLOYEES & Clerical**..... 8901

Telephone installation—Contractors—See  
 “Intercommunications Systems Installation”

**TELEPHONE OR TELEGRAPH CO & Drivers**..... 7600  
 Includes operation, maintenance, extension of lines and making or service connection.

**TELEPHONE, Telegraph or Fire Alarm Line CONSTRUCTION & Drivers** ..... 7601  
 NPD with 7600 telephone or telegraph co.

**TELEVISION or Cathode Ray TUBE MFG** ..... 4115

**TELEVISION or Radio BROADCASTING STATION— ALL EMPLOYEES & Drivers** ..... 7610  
 Includes entertainers and musicians. The actual remuneration of players, entertainers or musicians shall be included in basis of premium, subject, however, to a maximum average individual payroll of \$2,320 per week.

★ **TELEVISION or Radio SET INSTALLation SERVICE OR REPAIR & Drivers**..... 9519  
 Includes shop or outside employees, incidental parts department employees, erection of antennae. Electrical wiring or tower erection to be separately rated.

**TELEVISION, RADIO, TELEPHONE or TELECOMMUNICATIONS DEVICE MFG. NOC**..... 3681

**TENT or Awning ERECTION—& SHOP OPERATION, Drivers**..... 9538

**TENT or Awning MFG—SHOP** ..... 2576  
 No erection.

**TEXTILE or Leather FINISHERS, SOFTENERS OR SIZES MFG—OIL BASE** ..... 4707  
 NPD with 4720 soap or soap powder mfg. and 4712 grease or oil mixing or blending.

**TEXTILE Piece Goods FINISHING—COTTON BLEACHERY & Drivers** ..... 2418

**TEXTILE Piece Goods FINISHING NOC— & Drivers**..... 2420

**TEXTILE PRINTING—HAND WORK ONLY** ..... 0700

**THEATER NOC PLAYERS, ENTERTAINERS OR MUSICIANS**..... 9156  
 The actual remuneration of directors, players, entertainers or musicians shall be included in the basis of premium, subject, however, to a maximum average individual payroll of \$2,320 per week.

★ **THEATER NOC**..... 9154  
 Includes managers, stage hands, box office employees, ushers or motion picture operators.

**THERMOMETER MFG**..... 3685

**THREAD or Yarn DYEING OR FINISHING NPD** ..... 2416  
 No thread or yarn mfg.

**THREAD or Yarn MFG—SILK** ..... 2302

**TIE, Post or Pole YARD & Drivers**..... 2960  
 Includes preserving operations. NPD with 8232 lumberyard or with 2702 logging or lumbering.

**TILE or Earthenware MFG NOC—& Drivers**..... 4023  
 Includes the mfr. of roof, drainage or fireproofing tile, wall copings, flue linings, conduits, retorts, sewer or drain pipe or similar products. Mining, quarrying or clay digging to be separately rated.

**TIMBER Cutting and Removal & Drivers**..... 2702  
 Includes incidental brush cutting and removal. Brush cutting and removal only shall be rated under code 6217. Applicable only in connection with Dam or Lock Construction.

**TINNING or Galvanizing—not electrolytic NPD...** 3373

**TOBACCO MFG NOC** ..... 2173  
 Can mfg. to be separately rated as 3220.

**TOILET or Towel SUPPLY CO & Route Supervisors, Drivers**..... 2587  
 No laundry operations.

**TOLL ROAD OPERATION—& Clerical, Salesmen, Drivers**..... 9418

★ **TOOL MFG-DROP OR MACHINE FORGED**

**FORGING** ..... 3110  
 Includes trimming.

**MACHINING or finishing of TOOLS OR DIE MAKING** ..... 3114

CLASSIFICATIONS

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**TOOL MFG—NOT DROP OR MACHINE FORGED—  
NOC..... 3113**

**TOWEL** or Toilet **SUPPLY CO & Route Supervisors,  
Drivers..... 2587**  
No laundry operations.

Township Employee NOC—See “Municipal”

**TRACTION ENGINE** or Power Plow **MFG..... 3507**

**TREE PRUNING**, Spraying, Repairing, Trimming or  
Fumigating & **Drivers ..... 0106**

**TRUCK BODY MFG or REPAIR NOC ..... 3815**  
Applies to the manufacture or repair of truck, trailer  
or bus bodies. Includes painting.

**\* TRUCKMEN:**

Truckmen engaged in hauling under contract,  
whether for one or more individuals or concerns,  
shall under no circumstances be classified and  
rated except in accordance with the appropriate  
TRUCKMEN’ classification.

Each classification includes miscellaneous em-  
ployees such as terminal employees, garagemen,  
and repairmen.

**AUTOMOBILE DELIVERY—Haulaway &  
Drivers..... 7219**  
includes miscellaneous employers such as  
terminal employees, garagemen, and repair-  
men. Automobile Delivery—Driveaway to be  
separately rated as 7380.

**HAULING EXPLOSIVES** or ammunition—  
& **Drivers ..... 7250**

**HAULING LIQUID** or **LIQUIFIED** products in tank  
trucks & **Drivers ..... 7196**  
Includes miscellaneous employees such as  
terminal employees, garagemen, blacksmiths  
and repairmen.

**PARCEL** or Package **DELIVERY—& Drivers..... 7230**  
Applies to risks engaged exclusively in delivery from  
retail stores under term contracts. May be used only  
upon specific approval of the Rating Bureau.

**NOC—& Drivers ..... 7219**  
Storage warehouse employees to be separately  
rated.

Tube Mfg—See “Pipe or Tube”

**TUBE** or Container **MFG—Cardboard or Paper—Spiral  
or Convolute Wound ..... 4245**  
With or without metal or cardboard ends.

Tugboats—See 3:6 of this Manual.

Tunnel (Vehicular)—See “Vehicular”

**TUNNELING—NOT PNEUMATIC..... 6251**  
Includes lining. Subway construction to be  
separately rated.

**VEHICULAR TUNNEL** or Bridge **OPERATION &  
Drivers..... 7720**  
Applies to toll or free bridges or tunnels.  
Includes approaches or maintenance.  
Structural alterations or repairs or the painting  
of the bridge or tunnel structure to be separately  
rated. Ticket sellers or ticket or toll collectors  
having no other duties in the connection with  
the operation or maintenance of the bridge or  
tunnel to be separately rated as 9410 municipal,  
township, county or state employees NOC.

**TWINE**, Cordage or Rope **MFG NOC ..... 2352**

**TYPE FOUNDRY ..... 3336**

**TYPEWRITER RIBBON** or Carbon Paper **MFG 2383**  
Paper mfg. to be separately rated as 4239.

**UMBRELLA MFG ..... 2560**  
Mfg. of frames, handles or hardware to be separately  
rated.

**UNDERPINNING BUILDINGS OR STRUCTURES—  
& Drivers ..... 5703**  
Includes incidental shoring, removal or rebuilding  
of walls, foundations, columns or piers.

**UNDERTAKER & Drivers..... 9620**

**UPHOLSTERING NPD ..... 9522**  
NPD restriction does not apply in connection with  
coffin or casket mfg., automobile body mfg. or  
furniture mfg.

**UPHOLSTERY, Carpet or Rug CLEANING—Shop—  
& Drivers ..... 2585**  
Outside work to be separately rated as 9014  
Building—Operations by Contractors.

**VALVE MFG ..... 3634**  
Foundry operations to be separately rated.

**VARNISH MFG—OLEO-RESINOUS..... 4561**  
Mfg. of solvents, spirit varnishes, lacquers or dopes  
to be separately rated.

Varnish Mfg—Spirit—See “Lacquer or Spirit Varnish  
Mfg-

Vegetable Farm—See “Agriculture or Horticulture\*  
Vegetable Oil Mfg—See “Oil Mfg—Vegetable”

**VENDING** or Coin Operated **MACHine INSTALLation,  
SERVICE OR REPAIR-& Salesmen,  
Drivers..... 5192**  
Includes storage, shop and outside  
operations.

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**VENDING or Coin Operated MACHine MFG  
NOC..... 3649**

Applicable only to risks engaged in the mfg. of electrical or electronic vending or coin operated machines.

**VENEER PRODUCTS MFG—NO VENEER  
MFG..... 2916**

**VENETIAN BLIND ASSEMBLY NPD ..... 2881**  
Applies to assembly from mfd. parts. Includes finishing.

Vessel—See 3.-6 of this Manual.

Vineyard—See “Agriculture or Horticulture”

**VIRUS, Anti-Toxin or Serum MFG & Drivers..... 5951**

Visiting Homemaker—See “Homemaker Service”

**WALLBOARD-INSTALLation-within buildings-&  
Drivers..... 5445**

**WALL COVERING or Metal Ceiling INSTALLation &  
shop, Drivers..... 5538**

**WALLPAPER MFG ..... 4301**  
Includes designing, printing or finishing. Paper mfg. to be separately rated as 4239.

**WAREHOUSING—COLD STORAGE..... 8291**

**WAREHOUSING-FURNITURE—& Drivers ..... 8293**  
Incudes packing or handling household goods away from insured’s premises.

**WAREHOUSING NOC..... 8292**  
Applies to general merchandise. Drivers to be separately rated as 7219 truckmen.

Applies to the storage of non-owned goods, for periods of time, at a fee. Storage of owned merchandise to be separately rated under the appropriate “Store, Dealer” or “Merchant” classification.

**WATCH CASE MFG..... 3381**

**WATCH MFG ..... 3385**  
Watch case mfg. to be separately rated as 3381.

**★ WATCHGUARDS—CONSTRUCTION ..... 5610**  
Not applicable to the payroll for watchguards except when the payroll for watchguards, timekeepers, and cleaners is more than all other payroll of the insured that is subject to construction classifications at the same job or location.

**WATER MAIN or Connection CONSTRuction &  
Drivers..... 6319**  
Includes tunneling at street crossings when not performed under air pressure. NPD with 7520 waterworks operation. All other tunneling to be separately rated.

**WATER METER MFG..... 3634**

**WATER SOFTENER—NOT ELECTRIC-INSTALLation  
OR SERVICE—DOMESTIC—& Drivers..... 5183**

**WATERPROOFING—&Drivers ..... 5466**  
Not roofing or subaqueous work. Concrete work to be separately rated.

**WATERWORKS OPERATION & Drivers ..... 7520**  
Includes store employees, meter readers. Construction of aqueducts, buildings, dams or reservoirs to be separately rated.

**WEATHERSTRIPPING ..... 5437**

**WEBBING MFG ..... 2380**

**WEIGHERS, Samplers, Checkers or Inspectors OF  
MERCHANDISE—NPD..... 8709F**  
Applicable only to employers whose entire operation is described by the classification. Weighers, samplers, checkers, tallymen or inspectors of merchandise in connection with any other operation shall be included with such operation. May be used only upon specific approval of the Rating Bureau.

**WELDING or Cutting NOC & Drivers..... 3365**  
Applies to both shop or outside work and includes incidental machining operations connected therewith. NPD except that welding in connection with the following work shall be separately rated:

- (a) Welding or cutting in connection with demolition jobs—rate as 5701 wrecking.
- (b) Welding or cutting in connection with oil or gas or pipe line construction—rate as 6233 oil or gas pipe line construction.
- (c)Welding in connection with the erection of iron or steel frame structures or bridges—rate under proper iron or steel erection classification.

**WELFARE BOARD—COUNTY—& Clerical, Salesmen,  
Drivers..... 9421**  
Operation of a hospital to be separately rated as 9045; nursing home as 8829.

**WHIP MFG..... 4902**

**WHITING MFG NPD ..... 5954**

**WILLOW, Rattan or Twisted Fiber PRODUCTS  
MFG..... 2913**  
Includes upholstery.

**WINDOW CLEANING & Drivers ..... 9170**  
Operations 2 stories or less from ground level, involving no mechanical or protective devices, to be separately rated under code 9014.

**WINDOW DRESSING..... 9521**

**WINDOW SHADE** or Roller **MFG** ..... **2852**  
NPD with 2841 shade roller mfg. wire drawing or  
woodworking operations to be separately rated.

**WINERY** ..... **2143**  
Applies to all operations including bottling. Distilling  
to be separately rated as 2130 spirituous liquor  
distillery.

Wiping Cloth Dealer—See “Paper Stock or Rag  
Dealer”

**WIRE CLOTH MFG**..... **3255**  
Wire drawing to be separately rated as 1924 or  
3241.

**WIRE DRAWING—IRON OR STEEL** ..... **3241**  
Includes wire rope or cable mfg.

**WIRE DRAWING** or Cable **MFG—NOT IRON OR  
STEEL**..... **1924**

**WIRE GOODS MFG NOC**..... **3257**  
Wire drawing to be separately rated as 1924 or  
3241.

**WIRE INSULATING OR COVERING**..... **4470**  
Includes incidental wire stranding. Wire drawing to  
be separately rated as 1924 or 3241.

**WIRE MATTRESS** or Bed Spring **MFG** ..... **3300**

**WOOD PRESERVING & Drivers**..... **2960**  
Includes yard or incidental wood working  
operations.

**WOOD TURNED PRODUCTS MFG NOC** ..... **2841**

**WOODENWARE MFG NOC** ..... **2841**

Wool Finishing—See “Textile Piece Goods Finishing”

**WOOL MERCHANT & Drivers**..... **8103**  
Includes warehouse.

**WOOL PULLING**..... **2623**

**WOOL SPINNING AND WEAVING** ..... **2286**

**\* WRECKING:**

**BUILDINGS OR STRUCTURES—**not  
marine ..... **5701**  
Includes incidental salvage work at site or  
wrecking. Drivers to be separately rated as 8204  
building material yard.

Marine & Salvage Operations—See 3:6 of this  
Manual.

Yachts—See 3:6 of this Manual

**YARN** or Thread **DYEING OR FINISHING  
NPD** ..... **2416**  
No yarn or thread mfg.

**YARN** or Thread **MFG—SILK** ..... **2302**

**YMCA, YWCA, YMHA OR YWHA, INSTITUTION—  
Clerical** ..... **9063**

★ Includes teachers and instructors. Camp  
operation to be separately rated as 9015. This  
classification is applicable to amateur, youth,  
or recreational sports in which the athletes are  
generally not paid. It is assigned to coaches,  
managers, trainers, equipment managers,  
and sports officials. For professional and  
semi-professional sports, refer to Code 9178  
or Code 9179.

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