

RENTAL APPLICATION

Notice: Co-Applicant must complete a separate Rental Application Form

The undersigned hereby makes application to rent unit number _____ located at _____ beginning on _____, at a monthly rental of \$ _____.

PLEASE TELL US ABOUT YOURSELF

Full Name _____ **Home Phone** _____

Date of birth _____ Social Security No. _____ **Work Phone** _____

Driver's Lic. No./State _____ **Email** _____ **Cell Phone** _____

CO-APPLICANT _____ **RELATIONSHIP** _____ **Phone** _____

Date of birth _____ Social Security No. _____ Driver's Lic. No./State _____

Names of all other occupants _____ **Total number of occupants** _____

How many pets? _____ **Kind of pet (breed, weight and age)** _____

PLEASE GIVE YOUR RESIDENCE HISTORY FOR THE PAST 3 YEARS (BEGINNING WITH MOST CURRENT)

Current address _____

Month & Year moved in _____ **Reason for leaving** _____

Owner Agent _____ **Phone** _____ **Monthly payment** _____

Previous address (if within 3 years) _____

Month & Year moved in _____ **Moved out** _____ **Reason for leaving** _____

Owner Agent _____ **Phone** _____ **Monthly payment** _____

Previous address (if within 3 years) _____

Month & Year moved in _____ **Moved out** _____ **Reason for leaving** _____

Owner Agent _____ **Phone** _____ **Monthly payment** _____

PLEASE GIVE YOUR EMPLOYMENT INFORMATION

Your status: Employed Full-Time Employed Part Time Student Retired Not Employed

Current employer (or most recent) _____

Address _____ **Phone** _____

Date(s) employed/From _____ To _____ **Position** _____

Supervisor _____ **Your gross monthly salary** _____ **Household gross monthly income** _____

Previous employer _____

Address _____ **Phone** _____

Date(s) employed/From _____ To _____ **Position** _____ **Supervisor** _____

If there are other sources of income you would like us to consider, please list income, source and person (banker, employer, ect.) who we could contact for confirmation. You do NOT have to reveal alimony, child support or spouse's annual income.

Amount _____ **Per** _____ **Source** _____ **Phone** _____

PLEASE GIVE YOUR EMPLOYMENT INFORMATION

Your Bank(s)	City-State/Branch	Acct. Number & Type	Phone
1.			
2.			
Your credit references	City-State	Acct. Number	Phone
1.			
2.			
3.			

PLEASE TELL US ABOUT YOUR VEHICLES

Total number of vehicles (including company vehicles, motorcycles, ect.) _____

Make/Model _____ **Year** _____ **Color** _____ **Tag No./State** _____

Make/Model _____ **Year** _____ **Color** _____ **Tag No./State** _____

Make/Model _____ **Year** _____ **Color** _____ **Tag No./State** _____

Have you or Co-Applicant ever (Please Check):

Been sued for non-payment? Been evicted or asked to move out? Declared Bankruptcy?

Been sued for damage to rental property? Broken a rental agreement or lease?

PLEASE GIVE INFORMATION ABOUT CRIMINAL HISTORY FOR APPLICANT/CO-APPLICANT

Applicant _____

Felonies _____

Misdemeanors _____

Co-Applicant _____

Felonies _____

Misdemeanors _____

Please give any additional information that might help management evaluate your application: _____

How did you hear about our property? _____

If management has any questions about your application, please give additional phone numbers where you can be located:

Day Phone _____ Work Phone _____

In case of personal emergency, Notify: _____

Full address: _____

Home Phone: _____ Work Phone: _____

I hereby apply to lease the above described premises for the term and upon the conditions above set forth and agree that the rental is to be payable the first day of each month in advance. As an inducement to the owner of the property and to the agent to accept this application, I warrant that all statements above set forth are true and accurate.

I hereby deposit \$ _____ as earnest money to be refunded to me if this application is not accepted within 30 days. Upon acceptance of this application, this deposit shall be retained as part of the security deposit. When so approved and accepted I agree to execute a lease before possession is given and to pay the balance of the security deposit the same day possession is given or in advance after being notified of acceptance, or the deposit will be forfeited as liquidated damages in payment for the agent's time and effort in processing my inquiry and application, including making necessary investigation of my credit, character, and reputation. If this application is not approved and accepted by the owner or agent, the deposit will be refunded, the applicant thereby waiving any claim for damages by reason of non-acceptance. The application fee of \$ ___ per adult is non-refundable.

I AUTHORIZE YOU TO CONTACT PREVIOUS LANDLORD(S), CREDIT AND PERSONAL REFERENCES THAT I HAVE GIVEN IN THIS APPLICATION. I ALSO AUTHORIZE MANAGEMENT TO OBTAIN MY CONSUMER CREDIT REPORT.

The above information, to the best of my knowledge, is true and correct.

Signature of Applicant _____ Date Signed ___ / ___ / ___

Signature of Co-Applicant _____ Date Signed ___ / ___ / ___

APPLICANT: PLEASE DO NOT WRITE BELOW

Payment for deposit in the amount of \$ _____ Received by (name) _____

Payment for application fee in the amount of \$ _____ Received by (name) _____

This application form received by (name) _____

Reference Verification Name	Reference Comments

Comments: _____

This application is ___ Approved ___ Not Approved

By _____

If not approved, specify reason(s) _____

Applicant Notified by (Name) _____ Date Notified _____

Notified by ___ Letter (attach copy) ___ Form ___ Phone ___ Fax ___ In Person