


**CASE MANAGEMENT AGREEMENT/ORDER**

JD-FM-163 Rev. 10-12  
C.G.S. § 46b-56 P.B. § 25-50

STATE OF CONNECTICUT  
**SUPERIOR COURT**  
www.jud.ct.gov

Court Use Only
<b>CMA</b>


The Judicial Branch of the State of Connecticut complies with the Americans with Disabilities Act (ADA). If you need a reasonable accommodation in accordance with the ADA, contact a court clerk or an ADA contact person listed at www.jud.ct.gov/ADA.

**Instructions**

- You must file this agreement with the court on or before the case management date shown below or come to court on the case management date. If you do not do one or the other, your case may be dismissed.
- If there are parenting disputes, the parties and their attorneys must come to court on the case management date. **If the dispute is about custody, they must also come to court with their proposed parental responsibility plans** (form JD-FM-199).
- If the parties need a scheduling conference with the court, they should come to the court with their attorneys, if they have attorneys, on the case management date.
- If the plaintiff, defendant or any child in this case has received financial support or HUSKY health insurance from the State of Connecticut **you must** send a copy of the Summons, Complaint, Notice of Automatic Court Orders and any other documents filed to the Assistant Attorney General, 55 Elm Street, Hartford, CT 06106, and file the Certification of Notice (JD-FM-175) with the court clerk.

Name of case	Docket number
Judicial District of	Case Management date and time (Check local schedule on forms JD-FM-165A-C)

**Section 1 — Type and Status of Case**

Type of Case: (Check all that apply)	Status of Case: (Check all that apply)
<input type="checkbox"/> Divorce (Dissolution of Marriage) <input type="checkbox"/> Annulment <input type="checkbox"/> Post-Judgment Motion <input type="checkbox"/> Visitation <input type="checkbox"/> Legal Separation <input type="checkbox"/> Other <input type="checkbox"/> Custody	<input type="checkbox"/> Defendant has not filed an Appearance — Complete Section 2 <input type="checkbox"/> Uncontested (There is agreement on all issues.) — Complete Section 2 <input type="checkbox"/> Financial Disputes (including property) — Complete Section 3 and, if there are children but no parenting disputes, submit a signed Custody/Visitation Agreement (form JD-FM-183) with this form <input type="checkbox"/> Parenting Disputes (including custody or visitation, also called parenting time or access) — Complete Section 3 and attorneys and parties <b>must</b> come to court on case management date

**Section 2 — Agreement on All Issues (the case is uncontested) or Defendant Has Not Appeared**

If there is agreement on all issues (the case is uncontested), or if the Defendant has not filed an Appearance, write in a date and time for an uncontested hearing after checking with the family caseflow office or clerk's office for the schedule.

**NOTE: If the Defendant has not filed an Appearance, you must give the Defendant reasonable notice of the date and time of the hearing.**

Day of the week	Date	Time (A.M./P.M.) _____.M.
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**Section 3 — Parenting/Financial Disputes**

If any parenting or financial issues are disputed, the parties agree to the following schedule. (If the parties do not agree to a schedule in Section 3, or if parenting issues are in dispute, the parties and their attorneys must come to court on the case management date.)

Financial affidavits exchanged by (Date)	Written questions and requests for documents by (Date)	Written responses and documents provided by (Date)
Appraisals of real property completed by (Date)	Appraisals of other assets (Businesses, pensions, etc.) completed by (Date)	Depositions completed by (Date)
Expert disclosure by Plaintiff by (Date)	Expert disclosure by Defendant and Attorney for minor child by (Date)	Other

**Section 4 — Pretrial Settlement — To help settle outstanding issues the parties agree to and/or have scheduled the pretrial settlement event as follows: (Check all that apply)**

Private Mediation on (Date) \_\_\_\_\_ and report back on (Date) \_\_\_\_\_
  Court provided pretrial on (Date) \_\_\_\_\_
  We agree to a pretrial date on or about (Date) \_\_\_\_\_

**Section 5 — Signatures — This form must be signed by the parties and the attorneys for the parties.**

Plaintiff's signature	Telephone number	Defendant's signature	Telephone number
Signature of Plaintiff's Attorney	Telephone number	Signature of Defendant's Attorney	Telephone number
Signature of Attorney for the Child(ren)	Telephone number	Assistant Attorney General's signature	Telephone number
Signature of Guardian ad Litem	Telephone number		

**Order**

The above Case Management Agreement is Modified/Approved and Ordered by the Court:	Signature of Judge / Assistant Clerk	Date
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