

Tenancy Application Form

Upon completion, please return to:

Tenancy Details

1. Property address: _____
2. Rent – weekly/monthly: _____
3. Rental period (months): _____
4. Number of applicants: _____
(please note: each applicant needs to complete a separate application form)
5. The relationship of any joint applicants to you: _____
6. Proposed tenancy start date: _____

Personal Details

1. Full name (including marital status): _____
2. Date of birth (dd/mm/yyyy): _____
3. Current address (including postcode): _____
4. Telephone number (home): _____
5. Telephone number (work): _____
6. Telephone number (mobile): _____
7. Are you a: homeowner/private tenant/living with relatives/other? _____
8. Time at current address (dd/mm/yyyy): from _____ to _____
9. If less than 3 years then please provide previous addresses & dates of all past occupations for the last 3 years:

Current Landlord

1. Full name of current landlord: _____
2. Address of current landlord: _____
3. Telephone number (home): _____
4. Telephone number (work): _____
5. Telephone number (mobile): _____

Personal Referee / Guarantor Details

1. Name & address: _____
2. Telephone number: _____
3. Relationship to you: _____

Current Employment Details

1. Name of current employer: _____
2. Address of current employer: _____
3. Telephone number: _____
4. Email address: _____
7. Date employment commenced (dd/mm/yyyy): _____
8. Position held: _____
9. Contact name & position: _____
10. Your salary (including bonuses etc): _____
11. Nature of employment: (full time/part time/temporary/contract/self-employed) _____

Other Income

Do you receive any of the following: housing benefit / income support / unemployment benefit / sickness benefit / retirement pension / disability allowance?

Other Intended Occupiers (excluding joint applicants)

If it your intention to have anyone other than yourself living in the property, please provide their full names, current addresses, ages (including children), and their relationship to you. PLEASE NOTE: do not give details of any joint applicants as they will be providing them in a separate application form):

Occupier 1: Name:
Address:
Age:
Relationship:

Occupier 2: Name:
Address:
Age:
Relationship:

Occupier 3: Name:
Address:
Age:
Relationship:

Occupier 4: Name:
Address:
Age:
Relationship:

Next of Kin

1. Name & address: _____
2. Telephone number: _____
3. Email address: _____
4. Relationship to you: _____

Other Details

1. Are you a smoker? _____
2. Do you have any pets? If so, what? _____
3. Is there anything else which you consider to be relevant to this application? If so what?

Declaration

I hereby confirm that I am over 18 years of age and that the information I have provided is to the best of my knowledge true and accurate at the time of completion. I hereby agree that the landlord named at the beginning of this application form may make whatever enquiries he/she deems necessary in connection with my application for this tenancy. I authorise my employer, bank / building society, personal referee / guarantor, to provide information about me, any prior tenant history, and any employment / financial affairs as appropriate to the landlords enquiries. I acknowledge that my application may be refused if the landlord is unable to obtain satisfactory references. I accept that due to the confidential nature of this application, I will not be permitted access to the references or be given any explanation should my references prove unsatisfactory.

Signed _____

Name _____

Date _____