

Provincial Court of Alberta  
Affidavit of Service

Action No. \_\_\_\_\_

Print Name and Address I, \_\_\_\_\_  
of \_\_\_\_\_  
make oath and say / solemnly affirm and declare that I served \_\_\_\_\_

Cross off and initial all non-applicable sections

with a true copy of the attached Civil Claim/Notice to the Defendant/Form of Dispute Note/Order/Notice of Application/ Notice of Assessment by:

Personal Service on an individual

a) delivering the copies on \_\_\_\_\_ date \_\_\_\_\_ personally to the Plaintiff/Defendant at \_\_\_\_\_  
write out the full address

Service by Registered mail on an individual

b) mailing the copies to the party named above at \_\_\_\_\_ write out the full address  
at the party's most usual place of residence.  
Attached and marked Exhibit "A" is the receipt from the Post Office and attached and marked Exhibit "B" is the acknowledgement of receipt from the Defendant or a person receiving it on the Defendant's behalf  
dated \_\_\_\_\_  
date from acknowledgement of receipt

Personal service at the most usual residence of individual

c) leaving the copies on \_\_\_\_\_ date \_\_\_\_\_  
at \_\_\_\_\_ write out the full address  
the Defendant's most usual place of residence, with \_\_\_\_\_  
\_\_\_\_\_ a resident, thereof, who was apparently 16 years of age or older.

Personal service at Registered office of Corporation only

d) leaving the copies on \_\_\_\_\_ date \_\_\_\_\_ at the registered office of the above  
named corporation at \_\_\_\_\_ write out the full address  
Attached and marked Exhibit "A" is the Corporate Registry Search.

Service by Registered mail at Registered office of Corporation only

e) mailing the copies on \_\_\_\_\_ date from postal receipt \_\_\_\_\_ by registered mail to the registered  
office of the above named corporation at \_\_\_\_\_  
write out the full address  
Attached and marked Exhibit "A" is the receipt from the post office and attached and marked Exhibit 'B' is the Corporate Registry Search.

Personal service on President, Head Officer, Director, Manager, Agent or Officer of the Corporation

f) leaving the copies on \_\_\_\_\_ date \_\_\_\_\_ with \_\_\_\_\_  
\_\_\_\_\_ a / an \_\_\_\_\_ of the above named corporation  
at \_\_\_\_\_ write out the full address

Service on a Partnership

g) leaving the copies on \_\_\_\_\_ date \_\_\_\_\_ with \_\_\_\_\_  
\_\_\_\_\_ a partner of the above named partnership  
at \_\_\_\_\_ write out the full address

As directed by the Court (Stipulate date and method)

h) \_\_\_\_\_  
\_\_\_\_\_

Sworn / Affirmed before me

on \_\_\_\_\_  
at \_\_\_\_\_, Alberta.

Signature \_\_\_\_\_

Commissioner for Oaths for Alberta

Print Name and Expiry